

**WRIGHT STATE UNIVERSITY
BOARD OF TRUSTEES
OFFICIAL PROCEEDINGS OF THE
ONE HUNDRED AND NINETY-EIGHTH MEETING
November 29 and 30, 2001**

I. CALL TO ORDER

The meeting of the Wright State University Board of Trustees was called to order by Mr. Matthew O. Diggs, Jr., chair on Thursday, November 29, 2001, 4:00 p.m., in the Berry Room at the Ervin J. Nutter Center. Ms. Daisy Duncan Foster, secretary of the Board of Trustees, called the roll:

Present	Absent
Michael Adams	None
Matthew O. Diggs, Jr.	
Daisy Duncan Foster	
Martin D. Jenkins	
Bonnie G. Langdon	
Gail H. Littlejohn	
Thomas E. Palmer	
Rajesh K. Soin	
J. Thomas Young	

II. PROOF OF NOTICE OF MEETING

Mr. Diggs reported that this meeting was called by written notification and a quorum was present.

III. DISPOSITION OF PREVIOUS MINUTES

Mr. Diggs moved to approve the October 4 and 5, minutes as submitted. Mr. Jenkins seconded, and the motion was unanimously approved by voice vote.

IV. EXECUTIVE SESSION

In accordance with the Ohio Open Meetings Law, the Board, after a majority of a quorum, determined to hold an Executive Session by offering the following resolution:

RESOLUTION 02-12

RESOLVED that the Wright State University Board of Trustees agreed to hold Executive Session on Thursday, November 29, 2001; and be it further

RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:

- Legal Report
- Potential dismissal, demotion, or discipline of a tenured faculty member, and pertinent personnel matters
- Purchase of real property by WSU Foundation, Inc., and pertinent real estate matters

Mr. Palmer moved for approval. Mr. Adams seconded, and the motion was unanimously approved by roll call vote.

V. RECESS

Following the Executive Session and a tour of the Nutter Center, WSU Trustees, the Cabinet and the Student Trustees joined the President and Mrs. Goldenberg for dinner at Rockafield House.

VI. RECONVENE - ROLL CALL

The Wright State University Board of Trustees reconvened on Friday, November 30, 2001, 8:30 a.m., in Room E156 of the Student Union. Ms. Foster called the roll:

Present	Absent
Michael Adams	None
Matthew O. Diggs, Jr.	
Daisy Duncan Foster	
Martin D. Jenkins	
Bonnie G. Langdon	
Gail H. Littlejohn	
Thomas E. Palmer	

Rajesh K. Soin
 J. Thomas Young
 Michelle E. Novak
 Brittany Stewart Absent

Mr. Diggs stated that the Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda available to those attending the meeting. Persons wishing to address the Board in its Public Session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

VII. REPORT OF THE CHAIR

A. No Report

VIII. REPORT OF THE PRESIDENT

A. Approval of December Graduates

Winter commencement will be held on Saturday, December 1, 2001, 10:00 a.m. in the Ervin J. Nutter Center.

Section 1.03 of the Wright State University Code of Regulations provides that the Board of Trustees shall grant degrees to qualified graduates after due consideration of nominations by the faculty. Candidates were nominated at the General Faculty meeting on November 6, 2001.

Since applications for degrees are accepted in advance, the recommendation was made that changes in the list to correct errors and to add or delete names of persons who unexpectedly will or will not meet all requirements for graduation be permitted. A list of winter 2001 degrees follows, along with comparison figures for winter 2000.

	2000	2001
Business and Administration		
Bachelor of Science in Business	156	17
Education and Human Services		
Bachelor of Science	16	11
Bachelor of Science in Education	123	141
Engineering and Computer Science		
Bachelor of Science in Biomedical Engineering	2	4
Bachelor of Science in Computer Engineering	11	10
Bachelor of Science in Computer Science	13	19
Bachelor of Science in Electrical Engineering	8	4
Bachelor of Science in Engineering Physics	0	1
Bachelor of Science in Human Factors Engineering	3	1
Bachelor of Science in Mechanical Engineering	12	11
Bachelor of Science in Materials Science and Engineering	2	0
Liberal Arts		
Bachelor of Arts	159	147
Bachelor of Fine Arts	14	10

Bachelor of Fine Arts	14	10
Bachelor of Music	5	10
Bachelor of Science	3	5

Nursing and Health

Bachelor of Science in Nursing	37	37
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Science and Mathematics

