

Undergraduate Curricular Review Committee  
April 6, 2017  
Meeting Minutes

Attendees

Mary Huber, Marie Hertzler, Jack Dustin, Susan Carrafiello, Carl Brun, Brandy Foster, Gale Kleven, Stephanie Triplett

1. Minutes of the February 2017 meeting were approved
2. Core Oversight Charge

The committee discussed the proposed changes to the committee charge in the upcoming Faculty Constitution quadrennial review. Committee comments and suggestions can be found in the attached documents, which were shared with the Senate Executive Committee and Quadrennial Review Committee.

3. Other Discussions
  - a. Carl Brun briefed the committee on the Taskstream Aqua program used for Core assessments
  - b. The committee briefly discussed the concept of GE Minors.
    - i. ODHE allows for 15h-26h minors.
    - ii. Miami makes use of thematic sequences
    - iii. Minors should cross each Core Element

## Wright State Core Oversight Committee

### Wright State Core Oversight Committee Charge:

The Committee shall ensure the integrity of the Wright State Core and participate in all assessment activities related to the Wright State Core and shall report to the Faculty Senate at least once per year. The Committee shall have the responsibility for the following:

- Taking part in regular assessment of all courses within the Wright State Core, including Wright State Core courses tagged with Integrated Writing, Multicultural Competence and Service Learning attributes to ensure the learning goals and objectives associated with the course attributes are satisfied.
- Recommending modifications to courses with the Wright State Core, Integrated Writing, Multicultural Competence or Service Learning attributes that fail to measure learning goals and objectives associated with the course's attribute(s) or to recommend to the Faculty Senate removal of the course's attribute(s). Upon receipt of said recommendation, the Senate will either set a timeline for the department to assure that the course measures appropriate learning goals and objectives or recommend that the Undergraduate Curriculum Committee remove the attribute from the course.
- Presenting to the Senate a plan whereby all Wright State Core courses measure Wright State Core learning outcomes and recommending changes to the courses based on the assessment at least once every three years such that the Wright State Core in its entirety is reviewed over a six-year period.
- Communicating regularly with the University Assurance of Learning Committee

### Wright State Core Oversight Committee membership:

One (1) faculty representative from each degree-granting undergraduate college, including the Lake Campus. Colleges may name an alternate faculty representative who has voting privileges when the regular member is absent. The Program Director or designated faculty representative associated with any Faculty Senate-approved course attribute, the University Provost or designee, the CTL Faculty Director or faculty-ranked designee, and one (1) undergraduate student representative (selected by Student Government) will serve as ex-officio, non-voting members. Past chairs of the former Undergraduate Curriculum Review Committee and/or the Wright State Core Oversight Committee may be asked to represent the Faculty Senate on the University Assurance of Learning Committee.

#### Commented [w1]: From UCRC:

Who has the authority to make changes to the Core itself? Will it be the WSCOC? Or will it be another committee to which the WSCOC makes recommendations? Either way, we suggest this be stated explicitly in a fifth bullet point.

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#### Commented [w2]: From UCRC:

What is the process for the timeline for departments to respond? Who will be responsible for reassessing the course to determine if the concerns have been addressed? Will that be the WSC Oversight Committee? Or another committee? We think it should be stated explicitly.

#### Faculty Secretary's note:

One option for this part is to leave it untouched, but have the EC task the new committee with drafting the procedures for the timeline as their first order of business. Then have the Senate approve/adopt as a Senate procedure.

This would allow the Senate some flexibility with regard to changing/tweaking the procedure without having to fully amend the Constitution if a change is needed. (This mirrors the way the Commencement Committee handled their charge regarding Honorary Degrees prior to my tenure with the Senate.)

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Commented [w3]: Define regularly? Once per month, semester, or ?

Deleted: 4. Information Technology