

Graduate Council Manual

Policy 2.41 Graduate Faculty and Adjunct Graduate Faculty Membership

A. The appropriate department chair, program director, or Department or Program Faculty Committee completes the Graduate Faculty Nomination Form and forwards to college/school dean. The form must be accompanied by a letter explaining the anticipated duties in graduate instruction of the faculty member being nominated (advising thesis/dissertation students, teaching graduate courses, etc.) and why the department feels that this individual is qualified to perform these duties.

B. The graduate studies committee of the College or School reviews the nomination and forwards the form and accompanying letter with the committee's recommendation ~~and statement by the dean, department chair, or program director if appropriate,~~ to the Graduate School.