**In attendance:**

**Voting Members:** Danielle Booth, Michael Griest, , Joanie Hendricks, Mandy Karper, Gina Keucher, Amanda Spencer, Jennifer Attenweiler, Maureen Barry, Ryan Black, Vickie Slone

**Others:** Jerry Hensley

**Lake Campus via Skype:** Jenna Shaffer

**Call meeting to order 9:02 AM**

Approval of minutes from July 2017: Approved and posted <https://www.wright.edu/staff-councils/usac/meetings>

Guest Speaker: Sylvia Brockman

* Sylvia gave an update on the Total Compensation Study.
  + Rough drafts of new compensation philosophy and guidelines have been shared with the advisory committee, not yet with administration.
  + The committee is still working on updating the unclassified staff structure. Draft is not yet complete.
  + Sylvia agreed to attend our USAC meetings fairly regularly to offer updates since we no longer have a representative on the Total Compensation Committee.

New Business:

Ongoing Business:

Committee Updates: USAC Subcommittees

* Bylaws and Charter DID NOT MEET
* Communications and Marketing **INACTIVE**
* Community Service/We Serve U
  + Volunteer Fair: September 12, 11 a.m. – 1 p.m. in the Student Union Atrium.
* Compensation, Benefits, and Equity DID NOT MEET
* Nominations / Fundraising DID NOT MEET

University Committees

* Athletic Council DID NOT MEET
* Dining Services DID NOT MEET
* Ohio Staff Council of Higher Education (OSCHE) DID NOT MEET
* Parking Services **INACTIVE**
* Staff Appreciation Day DID NOT MEET
* Staff Development Day
  + Mandy is not certain that the tentative date, Tuesday, September 19, 2017 will work. She is exploring how we might be able to offer SDD for free.
* Sustainability **INACTIVE**
* Total Compensation Committee DID NOT MEET
* University Diversity Advisory Council (UDAC) **INACTIVE**
* Wellness and Recreation **INACTIVE**
* WSU Bookstore DID NOT MEET
* WSU Staff Council
  + Topics covered included HR updates from Shari Mickey-Boggs (Initiatives formerly managed by Jennifer Kostic, Total Compensation Study and 2018 Healthcare/Benefits), Collaboration between Staff Council & Student Trustees, Ryan Fullenkamp and Amanda Spencer’s meeting with Dr. Schrader, information request from Doug Newton.
  + Full minutes available at <https://www.wright.edu/staff-councils/staff-council/meeting>.

Announcements:

Walter J. Branson, vice president for finance and operations, chief business officer, was hired. Announcement was emailed to the campus community Thursday morning.

Schedule Reminders:

•WSU Staff Council – Tuesday, September 12, 1:30-3:30 p.m., 267 University Hall

•USAC Meeting – Thursday, September 14, 9:00 – 10:30 a.m., Atlantis Room (157 A/B SU)

**Adjourn meeting 10:41 AM**

Unclassified Staff Advisory Council (USAC): The purpose of the Unclassified Staff

*Advisory Council (USAC) is to represent its members to the university by: promoting their general welfare; advocating for unclassified staff through active participation in university governance structure; reviewing, initiating and making recommendation on relevant university policies and procedures; encouraging and facilitating communication among members; and encouraging professional development opportunities. One of the prime responsibilities of this council is to serve the educational community by creating and maintaining an environment conducive to the teaching, learning, research, and service functions of higher education. The recommendations of the council are submitted to the university president.*