

**WRIGHT STATE UNIVERSITY
BOARD OF TRUSTEES
OFFICIAL PROCEEDINGS OF THE
TWO HUNDRED AND FORTY FIRST MEETING**

January 31 and February 1, 2008

I. CALL TO ORDER

The meeting of the Wright State University Board of Trustees was called to order by Mr. Don R. Graber, chair, on Thursday, January 31, 2008, 4:00 p.m., in the Wright Brothers Room. Dr. Robert J. Sweeney, secretary to the Board of Trustees, called the roll:

Present

Michael Adams
Don R. Graber
Jamie King
Larry R. Klaben
Bonnie G. Langdon
Robert C. Nevin
Vishal Soin
J. Thomas Young

Absent

John Kunesh

II. PROOF OF NOTICE OF MEETING

Mr. Graber reported that this meeting was called by written notification and a quorum was present.

III. DISPOSITION OF PREVIOUS MINUTES

Mr. Graber moved to approve the November 15 and 16, 2007, minutes as submitted. Mr. Soin seconded, and the motion was unanimously approved by voice vote.

IV. EXECUTIVE SESSION

In accordance with the Ohio Open Meetings Law, the Board, after a majority of a quorum, determined to hold an Executive Session by offering the following resolution:

RESOLUTION 08-16

RESOLVED that the Wright State University Board of Trustees agreed to hold Executive Session on Thursday, January 31, 2008; and be it further

RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:

- Legal Report
- Potential dismissal, demotion, or discipline of a tenured faculty member, and pertinent personnel matters
- Purchase of real property by WSU Foundation, Inc., and pertinent real estate matters

Mr. Nevin moved for approval. Mrs. Langdon seconded, and the motion was unanimously approved by roll call vote.

V. RECESS

Following the Executive Session, the Wright State Trustees, the Student Trustees and members of the Cabinet joined Dr. and Mrs. Hopkins for the Miami Valley Communities Night reception and the WSU vs. UW-Green Bay basketball game.

VI. RECONVENE - ROLL CALL

The Wright State University Board of Trustees reconvened on Friday, February 1, 2008, 8:30 a.m., in Room E156 of the Student Union. Dr. Sweeney called the roll:

Present

Michael Adams
 Don R. Graber
 Jamie King
 Larry R. Klaben
 Bonnie G. Langdon
 Robert C. Nevin
 Vishal Soin
 J. Thomas Young
 Jessica L. Hoying

Absent

John C. Kunesh
 James Borchers

Mr. Graber stated that the Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda available to those attending the meeting. Persons wishing to address the Board in its Public Session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

VII. REPORT OF THE CHAIR

A. Introduction of Trustee Scholars

This scholarship recognizes exceptional academic achievement, leadership, and extra-curricular activities. It is awarded to 2 freshman students and covers tuition, room and board, and books for 4 years. This year's Trustee Scholars are:

1. Jennifer L. Bauer

Jennifer attended Roger Bacon High School in Cincinnati. She is a freshman at Wright State majoring in Mechanical Engineering. Jennifer works as a juggler for the Amazing Portable Circus based in Cincinnati. In addition to founding the Wright State Juggling Club, she is a member of the Society of Women Engineers and the American Society of Mechanical Engineers. She enjoys spending time with her friends and playing racquetball.

2. Oriana Lerner

Oriana is a freshman in the University College at Wright State University. Originally from the Chicago area she was home schooled by her Mother except when she attended Indiana University as an early entrant. She did spend a semester abroad in England several years ago.

VIII. REPORT OF THE PRESIDENT

A. University Update

Dr. Hopkins provided an update on some university achievements:

1. The Honors Institute was held last week on campus with Dr. Jared Diamond, from UCLA talking about sustainability and the environment. He recently wrote a book called "Collapse" which really talks about why some societies have endured through the ages and why some have failed. The WSU students put together a symposium that followed the next day.
2. The President's Lecture Series is a long tradition at Wright State University. In January, Dr. Manny Marble from Columbia University, who is one of the leading authorities in talking about the African American experience, was on campus.
3. Our third intersession was offered at WSU. This continues to grow with a 6.4% increase for the year.

4. The 14 day count is in for _____ the winter quarter. We continue to grow as a university which is our goal. Our headcount was up about 200 students (over 1.1%); credit hour production was up about 3,500, which is the largest credit hour production in our history for the winter quarter (up 1.8%). Applications are also up for fall 2008.
5. As a university, we are working very closely with Governor Strickland, Chancellor Fingerhut and with state legislators to address the revenue shortfall. We are very pleased that the conversations have maintained higher education as an important priority of the biennial budget.
6. Chancellor Fingerhut is working on the Master Plan for the state of Ohio. That Master Plan will be released publicly on March 31, 2008.

