

Undergraduate Academic Policies Committee  
March 11, 2016  
Meeting Minutes

Attendees

Kim Ringo, Travis Doom, Gina Oswald, Evan Osborne  
Marian Brainerd, Amanda Steele-Middleton, David Baugham, Carl Brun

- I. Minutes of the February 26<sup>th</sup> meeting were approved.
- II. Distance Education Terminology
  - a. Amanda Steele-Middleton indicated that there is no required reporting for “Mostly Online” but it may be useful internally
  - b. The committee agreed that the “Hybrid” designation doesn’t need to be displayed during student registration.
  - c. The committee made the following changes to the draft policy submitted by Todd Pavlack:
    - i. Adopted the Alternative definition for the “Mostly Online” designation
    - ii. Removed “-ing” from “Fully Online / (No) Set Meeting Time” (2 changes) to comply with Banner’s character limit
    - iii. Corrected spelling mistake, “hourse”
    - iv. NOTE: Additional edits were made but documentation of those changes was lost after the meeting. The committee will review the policy again at the next meeting
    - v. The committee agreed to solicit feedback from the Graduate Council Policy Committee prior to Executive Committee submission.
    - vi. The final Senate-approved policy will be submitted to Student Government to draft a student guide to online terminology
- III. Admissions
  - a. The committee decided that it is acceptable for the policy to wait until next year if needed.
  - b. The committee also discussed receiving input from the International Programs Oversight Committee and separating the LEAP & Non-Degree sections into other policies
  - c. Amanda Steele-Middleton agreed to vet the policy and suggested changes with LEAP, UCIE, and IPOC.
- IV. Adjourn – the next meeting will be March 25, 2016. Other business may be conducted via email.