

**Staff Council Meeting Minutes**  
**Wednesday, April 13, 2016**  
**267 University Hall**  
**2:00 - 4:00 pm**

**In attendance:** Dr. Berberich, Misty Cox, Jamie Henne, Elizabeth Styers, Dawn Banker, Suzanne Semones, Ryan Fullenkamp, Aaron Skira, Jonathan Jackson, Jerry Hensley, Cindy Riley, and Amanda Watkins

**via phone:** Linda Helentjaris, Tyler Pottkotter

1. **Old Business** – *Dr. Berberich*

- a. Winter break 2016 – when will they release details?
  - i. Email distributed with details.
- b. Space for Councils
  - i. Dr. Berberich is to present options at next month's meeting.
- c. Tax issue
  - i. Dr. Berberich will have a final answer by the end of fiscal year.

2. **New Business** – *Dr. Berberich*

- a. Suggestion box submission:

I would like to suggest that WSU consider an online suggestion box for the campus community.

There seems to be a lot of negative press about WSU in the news and morale is low on campus. Sometimes something as simple as a suggestion box is an opportunity for the campus community to share their ideas, get involved, and improve community and pride. Suggestions no matter how small on how we can make improvements in our campus and community be it adding more flowers to a buildings entrance/patio, identifying where cigarette butts need to be picked up, where a light is out in a parking lot to things to things that are more innovative and creative for our campus to consider.

<https://www.amherst.edu/campuslife/housing-dining/dining/suggestion>  
<http://www.scottdalecc.edu/about-scottdale/suggestion-box>

- i. USAC and CSAC have online suggestion boxes. An online box for Physical Plant requests was discussed based on the above comments.
- b. President's Awards for Excellence
  - i. Dr. Berberich will provide USAC (Misty Cox) and CSAC (Dawn Banker) with details.
- c. Notification from HR on job application status
  - i. Dr. Berberich will coordinate with HR regarding best practices and policy.
- d. Staff Development Day Stipend
  - i. Dr. Berberich requested job duty description from co-chairs.

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**3. Additional issues/topics/events – Staff Council only**

- a. AAUP request to endorse a resolution against carrying concealed firearms
  - i. Each council will decide on how best to proceed.
- b. Budget Remediation
  - i. USAC and CSAC is meeting Monday, April 18 to review Qualtrics survey responses.
- c. 4:00 p.m. on Tuesday, May 10<sup>th</sup> – USAC/CSAC/LSAC Reception with Pres. Hopkins – Wright Bros. Room (E154 Student Union)
- d. Open letter from AAUP to President Hopkins
  - i. Email discussed.
- e. Shari Mickey-Boggs will give an HR update at the May meeting

*Next Staff Council Meeting:*  
**Wednesday, May 11<sup>th</sup> from 2:00 p.m. – 4:00 p.m. – 267 University Hall**