

**WRIGHT STATE UNIVERSITY
BOARD OF TRUSTEES
OFFICIAL PROCEEDINGS OF THE
TWO HUNDRETH AND EIGHTH MEETING
April 3 and 4, 2003**

I. CALL TO ORDER

The meeting of the Wright State University Board of Trustees was called to order by Mr. Michael Adams, chair on Thursday, April 3, 2003, 4:00 p.m., at 3171 Research Park, 2nd Floor Conference Room. Ms. Jacqui McMillan, secretary to the Board of Trustees, called the roll:

Present

Absent

Michael Adams	Daisy Duncan Foster
Matthew O. Diggs, Jr.	Gail H. Littlejohn
Martin D. Jenkins	
Don R. Graber	
Bonnie G. Langdon	
Thomas E. Palmer	
J. Thomas Young	

II. PROOF OF NOTICE OF MEETING

Mr. Adams reported that this meeting was called by written notification and a quorum was present.

III. DISPOSITION OF PREVIOUS MINUTES

Mr. Adams moved to approve the February 6 and 7, 2003, minutes as submitted. Mr. Jenkins seconded, and the motion was unanimously approved by voice vote.

IV. EXECUTIVE SESSION

In accordance with the Ohio Open Meetings Law, the Board, after a majority of a quorum, determined to hold an Executive Session by offering the following resolution:

RESOLUTION 03-22

RESOLVED that the Wright State University Board of Trustees agreed to hold Executive Session on Thursday, April 3, 2003; and be it further RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:

- Legal Report
- Potential dismissal, demotion, or discipline of a tenured faculty member, and pertinent personnel matters
- Purchase of real property by WSU Foundation, Inc., and pertinent real estate matters

Mr. Adams moved for approval. Mr. Diggs seconded, and the motion was unanimously approved by roll call vote.

V. RECESS

Following the Executive Session, the WSU Trustees and the Student Trustees joined the President and Mrs. Goldenberg for dinner at Rockafield House.

VI. RECONVENE - ROLL CALL

The Wright State University Board of Trustees reconvened on Friday, April 4, 2003, 8:30 a.m., in Room E156 of the Student Union. Ms. McMillan called the roll:

Present

Absent

Michael Adams	Daisy Duncan Foster
Matthew O. Diggs, Jr.	J. Thomas Young
Martin D. Jenkins	
Don R. Graber	
Bonnie G. Langdon	
Gail H. Littlejohn	
Thomas E. Palmer	
Brittany Stewart	
Alex N. Wenning	

Mr. Adams stated that the Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda available to those attending the meeting. Persons wishing to address the Board in its Public Session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

VII. REPORT OF THE PRESIDENT

A. Confirmation of Academic and Administrative Appointments and Changes

Faculty Appointments and Changes

David M. Kender, M.S., has been appointed Lecturer, Biomedical, Industrial and Human Factors Engineering, College of Computer Science and Engineering, effective 3/31/2003.

Faculty Separations

Paul Serve, Ph.D, Professor/Assistant Dean, Chemistry, College of Science and Math, effective January 31, 2003. (Retirement)

Unclassified Appointments and Changes

Vincent D. Bibbs, B.S., has been appointed Interim Director, Kettering Center for Continuing Education, effective 3/17/2003.

Lori K. Dock, B.A., has been appointed Development Officer, College of Liberal Arts, effective 2/24/2003.

Ronald J. Hamilton, A.S., has been appointed Industrial Hygienist, Environmental Health and Safety, effective 2/1/2003.

Michele Hiestand, M.G.S., has been appointed Coordinator, Institute for Learning in Retirement, Kettering Center for Continuing Education, effective 2/6/2003.

Marijane James, A.A., has been appointed Senior Help Desk Training Coordinator, Computing and Telecommunications Services, effective 2/1/2003.

Toni L. Jeske, M.L.S., has been appointed Archivist, Special Collections and Archives, effective 2/1/2003.

Amy D. Johnson, B.A., has been appointed Associate Director, Graduate Admissions, effective 2/1/2003.

Robert L. Kretzer, B.A., has been appointed Director of Parking and Transportation Services, Parking and Transportation, effective 2/1/2003.