B. Civil Service Reform/HB 187

RESOLUTION 08-17

WHEREAS, the 126th Ohio General Assembly enacted H.B. 187 which revises Ohio's civil service laws; and

WHEREAS, H.B. 187 authorizes Ohio's public universities to adopt and implement policies and procedures applicable to civil service employees; and

WHEREAS, Wright State University is granted the authority to implement policies and procedures that are applicable to civil service employees that satisfy the requirements of Ohio Revised Code 124; and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Wright State University through its Board of Trustees authorizes the President or his designee(s) to review current Wright State University policies and procedures and make recommendations in accordance with H.B. 187; and
2. Wright State University through its Board of Trustees grants to the President or his designee(s) the authority to adopt and implement these policies and procedures in accordance with Ohio Revised Code 111.15 and H.B. 187; and
3. That until such times as the President or his designee(s) adopts policies and procedures pursuant to H.B. 187 and Ohio Revised Code 111.15, Wright State University shall enforce policies and procedures enacted under Ohio Revised Code Chapter 124.

Mr. Adams motioned for approval. Mrs. Langdon seconded, and the resolution was unanimously approved by voice vote.

C. Confirmation of Academic Appointments and Changes and Administrative

Faculty New Hires

Mark C. Bidwell, M. D., has been appointed Assistant Professor, Wright State University Obstetrics and Gynecology, Boonshoft School of Medicine, effective 12/1/2007.

Juliusz Ashot Kozak, Ph.D., has been appointed Assistant Professor, Neuroscience Cell Biology and Physiology, Boonshoft School of Medicine, effective 12/1/2007.

Cynthia J. Sieck, Ph.D., has been appointed Research Director and Assistant Professor, School of Professional Psychology, effective 11/5/2007.

Lee Merrill, B.A., has been appointed Faculty Associate, Voice, Theatre Arts, College of Liberal Arts, effective 1/1/2008.

Sherri L. Sutter, B.A., has been appointed Faculty Associate, Voice, Theatre Arts, College of Liberal Arts, effective 1/1/2008.

Faculty Appointments and Changes

Gary L. LeRoy, M.D., has been appointed Associate Professor and Associate Dean, Student Affairs and Admissions, Boonshoft School of Medicine, effective 1/1/2008.

Faculty Separations

Paul Carlson, Ph.D., Associate Dean, Student Affairs and Admissions, Boonshoft School of Medicine, effective 12/31/2007.

Douglas C. Nord, Ph.D., Professor, Political Science, College of Liberal Arts, effective 1/1/2008.

Harold F. Stills, Jr., D.V.M., Director, Laboratory Animal Resources and Professor of Pathology, Research Affairs, Boonshoft School of Medicine, effective 12/31/2007.

Shumei Sun, Ph.D., Professor, Lifespan Health Research Center, Community Health, Boonshoft School of Medicine, effective 10/31/2007.

Unclassified New Hires

Pamela Bowers, M.S., has been appointed Specialist, Risk Management and Business Continuity, Risk Management and Insurance Budget Planning and Resource Analysis, effective 1/2/2008.

Shuzhen Chen, M. D., has been appointed Research Assistant, Pharmacology and Toxicology, Boonshoft School of Medicine, effective 12/1/2007.

David A. Cherolis, has been appointed Simulation Center Technician, Emergency Medicine, Boonshoft School of Medicine, effective 1/1/2008.

Tamra Chrisman, B.A., has been appointed Front Desk Clinical Specialist, Duke E. Ellis Institute, School of Professional Psychology, effective 11/26/2007.

Erika Delgado, M.Ed., has been appointed Program Manger, School of Professional Psychology, effective 12/1/2007.

Jared A. Embree, B.S., has been appointed Research Assistant, Community Health and Substance Abuse Resources and Disability Issues, Boonshoft School of Medicine, effective 11/7/2007.

Kerry Estes, B.A., has been appointed Senior Graphic Designer, Office of Communications and Marketing, effective 12/4/2007.

Susan Fraker, B.A., has been appointed Project Coordinator, Community Health and Substance Abuse Resources and Disability Issues, Boonshoft School of Medicine, effective 1/2/2008.

Dorothy W. Fyffe, M.B.A., has been appointed Accountant, Center for Urban and Public Affairs, effective 1/7/2008.

Lawrence J. Hammar, Ph.D., has been appointed Research Scientist, Community Health, Boonshoft School of Medicine, effective 11/15/2007.

Betty Kangas, B.A., has been appointed Assistant to the Dean, Dean's Office, Boonshoft School of Medicine, effective 11/1/2007.

