

WRIGHT STATE UNIVERSITY

GRADUATE COUNCIL MEETING

April 13, 2017

I. The meeting was called to order at 2:05 p.m.

Voting Members and Alternates present:

BSoM: Andrew Froehle, Matthew Peterson

CEHS: Hannah Chai, Sharon Heilmann

CECS:

CoLA: Jacqueline Bergdahl, Laura Luehrmann, Alpana Sharma, Drew Swanson (alternate, non-voting)

CoNH: Marie Bashaw, Bobbe Gray

CoSM: Scott Baird, Lynn Hartzler, Mill Miller, Scott Watamaniuk (alternate, non-voting)

RSCoB: Anand Jeyaraj, Kim Lukaszewski

SoPP: Janeece Warfield

Non-Voting Ex-Officio Members present:

Bill Ayres (chair), K.T. Arasu, Frank Ciarallo, Preston Eberlyn, Robert Fyffe (dean), Erika Gilles (scribe), Deb Poling, Arnab Shaw, and Jim Tomlin.

Other Attendees:

Ryan Rushing (GSA), Michelle Vaughan (SoPP), and Tasha Wilson (GSA president-elect)

II. Approval of Minutes

The minutes of the March 16, 2017 meeting were approved as written without comment or correction.

III. Report of the Dean (R. Fyffe)

At this final Graduate Council meeting of the academic year, Dr. Fyffe expressed his thanks to all the Council members, and especially the committee chairs, for their hard work and dedication to graduate education.

Dr. Fyffe repeated his congratulations from yesterday to all of the graduate student excellence award recipients and their faculty advisors. The annual Awards Program is always a great opportunity to recognize graduate student achievements.

Dr. Fyffe also mentioned that the School of Medicine students held their annual poster presentation yesterday. It was a very nice event. The students even collected donations so they could offer refreshments.

Finally, Dr. Fyffe acknowledged that this Graduate Council meeting is bittersweet – it is Dr. Bill Ayres' last Council meeting. Dr. Fyffe expressed his sincere thanks to Dr. Ayres for all that he has done for graduate education at Wright State over the last 6-7 years. Dr. Fyffe has relied on Dr. Ayres to lead the Graduate School in his role as Associate Dean. Dr. Ayres has also served as a well-respected representative of the

University at the state level (Chancellor's Council on Graduate Studies) as well as at the national level (Council of Graduate Schools). Dr. Fyffe is currently working with the Provost to find an interim Associate Dean for the Graduate School, but Dr. Ayres will certainly be missed. Thanks and congratulations to Dr. Ayres were expressed by the full Council.

IV. Report of the Associate Dean (R. Ayres)

Dr. Ayres recalled that his very first day at Wright State, October 18 2010, included a Graduate Council meeting. It could not have been a better introduction to graduate education.

Dr. Ayres repeated Dr. Fyffe's expression of thanks to all of the Council members for their service this year. Dr. Ayres also reminded Council members that elections for new members should be underway in their respective colleges/schools. Election results should be submitted to the Graduate School by the end of the semester.

V. Committee Reports

a. Student Affairs Committee (S. Heilmann)

The Student Affairs Committee met to select recipients for the 2017-2018 Graduate Council Scholar and Wright Fellow scholarships. A total of 12 nominations were reviewed in the second round for Graduate Council Scholars (three nominations were from the first round). To date, all four of the students who received scholarship offers in the first round accepted, and three of the four students have accepted the scholarship offer in the second round. The students have until April 15 to accept or decline the offer.

Seven nominations were received for the Wright Fellow scholarship, and offers were made to four students. To date, three of the four students have accepted the offer. Just like the Grad Council Scholar scholarship, the students have until April 15 to accept or decline the offer.

The Student Affairs Committee also reviewed one academic petition this month.

b. Membership Committee (B. Gray)

Since the last Graduate Council meeting, a total of 21 graduate faculty memberships were approved; 19 by the Dean of the Graduate School and two by the Membership Committee.

Dr. Gray reported that the Committee approved a new version of the graduate faculty membership form. It is still straight-forward but a little more descriptive. The revised form will be available for use beginning this summer.

c. Policies Committee (S. Baird)

Policy 4010.1 The Grading System

On behalf of the Policies Committee, S. Baird moved to approve the elimination of the word "Undergraduate" from the title of Policy 4010.1 so there will be one grading system for both undergraduate and graduate students.

No discussion. R. Ayres called for a vote. Vote: All in favor. The amendment to Policy 4010.1 will be forwarded to the Faculty Senate and the Provost for review.

Policy 5010.2 Conditional Degree Status

On behalf of the Policies Committee, S. Baird moved to approve the following revisions to Policy 5010.2:

Students who have an undergraduate grade point average criterion less than that required for regular status (see [UP# 5010](#)) and/or need to complete prerequisite coursework may be admitted in conditional status. Conditionally admitted students must achieve a 3.0 cumulative graduate grade point average the term in which they complete ~~twelve or more quarter hours or nine six~~ or more semester hours since being admitted in this status. Students who have achieved the 3.0 grade point requirement, have completed prerequisite courses, and have completed all other stipulated conditions ~~the approval of their graduate program~~ will automatically be granted regular degree status.

The rationale for the proposed changes: Full time enrollment for graduate students is six credit hours. If students have completed one semester of satisfactory work, then they can transition into regular status. Regular status permits students to be eligible for assistantships and some scholarships. The second change requires programs provide specific stipulations (if any beyond 3.0 GPA) for regular status at the time of admission (these conditions can be added in a dialogue box in Salesforce) instead of requiring program approval at the end of the semester when six credit hours are completed.

