



# BROWN-BAG LUNCH

THURSDAY, SEPTEMBER 17

12:00—1:00 PM | RATHSKELLAR RM

RSVP BY SEPTEMBER 9

PROVIDING AN ENVIRONMENT FOR ALL ADMINISTRATIVE PROFESSIONALS TO COLLABORATE AND SHARE IDEAS

*“This sounds like it would be very useful. I especially like the idea of not having to reinvent the wheel whenever something comes up that I’ve not done before. I think it would be a great resource.”*

*Christine Krebs  
Admin Specialist*

We invite you to join us for our first Admin Team gathering on Thursday, September 17th for a brown-bag lunch. *Dessert will be provided.*

Our hope to determine the needs of our administrative community and create a group to meet those needs.

We envision a informal network of both classified and unclassified staff—anyone with administrative functions to join us when they are able.

We hope to meet approximately monthly, and attendance is never mandatory. We also hope to provide an occasional workshop or speaker as our needs become apparent.

## Could you benefit from:

- An informal network of professionals willing to share and collaborate?
- Professional and self-development?
- Additional leadership skills?
- Motivation & Encouragement?
- Mentorship?
- Teamwork & Collaboration?

**JOIN US!**

Drop in if you can—even if you don’t RSVP.  
But if you know you can make it, please RSVP by September 9 so we can provide enough dessert.

**Questions and RSVP to:**  
[judy.grant@wright.edu](mailto:judy.grant@wright.edu) Ext. 2215

