

**Staff Council Meeting Summary**  
**Tuesday, June 13, 2017**  
**267 University Hall**  
**1:30 – 3:30 pm**

In attendance: Dr. Berberich, Ryan Fullenkamp, Amanda Watkins, Jerry Hensley, Tom Fortener, Carol Alexander, Suzanne Semones, Dawn Banker, Amanda Spencer, Joanie Hendricks  
Via phone: Tyler Pottkotter

**Old Business**

- a. **Bullying policy** – the committee has met and is working with HR on a draft. The draft should be presented to the Provost soon.
- b. **Survey Tools and Survey Protocols for WSU – Guidelines/Policies- updates?** – There is a campus survey policy in existence. WSU Data Governance Committee will be looking at updates using this policy as a template.
- c. **Any additional changes or alterations to the July 1 adoption of the smoke free campus?** No updates at this time.

**New Business**

- a. **Onboarding timelines and itinerary for Dr. Schrader** – A list is being created of individuals and groups for Dr. Schrader to meet with when she begins. USAC and CSAC are on this list. There is no timeline for meetings at this time.
- b. **Updates on austerity measures and or revised hiring process** –
  - a. Travel bans continue for FY18. This challenges the university as a whole. Dr. Berberich reviews applications for exception.
  - b. The Strategic Hiring Committee will be reformed with a new charge and guidelines revising the hiring process. When that information is available it will be shared.
- c. **Minutes from Cabinet meetings** – Dr. Berberich said that no minutes are taken at Cabinet or Council of Deans meetings
- d. Dawn Banker asked Dr. Berberich to share with administration and staff what additional measures are being taken to correct and balance the university budget.
- e. The leadership of CSAC has been told that layoff for classified staff have been delayed by a week. CSAC would like the administration to communicate this with all classified staff.
- f. Dr. Berberich stated that discussions will begin to establish one set of vacation benefits for non-unionized WSU employees.
- g. Jerry requested that Dr. Berberich, in his role as Assoc. Provost for Faculty and Staff, help establish a more shared governance model. Dr. Berberich stated his desire to work collaboratively with Staff Council on this issue. He also welcomed other ideas like this one from Staff Council. If he can communicate needs that align with those communicated by Staff Council, he felt there would be a greater chance to elicit the requested changes.

*Next Staff Council Meeting – Tuesday, July 11<sup>th</sup> from 1:30 – 3:30 p.m. – 267 University Hall*