Steven Lucht, M.A., has been appointed Research Assistant, History, College of Liberal Arts, effective 3/3/2003.

Mary E. Millard has been appointed Administrative Assistant - Academic, Music, College of Liberal Arts, effective 3/17/2003.

Cathy J. Moore has been appointed Operations Manager, Bursar's Office, effective 2/1/2003.

Amy Newsome, B.A., has been appointed Senior Documentation Specialist, Computing and Telecommunications Services, effective 2/1/2003.

Curtis G. Pederson, M.B.A., has been appointed Assistant to the Chair, Psychology, College of Science and Math, effective 2/3/2003.

Wilson B. Shockley, B.S.N., has been appointed CONH Outreach Coordinator, College of Nursing and Health, effective 2/24/2003.

Susan E. Stollings, M.S., has been appointed Assistant to the Dean, College of Liberal Arts, effective 2/1/2003.

Theodore Terrell has been appointed Interim Manager, Plant Operations & Maintenance, Physical Plant, effective 2/1/2003.

Traci Thompson, M.I.M., has been appointed Special Project Coordinator, Raj Soin College of Business, effective 3/10/2003.
Shannon Zobrist, B.A., has been appointed Research Assistant, Pediatrics, School of Medicine, effective 2/17/2003.

Unclassified Separations

David L. Bragg, M.A., Research Assistant, History, College of Liberal Arts, effective 3/28/2003.

Carol Brown, M.L.S., Librarian II, University Libraries - Dunbar, effective 2/28/2003.

Shawn Gibbs, M.S., Postdoctoral Researcher, OB/GYN, School of Medicine, effective January 31, 2003.

Adam Renner, M.S., Research Assistant, Biochemistry and Molecular Biology, School of Medicine, effective 2/21/2003.

Alison Y. Schray, B.A., Administrative Assistant, Music, College of Liberal Arts, effective 3/14/2003.

Maria Swora, Ph.D, Research Scientist, Community Health, School of Medicine, effective 2/28/2003.

Classified Appointments and Changes

Mark A. Bogard has been appointed Course/Classroom Scheduling Specialist, Registrar's Office effective 3/10/2003.

Victoria E Brookshire, M.S., has been appointed Nurse Practitioner, College of Nursing and Health, effective 2/4/2003.

Robert R. Clark has been appointed Custodian, Physical Plant, effective 2/11/2003.

Jeffrey M. Craft has been appointed Office Assistant, OHIOLINK, effective 2/24/2003.

Bonnie J. Hebert has been appointed Grants and Contract Specialist, Research and Sponsored Programs, effective 2/15/2003.

John A. Heckman, B.S., has been appointed Computer Operator, Computing and Telecommunications Services, effective 2/1/2003.

Jason M. Monroe has been appointed Custodial Project Worker, Physical Plant, effective 2/1/2003.

John C. O'Malley has been appointed Secretary, Pharmacology & Toxicology, School of Medicine, effective 2/3/2003.

Natalie P. Owens has been appointed Fee Payment and Deposit Coordinator, Bursar's Office, effective 2/3/2003.

Elizabeth Staugler has been appointed Manager of Building & Grounds - Lake Campus, Physical Plant, effective 1/6/2003.

Jeremiah L. Stikeleather, B.S., has been appointed Temporary Desktop & LAN Support Specialist, University Libraries - Dunbar, effective 3/6/2003.

Classified Separations

Stacy M. Cochran, Custodian, Physical Plant, effective 2/20/2003.

Alice Fugett, Course/Classroom Scheduling Specialist, Registrar's Office, effective 2/28/2003. (Retirement)

Mary Beth LaFountain, A.A., Pre-Production Assistant, Printing Services, effective 3/5/2003.

Chris A. Ross, Bulkmail/Bindery Operator, Printing Services, effective 3/4/2003.

William R. Schroeder, Police Sergeant, Public Safety, effective 12/1/2002.

Robyn Weddington, Fee Payment/Deposit Supervisor, Bursar's Office, effective 11/1/2002.

RESOLUTION 03-23

RESOLVED that the academic and administrative appointments, changes, retirements, departmental reporting, resignations and terminations submitted to this meeting be, and the same hereby are approved.

