

Chief Strategy Officer

The Chief Strategy Officer will provide leadership for implementation of the university strategic plans and manages the Institutional Research department. This position oversees major projects and initiatives, serves on committees, and responds to internal and external concerns and constituents. This role will keep the university focused on its mission and performance metrics to move the campus forward. This position will report to the Vice President of Finance and Operations and Chief Business Officer.

Essential Functions:

Develops, implements and maintains a framework for ongoing university-wide strategic planning, assessment, and improvement processes and ensures understanding of the university's strategic planning process by engaging trustees, leaders, faculty, staff and students. (20%)

Collaborate with leaders and organizations across the university to develop the institutional capacity to understand and leverage data sources to improve decision making and accountability, fostering a campus culture of and capacity for data-informed decision-making that progress the university's missions and strategic priorities. (20%)

Manages a comprehensive program of research and reporting functions of the university to ensure compliance with all federal and state reporting; providing timely and accurate data, information and reports to university leaders and key stakeholders. (20%)

Oversees efforts for developing, conducting, and obtaining survey and research information related to the university's major projects and initiatives; performing analysis, producing reports, establishing metrics, and communicating findings in support of planning, assessment and improvement efforts for both academic and non-academic programs. (20%)

Manages the Institutional Research team whose activities include collecting, analyzing, interpreting and reporting to support university decision making and compliance reporting. The team interacts with various university departments to ensure the overall integrity of the data and compliance with federal and state requirements and takes appropriate steps to correct any data discrepancies. (20%)

Minimum Qualifications

- Master's degree and five years' experience successfully managing large and complex projects in higher-education administration
- Knowledge of organizational development, strategic planning and institutional research
- Knowledge of federal, state and accrediting agency regulations, policy trends and initiatives in higher education related to planning, accreditation and compliance reporting
- Skills in influencing strategic planning and implementation or best practices for institutional effectiveness
- Ability to think critically and strategically, manage and respond to complex inquiries, and consult and advise senior leaders

- Ability to collaborate with university leaders, stakeholders, faculty, staff and students; valuing diversity and inclusion
- Strong understanding of qualitative and quantitative research design and analysis, predictive modeling, analytics, statistics and technology, to analyze and synthesize large amounts of information pertinent to higher education
- Excellent written and verbal communication and presentation skills