

**WRIGHT STATE UNIVERSITY
BOARD OF TRUSTEES
OFFICIAL PROCEEDINGS OF THE
TWO HUNDRETH AND TWELFTH MEETING
November 20 and 21, 2003**

I. CALL TO ORDER

The meeting of the Wright State University Board of Trustees was called to order by Mr. Michael Adams, chair on Thursday, November 20, 2003, 4:00 p.m., in Room 148 Rike Hall. Ms. Daisy Duncan Foster, secretary of the Board of Trustees, called the roll:

Present

Michael Adams
Matthew O. Diggs, Jr.
Daisy Duncan Foster
Martin D. Jenkins
Robert C. Nevin
J. Thomas Young

Absent

Don R. Graber
Bonnie G. Langdon
Lester L. Lyles

II. PROOF OF NOTICE OF MEETING

Mr. Adams reported that this meeting was called by written notification and a quorum was present.

III. DISPOSITION OF PREVIOUS MINUTES

Mr. Adams moved to approve the October 2 and 3, 2003 minutes as submitted. Mr. Jenkins seconded, and the motion was unanimously approved by voice vote.

IV. EXECUTIVE SESSION

In accordance with the Ohio Open Meetings Law, the Board, after a majority of a quorum, determined to hold an Executive Session by offering the following resolution:

RESOLUTION 04-9

RESOLVED that the Wright State University Board of Trustees agreed to hold Executive Session on Thursday, November 20, 2003; and be it further

RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:

- Legal Report

- Potential dismissal, demotion, or discipline of a tenured faculty member, and pertinent personnel matters
- Purchase of real property by WSU Foundation, Inc., and pertinent real estate matters

Mr. Adams moved for approval. Mr. Young seconded, and the motion was unanimously approved by roll call vote.

V. RECESS

Following the Executive Session the WSU Trustees, the Student Trustees and the Cabinet joined the President and Mrs. Goldenberg for dinner at Rockafield House.

VI. RECONVENE - ROLL CALL

The Wright State University Board of Trustees reconvened on Friday, November 21, 2003, 8:30 a.m., in Room E156 of the Student Union. Ms. Foster called the roll:

Present	Absent
Matthew O. Diggs, Jr.	Michael Adams
Daisy Duncan Foster	Don R. Graber
Martin D. Jenkins	Lester L. Lyles
Bonnie G. Langdon	
Robert C. Nevin	
J. Thomas Young	
Alex N. Wenning	
Hiloni Bhavsar	

Mr. Adams stated that the Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda available to those attending the meeting. Persons wishing to address the Board in its Public Session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

VII. REPORT OF THE PRESIDENT

Dr. Kim Goldenberg reported the following recent highlights:

- The National Professional Organization called Consortium of Doctors recently inducted Vice President Lillie Howard. They recognize the achievement of African American women with doctorates and Dr. Howard has achieved excellence in education.

- The Association of Fund Raising Professionals named Vice President Marcia Muller the Outstanding Fund Raising Executive in the Miami Valley at a luncheon attended by WSU and Foundation trustees and her dedicated and able staff.
- The National Conference for Community and Justice, Dayton Region, honored Wright State University for its extensive university programs and community service. Board members and staff attended a recognition dinner. Dr. Howard, Ms. McMillan and a dozen others have provided great support in this area.
- Governor Taft presented Wright State University with two related awards that were independently reviewed by the National Academy of Sciences. The Wright Center of Innovation for \$11 million and Eminent Scholar for Advanced Data Management and Analysis for \$750,000 with matching funds from Lexis Nexus. Vice President Jay Thomas worked with over 20 companies, universities and the Air Force to make this happen.
- Premier Health Partners awarded Wright State University a \$5 million endowment to start Geriatrics Medical Department and in kind equivalent to faculty VA Medical Center.

A. Approval of November Graduates

Fall commencement will be held on Saturday, November 22, 2003, 10:00 a.m. in the Ervin J. Nutter Center.

Section 1.03 of the Wright State University Code of Regulations provides that the Board of Trustees shall grant degrees to qualified graduates after due consideration of nominations by the faculty. Candidates were nominated at the General Faculty meeting on November 4, 2003.

Since applications for degrees are accepted in advance, the recommendation was made that change in the list to correct errors and to add or delete names of persons who unexpectedly will or will not meet all requirements for graduation be permitted. A list of fall 2003 degrees follows, along with comparison figures for winter 2002.

