

Student Affairs Committee of Faculty Senate  
Minutes: Meeting Wednesday August 29, 2018 3:00-3:30pm

Attendees: Brenda Young, Andy Froehle, Scott Watamaniuk, Chris DeWeese, Amanda Steele-Middleton, Lisa Lewandowski (for Barry Milligan), Mike Raymer (chair)

Faculty Senate Constitution **reviewed and discussed**: Student Affairs is a Standing committee: Section 8:

- Committee responsibilities include **meeting at least once per term, keeping minutes and attendance**, providing Faculty Senate Executive Committee with a copy of meeting minutes within seven business days of meetings, and submitting other reports to the Faculty Senate as requested. **Committees must meet face to face at least once per term**. Otherwise, routine committee business may be conducted either by e-mail or through a secure web page. At the discretion of the committee chair or at the request of a majority of committee members, the committee will meet face to face to conduct business. **Electronic votes shall be treated as roll call votes and sufficient members must vote on each item of business to constitute a quorum of the committee. Members shall be given five (5) business days in which to cast a vote. The committee chair shall maintain a record of each vote cast.**
- Graduate Student Affairs Committee
  - Graduate Student Affairs Committee charge:
    - The committee shall select awardees for university-wide graduate student scholarships and other prizes.
    - It shall advise graduate student organizations.
    - The committee may initiate study of issues regarding improvement of any aspect of graduate education or specific concerns, including recruiting and enrolling students, and make recommendations to the Faculty Senate.
    - It shall also act as an appellate body for students' petitions for exceptions to University and Graduate School regulations and hear appeals of admission petitions.
  - Graduate Student Affairs Committee membership:
    - One (1) faculty representative from each college with a graduate program. A faculty representative may designate an alternate faculty representative who has voting privileges when the regular member is absent.
    - The Dean of the Graduate School or designee,
    - the University Registrar or designee,
    - and one (1) graduate student representative (selected by the Graduate Student Assembly) will serve as an ex-officio, non-voting member.

Discussion of what (how many or what percent?) constitutes a quorum for faculty senate standing committees – Mike Raymer will follow up with Travis Doom about this.

Chris DeWeese began discussion about our standing policies regarding our decision making in evaluation of awards, prizes, petitions, appeals – all agreed that we come from many viewpoints and have as an ultimate goal the path to success for any student and humane thoughtful management of student appeals and petitions.

Discussion of how our committee relates to the Graduate School, our committee knows that we evaluate and advise on policies when asked, but the Graduate School can accept or not accept our guidance. Our committee provides resolutions and guidance to Faculty Senate when asked, these are processed through Faculty Senate who then recommends to the Graduate School any changes that are necessary. Our committee serves to provide more “eyes and ears” on any procedure or policy changes in service to Faculty Senators.

Our committee then considered and approved three petitions to avoid dismissal from the Soin College of Business MBA program.

Ajourned 3:30 pm

Respectfully submitted

Brenda Young, Faculty Senate Student Affairs Committee