

**WRIGHT STATE UNIVERSITY**

**GRADUATE COUNCIL MEETING**

**January 11, 2018**

**DRAFT MINUTES**

**I. The meeting was called to order at 2:10 p.m.**

*Voting Members and Alternates present:*

BSoM: Andrew Froehle, John McAlearney, Matt Peterson, and Mike Markey (alternate, non-voting)

CEHS: Hannah Chai

CECS: Michael Raymer, Arnab Shaw

CoLA: Drew Swanson

CoNH: Brenda Young (by Skype)

CoSM: Kathrin Engisch, Lynn Hartzler, Mill Miller, and Scott Watamaniuk (alternate, non-voting)

RSCoB: Kim Lukaszewski

SoPP: Michelle Vaughan, Janeece Warfield

*Non-Voting Ex-Officio Members present:*

Barry Milligan (interim dean and chair), K.T. Arasu, Travis Doom, Erika Gilles (scribe), Deb Poling, and Karen Wilhoit.

*Other Attendees:*

Amanda Steele-Middleton

**II. Approval of Minutes**

The minutes of the Nov. 16, 2017 meeting were approved as written without comment or correction.

**III. Report of the Interim Dean (Barry Milligan)**

**VPR Search** – The search committee for the VP Research last met on Oct. 24. No further updates.

**Faculty Constitution Quadrennial Review** – The revisions to the Faculty Constitution were approved. At the end of this academic year, the committees of the Graduate Council will become committees of the Faculty Senate. The population of the graduate committees will follow the same process as the undergraduate committees and will be led by the Faculty Senate Executive Committee.

The **Graduate Student Assembly (GSA)** has elected a president and treasurer. Both students will attend training in January. After the training is complete, the GSA will have access to their budget and will begin planning for the Original Work and Professional Development Grant Program for the spring semester.

**Prerequisite Checks** – The system-enforced prerequisite check function will be activated for Spring 2019 registration. In anticipation of this launch, all programs and departments are asked to carefully review their lists of prerequisite courses to (1) make sure that the listed prerequisites are the intended prerequisites and (2) consider whether the prerequisite is still a relevant and necessary requirement. Programs should also watch for graduate courses that list undergraduate prerequisites and consider

moving those prerequisites to program-level requirements. If they remain course-level requirements, any student who did not complete undergraduate work at Wright State will be prevented from registering for the course.

Amanda Steele-Middleton added that all prerequisite changes need to be submitted in Curriculog **soon**. The timeline is very tight. All prerequisite changes will need to be approved in Curriculog before the end of this academic year.

The call for nominations for the **Graduate Council Scholar** and **Wright Fellow** scholarship programs will be announced soon. Nomination deadlines will be mid-February and mid-March.

#### **IV. Committee Reports**

**a. Student Affairs Committee** – No report.

**b. Membership Committee (Hannah Chai)** – The Committee reviewed three applications for graduate faculty membership. Two were approved for adjunct membership and one for temporary membership. On behalf of the Membership Committee, Dr. Chai moved to approve all of the graduate faculty memberships (three recommended by the Committee and eight recommended by the interim dean). No discussion. Dr. Milligan called for a vote. Vote: All in favor. Motion passed.

**c. Policies Committee** – No report. The Committee meeting was cancelled due to the weather delay.

**d. Curriculum Committee A (John McAlearney)**

On behalf of the Curriculum Committee A, Dr. McAlearney moved to approve the following course modifications: CEG 5120, EE 5310, EE 5310 Lab, PPH 7410, and PSY 9045. No discussion. Dr. Milligan called for a vote. Vote: All in favor. Motion passed.

On behalf of the Curriculum Committee A, Dr. McAlearney moved to approve the following course deactivation: BME 6422. No discussion. Dr. Milligan called for a vote. Vote: All in favor. Motion passed.

On behalf of the Curriculum Committee A, Dr. McAlearney moved to approve the following program of study modifications: M.S. in Biomedical Engineering and M.S. in Industrial and Human Factors Engineering. No discussion. Dr. Milligan called for a vote. Vote: All in favor. Motion passed.

**e. Curriculum Committee B** – No report.

**V. Old Business** – None

**VI. New Business** – None

**VII. Discussion** – None

**VIII. The meeting was adjourned at 2:25 p.m.**