Mr. Palmer motioned for approval. Ms. Langdon seconded, and the motion was unanimously approved by roll call vote.

B. Acceptance of Gifts and Donations

The following gifts have been received and acknowledgment sent to the donors:

To the University Libraries

From: John Warlick
2614 Richmar Drive
Beavercreek, OH 45434
Special Collections & Archives -
Orville Wright Personal Address
Book
Estimated Value: \$20,000

To the College of Engineering and Computer Science

From: Rob Turner
9340 Mann Road
Tipp City, OH 45371
Equipment to be used on the JEOL

Electron Microscope
Estimated Value: \$4,900

From: Teradata/NCR
17095 Via Del Campo
San Diego, CA 92127
Hardware (Worldmark 4850),
Software, Ins. Services
Estimated Value: \$257,400

**To the College of Liberal
Arts**

From: Dayton Daily News
45 S. Ludlow Street
Dayton, OH 45402
Advertising ArtsGala
Estimated Value: \$10,000

RESOLUTION 03-24

RESOLVED that the gifts and donations listed above are hereby accepted.

Ms. Littlejohn moved for approval. Mr. Graber seconded, and the motion was unanimously adopted by roll call vote.

C. Report of Investments

Since the last Board meeting, investments for December 2002 and January 2003 have been received. These reports have been distributed to the trustees and are filed with the official Board of Trustees' records.

D. Ratification of Contracts and Grants

With awards totaling more than \$31 million, Wright State University's external funding through February 2003 exceeds last year's numbers by nearly 10 percent. WSU recently received a grant of almost \$900,000 from the Department of Health and Human Services to support Dr. Roger Siervogel and his research team from the Lifespan Health Research Center in the School of Medicine. The collaborators will assess the role of genetic factors on the risk of cardiovascular disease and ultimately identify the specific genes that influence the age-related progression of cardiovascular risks.

RESOLUTION 03-25

RESOLVED that the contracts and grants submitted to this meeting be, and the same hereby are ratified.

Mr. Diggs moved for adoption. Mr. Palmer seconded, and the motion was unanimously adopted by roll call vote.

XIII. REPORTS OF THE COMMITTEES OF THE BOARD

A. Academic Affairs Committee

Ms. Graber reported on the Academic Affairs committee meeting of March 21, 2003.

· Report of the Provost

Provost Perry Moore announced that the University Strategic Plan is nearing completion. He will review the final drafts of the college/division plans to ensure compliance with the university plan. Provost Moore anticipates the University Strategic Plan will go before the Board for approval within the next few months.

Dr. David Hopkins has been named provost, effective July 1, 2003. Dr. Hopkins is currently senior associate vice president for academic affairs at Indiana State University.

Effective fall quarter 2003, the university will move from a three to a four-credit hour base for most courses. This change will allow students to concentrate on fewer classes each quarter.

Provost Moore discussed the ongoing pilot exchange program with Dalian Railway Institute in China. The potential exchange agreement will establish a joint bachelor degree program focusing on electrical engineering, information technology, computer science, etc. It is anticipated that 50-100 Dalian students will participate in the program each year.

1. Emeritus Requests

RESOLUTION 03-26

WHEREAS, faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the provost; and

WHEREAS, faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the provost; and

WHEREAS, Bela J. Bognar, professor of Social Work, has served the university since 1974 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, M. Paul Servé, professor of Chemistry, has served the university since 1965 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Rishi Kumar, professor of Economics, has served the university since 1974 in a fully-affiliated and full-time status and has requested emeritus status; therefore be it

RESOLVED that the requests for emeritus status for the aforementioned faculty members, as submitted to this meeting be, and the same hereby are endorsed.

Mr. Graber moved for adoption. Mr. Diggs seconded, and the motion was unanimously adopted by roll call vote.

B. Advancement Committee

Mr. Diggs, chair reported on the Advancement Committee meeting of March 21, 2003.

· Alumni Association Update

Ms. Susan Smith announced that membership call night is being conducted by alumni. It has been a good experience for the alumni and these calls will continue in the future. The WSU Alumni Achievement awards will be held May 16th, honoring individuals in the categories of Volunteer Service, Recent Graduate, Distinguished Alumnus(a) and Outstanding Bolinga Alumnus(a). Ms. Smith announced the award winners for this year.