Bachelor of Arts	40	47
Bachelor of Science	45	48
Bachelor of Science in Medical Technology	0	0

School of Graduate Studies

Doctor of Philosophy	10	14
Educational Specialist	0	1
Master of Accountancy	3	16
Master of Arts	19	17
Master of Business Administration	84	76
Master of Education	182	104
Master of Humanities	8	7
Master of Music	4	0
Master of Public Administration	0	1
Master of Rehabilitation Counseling	4	5
Master of Science	130	124
Master of Science in Computer Engineering	20	6
Master of Science in Engineering	55	63
Master of Science in Teaching	2	8
Master of Urban Administration	3	1

School of Medicine

Doctor of Medicine	0	10
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School of Professional Psychology

Doctor of Psychology	20	7
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WSU Lake Campus

Associate Degrees	32	16
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Total 1,248 1,175

RESOLUTION 02-13

RESOLVED that the candidates for degrees for August and December 2001 be and hereby are confirmed and approved. Ms. Foster moved for approval. Mr. Young seconded, and the motion was unanimously adopted by voice vote.

B. Confirmation of Academic and Administrative Appointments and Changes

Faculty Appointments and Changes

Stefan A. Czerwinski, Ph.D., has been appointed Assistant Professor, Community Health, School of Medicine, effective July 1, 2001.
John Edwards, J.D., has been appointed Instructor, Accountancy, Raj Sooin College of Business, effective September 1, 2001.
Roger K. Gilpin, Ph.D., has been appointed Professor, Science and Math Advancement, College of Science and Math, effective October 1, 2001.
Joan F. Groeber, B.S., has been appointed Visiting Instructor, Teacher Education, College of Education and Human Services, effective September 7, 2001.
Gary Horowitz, M.D., has been appointed Associate Professor/Director for Medical REI/Director IVF Lab, Obstetrics and Gynecology, School of Medicine, effective October 1, 2001.
Wanda Y. Johnson, Ed.D., has been appointed Visiting Assistant Professor, Teacher Education, College of Education and Human Services, effective September 1, 2001.
Paul Koles, M.D., has been appointed Assistant Professor, Pathology, School of Medicine, effective October 1, 2001.
Dean Parmelee, M.D., has been appointed Professor/Associate Dean, Academic Affairs, School of Medicine, effective September 24, 2001.
Scott W. Richardson, M.D., has been appointed Associate Professor, Internal Medicine, School of Medicine, effective October 8, 2001.
Joanne Risacher, Ph.D., has been appointed Visiting Assistant Professor, Educational Leadership, College of Education and Human Services, effective September 1, 2001.
Robert A. Weisman, Ph.D., has been appointed Interim Dean, College of Science and Math, effective October 1, 2001.
LaPearl Logan Winfrey, Ph.D., has been appointed Professor/Associate Dean for Clinical Training Programs, School of Professional Psychology, effective November 1, 2001.
William R. Wood, M.A., has been appointed Instructor/Coordinator of Financial Services Program, Finance and Financial Services, Raj Sooin College of Business, effective September 1, 2001.

Faculty Separations

James D. Hardman, M.S., Instructor, Mathematics and Statistics, College of Science and Math, effective August 31, 2001.
Terence J. Lyons, Associate Professor, Aerospace Medicine/Community Health, School of Medicine, effective September 30, 2001.
Kathy McCloskey, Assistant Professor, School of Professional Psychology, effective October 12, 2001.
Mary Southworth, M.M., Faculty Associate, Theatre Arts, College of Liberal Arts, effective September 30, 2001.