Discussion: Examples of stipulated conditions include pre-requisite coursework, completion of a specific course, etc. R. Ayres called for a vote. Vote: All in favor. The amendment to Policy 5010.2 will be forwarded to the Provost for review.

Policy 5515.1.2 Thesis Committees

On behalf of the Policies Committee, S. Baird moved to approve the following amendments to Policy 5515.1.2:

A student's thesis supervisor (chair of the thesis committee) must be a regular member of the graduate faculty. Thesis committees should have a minimum of three members, all of whom must have regular or adjunct graduate faculty status. Programs may require more members on the committee at their discretion. The director of the master's degree program will submit the names of the faculty nominated for membership on a thesis committee to the Dean(s) of the College and/or School and the Dean of the Graduate School. This submission shall occur before the student has completed 50% of the graduate credit hours required by the degree program. The Deans will formally approve the nominees to the committee.

The rationale for these changes: The doctoral programs have a parallel policy in place. The approval of dissertation committees helps prevent last minute discoveries of committee members that lack graduate faculty membership and also prevents last minute formation of committees (two occasional problems that occur with thesis committees).

Discussion: In several programs, students do not make a commitment to write a thesis until they have completed more than 50% of their coursework. Students could petition, but in some programs this would require a petition for all the students.

A motion to return the policy amendment back to the Policies Committee for more deliberation regarding the timing of the deadline for thesis committee approval was seconded. R. Ayres called for a vote. Vote: All in favor. Dr. Baird asked Council members to send comments/concerns to him (and cc: Erika Gilles) so that the Policies Committee can reconsider the policy in the fall.

Policy 5720.7 and Policy 5515.1.12 Embargo Requests

On behalf of the Policies Committee, S. Baird moved to approve the following amendments to Policy 5720.7 to be added after the third paragraph of the policy (with parallel language for Policy 5515.1.12):

Students and their advisors may request an embargo of a dissertation from the required publication on OhioLINK for a limited period of time. Such requests must be in writing, signed by both the student and the student's dissertation director or chair. The reason for the request must be explicit, and should involve circumstances beyond simply the desire for more time to write a manuscript. The funding source, if any, for the work should be documented in the request, and it must be clear that the embargo is not being required by a sponsor.

All embargo requests must be approved by the Vice President for Research. An embargo may be requested for up to one year. Renewal of an embargo must be approved by the Vice President for Research on an annual basis at minimum. No permanent embargoes will be approved.

Rationale: To stay in compliance with federal research regulations, the University must share research openly and publicly. A sponsor-requested embargo could put the university in a position of non-compliance. This policy provides an approval process for embargo requests.

Discussion: When requests are made, confidential research does not have to be disclosed, but the embargo request itself will not be confidential. As written, the Principle Investigator (PI) does not have any recourse if the embargo is denied. The VP Research is the Responsible Officer for the University and is the final authority.

R. Ayres called for a vote. Vote: All in favor. The amendments to Policy 5720.7 (and Policy 5515.1.12) will be forwarded to the Provost for his review.

d. Curriculum Committee A (M. Bashaw)

On behalf of the Curriculum Committee A, M. Bashaw moved to approve the following new course requests: BME 6710, BME 7140, EE 5010, EE 5010L, EE 6480, EE 7260, EE 7370, ME 6170, ME 6585, ME 6940, PSY 6941, PSY 8450. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

On behalf of the Curriculum Committee A, M. Bashaw moved to approve the following course modification: NUR 6103 to NUR 7355. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

On behalf of the Curriculum Committee A, M. Bashaw moved to approve the program of study modifications for the MS Nursing: Nursing Education program and the Nursing Education certificate program. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

On behalf of the Curriculum Committee A, M. Bashaw moved to approve the following programs of study for new concentrations in existing degree programs: MS Biochemistry & Molecular Biology (new track for medical students) and Biomedical Sciences PhD: Education Research (new concentration). No discussion. R. Ayres called for a vote. All in favor. Motion passed.

e. Curriculum Committee B (A. Jeyaraj)

On behalf of the Curriculum Committee B, A. Jeyaraj moved to approve the following new course request: ABS 7300. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

On behalf of the Curriculum Committee B, A. Jeyaraj moved to approve the following course modifications: ED 6200, ED 6300, ED 6400, ED 6610, and ED 6775. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

On behalf of the Curriculum Committee B, A. Jeyaraj moved to approve the following program of study modification: Ed.D. Organizational Studies. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

On behalf of the Curriculum Committee B, A. Jeyaraj moved to approve the Program Development Plan (PDP) for a new degree program: Master of Science: Marketing. No discussion. R. Ayres called for a vote. All in favor. Motion passed. The PDP will be forwarded to the Provost for review and will then be shared at the state level for feedback from the member institutions of the Chancellor's Council on Graduate Studies (CCGS).

VI. Graduate Student Assembly (P. Eberlyn)

Nine Professional Development and Original Work grants were awarded to graduate students by the Graduate Student Assembly this spring totaling \$3628.00.

The GSA's Research Symposium will be held on April 17 from 3:45-7:00 pm in the Apollo Room. Graduate students will be giving oral presentations every ten minutes and there will also be a poster presentation.

Preston introduced the GSA President-Elect for 2017-2018: Tasha Wilson. Tasha is a student in the School Counseling program.

VII. Old Business – None.

VIII. New Business – None.

IX. Discussion/Announcements – None.

X. The meeting was adjourned at 2:55 p.m.