CLASSIFIED STAFF ADVISORY COUNCIL
Minutes
Tuesday, March 15, 2016


Not in Attendance: S. Carpenter, P. Ammon

Guest:

I. Approval of February 16, 2016 minutes: Motioned by Suzanne Semones and seconded by Carol Alexander. Council unanimously approved the minutes for February 16, 2016.

II. Old Business

A. Staff Council
   - Shannon Norton filled for Dr. Berberich. Shared CSAC 2015-2016 budget. No update on Winter leave, storage space for council or graduate fee remission.
   - Dr. Barrett shared WSU’s Diversity and Inclusion Plan. Bullying policy is currently with the lawyers.
   - Spring Open Forum: March 30 2:30-4:30 156 Student Union.
   - Staff Development Day: Went well. Starting to plan next SDD August 17.

B. Committee Reports:
   - Fundraising: Two raffles were held at the Faculty and Staff Appreciation Event (February 20, 2016). The winners of the raffles: Carol Alexander, 50/50 Raffle $83.00 and Rick Felton, Changing Lives Throw. Staff Development Day (March 1, 2016) 50/50 Raffle winner Melissa Platt $126.00. CSAC Social Network Event planned for April 21. Lori Cope and Julie Greenup will work on advertising.
   - Lori Cope needs volunteers to be “Secret Shoppers” will send information to Dawn Banker to send out to council.
   - Carol Alexander will be on the Xerox Governance Committee.

C. CSAC Elections: Sarah Carpenter has meet with Jodi Blacklidge. Information should go out soon.

D. Total Comp: Met on March 9, 2016; Beta testing the Qualtrics profiles; Getting ready to send out profiles (narrow job titles and families)

E. Branding/Logo
   - Dr. Sweeny: Unspoken promise of what we want you to feel
   - Per Dr. Hopkins the logo has been suspended.

F. HLC Accreditation: March 21 – 23

III. Hot Topics
   - June 2, 2016: Budget Presentation
   - Changing credit hours to 120

IV. Adjournment
   - Motioned and Second: Cathy Dalton and Carol Alexander

Next Meeting: Tuesday, April 19, 2016, 9:10-10:50 am, E103 Student Union

Respectfully Submitted,
Elizabeth Styers