Unclassified Appointments and Changes

Melissa S. Alexicko has been appointed Assistant Tennis Coach, Intercollegiate Athletics, effective September 27, 2001.
Dana Duren, Ph.D., has been appointed Postdoctoral Research Associate, Community Health, School of Medicine, effective October 21, 2001.
Albert J. Florentine has been appointed Assistant to Course Manager/Senior Proctor, Mathematics and Statistics, College of Science and Math, effective September 1, 2001.
DeAnne French, Ph.D., has been appointed Statistical Consultant, Statistical Consulting Center, College of Science and Math, effective October 1, 2001.
Mithua Ghosh, Ph.D., has been appointed Postdoctoral Researcher, Biochemistry and Molecular Biology, School of Medicine, effective October 1, 2001.
Jeffrey Horn, M.S., has been appointed Interim Research Assistant, Physiology and Biophysics, School of Medicine, effective September 4, 2001.
William R. Johnson has been appointed Desktop Software Specialist II, Network Services, Computing and Telecommunications Services, effective September 1, 2001.
Jeffrey A. Kohler, B.A., has been appointed Associate Director, Research and Sponsored Programs, effective August 27, 2001.
Michael J. Natale, has been appointed Desktop Software Specialist II, Network Services, Computing and Telecommunications Services, effective September 1, 2001.
Melissa D. Sandoval, B.A., has been appointed Research Assistant, Community Health, School of Medicine, effective September 12, 2001.
Jeffrey C. Sentner has been appointed Web Developer, Computing and Telecommunications Services, effective September 13, 2001.
Christopher B. Weaver, B.S., has been appointed Marketing Director, Athletics, effective September 11, 2001.
Katherine A. Wehmeyer, M.A., has been appointed Fitness Coordinator, Campus Recreation, effective October 1, 2001.

Wei Wu, M.S., has been appointed Senior Biostatistician, Community Health, School of Medicine, effective October 1, 2001.

Unclassified Separations

Clark Beck, Assistant Dean, Engineering and Computer Science, College of Engineering and Computer Science, effective August 31, 2001.

Joseph B. Koch, B.S., Research Associate, Faculty Affairs, School of Medicine, effective October 31, 2001.

Tie Li, Research Associate, Physiology and Biophysics, School of Medicine, effective September 30, 2001.

William J. Siskaninetz, M.S., Senior Research Associate, Semiconductor Research Center/Science and Math Advancement, College of Science and Math, effective October 19, 2001.

Yixun Wu, M.S., Biostatistician, Community Health, School of Medicine, effective October 12, 2001.

Classified and Unclassified Hourly Appointments and Changes

Amanda L. Abner has been appointed Student Account Specialist, Bursar's Office, effective October 8, 2001.

Sueanne L. Artz has been appointed Registration Specialist, Professional Practice and Research, College of Education and Human Services, effective September 17, 2001.

Jennifer C. Ater has been appointed Teaching Assistant and Simulated Patient, Academic Affairs, School of Medicine, effective October 23, 2001.

Courtney K. Bradwell has been appointed Senior Library Technician, University Libraries, Dunbar Library, effective October 5, 2001.

James E. Branch has been appointed Maintenance and Repair Worker, Physical Plant, effective October 29, 2001.

Marilyn S. Broadwater has been appointed Secretary, Printing Services, effective October 23, 2001.

Glena M. Buchholtz has been appointed Administrative Secretary, Physiology and Biophysics, School of Medicine, effective October 1, 2001.

Philip Chen has been appointed Research Assistant, Biochemistry and Molecular Biology, School of Medicine, effective October 3, 2001.

Christy R. Green has been appointed Senior Account Clerk, Vending/Wright One Card Center, Bursar's Office, effective October 29, 2001.

Ronald G. Harrison, A.A., has been appointed Vehicle Operator II, Parking and Transportation, effective October 4, 2001.

Thomas R. Hartrum has been appointed Course/Classroom Scheduling Specialist, Registrar's Office, effective September 17, 2001.

Constance J. Kelsey has been appointed Teaching Associate, Academic Affairs, School of Medicine, effective September 14, 2001.

Andrea N. Lambert has been appointed Senior Secretary, Psychological Services Center, School of Professional Psychology, effective September 1, 2001.

Clarence E. Lewis has been appointed Vehicle Operator II, Parking and Transportation, effective September 17, 2001.

Melissa A. Minor, A.A., has been appointed Human Resource Assistant, Department of Human Resources, effective September 17, 2001.

Amanda B. Mitchell, B.A., has been appointed Secretary, Educational Leadership, College of Education and Human Services, effective October 15, 2001.

Marsha A. Moss, A.S., has been appointed Accounting Clerk, Intercollegiate Athletics, effective September 24, 2001.

Joseph D. Parlette has been appointed Grounds Maintenance Supervisor, Grounds Maintenance, Physical Plant, effective September 13, 2001.

Phillip J. Parrell, B.S., has been appointed Human Resource Representative, Department of Human Resources, effective September 29, 2001.

