

WRIGHT STATE UNIVERSITY

GRADUATE COUNCIL MEETING

September 22, 2016

I. The meeting was called to order at 2:05 p.m.

Voting Members and Alternates present:

BSoM: Andrew Froehle, Michael Markey, Matthew Peterson

CEHS: Hannah Chai, Michelle Fleming, Sharon Heilmann

CECS: James Menart, Michael Raymer

CoLA: Jacqueline Bergdahl, Alpana Sharma

CoNH: Marie Bashaw, Bobbe Gray, Misty Richmond

CoSM: Scott Baird, Lynn Hartzler, Mill Miller, Scott Watamaniuk (alternate, non-voting)

RSCoB: Anand Jeyaraj, Kimberly Lukaszewski, Zdravka Todorova

SoPP: Gokce Durmusoglu

Non-Voting Ex-Officio Members present:

Bill Ayres (chair), K.T. Arasu, Frank Ciarallo, Preston Eberlyn, Robert Fyffe (dean), Erika Gilles (scribe), Deb Poling, Ryan Rushing, Arnab Shaw, Sheila Shellabarger, Jim Tomlin

Other Attendees:

Marian Brainerd, Amanda Steele-Middleton

II. Approval of Minutes

The minutes of the April 21, 2016 meeting were approved as written without comment or correction.

III. Report of the Associate Dean (R. Ayres)

The 14th Day Enrollment Report showed a small increase in domestic grad students (up four students) over last Fall, but a decline in international graduate students. A combination of factors, including higher admission standards and fewer VISA's issued by the federal government, contributed to the decrease. The graduate program with the largest growth this Fall is the MBA program.

Over the summer, the Graduate School offered six orientation sessions to all incoming graduate students. Students are not required to attend this orientation, however more than 330 students chose to participate. This response was similar to last year – just under 330 students attended orientation in the summer of 2015. One positive improvement: The Graduate School had better collaboration with UCIE which led to a tailored presentation about graduate school to the international grad students.

Curriculum Workflow Update: Marian Brainerd explained that the new curriculum system, Curriculog, is in the testing phase. Online training materials and videos are being developed. The system launch is anticipated for November. An official announcement will be made at that time. In the meantime, programs and departments should continue using the current workflow system.

Upcoming Events:

Graduate Open House, Thursday, Nov. 3, 5:00-7:00 p.m., in the Apollo Room

Graduate Program Directors & Department Chairs' Workshops:

Friday, Oct. 7, 2016, 12:00-2:00 p.m., E156 SU

Friday, March 10, 2017, 12:00-2:00 p.m., E156 SU

IV. Report of the Dean (R. Fyffe)

Scholarships Update:

The college allocations for Graduate Tuition Scholarships (GTS) were announced in early spring for this academic year.

The Wright State-Wright Patt Scholarship program is continuing and a similar program for the Ohio National Guard will be publicly announced on Oct. 31. This should benefit programs in all colleges.

The policy for graduate tuition fee waivers for Graduate Research Assistants (GRAs) remains in place and unchanged for positions supported directly by extramural awards. The policy permits graduate tuition fee waivers on externally funded grants that have full indirect costs associated with the award (i.e. 48% on campus, 26% off campus, per the university's negotiated rates, or using a sponsor's published rates*) and a sponsor-supported stipend.

**Some sponsors publish indirect cost rates different from the university's negotiated rates (e.g. the State of Ohio, and many Foundations), and these rates are accepted by WSU for the purpose of approving the cost-sharing of tuition costs. However, awards for which the university has applied a voluntary reduction in facilities and administrative rates, and cost-shares that expense, will not be eligible for tuition fee waivers.*

V. Committee Reports

a. Student Affairs Committee (S. Heilmann)

The Student Affairs Committee met twice to consider seven dismissal petitions from the summer semester. Of the seven reviewed, six petitions were approved and one petition was denied.

The Student Affairs Committee asks that Council members help share the following information with program directors and advisors: The Committee carefully considers the "get well" path for each student and takes into account both the advisor's remediation plan and evidence of the student's past efforts to predict the likelihood of accomplishing the remediation plan's goals (earning A's, for example). The Committee runs their own calculations and also refers to the Student Handbook (for guidelines for TDY and deployment for active-duty military students, for example). Advisors are welcome to attend the Student Affairs Committee meeting.

Dr. Fyffe thanked the faculty members serving on this committee for their diligence and deep consideration of each petition.

b. Membership Committee (B. Gray)

Since the last Graduate Council meeting, a total of 81 graduate faculty memberships were approved.

Dr. Gray explained that when the Membership Committee is reviewing nominations for which one of the three eligibility criteria are not met (terminal degree, recent scholarship, experience teaching and/or supervising graduate students), a letter of support from the department chair or program director is an important source of information.

Dr. Fyffe added that he finds the supporting letter helpful as well, especially when the department chair or program director explains why the nominee is needed for the program and what the nominee's specific teaching and/or advising role will be.

At present, the letter of support is not a required document in the graduate faculty nomination process. A motion to refer a review of the graduate faculty nomination process to the Graduate Policies Committee was seconded. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

c. Policies Committee (S. Baird)

The Policies Committee met once since the last Graduate Council meeting. After clarification of current Graduate School practices and the difference between "attempted hours" vs. "earned hours", the Policies Committee moved to approve the following revision to Graduate Policy 7.35:

Students admitted in regular status who have ~~attempted~~ earned nine or more graded semester hours of graduate credit will automatically be placed in probationary status the term their cumulative graduate grade point average (GPA) drops below a 3.0.