Guillermo W. Leal, M.S., has been appointed Filemaker, Pro Designer and Technician, Network Services, Boonshoft School of Medicine, effective 11/5/2007.

Bonnie K. Mathies, Ph.D., has been appointed Interim Associate Dean, Lake Campus, effective 11/1/2007.

Diane C. Mehling, R.N., has been appointed Assistant Director, Nursing Institute of West Central Ohio, College of Nursing and Health, effective 11/1/2007.

Vivian Denise Mitchell, has been appointed Front Desk Clinical Specialist, Duke E. Ellis Institute, School of Professional Psychology, effective 11/26/2007.

Lucy L. Owens, M.A., has been appointed Academic Advisor, PreCollege Programs, effective 12/17/2007.

William D. Palmer, B.S., has been appointed Environmental Health and Safety Specialist, Environmental Health and Safety, effective 11/13/2007.

Michael C. Persina, M.A., has been appointed Network Security Engineer, Computing and Telecommunications Services, effective 12/17/2007.

Michael J. Porter, R.N., has been appointed Modular Emergency Medical Systems Manager, Homeland Emergency Learning and Preparedness Center, Boonshoft School of Medicine, effective 11/1/2007.

Richard B. Robertson, M.A., has been appointed Environmental Health and Safety Specialist, Environmental Health and Safety, effective 11/13/2007.

Jordan R. Slone, has been appointed Help Desk Analyst, Computing and Telecommunications Services, effective 12/3/2007.

Danny E. Smith, B.A., has been appointed Outreach Coordinator for Workplace Development, Homeland Emergency Learning and Preparedness Center, Boonshoft School of Medicine, effective 12/1/2007.

Crystal E. Stuckey, B.S., has been appointed Research Assistant 1, Lifespan Health Research Center and Community Health, Boonshoft School of Medicine, effective 11/13/2007.

S. Craig This, M.A., has been appointed Data Analyst 3, Institutional Research, Budget Planning and Resource Analysis, effective 12/1/2007.

Run Wang, Ph.D., has been appointed Postdoctoral Researcher, Electrical Engineering, College of Engineering and Computer Science, effective 11/15/2007.

Megan L. Watson, M.S., has been appointed Academic Advisor, Athletics, effective 1/16/2008.

Kristie J. Wilson, B.S., has been appointed Research Assistant, Community Health and Substance Abuse Resources and Disability Issues, Boonshoft School of Medicine, effective 11/7/2007.

Lee A. Davey, A.A.S., has been appointed Assistant Web Developer, Library Computing Services, University Libraries, effective 1/1/2008.

Unclassified Appointments and Changes

Erin R. Frick, Psy.D., has been appointed Coordinator for Groups Therapy Services, Counseling and Wellness Services, effective 1/1/2008.

Lisa Hornick, B.A., has been appointed Director, Advancement Research and Prospect Management, University Development, effective 1/1/2008.

Cheryl Hutchinson, has been appointed Assistant Director, Donor Relations, University Development, effective 1/1/2008.

Colleen Lampton Brill, has been appointed Director, Donor Relations and Advancement Communications, University Development, effective 1/8/2008.

Bryan M. Martin, has been appointed Assistant Director, Financial Aid Program, Enrollment Management, effective 12/15/2007.

David R. McMenamin, has been appointed Manager, Athletic Promotions and Media Relations, Intercollegiate Athletics, effective 11/19/2007.

Valencia Merrill, B.S., has been appointed Data Collection Specialist, Academic Affairs, Boonshoft School of Medicine, effective 12/10/2007.

Judy C. Preston, B.S.B., has been appointed Accountant 3, Business Office, Boonshoft School of Medicine, effective 12/1/2007.

Cindy Young, B.F.A., has been appointed Director, Marketing and Communications, Boonshoft School of Medicine, effective 11/19/2007.

Unclassified Separations

Alison M. Aldrich, M.S.I., Librarian, Library Public Services, University Libraries, effective 12/7/2007.

Christina Brockman, B.S., Advising Assistant, University College, effective 11/30/2007.

Laura R. DeStephen, B.A., Web Coordinator and Editor, Communications and Marketing, effective 11/16/2007.

Judith A. Engle, B.A., Director, Strategic Communications and Public Relations, Boonshoft School of Medicine, effective 1/31/2008.

Deborah J. Jennings-Ryan, Scanning and Microfilm Specialist, Library Collection Services, University Libraries, effective 12/31/2007.

Bahng Mi Jung, Ph.D., Research Associate, Department of Earth and Environmental

Sciences, College of Science and Math, effective 11/13/2007.