2002 2003

Business and Administration

Bachelor of Science in Business

188 208

Education and Human Services

Bachelor of Science	38	55
Bachelor of Science in Education	58	63

Engineering and Computer Science

Bachelor of Science in Biomedical Engineering	1	1
Bachelor of Science in Computer Engineering	4	9
Bachelor of Science in Computer Science	16	18
Bachelor of Science in Electrical Engineering	10	12
Bachelor of Science in Engineering Physics	1	3
Bachelor of Science in Human Factors Engineering	0	0
Bachelor of Science in Industrial & Systems Engineering	0	2
Bachelor of Science in Materials Science and Engineering	2	1
Bachelor of Science in Mechanical Engineering	9	8

Liberal Arts

Bachelor of Arts	164	169
Bachelor of Fine Arts	19	21
Bachelor of Music	10	9

Bachelor of Science	5	5
---------------------	---	---

Nursing and Health

Bachelor of Science in Nursing	43	49
--------------------------------	----	----

Science and Mathematics

Bachelor of Arts	41	52
------------------	----	----

Bachelor of Science	64	56
---------------------	----	----

Bachelor of Science in Medical Technology	0	0
---	---	---

School of Graduate Studies

Doctor of Philosophy	16	12
----------------------	----	----

Educational Specialist	0	0
------------------------	---	---

Master of Accountancy	15	14
-----------------------	----	----

Master of Arts	22	36
----------------	----	----

Master of Business Administration	73	82
-----------------------------------	----	----

Master of Education	244	257
---------------------	-----	-----

Master of Humanities	5	2
----------------------	---	---

Master of Music	2	0
-----------------	---	---

Master of Public Administration	2	2
---------------------------------	---	---

Master of Rehabilitation Counseling	3	2
Master of Science	114	118
Master of Science in Computer Engineering	10	10
Master of Science in Engineering	65	77
Master of Science in Teaching	21	14
Master of Urban Administration	3	0
School of Medicine		
Doctor of Medicine	2	2
School of Professional Psychology		
Doctor of Psychology	23	20
Wright State University Lake Campus		
Associate Degrees	26	27
Total	1,319	1,415

RESOLUTION 04-10

RESOLVED that the candidates for degrees for August and November 2003 be and hereby are confirmed and approved.

Mr. Nevin moved for approval. Ms. Foster seconded, and the motion was unanimously adopted by voice vote.

B. Confirmation of Academic and Administrative Appointments and Changes

Faculty Appointments and Changes

Lillie Howard, Ph.D., has been appointed Vice President for Curriculum and Instruction and Dean, University College, Provost, effective 9/17/2003.

Norma Howell, M.Ed., has been appointed Instructor, Physics, College of Science and Mathematics, effective 9/2/2003.

Joseph Jay Thomas, Ph.D., has been appointed Vice President Research, Dean of Graduate Studies, Research and Graduate Studies, effective 9/17/2003.

Faculty Separations

Gwendolyn Stevenson, RN, MS, Clinical Instructor, College of Nursing and Health, effective 8/31/2003.

Unclassified New Hires

Catherine Allen, B.S., has been appointed Natural Helper Coordinator, Department of Community Health, School of Medicine, effective 10/27/2003.

Judith Bechtolt, M.R.C., has been appointed Reducing Barriers Counselor, Community Health, School of Medicine, effective 10/22/2003.

Jane Bird, has been appointed Police Lieutenant, Police Department, effective 10/20/2003.

Allan Boggs, M.A., has been appointed Assistant Vice President, Human Resources, effective 10/1/2003.

Vera Farah, Ph.D., has been appointed Research Assistant, Pharmacology and Toxicology, School of Medicine, effective 10/1/2003.

Carolyn Harpel, B.S., has been appointed Accountant, Pharmacology and Toxicology, School of Medicine, effective 9/16/2003.

Alagammai Kaliappan, M.S., has been appointed Research Assistant, Biochemistry and Molecular Biology, School of Medicine, effective 11/3/2003.

Cemil Kirbas, M.S., has been appointed Senior Research Associate, Department of Medicine, School of Medicine, effective 11/1/2003.

Terry Oroszi, M.S., has been appointed Research Assistant, Pharmacology and Toxicology, School of Medicine, effective 10/1/2003.