Siobhan Semmett has been appointed Senior Secretary, Religion, College of Liberal Arts, effective September 15, 2001.

Ife F. Shafeek has been appointed Senior Secretary, Academic Affairs, School of Medicine, effective October 1, 2001.

Shannon L. Smith has been appointed Teaching Assistant and Simulated Patient, Academic Affairs, School of Medicine, effective October 10, 2001.

Sandra K. Staight has been appointed Secretary, Developmental Education, University College, effective July 1, 2001.

Sandra K. Trimboli has been appointed Senior Secretary, Academic Affairs, School of Medicine, effective October 12, 2001.

Carol A. Webster has been appointed Office Supervisor, University College, effective July 1, 2001.

Selwa L. Whitesell has been appointed Teaching Assistant and Simulated Patient, Academic Affairs, School of Medicine, effective September 19, 2001.

Melissa B. Wood has been appointed Senior Secretary, Physical Plant, effective September 17, 2001.

Classified and Unclassified Hourly Separations

Ricky L. Blackburn, A.S., Police Officer I, Public Safety, effective September 19, 2001.

Miranda Ciccone, Assistant Senior Library Technician, University Libraries, Dunbar Library, effective September 14, 2001.

Clarence E. Day, Central Stores Supervisor, Materials Management, effective September 30, 2001.

Kathleen M. Dye, A.S., Accounting Clerk, Raj Soin College of Business, effective October 26, 2001.

Linda Hamilton, Coordinator, Field Experience, Professional Field Experience, College of Education and Human Services, effective October 16, 2001.

Kelly J. Maden, Senior Secretary, Chemistry, College of Science and Math, effective October 3, 2001.

Christopher S. Siscoe, M.A., Librarian I, University Libraries, Fordham Library, effective September 30, 2001.

RESOLUTION 02-14

RESOLVED that the academic and administrative appointments, changes, retirements, departmental reporting, resignations and terminations submitted to this meeting be, and the same hereby are approved.

Ms. Littlejohn moved for approval. Mr. Young seconded, and the motion was unanimously adopted by roll call vote.

C. Report of Investments

Since the last Board meeting, investments for August and September 2001 have been received. These reports have been distributed to the trustees and are filed with the official Board of Trustees' records.

D. Ratification of Contracts and Grants

Wright State University's cumulative total of funded projects amounts to over \$15 million through the first four months of fiscal year 2002. Two significant new federal projects were recorded since the last Board of Trustees' meeting. Dr. Katherine Cauley, the director for the School of Medicine's Center for Healthy Communities, will use a grant of nearly \$940,000 for the "HealthLink Miami Valley Network" project. The National Science Foundation has granted more than \$550,000 to a team of faculty from the Department of Computer Science and Engineering and the Department of Biological Sciences to design an integrated undergraduate program in bioinformatics.

RESOLUTION 02-15

RESOLVED that the contracts and grants submitted to this meeting be, and the same hereby are ratified.

Ms. Littlejohn moved for approval. Mr. Soin seconded, and the motion was unanimously approved by roll call vote.

IX. REPORTS OF THE COMMITTEES OF THE BOARD

A. Academic Affairs Committee

Ms. Foster, chair reported on the Academic Affairs committee meeting of November 16, 2001. The following topics were discussed:

• Report of the Provost

Accreditation Reviews: Provost Moore noted that the university has undergone a number of accreditation reviews during fall quarter. These were:

The School of Medicine by the Liaison Committee on Medical Education (LCME);

The College of Education and Human Services by the National Council for Accreditation of Teacher Education (NCATE);

The Industrial and Systems Engineering Program in the College of Engineering and Computer Science by the Accreditation Board of Engineering Technology (ABET); and

The Computer Science Program in the College of Engineering and Computer Science by the Computing Accreditation Commission (CAC) of the Accreditation Board of Engineering Technology (ABET).

All reviews were successful and all reviewers commented very favorably about the university.

Budget Reductions: Provost Moore noted that the OBR mandated budget reductions are approximately \$5M. Of this amount, about \$3.6M are in the university, exclusive of the School of Medicine. Approximately one third or \$1.2M was allocated to the colleges and \$2.4M allocated to the support units. The \$1.2M to the colleges was allocated on the basis of strategic priorities, enrollment data, faculty productivity, and cost efficiency. Likewise, support unit reductions were based on strategic priorities and maintenance of critical functions.