Geraldine Lester-Baldasare, B.S., Research Associate, Community Health/Substance Abuse Resources and Disability Issues, Boonshoft School of Medicine, effective 11/30/2007.

Juanita E. Melton, M.S., Assistant Dean, Student Academic Services, University College, effective 12/31/2007.

DiAnn Vyszenski-Moher, M.A., Research Scientist, Biological Sciences, College of Science and Math, effective 12/31/2007.

Ariel B. Walker, M.A., Research Associate, Center for Urban and Public Affairs, effective 11/7/2007.

Classified New Hires

David B. Akers has been appointed Maintenance Worker, Physical Plant, effective 12/3/2007.

Barbara Allbright has been appointed Administrative Specialist, Student Support Services, Student Affairs, effective 1/2/2008.

Tammy E. Boatman, M.Ed., has been appointed Administrative Specialist, Economics, Raj Soin College of Business, effective 12/3/2007.

Terry Y. Brown has been appointed Custodial Services Worker, Environmental Services, Physical Plant, effective 12/3/2007.

Patricia Ann Fox has been appointed Administrative Specialist, Information Systems and Operations Management, Raj Soin College of Business, effective 11/6/2007.

Linda A. Helentjaris has been appointed Office Assistant 2, Lake Campus, effective 11/29/2007.

John H. Lauderdale, Jr., has been appointed Custodial Floor Care Technician, Environmental Services, Physical Plant, effective 12/1/2007.

Jeffrey A. McIntosh has been appointed Custodial Floor Care Technician, Environmental Services, Physical Plant, effective 12/12/2007.

Jeanne M. Schlater, A.S., has been appointed Records Technician 2, Faculty & Clinical Affairs, Boonshoft School of Medicine, effective 1/2/2008.

Classified Appointments and Changes

Edward G. Depp has been appointed Administrative Support Coordinator, Affirmative Action Programs, effective 1/1/2008.

Arthur D. Luke has been appointed Maintenance Worker, Physical Plant, effective 12/1/2007.

Cynthia E. Riley has been appointed Administrative Specialist, Economics, Raj Soin College of Business, effective 12/29/2007.

Kimberly J. Robbins has been appointed Administrative Specialist, Ohio Core and PK-12 Outreach, effective 1/14/2008.

Teresa Stebbins, A.S., has been appointed Administrative Assistant, Communications and Marketing, effective 1/2/2008.

Classified Separations

Warren D. Aaron, Custodial Floor Care Technician, Environmental Services, effective 12/19/2007.

Ryan Anschutz, B.A., Police Officer 1, Police Department, effective 11/30/2007.

Mel L. Brown, Student Services Specialist, Student Judicial Services, effective 11/30/2007.

Linda Fowler, Lab Animal Technologist, Lab Animal Resources, Boonshoft School of Medicine, effective 11/30/2007.

RESOLUTION 08-18

RESOLVED that the academic and administrative appointments, changes, retirements, departmental reporting, resignations and terminations submitted to this meeting be, and the same hereby are approved.

Mr. Nevin moved for adoption. Mrs. Langdon seconded, and the resolution was unanimously approved by roll call vote.

D. Acceptance of Gifts and Donations

The following gifts have been received and acknowledgment sent to the donors:

To the Office of Marketing and Communications

From: Dayton Daily News
1611 South Main Street
Dayton, OH 45409

Advertising
Estimated Value: \$100,000.00

To the Athletics Department

From: Robert A. and Kimberly S. Grant
1257 Scottsgate Court
Xenia, OH 45385

Dinner for Auction Committee Members
(Hopkins, Nutter, Smith, Brownell)
Estimated Value: \$210.75

From: Booher Carpet Sales, Inc.
4406 Linden Avenue
Dayton, OH 45432

Carpet for Baseball Stadium
Estimated Value: \$2,000.00

From: Morris Furniture
Larry Klaben
2377 Commerce Center Boulevard
Fairborn, OH 45324

Men's Basketball Lounge Furniture
Estimated Value: \$4,994.00

From: Dave Kushner
Electronix, Inc.
1 Herald Square
Fairborn, OH 45324

Laptop Computer
Estimated Value: \$1,199.00

**To the Neuroscience, Cell
Biology, and Physiology
Department**

From: Montgomery County Coroner's Office
361 West Third Street
Dayton, OH 45402

Cryostat Microm Model HMSOSN
Estimated Value: \$1,000.00

**To the Boonshoft School of
Medicine**

From: Drs. Barbara and Sam Kolmen
256 Sweet Gum Road
Pittsburgh, PA 15238

Four Framed Oil Paintings by Sam Kolmen
Estimated Value: \$700.00

**To the Office of Annual Giving
(Phonathon)**

From: Stacia Edwards
106 Oelman Hall
3640 Colonel Glenn Highway
Dayton, OH 45435-0001

4 Speedway Gas Cards to be used as
incentives for Phonathon Students
Estimated Value: \$750.00

RESOLUTION 08-19

RESOLVED that the gifts and donations listed above are hereby accepted.

