

Staff Council Meeting Minutes
Tuesday, January 10, 2017
267 University Hall
1:30 - 3:30 pm

Attendees: Carol Alexander, Dawn Banker, Dr. Berberich, Misty Cox, Tom Fortener, Ryan Fullenkamp, Jerry Hensley, Suzanne Semones, Amanda Spencer, and Amanda Watkins

Via phone (Lake Campus): Tyler Pottkotter and Deanna Springer

1. Guest Speaker – None

2. Old Business – *Dr. Berberich*

- a. Bullying policy – Status Update
 - i. Shari Mickey-Boggs will provide a representative from Human Resources and Dawn Banker will represent Staff Council for the committee. The committee will begin by reviewing bullying policies from other university's polices for guidance.
- b. Staff termination notification periods
 - i. No new updates. Dr. Berberich will notify Jerry Hensley and Tom Fortener of any updates.
- c. Midyear budget reductions
 - i. No new updates. Dr. Berberich will notify Jerry Hensley and Tom Fortener of any updates.
- d. Concern was raised regarding changes in policy that is not communicated before it is published. Questions regarding the continued upgraded and promotion of HR staff during the current budget climate were asked. Why are changes be made prior to the completion of the total compensation study?
 - i. Dr. Berberich will ask Shari Mickey-Boggs to have someone from HR come to address concerns regarding changes being made to classified staff at a future meeting.

3. New Business – *Dr. Berberich*

- a. What is the plan for 2017 Winter Break (leave allocations)?
 - i. There is no official decision at this point, but Steve and Shari Mickey-Boggs are supportive of continuing the Winter Leave Period. There might be an opportunity to simplify the Winter Leave.
- b. Are there any plans to implement austerity measures (hiring freeze, raise freeze, travel holds, purchasing holds)?
 - i. No new updates. Dr. Berberich will notify Jerry Hensley and Tom Fortener of any updates. The Strategic Hiring Committee continues to meet to review position requests and vacancies.

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- c. Public facility usage (i.e., restrooms) is a concern for staff.
 - i. Dr. Berberich suggested the possibility of communicating proper usage of public facilities via signage in restrooms or discussed at orientations. He will reach out to explore these options.
- d. There was dialog around the list serves and some of the situations taking place.
 - i. The university uses the list serves as tool to communicate from the university outward as well disseminate information.
 - ii. Many people have removed themselves from the list serves due to the conversations occurring.

4. Additional issues/topics/events – Staff Council only

- a. Staff Appreciation Night
 - a. Contact Shannon Norton (shannon.norton@wright.edu) if you are interested in volunteering. The event is Saturday, February 11th.
- b. How to publish the Suggestion box Questions and Answers
 - a. Communications and Marketing will be contacted to update the various sites to ensure that the suggestion boxes are consistent. There are three or four different places for providing suggestions and two or three places for posting the outcomes of the suggestions. This should be manageable.

Next Staff Council Meeting:
Tuesday, February 14th from 1:30 p.m. – 3:30 p.m. – 267 University Hall