

# CSAC Minutes

CSAC monthly meeting			
8.19.2014		9:10 A.M.	
		010 Student Union (Emerald Room)	
Meeting called by	Dawn Banker, CSAC Chair		
Type of meeting	Monthly		
Attendance	<p>Diana Atkins, Dawn Banker, Jennifer Cox, Cathy Dalton, Tom Fortner, Ryan Fullenkamp, Jamie Henne, Amanda Karper, Mina Lundy, Cynthia Riley, Kym Sellers, Ife Shafeek, Earl Thompson.</p> <p>Excused absences: Jodi Blacklidge, Julie Greenup, Kurt Holden, Tony Shreck, Elizabeth Styers, Kim Thomas, and Suzanne Semones</p> <p>Unexcused absences: Sue Bevan, Lori Luckner</p>		
Approval of the Minutes			
Discussion	Minutes from the July 15, 2014 CSAC Meeting were reviewed. No comments or corrections were voiced.		
Action Items		Motion to Approve	Motion Seconded
		Diana Atkins	Kym Sellers
		Unanimously Approved	
Staff Development Day Report			
Dawn Banker and Amanda Karper			
Discussion			
<p>Results from the post-Staff Development Day Survey were distributed and discussed. The majority of the feedback was positive. Feedback will also be shared with Staff Council at their next meeting. In addition the comments will also be shared with Dr. Berberich and Shari Mickey-Boggs in hopes of addressing several comments regarding supervisors' unwillingness to let some employees participate or lack of coverage in the office to allow for participation.</p>			
Future CSAC Social Events			
Discussion			
<p>A date is to be picked in October for the next event. Julie Greenup and Lori Luckner will make reservations and advertisements will be sent out sooner than the previous event to allow people to mark it on their calendars.</p>			
By Laws and Handbook			
Discussion			
<p>Emily Hamman in Human Resources has not replied to email requests for what changes have already been made.</p>			
Student Wage Adjustments			
Dawn Banker and Amanda Karper			
Discussion			
<p>The Student Employment Job Classification email received from Kim Gilliam was discussed at the last Staff Council. USAC had not heard about the email and Dr. Berberich was unaware of the changes also. In the Staff Council meeting, Elizabeth Styers voice CSAC's concerns that most feel blindsided by this announcement, no satisfactory responses have been provided for questions regarding where this policy originated, and who granted its approval. A majority of CSAC feel that this is a "slap in the face" for all the work and time that was put into trying to get our wages up to a market median and here the students have a possibility of earning more than most CSAC and even some USAC employees. This highlights the fact during the recent CSAC compensation adjustment that the years of experience was not adjusted for in the new structure especially for those employees that were moved up a pay grade. This issue will continue to be addressed in the Staff Council meetings.</p>			
HR FAQs regarding Staff Compensation			
Dawn Banker and Amanda Karper			
Discussion			
<p>The promised FAQs from HR have been posted on their website. No announcement was sent out to notify the staff that this was done. After review of the FAQs, it was felt that the questions that were being asked were not addressed and it was a reiteration of everything that CSAC had already been told in previous meetings with Dr. Berberich and Shari Mickey-Boggs. It was also poorly written (grammatically). Further questions regarding this issue will be directed to Human Resources. You can find the FAQs at the following website: <a href="http://www.wright.edu/human-resources/compensation/salary-schedule/faqs-classified-pay-structure-effective-july-1-2014">http://www.wright.edu/human-resources/compensation/salary-schedule/faqs-classified-pay-structure-effective-july-1-2014</a></p>			

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Lake Campus Council Members		
Dawn Banker		
Discussion		
Dawn Banker received a request from the Lake Campus Council Members who were interested in attending CSAC meetings either in person or by teleconference. It was agreed that Dawn will share with the Lake Campus CSACs agendas, minutes, and weekly emails. CSAC going to visit the Lake Campus was also discussed.		
Priorities		
Dawn Banker		
Discussion		
To date, Dawn has only received four or five responses to the five topics that CSAC members feel are most important to them. A summary list will be part of next week's email.		
Speakers/Topics		
Dawn Banker		
Discussion		
<p>Hazel will be a guest at CSACs September meeting for the first 30 minutes. She is planning to report general numbers on employee bullying cases and how a typical case is handled from beginning to end. It was mentioned that an advocate should be provided to ensure that complete and accurate information is provided to all employees going through this process. This topic will be discussed further in September.</p> <p>Dawn Banker will be sitting down with Kimberly Barrett to discuss an agenda for the next year. Look for an update in the next weekly email.</p> <p>Dr. Hopkins is scheduled to attend the CSAC meeting in December. A carry in of brunch items will accompany this meeting. It was noted that we should check the date to make sure the meeting date/time does not conflict with the President's Holiday Party.</p> <p>Dawn is making an inquiry to the administration or Human Resources to supply the funds for CSAC to participate in a Strength Finder session.</p>		
Hot Topics		
Discussion		
No topics were brought up for discussion.		
Adjournment		
Motion to Adjourn	Motion to Approve	Motion Seconded
	Cathy Dalton	Earl Thompson
	Unanimously Approved	
Minutes respectfully submitted by:	Amanda Karper	