

CLASSIFIED STAFF ADVISORY COUNCIL

Minutes

Tuesday, April 18, 2017

182 Millett Hall

Attending: Carol Alexander, Ron Applegate, Connie Bajek, Dawn Banker, Lori Cope, Cathy Dalton, Tom Fortener, Ryan Fullenkamp, Jane Koester, Mina Lundy, Suzanne Semones,

Absent: Julie Greenup, Greg Patterson, Sharon Wik

- I. Approve March 21, 2017 minutes – motioned by D. Banker, 2nd by R. Applegate, passed.

- II. Old Business
 - a. Staff Council Notes:
 - i. Bullying policy - Lindsay Wight, (Office of Equity & Inclusion), wrote policy, using University of Wisconsin's bullying policy as model. Policy is being presented to councils, implementation expected by end of this fiscal year, 6/30/17. The policy includes a table specifying who to take complaints to, depending on the employment status of individuals involved, including faculty, staff, and students. This policy will be enforced.
 - ii. Discussion about the process and impact of Administrators returning to Faculty positions, including Professional Development Leave (PDL) aka Sabbatical.
 - iii. Discussion about faculty course release
 - iv. The Board of Trustees requested a negotiator from the state for the AAUP contract negotiations.
 - b. Committee Reports – Bookstore Advisory Committee minutes included below
 - c. Bonus List - Staff Council received document showing one year of bonus payouts made by the University to employees, in partial fulfillment of a FOIA (Freedom of Information Act) request by Staff Council for five years of data. Document is attached.

- III. New Business
 - a) Motion by C. Dalton to suspend CSAC yearly election process until our June 20, 2017, meeting, pending the outcome of imminent personnel actions. 2nd by C. Alexander, approved.
 - b) Bumping Rights (Layoff Displacement Rights)
 - a. Before July 1, 2007, governed by Ohio Revised Code (or ORC) 124.324
<http://codes.ohio.gov/orc/124.324>

- b. As of July 1, 2007, governed by 2006/2007 House Bill 187 Attachment - Civil Service Reform Bill (my highlights):

HB 187: ATTACHMENT

State Colleges and Universities, Counties and Municipalities, and Firefighters

State colleges and universities

- Eliminates DAS' authority and responsibility for auditing the human resource functions of state-supported colleges and universities.
- Grants the board of trustees of state-supported colleges and universities the authority to adopt rules to carry out human resources functions, but makes state-supported colleges and universities subject to DAS rules until such time as the board of trustees adopts such rules.
- Requires the Executive Director of the Inter-University Council to coordinate a committee that shall consult with DAS and develop guidelines that are to be used in adopting rules addressing, at a minimum, classification and compensation plans, recruitment, selection, appointments, performance, discipline and termination, layoff and reduction-in-workforce, paid leave, holiday leave, benefits, and appeals processes for the officers and employees of their college or university.
- Allows a state-supported college or university or municipal corporation to use services and facilities furnished by DAS that are necessary to provide and maintain payroll services and state merit standards, and requires that they pay the cost of the services and facilities that DAS furnishes.

c. Talking Points:

- i. Any possible changes to Bumping Rights should have been announced before the VRIP in summer 2016.
- ii. The only way to save money is to lay off more senior employees resulting in age discrimination
- iii. Classified employees' right to bump, i.e. more job security than unclassified staff, was held up as the reason for lower pay and less vacation for classified vs unclassified employees. To alter bumping rights immediately before a major layoff is deplorable.
- iv. If the University can pay temps every month, they should be able to find jobs for people who are being displaced.

IV. Adjournment: Motioned by D. Banker, 2nd by J. Koester. Approved.

Minutes submitted by: Suzanne Semones

(Bookstore Advisory Committee minutes below.)

BOOKSTORE ADVISORY COMMITTEE

Minutes February 7, 2017

Attendees: Jamie Norris, Lori Cope, Jennifer Gebhart, Shannon McGrath, Liz Russell, Kelli Smith, Cathy Dalton, Mike Griest, Steve Rumbaugh, Kody Johnson Student Government Representative

Not Attending: Donna Karlsberger, Shannon Norton, Chris Bethel, Don Miller, Ling Huang, Blake Jamison and Daniel Zehringer

General

Jennifer Gebhart, Manager of the on-campus bookstore run by Barnes and Noble, welcomed everyone.