As a result of the state of Ohio's mandatory reduction of higher education funds for the current fiscal year, Dr. James Sayer, president-elect of the Faculty, distributed copies of a proposed resolution for the November 26 Faculty Senate meeting. The proposed resolution calls for President, Provost, and Board of Trustee support for a 3% tuition increase effective winter quarter 2002.

• Distance Learning

Dr. Dan DeStephen, director of the Center for Teaching and Learning, presented the WSU Distance Learning Plan, 2001-2006. He reviewed the background to the plan and discussed the current status of distance learning at WSU. Future programs to be offered via distance learning were highlighted and enrollment, revenue, and expense projections associated with the plan were addressed.

• Teacher Education Programs

Dr. Greg Bernhardt, dean of the College of Education and Human Services, provided an overview of recent changes in Ohio law and regulation of the Ohio Department of Education and its impact on educator preparation programs. Accreditation and state statutory requirements were reviewed. Dean Bernhardt reviewed the current structure for teacher education at WSU and discussed outreach initiatives such as the Urban Literacy Institute, Division of Professional Practice, and Partnership Schools. Accompanying Dean Bernhardt were CEHS staff members Dr. Donna Cole (director of Professional Field Experience), Dr. Steve Hansell (chair of the Department of Teacher Education), and Mr. Raymond Swann (Partnership Coordinator).

B. Advancement Committee

Ms. Littlejohn, chair reported on the Advancement Committee meeting of November 16, 2001.

• Campaign Update

Mrs. Marcia Muller described the November 3rd campaign kickoff as a wonderful success. Approximately 274 guests attended and Marsha Bonhart from Channel 2 News filled in for Al Roker. It was noted that everything went smoothly and the food and entertainment were excellent.

Ms. Cindy Young described the communication plan for the campaign for the upcoming year. This plan aims to raise awareness of WSU and showcase the university as the Miami Valley leader in teaching, research and service. President Goldenberg, Mrs. Muller and Ms. Young met

with several editorial boards earlier this month to brief them on the campaign. This resulted in good coverage in the Dayton Daily News and Dayton Business Journal. Ms. Young then shared a whole array of publications that will support the campaign and explained the advertising that is planned for the rest of the year.

Mrs. Muller announced that campaign cabinet recruitment is underway. Presently, the cabinet consists of Mr. Malte vonMatthiessen, Mr. Dan Duval, Ms. Bonnie Langdon, Mr. Rick Wegmann, Mr. Brad Tidwell, Mr. Ron Amos and Ms. Gail Littlejohn. Several others will be approached in the coming weeks.

Mrs. Muller indicated that the foundation board is helping to identify, cultivate and solicit a number of prospective donors.

· **Foundation Update**

Mrs. Muller reported on the foundation annual meeting held in October. Mr. Rick Legon, executive vice president of the Association of Governing Boards was a guest speaker. He discussed the growing responsibilities of foundations nationally.

Dr. Walter Reiling was elected to a three-year term on the foundation's board. A financial consultant from Fund Evaluation Group addressed the members about investment in hedge funds. More information about hedge funds will be gathered and presented to the board at a later date. Dinner and a theatre performance at Festival Playhouse concluded the meeting.

Mrs. Muller announced that the Foundation has committed \$250,000 to the Miami Valley Venture Fund II. It is the same amount invested in the Miami Valley Venture Fund I.

· **Alumni Association Update**

Mr. Mike Reynolds reported that new board members were elected at the October meeting and their terms will begin in January 2002. He announced that Homecoming was very successful this year. Upcoming events include basketball games, an African American Alumni Society meeting, the graduate breakfast, and Rowdy's birthday bash. Also, a financial aid seminar is scheduled for January for alumni with children about to enter college.

C. Building and Grounds Committee

Mr. Soin, chair reported on the Building and Grounds Committee meeting of November 16, 2001.

· **Basic Renovations**

Mr. Timothy Thoroughman presented a summary of the 2001-2002 basic renovations program and the status of the projects. Ms. Vicky Davidson explained that the summary shows how the basic renovation dollars were spent during this biennium. The Planning-Engineering and Construction department and Physical Plant management meet regularly to discuss equipment that has exceeded its useful life or which routinely requires extra maintenance dollars. This information is used to compile the list and set the priorities for the next round of basic renovations projects.