D Maria Rhoades, A.A., has been appointed Clinical Research Program Coordinator, Orthopedic Surgery, School of Medicine, effective 9/29/2003.

Randall Sheets, M.S., has been appointed Reducing Barriers Counselor, Community Health, School of Medicine, effective 10/20/2003.

Rebecca Whitsett, A.D., has been appointed Program Coordinator, Faculty Affairs, School of Medicine, effective 9/29/2003.

Unclassified Appointments and Changes

Caroline Andrews, has been appointed DCOP Marketing Director, School of Medicine, effective 9/1/2003.

Vince Bibbs, B.S., has been appointed Budget Manager to the Vice President for Curriculum and Instruction, Dean of University College, Provost, effective 9/17/2003.

Karen Fox, has been appointed Advisor, Career Services, effective 11/1/2003.

Christopher Hoffman, B.S., has been appointed Assistant Director, Pre-College Programs, effective 10/1/2003.

Patricia Longstreath, has been appointed Health and Safety Technical Services Coordinator, Environmental Health and Safety, effective 10/1/2003.

Patricia Seifert, has been appointed Assistant to Vice President for Curriculum and Instruction, Dean of University College, Provost, effective 9/17/2003.

Rhonda Sheets, has been appointed Senior Data Collection Specialist, Community Health, School of Medicine, effective 10/1/2003.

Yingen Xiong, Ph.D., has been appointed Research Assistant Professor, Computer Science and Engineering, College of Engineering and Computer Science, effective 10/1/2003.

Unclassified Separations

Mark Bilinski, Assistant Baseball Coach, Athletics, effective 10-31-2003.

Jason Davenport, M.A., Director of Development, College of Engineering and Computer Science, effective 8/31/2003.

Viney Jain, Ph.D., Research Associate, Department of Emergency Medicine, School of Medicine, effective 10/31/2003.

Daniel Mulkey, Ph.D., Postdoctoral Researcher, Anatomy and Physiology, School of Medicine, effective 9/30/2003.

Eddie Sample, B.S., Research Associate, Department of Community Health, School of Medicine, effective 8/26/2003.

Barbara Siwecki, Gallery Coordinator, Art Gallery, College of Liberal Arts, effective 10/1/2003.

Michelle Sullivan, Assistant Athletic Trainer, Athletics, effective 10/15/2003.

Sherry Sutton, Partnership Coordinator, Academic Support Services, effective 10/24/2003.

Classified New Hires

Teresa Angel, has been appointed Registered Nurse, College of Nursing and Health, effective 8/27/2003.

Alford Carson, has been appointed Custodian, Nutter Center/Physical Plant, effective 9/22/2003.

Susan Foskuhl, has been appointed Senior Records Technician, School of Professional Psychology, effective 8/4/2003.

Vicki McGhee, has been appointed Clerk/Receptionist, Student Health Services, effective 8/18/2003.

Rita Partlow, has been appointed Sr. Payroll Clerk, Payroll, effective 9/29/2003.

Sharon Wik, has been appointed Office Assistant II, Finance & Financial Services, Raj Soin College of Business, effective 11/3/2003.

Classified Appointments and Changes

Mark Bogard, has been appointed Student Services Coordinator, Registrar, effective 9/15/2003.

Kriystauhl Fitchett, has been appointed Administrative Specialist, Pre-College Programs, effective 10/2/2003.

Lisa Lewandowski, B.A., has been appointed Program Facilitator, Graduate Studies, effective 10/13/2003.

Lynn Morgan, has been appointed Administrative Specialist, English Language, College of Liberal Arts, effective 6/26/2003.

Norma Napoles, has been appointed Student Services Coordinator, Registrar, effective 9/15/2003.

Classified Separations

Rebecca Harris, Program Facilitator, Graduate Studies, effective 10/10/2003.

Thomas Hartrum, Student Services Coordinator, Registrar, effective 9/19/2003.

Marcia Rekate, Office Assistant II, School of Professional Psychology, effective 10/22/2003.

RESOLUTION 04-11

RESOLVED that the academic and administrative appointments, changes, retirements, departmental reporting, resignations and terminations submitted to this meeting be, and the same hereby are approved.

Mr. Young moved for approval. Ms. Foster seconded, and the motion was unanimously adopted by roll call vote.