Mr. Young motioned for approval. Mr. Soin seconded, and the resolution was unanimously approved by roll call vote.

E. Report of Investments

Since the last Board meeting, investments for October and November 2007 have been received. These reports will be filed with the official Board of Trustees' records.

F. Ratification of Contracts and Grants

Wright State University has recorded \$34,286,707 in external funding after the first six months of fiscal year 2007-08. Recent awards include a \$1,500,000 grant from the Ohio Department of Health to Mark E. Gebhart, in which Wright State University will develop and maintain medical supply caches for emergency needs, identify sites for Acute Care Centers, prepare material and conduct training for emergency responses personnel, and maintain all facilities and equipment in a state of readiness for deployment.

RESOLUTION 08-20

RESOLVED that the contracts and grants submitted to this meeting be, and the same hereby are ratified.

Mr. Adams moved for approval. Mr. Klaben seconded, and the motion was unanimously adopted by roll call vote.

IX. REPORTS OF THE COMMITTEES OF THE BOARD

A. Academic Affairs Committee

Mr. Klaben reported on the Academic Affairs committee meeting of January 18, 2008. The following topics were discussed:

- **Report of the Provost**

Enrollment Report - Intersession 2007: Total university headcount increased by 6.4% this year. Winter 2008: Total university headcount up 1.2% and credit hours up 3.4% from winter 2007.

Three faculty members were featured in Ohio Magazine's annual Excellence in Education Program. Martin Maner (English), Sarah Twill (Social Work), and Donna Schlagheck (Political Science) are among 139 faculty members from Ohio colleges and universities who Ohio Magazine calls "exemplary teachers...expert, enthusiastic, and committed to their students."

The search for the dean of the School of Professional Psychology is near completion. The search committee has made a recommendation and, pending additional reference checks, a decision will be announced shortly.

The search for the dean of the Lake Campus is underway. Three candidates have been invited for campus interviews in late January and early February.

The Department of Dermatology has been reestablished within the Boonshoft School of Medicine. The department was originally established in the late 1970s but was downsized and folded into the Department of Internal Medicine as a division about twelve years ago. Since that time, the division has been reorganized and a new division director and resident program director have been hired. The faculty have grown to six full-time and nine clinical faculty, nine active clinical research protocols have been developed, the residency curriculum leading to full accreditation by the American Council of Graduate Medical Education has been redesigned, scholarly publications have increased, and most recently a satellite office in Springboro has opened. Sixty-two percent of the practicing dermatologists in our region have been trained by the WSU program, as they provide dermatology training for all of our students and primary care residency training programs.

Strategic planning updates are scheduled with the Faculty Senate, Unclassified Staff Advisory Council, Classified Staff Advisory Council, Student Government, and the Board of Trustees.

A detailed presentation of the various STEM(M) initiatives will be provided to the Board of Trustees at a future meeting of the Finance and Audit or Academic Affairs committees.

1. **Master of Science in Leadership Development**

Dr. Jay Thomas, dean of the School of Graduate Studies, invited the College of Education and Human Services to present the proposed Master of Science in Leadership Development. Dr. Jill Lindsey, associate professor of Educational Leadership, made a presentation describing the new degree program. Dr. Greg Bernhardt, dean of the College of Education and Human Services, along with Dr. Charles Ryan, director of CEHS Graduate Programs, Dr. Scott Graham, chair of the Department of Educational Leadership, were also available to discuss the proposed program.

The Master of Science Degree in Leadership will prepare individuals for leadership roles in a broad variety of organizational contexts. The model for the program is a cohort-based, multidisciplinary community of scholars, faculty, and the professional community. Responsibility for program administration will be in the Department of Educational Leadership in the College of Education and Human Services.

RESOLUTION 08-21

WHEREAS the Wright State University College of Education and Human Services has developed a unique expertise in the newly emerging discipline of leadership studies and has proposed a Master of Science in Leadership Development, and

WHEREAS this new master's degree will build on the highly successful Bachelor of Science in Organizational Leadership, and

WHEREAS the master's degree program of study is one of the first in the country to be aligned with the International Leadership Association's newly drafted leadership program guidelines, and

WHEREAS this new degree program has been approved by the Graduate Council, the Faculty Senate, and the Provost, therefore be it

RESOLVED that the Master of Science in Leadership Development as submitted to this meeting be and the same hereby is approved.