· **Construction Projects Status Report**

Mr. Thoroughman presented an update of the capital projects under construction. The Millett Hall project is currently on schedule and within budget. The new atrium openings have been cut in and the new curtain wall glass sections on each end of the building are complete. The Student Union MarketPlace project is underway. The first phase of the project is to establish a temporary kitchen to be housed in the Rathskeller area for catering. Through discussion with the building occupants and the contractors, partial demolition work can commence two weeks ahead of schedule.

D. Finance and Audit Committee

Mr. Adams, chair reported on the committee meeting of November 16, 2001. The following topics were discussed:

· Dr. Virginia Nehring, president of the Faculty Senate, presented information to the committee explaining that the faculty continually generates grant-type funding for the university and has cut as much as they possibly can out of their budget. She stated that the only solution to the current budget situation is to have a mid-year tuition increase as many of our peers have done. The faculty members who were present recommended a mid-year tuition increase effective winter quarter. Mr. Michael Adams stated that, while the board is not averse to having a tuition increase, more information about the budget is needed before they can consider and recommend an increase. The committee appreciated Dr. Nehring's comments and would take them into consideration.

· Dr. Matt Filipic presented information regarding the current budget update. The Governor has announced cuts of \$224 million per year over the biennium with higher education taking approximately 54% of the cuts. Wright State's share of this cut is \$5.3 million. This, along with the \$6.8 million cut this summer, brings the total to \$12.1 million out of a base budget of \$200 million. Dr. Filipic stated that each college and division would need to identify both one-time cash savings for right now as well as base budget reductions. Plans for the reductions are due to the Provost by November 27th and it is hoped that some time in December final reduction decisions will be made.

· Dr. Filipic presented a study that is done by the Ohio Board of Regents in Conjunction with Senate Bill 6. This study is done to monitor fiscal health on public college and university campuses in Ohio. Dr. Filipic reviewed the definitions for the five categories in which each college or university is assessed as well as the three different ratios that are used to determine a college or university's composite score. The composite score is on a scale of 0-5 and any institution that is given a composite score of 1.75 or lower two years in a row will be put on fiscal watch.

· Dr. Filipic presented information on an electrical substation project the university is looking into. The project would allow the university to construct a substation on campus and purchase higher voltage at a lower rate per kilowatt-hour. The project could generate a savings of \$285,000/year. Dr. Filipic spoke with Mr. Robert Buerger, former Board member, to discuss the project with him given his DP & L background. Mr. Buerger recommended that the university have the technical expertise to maintain the substation and detailed specs to ensure success of the project. Mr. Young stated he would like to see some hard costs of similar projects to build and maintain as well as revenue numbers. Mr. Adams agreed and stated that decision on the project should be delayed until the board has seen these numbers. Discussion of the project was deferred to a future meeting.

1. Alternative Retirement Plan

Mr. Rich Johnson presented changes to the Alternative Retirement Plan that is now required by Ohio legislation. He presented the following resolution to adopt these changes as well as to give authority to the vice president of Business and Fiscal Affairs to make these required changes without Board approval. Any other changes that are not required by legislation would still require Board approval. (Attachment 1).

RESOLUTION 02-16

WHEREAS, the Ohio Revised Code provides that Ohio public colleges and universities maintain an Alternative Retirement Plan for eligible faculty and unclassified administrative staff members; and

WHEREAS, The Board of Trustees of Wright State University established The Wright State University Alternative Retirement Plan (the "Plan") on February 5, 1999 through the approval of Resolution 99-26; and

WHEREAS, the university desires to amend and restate the Plan to conform to the requirements of Ohio Revised Code section 3345.28 and IRS Notice 2001-37; and

WHEREAS, The Board of Trustees of Wright State University further wishes to authorize the university's vice president for Business and Fiscal Affairs to make such future amendments and restatements of the Plan as are required by federal and Ohio law and regulations without additional Board of Trustees approval; therefore be it

RESOLVED that, effective retroactive to October 1, 2001, The Wright State University Alternative Retirement Plan is amended and restated in Sections 4.3 and 5.3(d)(ii) in substantially the form attached hereto as Attachment 1 which is incorporated herein by reference; and be it further RESOLVED that the university's vice president for Business and Fiscal Affairs or his designee is hereby authorized to execute the amended and restated Plan and any other instruments, documents, or conveyances necessary to effectuate the amended and restated Plan and to submit the amended and restated Plan to the Internal Revenue Service for qualification; and be it further

