

CSAC Minutes

CSAC monthly meeting		
3.17.2015	9:10 A.M.	E103 Student Union (Explorer Room)
Meeting called by	Dawn Banker, CSAC Chair	
Type of meeting	Monthly	
Attendance	<p>Attendees: Dawn Banker, Sue Bevan, Diana Atkins, Cathy Dalton, Tom Fortener, Julie Greenup, Jamie Henne, Kurt Holden, Amanda Karper, Mina Lundy, Elizabeth Styers, Jennifer Cox, Ife Shafeek, Tony Shreck, Kim Thomas, Kym Sellers, Suzanne Semones, Ryan Fullenkamp, and Cynthia Riley.</p> <p>Guests: Dr. Steven Berberich, Associate Provost for Faculty and Staff Affairs</p> <p>Excused absences: Jodi Blacklidge and Lori Luckner</p> <p>Unexcused absences: Earl Thompson</p>	
Approval of the Minutes		
Discussion	Minutes from the January 13, 2015 CSAC Meeting were reviewed	
Action Items	Motion to Approve	Motion Seconded
	Sue Bevan	Cathy Dalton
Approval of the Minutes		
Discussion	Minutes from the February 17, 2015 CSAC Meeting were reviewed	
Action Items	Motion to Approve	Motion Seconded
	Jamie Henne	Julie Greenup
Dr. Berberich		
Discussion	<ul style="list-style-type: none"> Staff Suggestion Box - Dr. Berberich works with Staff council to monitor the comments and research answers to the comments and suggestions. Office of Disability Services (ODS) - reorganization of departments. Due to a leak in ODS, Facilities and Planning is across the street in the old Wright Patt Credit Union Mortgage Building. University College is now located on the 3rd floor of University Hall and ODS is on 1st floor of University Hall. Wellness Office will move to the space between Allyn Hall and Millett. Signage is needed. Faculty Staff Appreciated Night is now funded by Associate Provost Office and strides have been made in garnering more faculty involvement. Haven't been able to launch lunches with staff members. This is hopefully take off in the fall. Focus is to continue to get feedback and open communication channels between Dr. Berberich and Classified and Unclassified staff. Stephanie Goodwin working on Faculty mentorship programs. Improve faculty life to minimize their complaints. His office along with HR is working on Staff development initiatives. The committee voiced an opinion that Staff needs an advocate. Committee also said that there needs to be accountability and staff should be included on issues. Dr. Berberich will look into when CSAC website will be addressed by Mark Anderson in transitioning to a Drupal-based site. 	
Staff Development Day Survey Results		
Mandy Karper	<ul style="list-style-type: none"> Mostly positive feedback. Catering issues are going to be addressed with Dr. Berberich's office. 	
Total Compensation Committee		
Dawn Banker	<ul style="list-style-type: none"> Sylvia and Becca Williams handed out an FAQ saying "Why is CSAC not included?" The answer on the form was inaccurate and this prompted an immediate response from Dawn. Her recommendation regarding the FAQ was to publish the correct answer or remove that question from the FAQ. 	
Staff Council		
Discussion		

CSAC Minutes

<ul style="list-style-type: none"> • Dr. Polatajko was supposed to be at the next Staff Council meeting to talk about the Budget, but due to forecasting inaccuracies he would like to move the presentation to June. 		
Nominations and Elections		
Dawn Banker		
<ul style="list-style-type: none"> • Nominations and elections – nominate a chair-elect. No one stepped up to run for the chair-elect position. • Nominations and elections committee – Dawn will help Jodi with this year’s election. • Attendance – Dawn will be speaking one-on-one with committee members that have been unable to attend a majority of the meetings • Committee is asked to review the CSAC by-laws. Circle anything that doesn’t make sense. Send your comments, questions, or concerns to Dawn. 		
Campus Climate Survey		
Dawn Banker		
<ul style="list-style-type: none"> • Campus Climate Survey had a really great response. • Tamera Schneider will be at a future meeting to talk about the feedback. • Dr. Barrett wants feedback from everyone on how the campus could be more diverse. 		
Hot Topics		
Discussion		
<ul style="list-style-type: none"> • Travel Committee is at a standstill because all recommendations have been denied. A very technical ITN will be sent out. • April date for CSAC Pizza Party. April 22nd is administrative professional’s day. • Throws are down to 9. Marketing would like us to refrain from ordering any more items that say “Changing Lives.” • April 10th is the next Relay for Life. It was suggested that it start earlier in the day (noon) to get more participation from WSU employees • Performance Appraisal time! - Employee Perspective training sessions are scheduled for Wednesday and Friday this week in 140 HS. 		
Motion to Adjourn	Motion to Approve	Motion Seconded
	Kym Sellers	Suzanne Semones
	Unanimously Approved	
Minutes respectfully submitted by:	Amanda Karper	