Mr. Klaben motioned for approval. Mr. Nevin seconded, and the resolution was approved by voice vote.

2. Emeritus Request

RESOLUTION 08-22

WHEREAS, faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the provost; and

WHEREAS, faculty members who have served as full-time members of the faculty for five or more years, but less than ten years, may request consideration for the emeritus title through the process of a petition to the provost through the faculty members' own administrative unit; and

WHEREAS, Kathleen Glaus, associate dean and professor, School of Professional

Psychology, served the university from 1979 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Burga Jung, associate professor of Education, College of Education and Human Services, served the university from 1998 in a fully-affiliated and full-time status and has requested emeritus status; therefore be it

RESOLVED that the request for emeritus status for the aforementioned faculty members, as submitted to this meeting be, and the same hereby are endorsed.

Mr. Klaben motioned for approval. Mr. Adams seconded, and the resolution was approved by voice vote.

B. Advancement Committee

Mr. Young, chair, reported on the Advancement Committee meeting of January 18, 2008.

- **Vice President's Report**

Mrs. Marcia Muller talked about being successful in a bigger, more complex and broader campaign and the current and proposed initiatives and policy changes to insure readiness and success. She stated that specific attention is being focused on the evolving role of major gift officers; development officer performance metrics; strategic investment in annual giving and donor acquisition; and proposed new naming guidelines. Discussion of the proposed gift level and naming guidelines commenced and trustee feedback was elicited on the draft planning documents.

RuffaloCODY has been hired to run the annual giving phoneathon. It is hoped that within two years time, this system will double the number of pledges, and triple the number of first time donors. It is expected that within 1 ½ years, the dollars pledged will more than double. By outsourcing this activity, the annual giving program will be able to focus on programs that generate additional support from alumni and friends.

- **Development Report**

Mrs. Muller introduced Mrs. Jan Hillman, the new associate vice president for Development, who joined the division in April of 2007. One of her strengths is expertise in strategic planning as well as major gift fund raising. Mrs. Hillman is coordinating the divisional strategic planning

update and has led the creation of a strategic plan for the Development Division.

Mrs. Hillman summarized the strategic plan for the office of Development. Based on staff surveys, the following four areas emerged; leadership giving; donor relations; data focused research and personnel. She gave an overview of the current and proposed organizational structure of the department along with a snapshot of program and dollar goals by unit. She described the department's prospect coordination disciplines and practices.

C. **Building and Grounds Committee**

Mr. Adams, chair, reported on the Building and Grounds Committee meeting of January 18, 2008.

- **Second Phase of Capital Improvement to Science Facilities**

Ms. Vicky Davidson, associate vice president, Facilities Planning, explained that the university is now involved with the second phase of capital improvements to the science facilities. Construction bids for the rehabilitation of Biological Sciences II were opened January 17, 2008, and appear to be within project estimates.

- **Project Updates**

Ms. Davidson discussed the major projects within planning and design. Design work continues on the Lake Campus addition and renovation. The Program of Requirements is underway for the Biological Sciences I project, and Oelman Hall is in the schematic phase of design. Currently, we are conducting various studies for enrollment and retention to incorporate facilities modifications that can support a student centered process.

Mr. Dan Papay, university engineer, discussed the current construction projects. Construction is substantially complete on the Matthew O. Diggs III Laboratory for Life Science Research and in Rike Hall for the Raj Sooin College of Business and Administration. Construction is progressing well toward anticipated completion in White Hall for the Boonshoft School of Medicine. Budget parameters, change orders and time extensions were discussed for each of these projects.

- **Tour of Matthew O. Diggs III Laboratory**

The committee toured the Matthew O. Diggs III Laboratory for Life Science Research building.

D. Finance and Audit Committee

Mr. Nevin, chair, reported on the committee meeting of January 18, 2008. The following topics were discussed:

- **Updates**

Dr. Lillie Howard, senior vice president for Curriculum and Instruction introduced the STEM(M) School RFP to the Board and said the due date in Columbus is January 18, 2008 for a \$600,000 grant. Mr. Chris Kershner of the Dayton Area Chamber of Commerce has developed the STEM(M) RFP Budget and reviewed a handout he created. Dr. Greg Bernhardt shared handouts which show DRSS (Dayton Regional STEM(M) School) letters of support of cash and in kind of over \$2 million.

Mr. Paul Hernandez, director, Computing and Telecommunications Services, gave a data security update. CATs contracted with Digital Controls to do a full security assessment of Wright State University to review security structure and security policies, conduct penetration test on and off campus, conduct a social engineering exercise and a full comprehensive review. Several corrective actions have been taken. Training in security procedures need to be improved.