C. Acceptance of Gifts and Donations

The following gifts have been received and acknowledgment sent to the donors:

**To the College of Science and
Mathematics
Chemistry Department**

From: Proctor & Gamble Pharmaceuticals
8700 Mason-Montgomery Road
Mason, OH 45040-9462
Combinatorial Chemistry Equipment
Estimated Value: \$395,684

To the Department of Athletics

From: Robert & Marcia Mills
2201 Annandale Place
Xenia, OH 45385

ADC Reception for Basketball Coach
Estimated Value: \$8,378.59

To University Libraries

From: Allan Eckert
655 Arlington Road
Bellefontaine, OH 43311
Four Allan Eckert-authored books, signed by the
author
Estimated Value: \$120

RESOLUTION 04-12

RESOLVED that the gifts and donations listed above are hereby accepted.

Mr. Jenkins moved for approval. Mr. Nevin seconded, and the motion was unanimously adopted by roll call vote.

D. Report of Investments

Since the last Board meeting, investments for August and September 2003 have been received. These reports have been distributed to the trustees and are filed with the official Board of Trustees' records.

E. Ratification of Contracts and Grants

Wright State University's cumulative total of funded projects amounts to nearly \$24.5 million after the first four months of fiscal year 2003-2004. This represents a very impressive increase of more than 38% in

external support when compared to last year's figures. Wright State University faculty received funding for several major federal research projects since the last Board of Trustees' meeting. Of particular note is a \$926,000 contract from the Department of Defense Army Medical R&D Command to Dr. Daniel J. Lacey and Ms. Adrienne Stolfi of the School of Medicine. The funding will support a project that will study the effectiveness of hyperbaric oxygen treatments in patients with spastic cerebral palsy. In addition, Dr. Francis Quek of the Department of Computer Science and Engineering garnered nearly \$800,000 for the first year of a research project funded by the Department of Defense for work on "From Video to Information: Cross-Modal Analysis of Planning Meetings."

RESOLUTION 04-13

RESOLVED that the contracts and grants submitted to this meeting be, and the same hereby are ratified.

Ms. Langdon moved for approval. Mr. Jenkins seconded, and the motion was unanimously approved by roll call vote.

III. REPORTS OF THE COMMITTEES OF THE BOARD

A. Academic Affairs Committee

Ms. Foster, chair reported on the Academic Affairs committee meeting of November 7, 2003. The following topics were discussed:

· Report of the Provost

Provost David Hopkins previewed the WSU Strategic Planning website (<http://www.wright.edu/strategicplan>). The next meeting of the University Strategic Planning Committee is scheduled for November 10, 2003. As part of the implementation phase, the committee will continue to monitor and assess progress by tracking indicators of success.

The process to update the University Technology Plan, a five year plan created in 1998 is underway, led by the University Technology Committee.

The NCAA Peer Review Team visited campus November 2-5, 2003.

Provost Hopkins reported that the team was impressed with their preliminary findings, especially in regard to academic integrity at WSU.

· Implementation of New GE Program and New Scheduling Model

Dr. Lillie Howard, vice president for Curriculum and Instruction and dean of the University College, reviewed the changes associated with the new scheduling model and the implementation of the new GE Program for faculty and continuing students. The following changes were effective fall 2003:

- The academic calendar was changed so that fall quarter would begin just after Labor Day and end just before Thanksgiving. This alleviates the need for students to return to campus for final exams and commencement after the Thanksgiving holiday.
- A new, more flexible GE Program focused on learning outcomes was implemented.
- For the new GE programs the university moved from a 3-credit hour base to a 4-credit hour base. A 4-credit hour base permits students to carry a full load with just three classes instead of the four required under the old system.
- A new scheduling time grid was implemented and a new scheduling priority system has been developed. Compression of daytime time blocks was necessary to accommodate the 4th credit hour, resulting in more efficient use of classrooms since the 8 a.m. and late afternoon time blocks were seldom used under the previous schedule.

Vice President Howard gave a special thanks to the Faculty Senate whose committees planned the new GE Program and the new scheduling grid. She also thanked the University Registrar and his staff, the deans, and faculty for their many contributions.

Dr. Howard said that finding adequate classroom space will continue to be a challenge. Therefore, Provost Hopkins will soon appoint a University Classroom of the Future Committee charged to determine classroom needs. Committee recommendations are due to the Provost by the end of winter quarter 2004.

