Faculty Senate
EXECUTIVE COMMITTEE
Minutes
January 20, 2016

I.   Call to Order

II. Approval of Minutes: The minutes of the January Executive Committee and Senate meetings were approved.
     A. Executive Committee
         https://www.wright.edu/sites/default/files/uploads/2016/Jan/meeting/EC_Minutes_2015_Nov30.pdf
     B. Faculty Senate
         https://www.wright.edu/sites/default/files/uploads/2015/Dec/meeting/FS_Minutes_2015_12Dec.pdf

III. Pre-Requisite Checking: Amanda Steele Middleton, Registrar, gave an overview of the pre-requisite checking measures. There are two measures for pre-requisite checking: System enforced and department managed.   The Registrar's Office tested and reviewed the feasibility and codes of both measures of pre-requisite checking, and found no unforeseen consequences with these systems. At this time, the Registrar's Office will continue the use of the department managed system to maintain its functionality while introducing the system enforced.

Some colleges have requested a system enforced measure and will work with their students individually, while other colleges will the maintain department managed approach. The Registrar's Office will continue to work through spring semester to determine which colleges should be categorized as system enforced and department managed.

Over the course of the summer, the Registrar's office will clean up the data, continue with the testing, and provide an option to turn on warnings to the students. Due to concern of the influx of new students arriving in the fall, the Registrar recommended turning on the warnings to students during the Spring/Summer 2017 semesters.

IV. Computing and Telecommunication: Craig Woolley, Chief Information Officer, discussed concerns of an increase in phishing attacks on the university since the announcement of the presidential debate. Mr. Woolley recommended the purchase of Targeted Attack Protection (TAP), an added protection against phishing scams. TAP will search links behind the scenes to make sure the link is legitimate. Faculty President Carol Loranger suggested the IT Committee provide a recommendation to the Faculty Senate for further review of this program.

The Department of Computing and Telecommunications (CaTS) can no longer provide support for the transparency overhead projectors as this equipment is outdated and has been costly to maintain. Currently, there are approximately 50 people that request the use of an overhead projector. Mr. Woolley will contact each individual to determine their needs and to discuss possible alternatives for those choosing to use the transparency overhead projectors. CaTS would like to discontinue use of these items by Fall 2016.

V.   Campus Climate Survey: Kimberley Barret, Vice-President Multicultural and Community Engagement, gave an overview of the Campus Climate Survey and the Town Hall meeting held in December.   There has been a decrease in students experiencing discrimination, and the overall faculty and staff perceptions are of an inclusive environment. However, the climate varies with each department and there is still much work to be done. A full report of the Campus Climate Survey will be made available through the Faculty Senate Website and the Faculty Senate Newsletters.
    A. Town Hall Powerpoint Presentation
        https://www.wright.edu/sites/default/files/uploads/2016/Jan/meeting/FINAL%20Campus%20Climate%20Town%20Hall%20Meeting%20%28003%29.pdf
    B. Campus Climate Survey
        https://www.wright.edu/sites/default/files/uploads/2016/Jan/meeting/VP%20MACE%20Executive%20Summary%202014%20WSU%20Campus%20Climate%20Survey.pdf

VI.   Academic Integrity Week Events: Christopher Hogan, Assistant Director shared information on academic integrity week events which developed from the WPCU grant. Faculty President Carol Loranger has been invited to give an opening ceremony speech on Monday, January 25.

VII. HB 48 Resolution: The Executive Committee discussed the HB 48 Resolution that was sent to the Ohio Senators.

VIII. International Education Committee: The Executive Committee reviewed the charge of the International Education Committee. Dr. Matt Rizki will chair the committee. Other members for the committee are being populated at this time. Faculty President Carol Loranger will present the charge of the IEC to the faculty senators at their January meeting.

IX.   Research Initiatives Committee: Senator Brian Boyd and Faculty Vice President Doug Petkie, Co-Chairs, gave an overview of the history of RSP, WSRI, and WSARC. The committee would like to move forward to address the Research Council with either a new charge or a new committee. A suggestion was made to have a faculty member and a department chair on council.   The committee was asked to provide a recommendation on the best way to reformat the Research Council.

X.   Campus Master Plan: The Master Plan update has been shelved for now as it did not align with the Strategic Plan. Faculty President Carol Loranger recommended returning the resolution back to University Buildings and Grounds Committee for further review and to send their recommendations to the Faculty Budge Priority Committee.   It was agreed that priority should be placed on renovations and deferred maintenance.
      https://www.wright.edu/sites/default/files/uploads/2016/Jan/meeting/Campus_Plan_Final_Report_DPW_ver2_0.pdf

XI.   Faculty FERPA Letter: A letter will be going out to faculty that WSU has a self-report violation where a faculty member put multiple student's private information in an email and sent the information to students in the class. This letter will be a reminder of the importance of faculty's role in the protection of the privacy of student information in accordance with FERPA.

XII. Undergraduate Curriculum Review Committee Report and Recommendations: Stephanie Triplett is set to speak to the faculty senate on the UCRC's report and recommendations.

A. Fall 2015 Syllabi Report and Recommendations
https://www.wright.edu/sites/default/files/uploads/2016/Jan/meeting/UCRC_Fall_2015_Syllabi_Review.pdf
B. Suggested Syllabus Template and Examples
https://www.wright.edu/sites/default/files/uploads/2016/Jan/meeting/WSU_SuggestedSyllabus.pdf
C. Fall 2015 Syllabi Review Data
https://www.wright.edu/sites/default/files/uploads/2016/Jan/meeting/Summary_UCRC__MC_F15.xls

XIII. Undergraduate Academic Policies Committee Report: The Executive Committee reviewed the policies below and recommended policies XIII. A – B can move forward to the faculty senate for approval.

A. Policy Review
1. Registration, Add, Attendance, Drop
https://www.wright.edu/sites/default/files/uploads/2016/Jan/meeting/UAPC_Registration_Add_Attendance_Drop_2016_01Jan_15.pdf
2. Petition Policy
https://www.wright.edu/sites/default/files/uploads/2016/Jan/meeting/UAPC_Undergraduate_Petition_Policy_2016_01Jan_15.pdf
3. Course Addition, Modification, and Deletion
https://www.wright.edu/sites/default/files/uploads/2016/Jan/meeting/UAPC_CourseAdditionandDeletionProcedure_Revised__2016_01Jan_15.pdf
4. Course Numbering System
https://www.wright.edu/sites/default/files/uploads/2016/Jan/meeting/UAPC_Course_Numbering_System_2016_01Jan_15.pdf

B. Non-Academic Dismissal
https://www.wright.edu/sites/default/files/uploads/2016/Jan/meeting/UAPC_NonAcademicCollegeDismissalPolicy%28v4%29_2016_01Jan_15.pdf

C. International Transfer Policy: This policy will not go to the faculty senate for approval as further review is still needed. Recommendations will be sent to Provost Tom Sudkamp for review.

XIV. Faculty Senate Agenda: The Faculty Senate Agenda was approved with the inclusion of Athletics Council Report.
https://www.wright.edu/sites/default/files/uploads/2016/Jan/meeting/FS_Agenda_2016_01Jan_draft.pdf

XV. Announcements
A. Faculty and Staff Appreciation Event – February 20, 2016

XVI. Adjourned

Respectfully Submitted:
Cynthia Riley

Next scheduled Executive Committee
Meeting:
February 15, 2016