- **Commencement Update**
 - New design for undergrad gown-yellow cuff around the sleeves
 - New design for masters gown-green panel down front
 - Stole of Gratitude can be worn during Commencement and then graduate gives it to someone who provided support to reach goal (mentor, parents, etc)
 - Zipper pull featuring the bi-plan logo
 - Tassel will feature bi-plane instead of year
 - New Invitations
 - Graduation packages available during Grad Fair
- **Life After Wright State Events –Alumni Programming**
 - Social and networking events for graduates designed to welcome them as new members of the Wright State University Alumni Association
 - *Adulthood* by Kelly William Brown- On 3/8/17 author will be on campus. The bookstore will have copies of book available for book signing.

Textbooks

- **Adoptions**
 - Summer Textbook Adoptions- Adoptions were due February 1. Currently 50% of adoptions are in.
 - Fall Textbooks- Adoptions are due March 1. Currently 3% of textbook adoptions are done.
- **FacultyEnlight Integration Test Store**-Adoptions are faster now that Pilot and FacultyEnlight are linked.
- **Barnes and Noble Courseware Update**- Discussed how much students could save using Courseware
- **Governor Kasich Proposed Budget**
 - Gov. John Kasich wants to require colleges to provide textbooks to students.
 - Colleges would be able to charge a fee of no more than \$300 per year to offset the cost of course materials.

Merchandise

- **New Merchandise-**
 - Basketball shirts designed by committee in October
 - New Champion apparel
 - Basketball onesie
 - Hats
 - New Bi-plane Logo items
 - Book-*Wright State University* by Rebekkah Mulholland

Events

- 1/31 Presidential Lecture Series-Dan Rather former CBS News anchor and *60 Minutes* correspondent and author of *Rather Outspoken: My Life in the News*. Barnes and Noble will have copies of his book for sale at the book signing event.
- 2/1 Summer Adoptions due
- 2/4 Basketball Game
- 2/6- 2/10 We♥ Wright State- Co-Sponsor T-shirt swap with UAB
- 2/9 Basketball Game
- 2/11 Basketball Game- Faculty/Staff Appreciation and Tailgate- Barnes and Noble sponsors photo booth at Tailgate Event
- 2/21 Raj Soin College of Business Scholarship Celebration Lunch
- 2/24 Basketball Game
- 2/26 Basketball Game
- 3/1 Fall Adoptions Due
- 2/27-3/3- Spring Break
- 3/3- Inventory
- 3/8 & 3/9- Grad Fair in the WSU bookstore
- 3/8 Book signing – **Adulting** by Kelly Williams Brown
- 3/11 Raider Open House- 9-12 in Student Union
- 3/17 Boonshoft School of Medicine Match Day
- 3/22 African and African American Studies Book signing- **Race and Real Estate** by Kevin McGruder
- 4/8 ArtsGala

Upcoming Promotions

- Flash Sale BOGO 50% Entire Stock Womens– 2/21-2/23
- Flash Sale BOGO 50% Entire Stock Hats – TBD in March
- Flash Sale BOGO 50% Entire Stock Tees – TBD in April

Open Discussion

Cathy Dalton-Student Services Specialist-Noted that the emails from the bookstore go to her email clutter box. Jennifer said that she had been in contact with CaTS regarding the issue.

Kody Johnson-Student Government Representative- Discussed some of the upcoming Student Government activities.

Kelli Smith- Administrative Specialist- Commented about the Digital Mixer. It is the annual networking night for students with IT majors. It is being held on Feb. 8th.

Steve Rumbaugh-Graphic Design Strategist for Communications and Marketing- Stated that he would look for graphics of the Viking Rader mascot used by Wright State in the 1980s and early 90s. Liz Russell, Assistant Manager for the bookstore, was excited because she would like to use graphic on retro merchandise for the bookstore.

Website: www.shopwrightstate.com

Mobile APP: MyCollegeBookstore – available on AppleStore & GooglePlay

Twitter: @WrightStateBook

Instagram: Wrightstatebook

Facebook: www.facebook.com/wrightstatebookstore

BNCNews: Get the latest industry news from BN College: www.bncnews.com

See you next year!!