Discussion: "Attempted hours" includes Pass, Fail, and Incomplete credit hours; "Earned hours" are graded credit hours, including "F". The intent of the policy was for probation status to be triggered after 9 graded credit hours are completed.

R. Ayres called for a vote. All in favor. Motion passed. This policy revision will be forwarded to Provost Sudkamp for his approval.

d. Curriculum Committee A (M. Bashaw)

On behalf of the Curriculum Committee A, M. Bashaw moved to approve the following new course requests: BMB 7660, BME 7380, BME 7530, CEG 6426, ME 7370, and PSY 5130. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

On behalf of the Curriculum Committee A, M. Bashaw moved to approve the following course modifications: BME 7110, CEG 7420, EES 8990, and NUR 7302. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

On behalf of the Curriculum Committee A, M. Bashaw moved to approve the following quarter to semester conversions: GL 662 to EES 6270 and GL 668 to EES 6560. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

On behalf of the Curriculum Committee A, M. Bashaw moved to approve the program of study for a new concentration in M.S. Cyber Security: Cyber Operations. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

On behalf of the Curriculum Committee A, M. Bashaw moved to approve the following program of study modifications:

- M.S. Cyber Security – Project Option
- M.S. Cyber Security – Thesis Option
- M.S. Nursing – Administration of Nursing and Healthcare Systems
- M.S. Nursing – Adult-Gerontology Clinical Nurse Specialist
- Certificate – Adult-Gerontology Clinical Nurse Specialist
- M.S. Nursing – Adult-Gerontology Acute Care Nurse Practitioner
- M.S. Nursing – Family Nurse Practitioner
- M.S. Nursing – Pediatric Nurse Practitioner Acute Care
- M.S. Nursing – Pediatric Nurse Practitioner Primary Care
- M.S. Nursing – Psychiatric Mental Health Nurse Practitioner
- M.S. Nursing – School Nurse

No discussion. R. Ayres called for a vote. All in favor. Motion passed.

e. Curriculum Committee B (A. Jeyaraj)

On behalf of the Curriculum Committee B, A. Jeyaraj moved to approve the following new course requests: EDL 7700, FR 6110, FR 6120, FR 6130, and SPN 5440. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

On behalf of the Curriculum Committee B, A. Jeyaraj moved to approve the following course modifications: FR 6030, FR 6500, PLS 6210, PSI 9960, SPN 5220, SPN 5990, SPN 6310, and SPN 6320. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

On behalf of the Curriculum Committee B, A. Jeyaraj moved to approve the quarter to semester conversion of SPN 681 to SPN 6810. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

On behalf of the Curriculum Committee B, A. Jeyaraj moved to approve the program of study for a new graduate certificate: French Studies. No discussion. R. Ayres called for a vote. All in favor. Motion passed. The certificate will be forwarded to HLC for final approval.

VI. Graduate Student Assembly (P. Eberlyn and R. Rushing)

The GSA president, Preston Eberlyn, and vice-president, Ryan Rushing, introduced themselves. Preston is a student in both the MA in International & Comparative Politics and Master of Public Administration programs; Ryan is a student in the Master of Public Administration program.

The GSA will again be offering Original Work and Professional Development grants in the Fall and Spring semesters this year. The deadline for Fall applications is Friday, Oct. 21. The GSA would like to have a few faculty members on the grant review committee. Interested faculty should contact the Graduate School.

The GSA hosted a Welcome Event during the first week of classes. It was attended, but not well attended. The GSA will also be hosting two sessions of a workshop that will provide an introduction to the research resources at Wright State. Both sessions will be held in E103 SU. The first workshop will be held on Oct. 5 at 12:00 p.m. and the second workshop will be held on Oct. 12 at 5 p.m. All graduate students are invited to attend.

VII. Old Business – None.

VIII. New Business

- a. **Review of Graduate Curricular Approval Processes** – The approval processes for new degree programs, new courses, and program and course modifications at the graduate and undergraduate levels was compiled by the Office of Academic Affairs and was distributed to the Graduate Council. There are no changes to any of the approval processes; the compilation is meant to serve as a guide.

Upon review, a motion to recommend the posting of the curricular approval processes on the University Policy website was seconded. No discussion. R. Ayres called for a vote. All in favor. Motion passed.

- b. **Discussion of Graduate Council Agendas**

The agenda of the Graduate Council is generally built from the work done in the sub-committees of the Council. The faculty representatives are welcome to bring concerns before the Council on behalf of their college/school. The graduate student representatives are welcome to do so as well. Ideas about more structured procedures for introducing agenda items were discussed. No action was taken.

IX. Discussion/Announcements – None.

X. The meeting was adjourned at 3:20 p.m.

Future Graduate Council meeting dates:

Oct. 20, 2016, 2 p.m., E163 SU
Nov. 17, 2016, 2 p.m., E156 SU
Feb. 9, 2017, 2 p.m., E156 SU
March 16, 2017, 2 p.m., E156 SU
April 13, 2017, 2 p.m., E156 SU