RESOLVED that the university's vice president for Business and Fiscal Affairs or his designee, in carrying out this resolution, is hereby authorized to make any conforming changes to the amended and restated Plan as may be required by Ohio Revised Code section 3345.28 and IRS Notice 2001-37 and to take such further action as may be necessary or advisable to implement this resolution; and be it further

RESOLVED that the university's vice president for Business and Fiscal Affairs or his designee is hereby authorized to amend and restate the plan document for The Wright State University Alternative Retirement Plan in the future to maintain tax qualification of the Plan and to meet specific requirements of laws and regulations of the federal government and the state of Ohio; and be it further

RESOLVED that the university's vice president for Business and Fiscal Affairs is directed to report to the Board of Trustees of Wright State University any changes that he approves in the plan document for The Wright State University Alternative Retirement Plan.

Mr. Soin moved for approval. Ms. Foster seconded, and the motion was unanimously approved by roll call vote.

· Mr. Keith Ralston presented the Quarterly Budget versus Actual Results for the first quarter. The results were good news as revenues were up and expenditures were down, relative to estimates.

· Mr. Jeff Ulliman presented to the committee the contracts for the university ranging from \$250,000-\$499,999. No action was required.

· Mr. Ulliman reviewed the Investment Reports for the university for August-September 2001. Despite lower than normal performance, the university's investment performed better than the benchmarks.

· Dr. Filipic presented an abbreviated "Vice President's Report" due to time constraints. Some highlights of his report are as follows:

· Health insurance co-pays for non-bargaining unit employees will increase effective January 2002. It is estimated that these increases will generate a savings of \$365,000 for the university for the period of January-June.

· The university is beginning to implement a "pay via the web" program. Individuals can already make online donations to the foundation and students will soon be able to make tuition payments online.

· The STAMATS survey is being reviewed to determine the reasons that prospects and applicants choose to enroll elsewhere.

· The university is implementing an electronic workflow system in which many of our current paper forms can be prepared electronically.

· We have gone to a once-a-day mail delivery for the university, which has generated approximately \$60,000 in savings.

· In Business Services, 5 vacant full-time positions have been filled at 75% FTE which has generated savings and attracted a new pool of candidates.

· In Physical Plant, all third shift custodial workers were moved to second shift and this step has generated energy savings in excess of \$100,000.

· The university continues to look at other ways the university can shift office hours or the university calendar to generate savings like those resulting from the change in the custodial work schedule.

E. Student Affairs Committee

Mr. Jenkins reported on the committee meeting of November 16, 2001.

· **Student Government President's Report**

Student Government is currently working on an initiative to change the academic calendar so that the fall quarter will end before Thanksgiving. Mr. Art Williams, vice president of Student Government, reported that the Ohio Council of Student Governments is supporting HB 162 to give student trustees voting rights. WSU's Student Government is not supporting the bill as they feel they already have an excellent relationship with the Board of Trustee members and voting rights are not necessary.

Another student-supported initiative is the exploration of developing a recreation/wellness center. A consulting firm is in the process of implementing an on-line student survey on this issue. Thus far, there are 1,400 responses, well above the 500 needed for statistical significance. Provost Perry Moore indicated that even if the majority of students are in favor of the idea and willing to pay more for it, there are other issues to be considered before moving forward.

Parking issues are still a concern. Two current problems involve the need for special parking passes for personal assistants for students with disabilities and how well the pay-by-the-day student parking lot is working.

Another issue of concern is the social event policy and the use of the multipurpose room. The issue is the number of students permitted at any one time for a function and the number of public safety officers required. The Residential Community Association and Student Government are teaming up to find a solution to the issue of more study space in the residence halls. Under consideration is converting one lounge per residence hall into a study lounge.

Student Government is moving forward with online course evaluations. Student Government also distributed literature about the United Way campaign to area businesses and developed presentations on the aftermath of the September 11 attacks. The Southwestern Ohio Council of Higher Education recognized the WSU Student Government during a recent student leadership reception.

Mr. Jenkins asked Dr. Virginia Nehring if she would like a regular spot for faculty/student issues on the agenda. She responded affirmatively while mentioning that Student Government leadership is doing an excellent job of keeping faculty informed of Student Government issues.

