

Undergraduate Academic Policies Committee  
Meeting Minutes  
March 28, 2014

Attendance

- |                              |                                   |
|------------------------------|-----------------------------------|
| ✓ Doom, Travis; CECS (Chair) | ✓ Law, Joe; Provost Designee      |
| ✓ Cubberley, Mark; LAKE      | Sudkamp, Thomas; Provost Designee |
| ✓ McGinley, Sarah; COLA      | ✓ Brainerd, Marian; Registrar     |
| Oswald, Gina; CEHS           | ✓ Hinojosa, Anthony; Student Gov  |
| Schiller, Shu; RSCOB         | Brun, Carl; Ex officio            |
| ✓ Smith, Sherrill; CONH      | Carrafiello, Susan; Ex officio    |
| ✓ Teed, Rebecca; COSM        | Sayer, Cathy; Ex-officio          |

- 1.) Dr. Doom called the meeting to order at 10:00a.m.
- 2.) The minutes of the March 28, 2014 meeting were approved.
- 3.) Announcements

Dr. Doom informed the committee that there are only 2 remaining committee meetings for AY2013-14. The next meeting will be the last meeting prior to the last Faculty Senate meeting.

- 4.) Old Business - Internship Policy

The committee reviewed Dr. Oswald's Internship policy language and approved it to be forwarded to the Faculty Senate Executive Committee for Senate consideration.

- 5.) New Business - Procedures and Guidelines for Preparing Certificates

The committee discussed the following issues with regards to Certificate Programs:

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|---|---|
| • Role of certificates                    | • Double counting of credits towards a degree program |
| • Certificates at peer institutions       | • Residency requirements                              |
| • Current Wright St. certificate programs | • Certificate v. baccalaureate minor                  |
|   | • Minimum passing grades                              |

The committee concluded that a review of all current Wright St. certificate programs is needed and should be completed by the April 11th meeting.

- 6.) Dr. Doom adjourned the meeting at 11:00a.m.