

Staff Council Meeting Summary
Tuesday, February 13, 2017
267 University Hall
1:30 – 3:30 p.m.

In attendance: Dr. Berberich, Amanda Spencer, Maureen Barry, Tom Fortener, Suzanne Semones, Jerry Hensley, Joanie Hendricks, Dawn Banker. Via phone: Deanna Springer

Old Business

- a. **Traffic Issues in Millett Hall Parking Lot:** Police have increased presence. Ideas discussed include: restrict shuttle/bus stops to bus and shuttle traffic only; make a concerted effort to communicate safety concerns to delivery trucks, bus drivers, shuttle drivers and other constituents.
- b. **Faculty/Staff Appreciation Recap:** Gary Dickstein, Greg Sample and Craig Wooley took pies in the face. Chartwells and Pepsi approached Dr. Berberich at the last minute to offer hot dogs and chips for the event.

New Business

- a. **Student Employment Eligibility Policy Updates:** Summer rehire process has been updated and shared with campus. See additional attachments.
- b. **Office moving:** Staff Council members raised concerns that there is very little communication to campus about the new locations of offices that have moved, and that departments are being charged for moves. Dr. Berberich will find out more when he meets with Walt later this week, and he will find out who is responsible for updating office locations in the campus directory.
- c. **FY19 Budget:** Are rumors true that we need to cut additional \$7 million. Dr. Berberich confirmed that is a common statement he has heard in various contexts.
- d. **Facilities/trash pickup:** Staff members are willing to pitch in and take trash to central locations, but we need directions for where to take trash and when we can expect trash to be collected from our offices. Dr. Berberich encouraged us to report these issues to x4444. Meanwhile, Dr. Berberich will also encourage Greg Sample and his staff to communicate plans with staff.
- e. **Chrome River:** System allows employees to complete expense reports for travel and Pro Card expenses. A roll out is expected in the spring, but could extend to fall.
- f. **ARC Committee:** Proposal going to Provost by the end of the week.

Additional Topics Discussed

- a. **Millett Parking Lot Traffic Concerns:** Could we write a letter to share with all campus constituents? Amanda will email a draft to the group so we can take a closer look before sending it out.
- b. **President's Q&A with Staff:** Amanda is waiting to confirm a new date.
- c. **Staff Development Day:** March 1, 2018. Details known thus far: Sponsors will donate dessert at lunch; bring your own lunch; the keynote speaker is the owner of the Black Box Improv Theater, and his speech will focus on using improvisation skills to improve customer service and deal with workplace conflict.

The next Staff Council meeting will take place Tuesday, March 13, 1:30 p.m. - 3:30 p.m. in 267 University Hall.