· WSU Foundation Update

Mr. Jerry Sutton, Foundation vice chair, updated the committee on Foundation activities. Mr. Oscar Boonshoft was elected to the board at the February meeting. The Finance and Audit Committee is considering options regarding the proposed FY2003 operating budget, including undesignating some previously Foundation-designated funds.

Continuing stock market downturns have impacted operating revenues. The Investment Committee is reviewing proposals from other financial consultant firms to determine what alternatives are available. The Resources Committee is working on a draft of an expenditure policy to provide general guidelines for the expenditure of designated but unrestricted gift funds. The document will emphasize prudence, in the spirit of responsible stewardship, while avoiding unnecessary restrictions. Mr. Sutton also noted that cash gifts and the number of donors have decreased compared with this period last year.

· New Advertising Initiatives

Ms. Karen Strider-Liames, Marketing Communications Specialist, showed the four newest student recruitment advertisements being aired on local television stations. These advertisements are also being shown in the Columbus and Cincinnati areas. They are targeted to high school students and their parents.

- Tomorrow Takes Flight Campaign

Mrs. Marcia Muller stated that the campaign is doing well and that we have recently received a substantial commitment for the College of Engineering. Other recent gifts include a gift of equipment, valued at \$1 million for the School of Medicine, and two sizable estate gifts. A number of requests and proposals are also pending. While gift commitments are mounting quickly, the targets have not yet been met for Faculty Development, Scholarships, and endowment.

Mrs. Muller cited a recent article in the Chronicle of Higher Education stating that college fund raising has dipped for the first time since 1988. The reason is that alumni giving is down by 14% nationally. She estimated that by year-end we will reach or possibly exceed last year's cash and cash equivalent giving totals.

C. Building and Grounds Committee

Mr. Palmer, chair reported on the Building and Grounds Committee meeting of March 21, 2003.

- Annual Plant Depreciation

Dr. Matt Filipic presented information for discussion regarding the university's investigation into different aspects of physical plant costs. As the campus plant ages, additional expense is required to replace system components. The committee reviewed different methods of estimating these costs.

- Construction Projects Status Report

Ms. Vicky Davidson presented an update of the construction projects. Discussion followed regarding the Wellness Center. Mr. Mike Adams indicated that members have asked that more data be gathered before a final decision is made. Areas of specific interest will be shared at the Student Affairs committee meeting.

Bids have been received within estimate and accepted for the Forest Lane project. Construction will occur during the summer with completion by fall quarter. Code issues will be addressed and fire protection sprinklers added to the units.

Ms. Davidson announced that the university has been cited in a new book, Educational Environments, listing the best environments and biggest changes noted in recent years published by Society of College and University Planners.

D. Finance and Audit Committee

Ms. Langdon, chair reported on the committee meeting of March 21, 2003. The following topics were discussed:

1. Contracts Over \$500,000

RESOLUTION 03-27

WHEREAS, in order for the university to conduct business on a day-to-day basis, and provide products and services in a timely manner, routine purchases must be made; and

WHEREAS, occasionally these expenditures exceed \$500,000; therefore be it

RESOLVED that authorization is granted for the following contracts as submitted to this meeting be, and the same hereby is approved.

Ms. Langdon moved for approval. Mr. Palmer seconded, and the motion was unanimously adopted by roll call vote.

Vendor	Description of Service	Contract Amount	Term of Contract
To be determined	University Network Upgrade	\$1,500,000	To be determined
Crowne Personnel	Personal Services - Nutter	\$1,200,000	4/1/03-6/30/06

· Dr. Matt Filipic reviewed the draft financial policy and asked the committee for feedback.

· Dr. Filipic gave a brief update on the results of the new Scholarship plan. The increase in spending for scholarships for the past year rose .25% of unrestricted revenues as opposed to the usual 1% per year. There has been a reduction in Val/Sal scholarships awarded this past fall primarily in the level which awards scholarships to individuals attaining a 26 or lower on their ACT.

