

**XI. REPORTS OF THE COMMITTEES OF THE BOARD**

**A. Academic Affairs Committee**

Mrs. Broner, chair, will report on the committee meeting of January 22, 2016.

**Academic Affairs Committee  
Meeting of January 22, 2016**

**Minutes**

**Present:** E. Broner, D. Fecher, A. Goyal, B. Montgomery, C.D. Moore, R. Pignatiello, G. Ramos

**Guests:** M. Ashley, D. Bertso, R. Fyffe, D. Kimpton, N. Lasky, C. Loranger, T. Sudkamp, R. Sweeney, C. This, J. Ulliman, C. Woolley

Mrs. Broner called the meeting to order at 8:33 a.m. and read the following conflict of interest statement.

It is of utmost importance to ensure that all university decisions are free from any real or perceived conflicts of interest.

Therefore, please be mindful of all obligations with which you have been charged as a Trustee of Wright State University, and take the steps you deem appropriate to perform your duties fairly and impartially.

**Provost Report**

Dr. Tom Sudkamp shared the combined Main and Lake Campus enrollment numbers as of the first week of Spring Semester. Undergraduate enrollment is up .7% and graduate enrollment is up 3.2%. The Main Campus headcount is up 1% and Lake Campus has increased enrollment by 7.8%. Total credit hours are essentially flat over last year with a slight .1% decrease. The final Fourteen Day enrollment numbers will be released and reported to the state next week.

Dr. Sudkamp offered the following personnel updates. Dr. Joe Keferl has assumed the position of Dean of Education as of January 1<sup>st</sup>. Mr. Larry Chan has been hired as the Vice President for Legal Affairs and General Counsel and will begin his position on March 1<sup>st</sup>. Dr. Stephen Foster, Associate Vice President for the Center for International Education, is stepping down at the end of February and Dr. Henry Limouze has assumed the interim position effective January 25<sup>th</sup>. A nationwide search will be starting for this position and for the Dean of the College of Science and Math.

Wright State received a \$700,000 grant from the Department of Education to support the College Credit Plus program. Dr. Sudkamp recognized Ms. Mary Ellen Ashley, vice president for enrollment management for her role in helping to secure this grant. The College Credit Plus program allows high school students the opportunity to take college level coursework for college credit while still in high school. This grant provides \$500,000 for scholarships for area high school teachers to train at Wright State to teach college level courses at their high schools. The other \$200,000 of the grant will allow Wright State to develop the teaching curriculum to train these teachers.

## 1. **Low Enrollment Courses and Programs**

Dr. Sudkamp outlined state budgetary requirements for the creation and submission of a review of all low enrollment courses from the various state institutions. Wright State's report for the Chancellor identifies those courses below a defined level of student enrollment, the methods used to identify those courses, and the proposed recommendations for actions.

Expected outcomes from this evaluation include the identification of course sharing opportunities with other institutions, opportunities for curricular restructuring, and the elimination of unnecessary courses. The Board received copies of this report and of an additional report covering a review of low enrollment programs. Moving forward, the university will be required to submit a low enrollment report every five years.

The following resolution is presented to the Board of Trustees for approval.

### **RESOLUTION 16-**

WHEREAS, Am. Sub. H. B. No. 64, Section 3345.35 requires the Board of Trustees of each state institution of higher education to evaluate all courses and programs the institution offers based on enrollment and student performance in each course or program; and

WHEREAS Wright State University has specified thresholds for low enrollment programs and courses and identified programs and courses for consideration as low enrollment; and

WHEREAS Wright State University has identified courses to be considered for collaboration with regional institutions of higher education; and

WHEREAS the Chancellor of the Ohio Department of Higher Education has required submission of a report to the Ohio Department of Higher Education that shall be comprised of

- Institutional definitions of course and program thresholds;
- A description of the process and data used to identify courses that meet the chancellor's definition of low enrollments, e.g.,
  - Number of courses reviewed
  - Number of courses determined to meet the chancellor's definitions of low enrollment
- A summary of recommended actions for each low enrollment course (e.g., number of courses targeted for elimination because of curricular restructuring, modification of course section or timing; or collaboration with other institutions through course sharing); and

WHEREAS Wright State University has produced a report entitled *Low Enrollment Course Report* that satisfies the preceding requirements; therefore be it

RESOLVED that the Wright State University submits the accompanying *Low Enrollment Course Report* to the Ohio Department of Higher Education.

I offer this motion:

Do I have a second:

Roll Call Vote:

## **2. Emeritus Request**

The following resolution was presented to the Board of Trustees for consideration:

### **RESOLUTION 16-**

WHEREAS, faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the provost; and

WHEREAS, Charlotte Harris, Associate Professor of Teacher Education, served the university from 2000-2015 in a fully-affiliated and full-time status and has requested emeritus status; therefore be it

RESOLVED that the request for emeritus status for the aforementioned faculty member, as submitted to this meeting be, and the same hereby is endorsed.

I offer this motion:

Do I have a second:

Roll Call Vote:

## **HLC Reaffirmation Visit**

Wright State University has been preparing over the last two years for the Higher Learning Commission (HLC) reaccreditation process. Dr. Sudkamp briefed the Board on the upcoming HLC site visit scheduled for March 21-22, 2016. On February 20<sup>th</sup> prior to the visit, Wright State will submit an online assurance argument demonstrating compliance with all five of the accreditation criteria and its 23 subcomponents. After the written assurance argument and all of its supporting documents are reviewed by the seven member HLC committee, they will travel to Wright State to meet with individuals across campus to further clarify their understanding of the material submitted. At the completion of the visit the committee will prepare a report of their findings rating each criteria and subcomponent as “met”, “meets with concerns”, or “does not meet”. There would be further follow-up and corrective action required for any areas deemed unmet.

Satisfactory completion of this HLC peer review process is necessary to ensure institutional quality, alignment with mission, student focus on learning, and to maintain eligibility for students to receive federal funding.

The meeting was adjourned at 9:21 a.m.

Respectfully Submitted,  
Deborah Kimpton