**In attendance**

* Voting Members: Julia Acosta, Chris Bethel, Danielle Booth, Byron Duvall, Mike Griest, Jerry Hensley, Joanie Hendricks, Amanda Karper, Teresa Kramer, Amanda Spencer, and Amanda Watkins
* Others: Misty Cox, Jason Kohllhepp, Mark Hibner (via Skype) Carol Rader, and Seth Gordon

**Call meeting to order: 9:02 AM**

**Approval of minutes from August 11, 2016:** Approved & posted- [https://www.wright.edu/staff-councils/usac/meetings](https://www.wright.edu/staff-councils/usac/meetings%20)

**Guest Speaker: Dr. Seth Gordon, Director, Veteran & Military Center**

* Dr. Gordon spoke on the creation of the Veteran & Military Center as well as his role as director. The center focuses on four areas of student success: GI Bill benefits, academics/advocacy, career/leadership development, and community engagement. Dr. Gordon asked all staff to assist veterans by listening to their questions and concerns to help guide them to the best resource. He also noted that VA appointments are often scheduled months in advance so please work with student-veterans on any issue that may arise due to appointments (i.e., appointments, exams, class assignments).

New Business:

Communication & Marketing Social Media Committee-Call for 1 Volunteer

* Julia Acosta will serve on the committee.

University Bonus Update

* Jerry Hensley will email (2nd request) Dr. Berberich for a list.

Wright Way Policy Conversion to University Policy (policy.wright.edu)

* Please note that policy numbers may have changed. The new website features three tabs: University Policy, Collective Bargaining Agreements and College & Department Bylaws.

Castlight (Health Management System)

* This is the new portal for HSA and Anthem services. Communication will be forthcoming on the portal details.

Raidersgiving (raised during meeting)

* The committee is asking for donations from USAC members for door prizes.

Presidential Search Committee Update (raised during meeting)

* The committee will meet with Academic Search on September 13. A Presidential Symposium will be held in October. Details will be released with more information soon.

Ongoing Business:

Talk Back Luncheon

* The first luncheon is scheduled for **Wednesday, September 28th, 11:00 am-12:30 pm in the Cambiar Room.**

Committee Updates: USAC subcommittees

♣Bylaws and Charter **DID NOT MEET**

* The committee is working on meeting before the next USAC meeting.

♣Communications and Marketing **INACTIVE**

♣Community Service/We Serve U

* The Volunteer Fair is **Friday, September 16, 11:00 am-1:00 pm in the Student Union Atrium.** Please contact Joanie Hendricks to volunteer.

♣Compensation, Benefits, and Equity **DID NOT MEET**

* The committee is working on meeting before the next USAC meeting.

♣Nominations / Fundraising **DID NOT MEET**

University committees

♣Athletic Council **DID NOT MEET**

♣Dining Services **DID NOT MEET**

♣Ohio Staff Council of Higher Education (OSCHE) **DID NOT MEET**

♣Parking Services **INACTIVE**

♣Staff Appreciation Day **DID NOT MEET**

♣Staff Development Day

* There were 300-400 attendees and feedback was positive. A popular session was the “Mindset of a Terrorist.”

♣Sustainability **INACTIVE**

♣Total Compensation Committee **DID NOT MEET**

♣University Diversity Advisory Council (UDAC) **INACTIVE**

♣Wellness and Recreation **DID NOT MEET**

* Mist Cox will email Doug Newton the representatives.

♣WSU Bookstore **DID NOT MEET**

♣WSU Staff Council **DID NOT MEET**

* Staff council is meeting next Tuesday due to the Labor Day Holiday.

Schedule Reminders:

•WSU Staff Council – Tuesday, September 13, 1:30-3:30 p.m., 267 University Hall

•USAC Meeting – Thursday, October 13, 9:00 – 10:30 a.m., 008 SU (Rathskellar)

**Adjourn meeting 10:20 AM**

Unclassified Staff Advisory Council (USAC): The purpose of the Unclassified Staff

*Advisory Council (USAC) is to represent its members to the university by: promoting their general welfare; advocating for unclassified staff through active participation in university governance structure; reviewing, initiating and making recommendation on relevant university policies and procedures; encouraging and facilitating communication among members; and encouraging professional development opportunities. One of the prime responsibilities of this council is to serve the educational community by creating and maintaining an environment conducive to the teaching, learning, research, and service functions of higher education. The recommendations of the council are submitted to the university president.*