Mr. Scot Rife, DIS manager, Computing and Telecommunications Services, gave an update on the Banner Post-Implementation Project Highlights and Engagement Summary.

Mr. Keith Ralston, associate vice president, Budget Planning and Resource Analysis, highlighted cost savings and reallocations from the FY 2007-08 Efficiency Initiatives report.

Mr. Jeff Ulliman, controller, shared the university's investment reports for October and November. Investment performance continues to be volatile.

- **Vice President's Report**

Dr. Matt Filipic reported that as of the end of the first week of winter quarter, headcount enrollments were up 1.1% and credit hour enrollments were up over 3%. As in the recent past, Lake Campus enrollments are

not as strong as Dayton campus enrollments, but there are signs that Lake Campus enrollments may have bottomed out. The critical date for enrollment reporting is after two weeks of class.

Consistent with enrollment trends, tuition revenues are modestly ahead of budget.

Investment income continues to run well below estimates, given our report as of November 30 and stock market performance since that time.

Close attention to state developments continues. The state is currently examining a new formula that would place much less emphasis on enrollments, but would focus on degrees awarded, with extra funding for degrees in more expensive programs and degrees earned by low income, nontraditional age, or students who needed remediation.

Capital funding was reviewed. We hope to receive about \$16 million in the next state capital bill. We have also committed as much as \$10 million in capital spending as our match in various Ohio Research Scholar grant applications.

We are planning internal budget reductions for next year. Total cuts will include some reductions to all unit budgets as well as targeted reductions. Total cuts will approximate 3% of our budget. The cuts are needed to permit us to continue to reinvest in our strategic programs and to take advantage of new state matching programs.

E. Student Affairs Committee

Mrs. King, chair, reported on the committee meeting of January 18, 2008.

- **Vice President's Report**

Dr. Dan Abrahamowicz, vice president for Student Affairs, gave several updates:

Wright State University Recreation Department and Five Rivers Metro Parks are collaborating to host The Adventure Summit on February 8-10, 2008. More than 4,000 outdoor enthusiasts are expected to be on campus to hear Olympic gold medalist skier Jonny Moseley and to participate in presentations featuring adventure travel and recreation opportunities.

Parents Weekend, in celebration of the family, will be held February 15-

17, 2008. Several hundred parents and their students are expected to enjoy Monte Carlo night, the WSU men's and women's basketball games, breakfast with President Hopkins and presentation of the "Parent of the Year" Award.

The recently renovated Student Union Recreation area is quite popular with students, faculty and staff as evidenced by the record breaking daily, weekly, and quarterly attendance numbers just released.

- **Student Government Report**

Mr. T.J. Hufford, Student Government president, presented the Board with a listing of numerous initiatives, activities, community service programs and co-sponsorships Student Government has been able to accomplish in fall of 2007.

Due to the popularity of last year's Student Government hosted bus trip to the WSU vs. Butler basketball game, Student Government has added additional buses to allow more students to attend this year's event.

- **Faculty Representative Update**

The faculty senate committee did not meet last quarter.

Dr. Maher Amer, WSU Faculty representative, reported a continuation of the study addressing the scheduling of classrooms and the methods used to determine the start times of individual classes. No recommendations have yet been received.

- **Updates**

Mr. Jeff Vernooy, director of Disability Services, presented information regarding the under representation of disabled students preparing to attend post-secondary institutions. Disabled students are the second largest minority group in the state of Ohio. Of this population, only 12% of disabled students hold bachelors degrees or higher compared to 30% in the general population.

Disability Services is working to encourage more disabled students to attend college, especially in the fields of math, science and engineering. Mr. Vernooy discussed a freshman quadriplegic student, who is hearing and visually impaired, who highlights the challenges some students face. This student, through his hard work and university support, presently has a 4.0 GPA and is enjoying the independent lifestyle of a college student.

“On a Roll”, an interactive video that is being distributed to high school guidance counselors was shown. Highlighting independence, self advocacy, and opportunities available at Wright State for disabled students, this video educates disabled students on how to prepare for success in college.

Ms. Simone Polk, assistant vice president for Student Affairs and chief of Wright State University Police, shared statistics related to the increased number of requests for police department assistance. She also discussed additional resources made available to University Police.

Enhancements to the department include increased staffing, new equipment to improve investigations, and the addition of various vehicles to allow patrol officers better access to buildings and crowds. Additionally the Police department has increased student patrol from 10 students to 30 students this year.

Also highlighted were various community policing initiatives, campus safety educational opportunities, and enhancements in crime prevention programming. Focusing on safety, the police department must be ready for any emergency or critical incident on campus.

