Staff Council Meeting Summary
Date: August 9, 2018
Location: 267 University Hall
Time: 9:00-11:00am

In attendance: Lindsay Wight, Jennifer Attenweiler, Maureen Barry, Shari Mickey-Boggs, Dawn Banker, Suzanne Semones, Ron Applegate, Carly Porter, Connie Bajek

 Appearing on the phone: Chris Blain, Greg Luchnenko

Old Business
a. Winter Leave policy Update
   a. No opportunity to discuss as Shari was not present at last leadership team meeting
   b. Aug 22 next leadership team meeting Shari will be present
b. Fiscal watch status
   a. Reconciliation/audits/accounts will be completed in the next few weeks. Will not know about fiscal watch until then.
   b. Fall enrollment looks less than predicted. Continuing austerity measures until final numbers are calculated

New Business
a. Clarification for comp time policy for unclassified staff
   a. No comp time for hourly or salaried unclassified staff
   b. Shari offered to follow-up with Adam directly to understand further the question on this topic given Adam was unable to attend the meeting
b. University strike procedures overview for staff
   a. Administration was notified that some faculty may begin demonstrations on campus in the month of September and it is premature to collectively communicate about a strike when the fact-finder report has not yet been issued. The University remains optimistic about the fact-finder’s report expected on September 11, which may offer a compromise contract giving both sides some of what they want
   b. University working on a communication plan with enrollment management/raider connect and to field questions, comments, concerns from students and parents who may contact the university. Hope to have a demonstration website that will list information and answer most questions
   c. If other departments or offices are receiving questions, they should discuss with their Dean or Vice President and can send suggestions to Seth Bauguess in Communications
      i. Staff asked for guidance in the event of a strike including, what information are they allowed to talk about with people who contact the university? How can we as staff members help? If a person on strike asks me to do something, what am I supposed to do?
      ii. Would be helpful to have some sort of script
   c. Parking rates
   a. Faculty rates are going up $50, concern about staff rates increasing
d. Breakdown of RIF’d staff by category: 25 total
   a. Classified: 7 (all hourly)
   b. Unclassified: 18
      i. 2 hourly
      ii. 16 salaried
e. Changes throughout the university for upcoming fall semester
a. How are we communicating changes to the university to returning students who are expecting certain services
   i. Would be helpful to have a template, procedure, checklist etc. about what, when, who to notify campus community

f. HR
   a. FMLA policy
      i. Review the policy and add to old business for next meeting
   b. Exit clearance policy – carry forward to next meeting

Additional Topics Discussed – Staff Council Only
a. Shared Governance task force
   a. Discussed approach to benchmarking other institutions
   b. Maureen to send book link related to staff governance book
   c. Next meeting TBA
b. Dr. Edwards scheduled for September meeting

The Next Staff Council meeting will take place Thursday, September 13, 2018 from 9 a.m. to 11 a.m. in 267 University Hall. The Lake (LSAC) contact is Chris Blaine x8331