

Distance Education / Online Course Terminology

	October	November
Policy Title:	Distance Education Terminology	Online Course Terminology
Fully Online / No Set Meet Time	100% online; asynchronous	100% online; asynchronous
Fully Online / Set Meet Time	100% online; synchronous	100% online; synchronous
Mostly Online	75%-99% online	80%-99% online
Partially Online	N/A	20%-79% online
Face-to-Face	N/A	may not exceed 20%

The percentage of online and face-to-face instruction is determined by the number of contact hours each method utilizes relative to the number of contact hours for the entire course