· **Vice-President's Report**

Dr. Dan Abrahamowicz introduced Mr. Paul Newman, associate director of Athletics, who gave a brief report on fall quarter sports at WSU. The MCC league name has been changed to the Horizon League and WSU's volleyball coach, Ms. Joylynn Moser, was named Horizon League Coach of the Year. WSU has hosted conference championships in 7 sports-an excellent recruitment tool. Mr. Herb Foster (Men and Women's tennis coach) and Mr. Bob Schul (cross country and indoor/outdoor track coach) discussed their respective sports. Both indicated that not only are their athletes doing well in their respective sports, but also doing well academically.

Mr. Robert Rubin, Honors Hall faculty-in-residence, and Ms. Gloria Carnicella, Community director, discussed the new honors residence hall and the type of developmental and academic programs involved. Ms. Kathy Morris indicated there would be a formal dedication of the new Honors building in the fall 2002 when the entire complex is complete. She also gave an update on the food service project. A "wall breaking" ceremony on November 19th will kick off the renovation project. Updates on the construction can be found on the dining services website. A look at future housing construction is being developed. It is generally felt that an important step in this regard is the re-development of Forest Lane residential complex.

Ms. Cathy Davis, director of Admissions, discussed recruitment initiatives. A retreat was held in August resulting in funding for new initiatives. A second campus visitation day is scheduled for November 17 and 1,100 parents and students are expected. A new CD and webcard will be distributed to all in attendance. Thus far, we are ahead of where we were last year in applications for fall 2002.

Mr. Jenkins noted as a follow up from the September 21, 2001 Student Affairs Board of Trustees meeting that the university will absorb the costs of testing fees for Counseling Services.

Ms. Barbara Gamstetter was recognized for her work on behalf of the committee over the years. This meeting represented her 100th and last BOT Student Affairs Committee meeting as she will be retiring on December 31st.

F. Student Trustees' Report

· Ms. Novak reported to the Board that today is the last day of finals week for students for fall quarter 2001.

· As mentioned earlier, WSU's Student Government is not supporting the initiative for student trustee voting rights in the state of Ohio. Ms. Stewart and Ms. Novak conclude that WSU's Board has shown sincere concern for students and the decisions being made by the WSU Board of Trustees are in the best interest of the students.

· Each year the student trustees in Ohio have two statewide conferences. No conference occurred in the fall. This conference is a crucial part of the training process for student trustees especially in the first year. Ms. Novak recommended that the conference be held here at Wright State in the spring.

G. Faculty President's Report

· Dr. Virginia Nehring, faculty president addressed what she thought was the number one concern of university faculty - money. The university has received major budget cuts. The administration is acting appropriately. Department and college budgets have been cut in every area possible and chairs and deans search for new ways to reduce costs. The Faculty Senate unanimously passed a resolution at its November 26th meeting to recommend a 6% increase in tuition, effective winter quarter 2002.

X. PRESENTATION AND POLICY DISCUSSIONS

Dr. Berkwood Farmer

Dean, Raj Soin College of Business

Dr. Kim Goldenberg introduced Dr. Berkwood Farmer, dean of the Raj Soin College of Business.

- Dr. Farmer's vision for the college is to be recognized as one of the best colleges of business in the United States.
- The mission of the college is to prepare effective and successful business leaders capable of making valued contributions within the global marketplace; and provide professional, entrepreneurial and economic development assistance to individuals, businesses, organizations, and government in the Greater Miami Valley and the state of Ohio.
- Dr. Farmer stated that the major focus areas are the following: overall visibility of the college; student internships; faculty/business connections program; MBA program; getting faculty more involved with the local business community; getting business executives more involved with their programs; faculty research/intellectual contributions; how they teach and where they teach: move from a teaching environment to a learning environment; and, student scholarships.

XI. UNFINISHED BUSINESS

None

XII. NEW BUSINESS

- A. Winter Commencement - December 1, 2001
Ervin J. Nutter Center Arena
Breakfast - 8:30 a.m. - Berry Room
Commencement - 10:00 a.m. Arena
- B. Next Board Meeting - Executive Session, January 31, 2002
Public Session, February 1, 2002
- C. AGB National Conference on Trusteeship - April 20-23, 2002, Boston

XIII. ADJOURNMENT

The meeting adjourned at 9:35 a.m.

Matthew O. Diggs, Jr.

Daisy Duncan Foster, Secretary