

**Unclassified Staff Advisory Council**  
**Meeting Minutes**  
**Thursday, September 10, 2015**  
**157 Student Union**  
**9-10:30 a.m.**

**Call meeting to order 9:01 a.m.**

**In attendance**

- Voting members: Chris Bethel, Danielle Booth, Pam Bowers, Misty Cox, D.R. Fannin, Jerry Hensley, Amanda Spencer, Carol Vuckovich, Amanda Watkins, and Jeff Wehmeyer
- Others: Drew Corbett, Mark Hibner, Amanda Karper, Carol Rader, and Aaron Skira

**Approval of minutes from August 13, 2015**

- Minutes were approved

**New Business**

- Call for Committee Members
  - Appointments are available to view on the USAC website.
- Reducing College Costs Working Session
  - Five initiatives were identified from the working session and will be vetted among various campus constituents (e.g., faculty, staff, etc.). A document of the proposed initiatives be produced and delivered to the State of Ohio.
- Guest Speaker: Dr. Kimberly Barrett (9:30 a.m.)
  - Dr. Barrett shared findings from the 2014 Campus Climate Survey. Items of interest include having a sense of belonging, discrimination, and recommendations to increase inclusivity.

**Ongoing Business**

- President's Award for Excellence
  - Held September 8, 2015.
- Service Unit Review Committees
  - No updates.
- Total Compensation Committee
  - Next meeting is scheduled for September 23, 2015. Sibson will present findings from the Conversation Café event.
- Water Supply
  - No updates.
- Committee Updates
  - USAC subcommittees
    - Bylaws and Charter
      - No updates.
    - Communications and Marketing
      - No updates.
    - Community Service
      - No updates.

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- Compensation, Benefits, and Equity
  - No updates.
- Nominations / Fundraising
  - No updates.
- University committees
  - Athletic Council
    - No updates.
  - Dining Services
    - No updates.
  - Ohio Staff Council of Higher Education (OSCHE)
    - Updates
  - Parking Services
    - No updates.
  - Staff Development Day
    - Survey results from the last Staff Development Day were assessed.
  - Sustainability
    - No updates.
  - University Diversity Advisory Council (UDAC)
    - No updates.
  - Wellness and Recreation
    - No updates.
  - WSU Bookstore
    - No updates.
  - WSU Staff Council
    - Earthquake drill will be held on October 15, 2015 at 10:15 a.m.

**Other Items**

- 2016 Open Enrollment
  - Kick-off begins October 14, 2015. Sign up through October 29 – November 13, 2015.

**Schedule Reminders**

- WSU Staff Council – Wednesday, October 7, 2:00 – 4:00 p.m., President’s Suite 217, Nutter Center
- USAC Meeting – Thursday, October 8, 9:00 – 10:30 a.m., 157 SU (Atlantis Room)

**Adjourn meeting at 10:34 a.m.**

*USAC: The purpose of the Unclassified Staff Advisory Council (USAC) is to represent its members to the university by: promoting their general welfare; advocating for unclassified staff through active participation in university governance structure; reviewing, initiating and making*

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*recommendation on relevant university policies and procedures; encouraging and facilitating communication among members; and encouraging professional development opportunities. One of the prime responsibilities of this council is to serve the educational community by creating and maintaining an environment conducive to the teaching, learning, research, and service functions of higher education. The recommendations of the council are submitted to the university president.*