

Unclassified Staff Advisory Council (USAC)
Meeting Minutes
Thursday, March 10, 2016
008 Student Union
9:00 - 10:30 a.m.

Call meeting to order at 9:02 a.m.

In attendance

- Voting members: Julia Acosta, Chris Bethel, Danielle Booth, Pam Bowers, Michael Griest, Jerry Hensley, Teresa Kramer, Amanda Spencer, Amanda Watkins, and Jeff Wehmeyer
- Others: Drew Corbett, Jonathan Jackson, Mandy Karper, Jason Kohlhepp, Carol Rader, and Aaron Skira

Approval of minutes from February 11, 2016

- Minutes were approved.

New Business

- Guest Speaker: Becky Cole, Vice President, University Advancement, President, WSU Foundation, Inc.
 - “Rise. Shine.” is Wright State’s second campaign and focuses on our students and our alumni. It began in 2008 with a goal to raise \$150 million. As a comprehensive campaign, all private gifts to the university are counted. To date, approximately \$129 million has been received from alumni, friends, corporations, and foundations. The monies will be used to invest in people (students/faculty), environments (buildings), and innovations (teaching). On April 19, Tom Hanks and Amanda Wright Lane will be on campus for the campaign’s celebration gala at the Nutter Center.
- Highlights from Staff Council meeting
 - Dr. Kimberly Barrett shared the university’s strategic plan for promoting diversity and inclusion. Conversations are still occurring among administration about Winter Break for 2016 and the taxable portions of university fee remissions.
- Managed Print Appeals Committee
 - A USAC representative has been requested to serve on this committee. The committee will review requests made by individuals who wish to deviate from the managed print system. Teresa Kramer volunteered to serve.

Ongoing Business

- Service Unit Review Committees
 - No updates
- Total Compensation Committee
 - Piloting the position profile form will begin with unclassified staff in Dunbar Library, CaTS, and Enrollment Management. Discussions occurred about training supervisors on mentoring and career path mapping for subordinates.
- Committee Updates
 - USAC subcommittees
 - Bylaws and Charter
 - No updates

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- Communications and Marketing
 - No updates
- Community Service
 - No updates
- Compensation, Benefits, and Equity
 - No updates
- Nominations / Fundraising
 - A tentative timeline for the 2016 nominations and elections process was shared.
- University committees
 - Athletic Council
 - No updates
 - Dining Services
 - Focus groups are being conducted now. Jamba Juice will be replaced by a new service that has yet to be determined. Secret shoppers are evaluating dining service locations this semester. Pricing and hours are being evaluated as well.
 - Faculty/Staff Appreciation Day
 - The event went well. A wrap-up meeting is scheduled for next week.
 - Ohio Staff Council of Higher Education (OSCHE)
 - The next OSCE meeting will be held in April.
 - Parking Services
 - No updates
 - Staff Development Day
 - There were 382 staff who registered and, overall, it was a very successful event. Planning for the next SDD will begin soon.
 - University Diversity Advisory Council (UDAC)
 - No updates
 - Wellness and Recreation
 - The Wellness Festival (not to be confused with HR's Health & Benefits Fair) may not occur this year due to a lack of resources.
 - WSU Bookstore
 - No updates
 - WSU Staff Council
 - See New Business above.

Schedule Reminders

- Staff Council – Wednesday, April 13, 2:00 – 4:00 p.m., 267 University Hall
- USAC Meeting – Thursday, April 14, 9:00 – 10:30 a.m., 157 Student Union

Adjourn meeting at 10:11 a.m.

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USAC: The purpose of the Unclassified Staff Advisory Council (USAC) is to represent its members to the university by: promoting their general welfare; advocating for unclassified staff through active participation in university governance structure; reviewing, initiating and making recommendation on relevant university policies and procedures; encouraging and facilitating communication among members; and encouraging professional development opportunities. One of the prime responsibilities of this council is to serve the educational community by creating and maintaining an environment conducive to the teaching, learning, research, and service functions of higher education. The recommendations of the council are submitted to the university president.