

2030.1.1 Amendment (Draft)

Faculty Rights and Responsibilities

Policy Number	2030
Date Created/Revised	06/06/2005
Executive Responsibility	Faculty Senate

2030.1 Statement

Applies to all full-time faculty who do not have administrative appointment and who are not represented by collective bargaining. In the absence of specific faculty approved policies by the SOPP and SOM this policy includes faculty from SOPP and SOM.[JO1]

2030.1.1

Section A. Textbooks

When possible[SA2]

Pursuant to section 133 of the Higher Education Opportunity Act, Wright State University is required to disclose, on the institution's Internet course schedule, the International Standard Book Number and retail price information of required and recommended college textbooks and supplemental materials for each course listed in the institution's course schedule used for preregistration and registration purposes. Faculty members retain full authority in selecting textbook(s) and materials appropriate for their classes. So as to comply with federal law, facilitate the timely adoption of textbooks, and thereby provide students an opportunity to obtain those materials at a reasonable cost, faculty have the right to select are strongly encouraged to identify the textbooks and other teaching materials (e.g. software, course notes, etc) for the they intend to use for a course prior to the federally-mandated adoption deadline, so that students will be able to register for the course with as much information as possible about the required material. Though faculty have the right at any time to adopt new textbooks or other materials determined to be more appropriate for their courses they are scheduled, [w3]faculty are also encouraged to maintain use of the textbooks for a course over multiple semesters wherever feasible.

In the event that a faculty member has not yet identified a textbook and other teaching materials prior to the adoption deadline, the University bookstore may assume that the instructor will use the same textbook (including edition and format) and other materials they had used the last time they taught the course if the following three conditions are met.

- 1) The individual instructor (or, for team taught courses, a specific team of faculty) who has been identified to teach a course in an upcoming semester has taught the course within the past two academic years,
- 2) The University bookstore references this policy in at least one attempt by both email and campus mail at least two weeks prior to the adoption deadline, to notify the instructor of its intent to assume that they will use the same textbook (including edition and format) and other materials they had used the last time they taught the course,

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3) The University bookstore references this policy in at least one attempt by both email and campus mail within one week of making that assumption to notify the instructor that it has assumed that they will use the same textbook (including edition and format) and other materials they had used the last time they taught the course.

The University bookstore may also assume that an instructor will use the same textbook (including edition and format) and other materials they had used the last time they taught the course after the adoption deadline if the first and third conditions are met and it has made at least one attempt to notify the instructor of its intent to do so at least two weeks prior to making the assumption.

Changes to a selected textbook and/or materials after the publication of the schedule of classes that cause financial hardship to a student will result in the reimbursement of the student's

[END EXCERPT]