

CLASSIFIED STAFF ADVISORY COUNCIL

**Minutes**

Tuesday, August 16, 2016

182 Millett Hall

**Attending:** Carol Alexander, Connie Bajek, Dawn Banker, Lori Cope, Cathy Dalton, Tom Fortener, Ryan Fullenkamp, Mina Lundy, Greg Patterson, Suzanne Semones, Sharon Wik

**Absent:** Patrick Ammon, Ron Applegate, Edward Depp, Julie Greenup

**Guest:** Matthew L. Boaz, Office of Equity & Inclusion

- I. Matthew Boaz, Office of Equity & Inclusion – Presidential Search  
Matt Boaz solicited CSAC members' feedback on the qualities and characteristics we think are important to consider in the new President of Wright State University. This took up a good portion of the meeting.
- II. No minutes to approve.
  - a.) Secretary/Treasurer needed due to resignation of Sarah Carpenter from post. Suzanne Semones was nominated and accepted. D. Banker motioned to elect Suzanne Semones Secretary/Treasurer, C. Dalton seconded, motion passed.
- III. Old Business
  - a) Staff Council Notes: Mailbag for Foundation monies delivery still pending. New University Policy page to replace Wright Way Policy. Update on progress of VRIP. Electronic travel might be in place by January, Procard reconciliation through electronic system won't happen at same time. Financial condition – FY 2019 is year administration expects to see positive results from budget adjustments. Campus construction is on schedule. D. Banker reported on Presidential Search Committee, formal recommendation of search firm to whole committee to occur 8/18/16. Plan is to announce new President by beginning of April.
  - b) Committee Reports: HR says Classified Handbook is coming soon – there is concern about the portion relating to terminations, with the possibility of layoffs in the near future. HR informed L. Cope that "Bumping" rights would remain the same.
- IV. New Business
  - a) Board of Trustee Finance meeting: Board of Trustees is now requiring monthly financial statements, and is re-writing financial policies for finances and investments.

IV. Adjournment: Motioned by D. Banker, 2<sup>nd</sup> by C. Bajek.

Minutes submitted by: Suzanne Semones