Crime Statistics on College Campuses are reported annually to the public. WSU ranks in the low to moderate category for the tracked occurrence of crimes such as robbery, arson, burglary and forcible sex offenses compared to other Ohio colleges.

Another reported statistic concerns Liquor Law referrals. The relatively low numbers in this area highlight an important partnership between the WSU University Police and the campus community on alcohol education efforts.

F. Student Trustees' Report

- Ms. Jessica Hoying gave today's report.
- Ms. Hoying joined the Board in December. One thing she would like to promote in her tenure is graduate education. She just finished a graduate program and finds it very important to promote grad studies as well as undergrad.
- Ms. Hoying will attend the annual AGB Conference in Boston, April 12-15, 2008. She will attend the seminar on “How to Become an Effective Board Member”.

- While attending medical school, Ms. Hoying has been involved in developing a Medical School Research Club. The members took all the information about research and physicians from around the Dayton area and put it one place, on one web site, so students can log on and get contact information. The club invites physicians to their monthly meetings to inform the students what research is available in the area.
- Ms. Hoying is helping with the Aids Walk in March on campus. She is busy getting sponsors. The money goes to the Dayton area Aids Foundation.
- A golf outing is being planned in May, "Drive for a Difference". Half the proceeds will go to Reach Out (a clinic downtown) and the other half will go to a memorial scholarship for a medical student.

G. Faculty President's Report

- Dr. Thomas Sudkamp discussed the following items:
- An important item of Faculty Senate business is the review and approval of program changes and the recommendation of new programs to you. In the latter category, the Senate approved a Masters in Leadership Program in the College of Education and Human Services, which was considered earlier in today's Board meeting.
- The Ad Hoc Research Misconduct Policy Committee has completed its work and has forwarded the proposed policy, now called the "*Administrative Procedures for Allegations of Research Misconduct*". The consideration of this policy will be an item of new business at the next Faculty Senate Meeting. This document is a legal document detailing the procedures to follow when research misconduct is alleged and is required by the Public Health Service to remain eligible to receive funding. The Committee has also worked on making training available to inform researchers, both faculty and students, of practices that may be considered research misconduct so that the new policy will seldom or never be used.
- The Executive Committee is working with the Provost's office to develop a policy for Faculty review and input on proposed changes to academic units. The scope of this policy will include college, department, and program names and significant changes to academic units.
- Executive Committee has agreed that Faculty Governance should produce a document that can be distributed to faculty and graduate students to inform them of the Privacy Rights for Students. This should include proper methods for posting grades, for distributing student materials, the type of student information that is permissible to disseminate and to whom, proper methods of transmittal of student

information, and permissible types of electronic storage of student information.

- Moving forward on a suggestion from the President's office, the Faculty Senate will take the lead on establishing a Wright State University statement on Free Speech. Currently there are two policies that address this subject: *WSU Policy 4006 Speaker's Corner* and *WSU Policy 4007 Demonstrations and Marches*. The Speaker's Corner policy ensures free speech on one corner of the quad for 5 hours a day. Restrictive policies like this have recently not been sustained in court challenges. With the importance of free speech to academic inquiry, Wright State should be on the record as strongly supporting freedom of speech and expression.

X. PRESENTATION AND POLICY DISCUSSIONS

Dr. Susan Carrafiello
Director
University Honors

The Honors Program – 35 Years of Excellence

Dr. Hopkins introduced Dr. Susan Carrafiello, director of the Honors Program at Wright State. Dr. Carrafiello stated that the Honors Program has sought to create a body of graduates who are exceptionally well-educated, socially conscious, and capable of assuming leadership roles in society; stimulate and support invocative teaching; develop innovative programs that support the life of the mind; and, prepare students to compete for national scholarships and awards. Dr. Carrafiello explained the program in detail including the criteria a student must have to be eligible to participate in the program and the curriculum involved in the program. She said that approximately 100 students graduate each year with an Honors designation. The program has over 1,500 alumni. The Honors Program has several innovative programs including The Honors Dialogues, the Honors Research Colloquium and the Honors Faculty in Residence and the National Scholarship Resource Center.

XI. UNFINISHED BUSINESS

None

XII. NEW BUSINESS

- Next Board Meeting - Executive Session, April 3, 2008
Public Session, April 4, 2008
- Ohio Ethics Commission –Financial Disclosure Statement
Filing Deadline – April 15, 2008
- AGB National Conference on Trusteeship – April 12-15, 2008, Boston
- Budget Presentation – May 29, 2008

XIII. ADJOURNMENT

The meeting adjourned at 9:30 a.m.