• **Wright Center of Innovation for Advanced Data Management and Analysis**

Wright State University has received an \$11 million Third Frontier award to establish the Wright Center of Innovation for Advanced Data Management and Analysis. Dr. Jay Thomas, vice president for Research and dean of Graduate Studies, provided an overview of the Center:

- The Center will further the research and commercialization of new technologies advancing the application of data management solutions.
- The project will help position Ohio as an international leader in data management innovation and is expected to create 500 jobs and leverage millions in additional research in the first three years.
- Collaborators include Reynolds & Reynolds, Kent State University, The Ohio State University, Ohio Supercomputer

Center, University of Cincinnati, University of Dayton, Wright Brothers Institute, CDO Technologies, Cincinnati Bell, Cincom Systems, CincyTechUSA, EDS, GE Industrial Systems, Intelliseek, James Gregory Associates, Inc, LexisNexis, NCR, Online Computer Library Center, Procter and Gamble, Science Applications International Corporation, Solve Interactive, Standard Register, and Uniform Code Council.

- The next steps include building an initial Web site (daytaohio.com) for the Center; completing the Board of Directors and recruiting the leadership team; building university-industry-government research teams; and developing a comprehensive communication plan to promote WCI within the region, across the state, and beyond.

Vice President Thomas also announced that on November 13, 2003, the Ohio Board of Regents would approve an Ohio Eminent Scholar in Computer Science for Wright State University (\$731,000 endowment from OBR and \$731,000 matching endowment from LexisNexis is anticipated).

Ms. Daisy Foster, chair of the Academic Affairs Committee, commended Dr. Thomas for his contribution to the Wright Center project.

B. Advancement Committee

Ms. Langdon reported on the Advancement Committee meeting of November 7, 2003.

• Alumni Association Update

Mr. Bob Dearbaugh, associate director of Alumni Relations, summarized recent alumni events which included the annual golf outing and a corporate alumni gathering at NCR. Mr. Dearbaugh announced the 2004 slate of officers for the Alumni Association; President, Gary LeRoy; Vice-President, Tom Koogler; Secretary, Cathie Brown; and Treasurer, Neal Pemberton.

A plan to pack the Nutter Center this year is slated for the December 6th men's basketball game against Ball State. Admission will be free to alumni and a party is planned.

• WSU Foundation Report

Mr. Jerry Sutton, vice chair of the Foundation, gave an update on the Foundation's Cornerstone Long-Range Plan and the board revitalization process that has occurred over the last 4 years. Mr. Sutton reviewed the process, basic assumptions and financial targets of the plan. Despite the unforeseen tragedy of September 11 and the lengthy stock market

decline, the Foundation was commended for having done well in reaching most targets.

Mrs. Marcia Muller distributed Joe Phelan's new book entitled *A Dynamic Foundation for Fund Raising, a Guide to Organizing or Reorganizing an Institutionally Related Foundation*. Mr. Phelan was previously retained by the WSU Foundation to help in its reorganization. The new book uses the Wright State reorganization process as the illustrative case study. Mrs. Muller wrote the Forward.

· College of Liberal Arts

Dr. Mary Ellen Mazey, dean, talked about the impact of the campaign on the College of Liberal Arts. Two major accomplishments include the Zusman Endowed Chair of Judaic Studies and the renovation of Festival Playhouse. Total scholarship funds raised since 1999 amount to \$454,475 including \$290,000 for arts scholarships raised through the ArtsGala. The Summerbridge Dayton program, WSU Arts at the Schuster, the University Arts Galleries and the Music Department has also received strong support through the campaign.

There is still a need for endowed scholarships, an endowed chair in Public History, a public administrator in Residence and continued renovations in Festival Playhouse and Concert Hall.

· Vice President's Report

Mrs. Muller announced that the Campaign is up to \$43.3 million. Recent commitments include a gift from the Kettering Fund and a gift-in-kind from Proctor and Gamble. The Heritage Gala event was a great success with 340 in attendance and 82 inductees. Mrs. Muller commented that the 750 people now in the Heritage Societies have collectively contributed over \$88 million.

Ms. Deborah Yurasek was hired as the director of development for the College of Engineering and Computer Science. She has over 10 years of development experience in higher education. Interviews are scheduled for a new development officer position to be shared by the College of Education and Human Services and the School of Professional Psychology.

