

CLASSIFIED STAFF ADVISORY COUNCIL

Minutes

Tuesday, September 19, 2017

182 Millett Hall

Attending: Carol Alexander, Ron Applegate, Diana Atkins, Connie Bajek, Dawn Banker, Lori Cope, Cathy Dalton, Terry Day, Tom Fortener, Ryan Fullenkamp, Carly Porter, Suzanne Semones, Becca Webb, Sharon Wik

Absent: Greg Patterson

- I. August minutes not available due to S. Semones running the election process (that was delayed due to layoffs).
- II. Member introductions:
 - a. Welcome to new members Diana Atkins, Terry Day, Carly Porter, and Becca Webb.
 - b. Welcome back to re-elected members Lori Cope and Tom Fortener.
- III. Old Business
 - a. Staff Council Notes:
 - i. Shari Mickey-Boggs, Human Resources
 1. Health Care follow up – Received copy of PowerPoint slides showing proposed healthcare changes.
 2. Vacation Parity – No change.
 3. Vacation policy change – Only looking at changing amount of payouts allowed at termination of employment.
 - ii. Dr. Berberich
 1. Bullying Policy – Administration having new meeting with Lindsay Wight of Office of Equity and Inclusion (who wrote policy draft) to discuss final draft. Then presentation to campus committees before sent to Provost for signature
 2. Board of Trustees hiring freeze question – No hiring freeze.
 3. Years of Service recognition event – terminated. Employees can still choose gift.
 4. Budget Update
 - a. Strategic Hiring Committee – re-instated, Emergency Hiring Committee disbanded.
 - b. Reduce discretionary spending by 10% across the campus.
 - b. Committee Reports
 - i. Electronic Travel – In testing phase, first adopters starting in January 2018.
- IV. New Business
 - a) Health Care Changes – confirmed changes reported in August 15th meeting.

- b) Board of Trustee Meeting – minutes not available.
- c) President’s Committee representative – R. Fullenkamp
- d) Website Assistance – S. Wik
- e) Committee Volunteers
 - a. Athletics – T. Fortener and T. Day
 - b. Bookstore – C. Dalton
 - c. Dining – L. Cope and C. Porter
 - d. Diversity – B. Webb
 - e. Fundraising – C. Bajek and B. Webb
- f) Open discussion – I have no notes on this.

IV. Adjournment: Motioned by C. Dalton, 2nd by S. Wik. Approved.
Minutes submitted by: Suzanne Semones