

# Staff Council Meeting Summary

Date: August 9, 2018

Location: 267 University Hall

Time: 9:00-11:00am

In attendance: Lindsay Wight, Jennifer Attenweiler, Maureen Barry, Shari Mickey-Boggs, Dawn Banker, Suzanne Semones, Ron Applegate, Carly Porter, Connie Bajek

Appearing on the phone: Chris Blain, Greg Luchnenko

## Old Business

- a. Winter Leave policy Update
  - a. No opportunity to discuss as Shari was not present at last leadership team meeting
  - b. Aug 22 next leadership team meeting Shari will be present
- b. Fiscal watch status
  - a. Reconciliation/audits/accounts will be completed in the next few weeks. Will not know about fiscal watch until then.
  - b. Fall enrollment looks less than predicted. Continuing austerity measures until final numbers are calculated

## New Business

- a. Clarification for comp time policy for unclassified staff
  - a. No comp time for hourly or salaried unclassified staff
  - b. Shari offered to follow-up with Adam directly to understand further the question on this topic given Adam was unable to attend the meeting
- b. University strike procedures overview for staff
  - a. Administration was notified that some faculty may begin demonstrations on campus in the month of September and it is premature to collectively communicate about a strike when the fact-finder report has not yet been issued. The University remains optimistic about the fact-finder's report expected on September 11, which may offer a compromise contract giving both sides some of what they want
  - b. University working on a communication plan with enrollment management/raider connect and to field questions, comments, concerns from students and parents who may contact the university. Hope to have a demonstration website that will list information and answer most questions
  - c. If other departments or offices are receiving questions, they should discuss with their Dean or Vice President and can send suggestions to Seth Bauguess in Communications
    - i. Staff asked for guidance in the event of a strike including, what information are they allowed to talk about with people who contact the university? How can we as staff members help? If a person on strike asks me to do something, what am I supposed to do?
    - ii. Would be helpful to have some sort of script
- c. Parking rates
  - a. Faculty rates are going up \$50, concern about staff rates increasing
- d. Breakdown of RIF'd staff by category: 25 total
  - a. Classified: 7 (all hourly)
  - b. Unclassified: 18
    - i. 2 hourly
    - ii. 16 salaried
- e. Changes throughout the university for upcoming fall semester

- a. How are we communicating changes to the university to returning students who are expecting certain services
  - i. Would be helpful to have a template, procedure, checklist etc. about what, when, who to notify campus community
- f. HR
  - a. FMLA policy
    - i. Review the policy and add to old business for next meeting
  - b. Exit clearance policy – carry forward to next meeting

### **Additional Topics Discussed – Staff Council Only**

- a. Shared Governance task force
  - a. Discussed approach to benchmarking other institutions
  - b. Maureen to send book link related to staff governance book
  - c. Next meeting TBA
- b. Dr. Edwards scheduled for September meeting

The Next Staff Council meeting will take place Thursday, September 13, 2018 from 9 a.m. to 11 a.m. in 267 University Hall. The Lake (LSAC) contact is Chris Blaine x8331