Ms. Christine Wallace, from NCR, was elected to the Foundation Board at the October 23rd meeting.

Mr. Graber congratulated Mrs. Muller for receiving the 2003 Outstanding Fundraising Executive award from the Association of Fundraising Professionals, to be presented November 13, 2003.

C. Building and Grounds Committee

Mr. Diggs, chair reported on the Building and Grounds Committee meeting of November 7, 2003.

· Student Union Initiative

Dr. David Hopkins, provost, presented his perspective on the Student Union renovation. With this renovation, the Wright State University Student Union would be unique in that the fitness, health, food, and student admissions functions would be combined in one facility. Dr. Hopkins shared floor plans depicting proposed renovation of current existing, unused/underutilized space in the Student Union. Completion of this renovation would address the need for increased recreation and fitness space on campus. With the relocation of Student Health and Counseling Services to the Student Union, space in the Fred White Center would be renovated to respond to major School of Medicine objectives. The university administration seeks support from the Board for the general concept of the Student Union renovation before moving forward with detailed planning. Committee members asked that information including data on the availability of funds for capital projects be provided three weeks before the next committee meetings so a decision could be made.

· OBOR Utilization Effort

Ms. Vicky Davidson advised the committee that state legislative members have asked the Ohio Board of Regents to do a capacity study for the educational environment in state universities/colleges. A statewide committee has been formed to study utilization numbers on classroom and laboratory space, office space, and dormitory space. Ms. Davidson is serving on that committee.

The provost has asked Dr. Lillie Howard to form an internal university committee to look into the classroom design standards, technology and scheduling. The university has hired a consulting firm to conduct a quantitative analysis on how we can maximize our utilization and determine where we have to increase utilization.

· Science Lab Renovations Project

Ms. Davidson informed the committee that the Science Lab feasibility team is on board. There was a three day meeting in October with Science and Mathematics staff and this week the team is meeting with each faculty member to determine laboratory needs.

D. Finance and Audit Committee

Ms. Langdon, chair reported on the committee meeting of November 7, 2003. The following topics were discussed:

1. Approval of Contracts over \$500,000

RESOLUTION 04-14

WHEREAS, in order for the university to conduct business on a day-to-day basis, and provide products and services in a timely manner, routine purchases must be made; and

WHEREAS, occasionally these expenditures exceed \$500,000; therefore be it

RESOLVED that authorization is granted for the following contract as submitted to this meeting be, and the same hereby is approved.

Ms. Langdon moved for approval. Mr. Diggs seconded, and the motion was unanimously approved by roll call vote.

Vendor	Description of Services	Contract Amount	Term of Contract
Good Samaritan Hospital	Sublease of space	\$650,000	11/2003-10/2013

· Dr. Matt Filipic presented the annual report of the university's progress in following the Financial Policy approved by the Board in June. Dr. Filipic noted that the policy was adopted based upon 2001 data. The university will need to recalibrate the policy to reflect new government accounting standards. However, it is clear that the university made good progress toward accomplishment of its financial goals in 2002-03.

· Mr. Keith Ralston presented the quarterly budget vs. actual results for the first quarter.

· Mr. Jeff Ulliman reviewed the investment reports (August-September) for the university.

· Dr. Filipic presented his vice president's report. Some of the highlights are as follows:

- The Worker's Compensation issue has been resolved and the liability will be recorded at the state level, not by individual colleges and universities.
- The printed version of the university's financial statements has been sent out. The Management Discussion and Analysis, part of the financial statements, showed that the university's spending per student dropped for the second year in a row.
- The National Association of College and University Business Officers, NACUBO, would like to use Wright State's Management Discussion and Analysis and several footnotes as examples of "best practices" in financial reporting.