· Mr. Keith Ralston reviewed the Budget versus Actual Results for the period ending December 31, 2002. The state support for the university is showing a positive variance at this point due to the fact that the university received more subsidy than they expected in July. Mr. Ralston noted that the university will see a slightly negative variance at the end of the year due to a 2.5% cut in subsidy. Student fees are showing a positive variance due to headcount being approximately 3% ahead of forecast.

· Mr. Ulliman briefly reviewed the university's investment reports. The Investment performances have not changed much since the last committee meeting. The report of Seix Investments now has a column

showing duration of the bond. Mr. Young suggested that the bonds be broken up into categories to make them easier to follow.

· Vice President's Report

- The Governor has reduced the State Share of Instruction by 2.5% for this fiscal year. This amounts to approximately 1.9 million for Wright State. The university has chosen to react to this cut with one-time reductions. The university could look at base reductions once the new biennial budget is released.
- The House hopes to have their version of the budget ready by April 10th.
- Dr. Filipic participated with Dr. Goldenberg in an evening of testimony at a House Finance Committee meeting on Tuesday March 18th.
- Mr. Ralston has been working on the analytical data for next year's budget including allocations of cost, enrollment projections, and figuring in the Governor's fee caps.
- The university is ready to go to market to sell bonds for refinancing some of the university's debt. Dr. Filipic and Mr. Jeff Ulliman are conversing regularly with the underwriters to determine the best time to sell.
- Dr. Filipic will be traveling with a group to Philadelphia in early April to visit the SCT headquarters. The purpose of the trip is to explore options to upgrade the university's administrative systems.
- The bids for renovation of Forest Lane came in two hundred thousand dollars under estimates.
- Dr. Filipic presented a series of charts to the committee outlining the relationship of Ohio's state funding on the education of the state population.

E. Student Affairs Committee

Mr. Jenkins, chair reported on the committee meeting of March 21, 2003.

· Vice-President's Report

Dr. Dan Abrahamowicz reported that Ms. Elizabeth Wimmers, a senior student technician in CaTS, has been selected as the 2003 Wright State University Student Employee of the Year. She will be recognized at a campus reception on April 14th during National Student Employment Week, and her name will be submitted for state, regional and national competition.

Admissions is entering the yield phase of the recruitment process for fall 2003. Upcoming initiatives will include follow-up mailings, tele-

counseling and receptions for admitted students. The receptions will be held in Lima, Toledo, Cleveland, Cincinnati, Columbus, Warren County and on campus over the next several weeks.

The advisory committee for selection of the head coach of the men's basketball team has been assembled and met this week to discuss the selection process. Representation on the committee, chaired by board member and WSU alumni Mike Adams, includes two faculty members, a student athlete, one staff member and three other community members.

· Student Government Update

Ms. Lindsay Walthall, vice president of Student Government, reported that several members attended the annual Council on Student Government Associations conference at Texas A&M University. Topics included working with university administrators and the role of student government in recruiting and retaining students.

She also reported that the Student Organization Budget Committee (SOBC) recommended that 17 of the 18 proposals be funded for the next fiscal year. SOBC plans to request a \$6,705 increase from the university administration to support these student organization initiatives.

Student Government, in cooperation with students in the Honors Residence Hall Coffeehouse, Matt Filipic, vice president for Business and Fiscal Affairs, and Art Neff, director of Business Services, participated in the discussion which resulted in a plan to allow students' use of 1 Card flex dollars if the Gypsy Camp proprietors purchase the necessary equipment.

Student Government elections for next year's officers will be conducted during spring quarter.

· Faculty Senate Representative Report

Dr. Margaret Clark-Graham reported on discussions at the winter quarter meeting of the Student Affairs Committee of the Faculty Senate. Members reviewed the credit card vendor policy, which was implemented two years ago to regulate vendor displays and ensure clear communication with students regarding their rights and responsibilities. The policy is working well, and has resulted in fewer credit card vendors on campus.

Representatives from the WSU Bookstore presented information and answered questions about textbook ordering, book buy-backs and comparisons to the competition.

The committee also discussed the judicial process for violations of academic integrity. Further review is recommended to consider how the process can be expedited.

