

Undergraduate Academic Policies Committee
Meeting Minutes
October 11, 2016

Attendees

Marty Emmert, Geoff Owens, Tara Konicki, Nate Tymes
Travis Doom, Susan Carrafiello, Marian Brainerd, Carl Brun, Amanda Steele-Middleton, Jean Kalima,
Todd Pavlack (Guest)

- I. The minutes of the March 2016 meeting were approved with one grammar correction.
- II. Committee Introductions & Charge Review
- III. HLC – Credit Hour Policy
 - a. The Higher Learning Commission’s Reaffirmation of Accreditation Report requires the University to develop a contact credit hour policy that addresses all modalities of instruction.
 - b. Drs. Owens and Doom presented a draft Credit Hour Policy to the committee which is available on the committee’s Pilot page and was distributed via email after the meeting.
 - c. The committee was instructed to review the various types of course categories, to share the document with their constituents for feedback, and to suggest additional language or other changes at the next meeting.
 - i. The committee determined that CoNH Clinical Classes are full-contact and need to have their own section separate from the Non-Contact Category.
 - ii. The committee determined that the Fully Online distance category should adopt language from the traditional lecture category.
- IV. Distance Education Policy
http://www.wright.edu/sites/www.wright.edu/files/uploads/2016/Apr/meeting/UAPC_Distance_Education_Terminology_Policy_Final.pdf
 - a. The committee was informed that the Faculty Senate tabled the Distance Education Policy at the request of Provost Sudkamp in order for the committee to confirm the contact percentage of the Mostly Online category.
 - b. Amanda Steele-Middleton informed the committee of the following agency guidelines:
 - i. HLC – at least 75% online
 - ii. ODHE – more than 80%
 - c. After discussions, the committee agreed to recommend to the Executive Committee that the Mostly Online criteria be changed from “25%” to “20%”. As this is a minor change, it can be accomplished with a motion from the floor of the Senate meeting by one of the UAPC members who also serve on the Senate. (Carrafiello, Doom, Emmert)
- V. International Transfer & Admissions
 - a. Dr. Owens talked briefly about the International Transfer & Admissions policies, ongoing issues impacting international students, and the new International Educational Advisory Committee chaired by Mateen Rizki. The committee was asked to review the relevant documents in Pilot for future discussion.
- VI. Adjourn – the next meeting will be October 25th at 12:30pm (location TBD)