- Dr. Filipic reported on staffing trends within the division. From FY2001 to FY2004, the Business and Fiscal Affairs workforce was reduced by 16 FTE through vacant positions that were not filled. Because of a new custodial contract, the number of contracted employees was reduced by 13 FTE from last year.
- The university recently entered into a contract which may save the university money on processing credit card transactions.
- The Governor's Commission on Higher Education is reviewing the number of medical schools in the State. Dr. Filipic noted that Ohio was unique in that we have several large metropolitan areas unlike other states which normally have one or two. The medical schools located in these areas offer a critical piece to health care delivery in the areas.
- Enrollments continue to be strong. In fall quarter, there was a 1.3% increase in student headcount and a 4.6% increase in credit hour enrollment. These increases can be attributed to several issues including the economic cycle, improved programs at the university and the improved reputation of the university.
- Dr. Filipic shared an article released by Moody's Investor Service that addressed pending federal legislation that introduces price controls to the nation's colleges and universities. Moody's states that this legislation could have a negative impact on universities' credit ratings.
- Finally, Dr. Filipic noted that Toledo had rescinded their tuition increase based on credit hours after a meeting with the Board of Regents.

E. Student Affairs Committee

Mr. Jenkins, chair reported on the committee meeting of November 7, 2003.

• Vice-President's Report

Dr. Dan Abrahamowicz reported that the NCAA Peer Review Team completed its site visit and review of WSU's Athletics program. The 5-member Peer Review Team, chaired by the president of Texas A & M University, was on campus from November 2 -5 and conducted 69 interviews with various individuals and groups. At the exit interview, the chair was very complimentary on the level of cooperation shown by athletics staff and the broad level of campus participation in the review process. There were two recommendations made in the exit interview: the athletics department should specifically mention in its mission statement that it will provide equitable opportunities for women and

minorities and it should also mention specific grievance and appeal procedures relating to issues of sexual harassment and sexual orientation in The Student-Athlete Handbook.

· **Student Government Update**

Mr. Lucas Beagle, Student Government president, reported on the homecoming parade. There was a great turnout and Student Government hopes to make it an annual event. The Multicultural Halloween Celebration had record attendance with over 800 people. Student Government is also working to arrange a charity basketball game that would involve Dayton-area celebrities playing against student leaders.

Ms. Denada Sharra, Student Government vice president, discussed a series of platform committees that Student Government is creating. The committees cover the topics of communications, academics, public service, new Student Government positions, Student Government-funded scholarships, food service, and parking. There are 45 members serving on the platform committees and they will be making biweekly reports on their progress to Student Government.

· **Faculty Senate Representative Report**

Dr. Margaret Clark-Graham reported that the Student Affairs Committee of the Faculty Senate will support the Petitions Committee in trying to move the drop date to a single date applicable to all students. The committee also wants to support students in their desire to post on-line faculty evaluations.

· **Orientation/Updates**

Ms. Cheryl Krueger, director of Career Services, gave an update on the job outlook for 2003-04 graduates. Almost 50% of area employers stated they would be increasing their hires this year and there has been a 3.4% increase in average salary offers. The areas currently doing the most hiring are utilities, accounting, health care, computer and business equipment manufacturing, food and beverage manufacturing, financial services, and merchandising.

The skills most in demand by employers are verbal and written communication skills. Co-op and internships remain the best way to obtain a fulltime position. WSU employers converted 33% of their interns and co-ops into full-time positions upon graduation with higher salaries than those without co-op or intern experience.

Career Services offers a two-hour career planning course that will be available in a web CT format by spring quarter 2004. In the summer of 2004, admitted high school students will be able to take the course on-

line and earn 2 credit hours that can be applied toward general education electives if they enroll at WSU the following fall. This is a very distinctive program that has the effects of introducing prospective students to career development and encouraging them to enroll at WSU. The office will continue to increase the use of technology in delivering services to students, as well as in collecting employment information from graduates.

· **Potential Policy Issues**

Ms. Jennifer Penick, associate director of Financial Aid, reviewed the type and amounts of federal financial aid available to students. The limits on the amount of campus-based aid have not changed in 10 years, although tuition and other costs have increased dramatically. The increases in federal aid have generally been in student loan programs.

Ms. Cathy Davis, director of Admissions, reported that from her perspective in talking with prospective students and their parents, Wright State University's tuition level is generally regarded as reasonable.

Ms. Davis went on to provide a detailed review of direct-from-high school fall enrollment. WSU's fall enrollment was up 6.7% in the direct-from-high school students with 61% living on campus. Fall 2003 had the largest freshman class in WSU history and direct-from-high school African American enrollment was up by 42%. There was also significant growth from the Columbus and Cleveland areas.

In line with the Strategic Plan, the admissions staff will be increasing its out-of-state recruitment in collaboration with certain academic programs.