· Orientation/Updates

Dr. Dan Bertso, director of Residence Services, gave an overview of the department's annual Quality of Life survey which has been conducted during winter term for the last 9 years. This year, approximately 2,000 residents (70% of population) responded to questions on topics including general satisfaction, facility and maintenance, and related campus services. The department also partnered with the Center for Urban and Public Affairs (CUPA) to conduct telephone surveys with current and former residents. In addition to topics noted above, the 700 respondents were also asked about their preferences for additional campus housing. The combined survey data indicated strong satisfaction among current and former residents, and that apartments are the most desired new housing option. Concerns included costs, parking and housing rules.

Ms. Terree Stevenson, interim Honors Community director, described the variety of successful programs and activities presented by the faculty-in-residence, Dr. Bobby Rubin, the hall staff and residents since last fall term.

· Potential Policy Issues

Dr. Abrahamowicz and Ms. Kathy Morris briefly reviewed the contents of the Wellness Center executive summary. Mr. Martin Jenkins encouraged those present to provide specific feedback or questions. Dr. Abrahamowicz reported that the owner of the Cimarron Woods apartments has approached the university regarding the sale of the property. Because the property is adjacent to university housing and has been the subject of ongoing concern due to behavioral misconduct among residents, the university decided to initiate an appraisal and a structural assessment of the buildings for further consideration. Information from those efforts will be compiled within the next few months.

F. Student Trustees' Report

- Ms. Brittany Stewart reported that Mr. Alex Wenning will be attending the AGB Conference in Seattle.
- The Ohio Student Trustee Conference is being held at Ohio University this month. Dr. Matt Filipic is the scheduled speaker.
- The new Student Trustee search is completed with 4 candidates that will be interviewed next week.

G. Faculty President's Report

- Dr. James Sayer, faculty president, reported to the Board that the university will implement a new general education policy that is much improved.
- Dr. Robert Sweeney will present the strategic plan to the faculty on April 7th and vote on the plan at the May meeting.
- Dr. Jack Dustin will assume the role of faculty president the end of June. Nominations for faculty president (2004-05) are currently being accepted.
- The Student Affairs Committee met on January 28 regarding the following: bookstore pricing and availability of required texts, credit card vendors on campus, and academic integrity policy and procedures.

IX. PRESENTATION AND POLICY DISCUSSIONS

Dr. Dan Abrahamowicz, vice president, Student Affairs & Enrollment Services

Ms. Cathy Davis, director of Admissions

Ms. Cindy Young, executive director of Communications & Marketing

Recruitment and Marketing

Dr. Kim Goldenberg introduced Dr. Dan Abrahamowicz, vice president for Student Affairs and Enrollment Services.

- Dr. Abrahamowicz stated that recruitment is a competitive business.
- Dr. Abrahamowicz introduced Ms. Cathy Davis, director of Admissions and Ms. Cindy Young, executive director of Communications & Marketing.
- Ms. Davis gave the Board a brief look at the recruitment strategy that is currently in place at Wright State.
- In the fall of 2002, WSU had an increase of 2.2% in new students and a 7% increase in transfer students.
- Ms. Young reported that Marketing works very closely with Admissions in developing recruitment ads along with printed materials.
- TV spots are airing currently in the Columbus and Cincinnati areas. They are targeted to high school students and their parents.
- Ms. Young showed the Board the 4 TV spots that are currently airing.

X. UNFINISHED BUSINESS

None

XI. NEW BUSINESS

- A. Ohio Ethics Filing Deadline - April 15, 2003
- B. Budget Presentation - Thursday, May 29, 2003, 8:30 a.m. - 11:00 a.m.
- C. Committee Day - Friday, May 30, 2003
- D. Next Board Meetings -
 - Executive Session, Thursday, June 12, 2003 - 4:00 p.m.
 - Board Members Spouses and/or Guests, Past Trustees and Guests invited for Dinner after Executive Session
 - Public Session, Friday, June 13, 2003 - Lake Campus - Time TBA
- E. Commencement - June 14, 2003, Breakfast - 8:30 a.m.,
Commencement - 10:00 a.m.

XII. ADJOURNMENT

The meeting adjourned at 9:40 a.m.