The Curriculum Review Committee (CRC) reviewed syllabi representing 50 sections of undergraduate courses that have been approved as Integrated Writing (IW) in the major. Syllabi were collected by Joe Law and uploaded into Pilot for access by committee members.

Syllabi were reviewed for the following courses: ART 3040, ATH 3710, ATH 3720, BIO 2310, BME 4910, EC 3170, ECE 3000, ECE 4000, ED 4210, EDS 4460, EE 4910, ENG 3050, ENG 3060, ENG 4200, ENG 4300, ENG 4430, FR 3210, GEO 4860, HST 3000, HST 4050, HST 4400, MGT 3110, MIS 4500, MKT 4900, OL 4940, PSY 3010, SOC 3410, SPN 3210, SW 4810, TH 3800, WMS 4890

Two members each independently reviewed assigned syllabi and completed a Qualtrics survey rubric. This report summarizes our findings for the questions posed.

1. Does the syllabus identify the course as Integrated Writing?
   74% yes; 26% no

2. Does the syllabus contain the 4 current learning outcomes for Integrated Writing?
   62% yes; 38% no

3. Does the required writing total at least 5000 words?
   48% yes; 6% no; 46% cannot determine

4. Do students get feedback on their writing and an opportunity to re-write?
   24% yes; 2% no; 74% cannot determine

5. Does writing count sufficiently toward the final grade such that students cannot pass the course if they don’t successfully complete the writing assignments?
   56% writing counts for at least 35% of the grade
   36% unable to determine if writing accounts for at least 35% of the grade
   2% writing appears to be worth less than 35% of the grade
   6% syllabus states that students must complete the writing to pass the course

Committee recommendations:

- Have department/program chairs work with faculty to ensure that program requirements for Integrated Writing in the major are being met and that students are being given appropriate information in their course syllabi
- Encourage faculty to review their syllabi and make sure information is complete and up-to-date
- Encourage faculty to use a standard syllabus template for all undergraduate courses

Voting Committee Members: Beverly Schieltz, CoSM (chair); Maher Amer, CECS; Berkwood Farmer, RSCOB; Sarah McGinley, CoLA; Anna Lyon, CEHS; Stephanie Triplett, CoNH; Mark Cubberley, Lake

Ex-officio members: Susan Carrafiello, Honors; Gavin Doll, Student Government, no current representative from the Provost's office