F. Student Trustees' Report

- Ms. Hiloni Bhavsar reported that Mr. Wenning and she have been attending the Student Government meetings. Student government did a wonderful job participating in and organizing the Homecoming festivities this year. Congratulations to Student Government for their efforts in Homecoming and getting student organizations involved!
- Mr. Wenning and Ms. Bhavsar, along with other Board members and representatives of WSU attended the 26th Annual Friendship Awards Dinner. The awards recognized our own Dr. Goldenberg and the Wright State University community on their efforts for diversity and inclusion on campus and in our community. The recognition of our President and the university is a powerful

reflection on the efforts of our university to be inclusive of all people.

- She also attended the 4th annual Multi-Cultural Halloween Celebration. This event is a cultural celebration of music, dancing, and wonderful food from around the world. The entertainment represented Japanese, French, Indian, Israeli, African, Latin, Scottish, and modern Hip hop cultures. The event also showcased many of the fall holidays celebrated around the world. These included the African American Kwanzaa, Asian Indian Diwali, the Chinese and Vietnamese Mid-Autumn Festival, and many more. Congratulations to the Asian Hispanic Native American Center for another successful celebration. It truly celebrated the diversity that we have on this campus!
- Ms. Bhavsar also attended the Diwali festival organized by the Indian Student Association. Diwali is the Hindu Festival of Lights welcoming the new year. The event featured performances in dance, music, and small plays featured in a number of different Indian languages.

G. Faculty President's Report

- Dr. Jack Dustin reported that the Faculty Senate adopted a number of curriculum changes. These were not new programs – these were changes of courses, GPA requirements and minimum grades.
- The Buildings and Grounds Committee completed a survey of classrooms. The data from this will be part of Vice President Howard's Classroom Committee.
- The Faculty Senate appointed people to the Portal Advisory Committee. Our Information Technology Committee will play an advisory role to the Portal Advisory Committee.
- The University General Education Committee (UGEC) formally met and began to set in motion guidelines for assessing General Education courses. The committee will incorporate the assessment work support by Vice President Howard. UGEC will play an important role in Area 3 of accreditation criteria established by the North Central Association of Colleges and Schools.
- The Executive Committee will take up the task of establishing a Quadrennial Review Committee which will closely review the Senate's constitution. Also, the Senate will again take up

- proposals for a new drop date and a course evaluation questionnaire developed by Student Government.
- At the Faculty Senate meeting, Student Government conducted a presentation on course evaluation. The Senate passed a resolution supporting Student Government's idea to implement the course evaluation questionnaire on line.
 - Dr. Michael Cusack, director of Athletics discussed the NCAA review and briefed the Senate on the new Pavillon.

IX. PRESENTATION AND POLICY DISCUSSIONS

Dr. Howard Part

Dean, School of Medicine

A Community/University Partnership: Creation of a Department of Geriatrics

Dr. Kim Goldenberg introduced Dr. Howard Part, dean of the School of Medicine.

- Dr. Howard Part reported on A Community/University Partnership – the Establishment of a Department of Geriatrics.
- Approximately 3 years ago, Dr. Part put together a taskforce of community representatives, full time faculty, voluntary faculty and a member of CONH.
- The taskforce found that Ohio ranks 6th in the nation for number of over 65 population; 13.3 percent of Ohio's population is over 65; one in five Americans will be over 65 by 2030; and, 23 percent of individuals over 65 have some limitation in daily living activities.
- The needs of the community were also assessed by the taskforce.
- The founding partners are Premier Health Partner, Dayton Veterans Affairs Medical Center (VAMC) and the Wright State University School of Medicine.
- The creation of a Department of Geriatrics will improve patient care in our region and beyond, provide additional opportunities for funded research projects, substantially amplify our teaching effectiveness and enhance our collective reputation and visibility.

X. UNFINISHED BUSINESS

None

XI. NEW BUSINESS

- A. 2003 Fall Commencement – November 22, 2003
Ervin J. Nutter Center Arena

- Breakfast – 8:30 a.m. – Berry Room
- Commencement – 10:00 a.m. - Arena
- B. Next Board Meeting - Executive Session, February 5, 2004
Public Session, February 6, 2004
- C. AGB National Conference on Trusteeship – March 27-30, 2004,
New Orleans

XII. ADJOURNMENT

The meeting adjourned at 9:50 a.m.