

Undergraduate Academic Policies Committee
November 23, 2015
Meeting Minutes

Attendees

Gina Oswald, Geoff Owens, Mark Cubberley, Evan Osborne, Kim Ringo, Doug Petkie
Susan Carrafiello, Carl Brun, Amanda Steele-Middleton, David Baugham, Marian Brainerd

1. Dr. Oswald called the meeting to order at 3:30pm
2. The minutes of the November 16, 2015 meeting were approved.
3. Course Mod Policy
 - a. In response to a question raised at the November Senate meeting, Amanda Steele-Middleton informed the committee that the Registrar's Office does not believe communication is an issue with respect to the policy.
 - b. The committee discussed recommending that UCRC review current distance education courses that may not have prior approval to be taught via distance. Dr. Brun indicated that he would check on obtaining a list of courses and syllabi.
4. International Baccalaureate Test & Scores
 - a. Dr. Brun informed the committee that the State of Ohio may pass mandatory acceptance of CLEP scores.
5. Program Modification Policy
 - a. The committee made the follow minor changes to the policy and approved it to be submitted to the Executive Committee for Senate consideration.
 - Line 24 – Sentence restructure
 - Line 12 – added “and”
 - Line 13 – “and” changed to “or”
 - Line 6 – add “licensure”
6. Guidelines for Deactivation, Reactivation, and Termination of Programs
 - a. The committee made the following changes to the policy and approved it to be submitted to the Executive Committee for Senate consideration.
 - b. Added “licensure” to the opening paragraph
 - c. Removed “student enrollment” example from line 18
 - d. Removed sentence starting with “Proposals for new major”, combined the remaining sentence with the previous paragraph
7. Non-academic Dismissal Policy
 - a. The committee made the following changes and approved the item to be sent to the Executive Committee for Senate consideration
 - b. Post-dismissal section: added “advising through next enrolled semester”
 - c. Removed “For example a student”
8. Dr. Oswald adjourned the committee for the remainder of the semester and requested that everyone submit their Spring 2016 schedules.

Addendum

1. The Executive Committee sent back the following two items with additional concerns to address:
 - a. Non Academic Dismissal – concerns regarding how the policy impacts Lake Campus students, and concerns regarding transferring upper level students to University College
 - b. Registration & Add Policy – concerns regarding adding courses after term has ended
2. During the winter intermission, Dr. Oswald met with Faculty President Loranger to review the above concerns and additional policies that will need to be fast-tracked at the January Senate meeting in order to be ready for HLC review. Committee members were sent tracked changes versions of each item and asked to submit feedback, and to be ready to discuss the items at the first meeting of Spring semester.
 - a. Non Academic College Dismissal – minor changes to final section
 - b. Registration, Add, Attendance, Drop –
 - i. Registration/Add - changed criteria to add course after end of term, updated policy requires students to file a petition per the UG petition policy
 - ii. Attendance/Drop – removed opening clause, added language regarding online courses
 - c. Petition Policy –
 - i. removed “course repeat” as a petition option; repeat accommodations are covered by an existing course repeat policy
 - ii. added language to make policy consistent with updated Registration/Add/Attendance/Drop policy
 - d. Course Addition, Modification, and Deletion –
 - i. Updated language in Policy section (face-to-face, term lengths)
 - ii. Updated Course Numbering System – removed reference to “lower division”