# WRIGHT STATE UNIVERSITY BOARD OF TRUSTEES OFFICIAL PROCEEDINGS OF THE ONE HUNDRED AND NINETY-FOURTH MEETING April 5 and 6, 2001

## I. CALL TO ORDER

The meeting of the Wright State University Board of Trustees was called to order by Mr. Matthew O. Diggs, Jr., chair on Thursday, April 5, 2001, 4:00 p.m., in the Multipurpose Room at the Ellis Institute. Ms. Daisy Duncan Foster, secretary of the Board of Trustees, called the roll:

Present Absent

Michael Adams Rajesh K. Soin
Robert E. Buerger Thomas E. Palmer

Matthew O. Diggs, Jr. Daisy Duncan Foster Martin D. Jenkins Bonnie G. Langdon Gail H. Littlejohn

# II. PROOF OF NOTICE OF MEETING

Mr. Diggs reported that this meeting was called by written notification and a quorum was present.

#### III. <u>DISPOSITION OF PREVIOUS MINUTES</u>

Mr. Diggs moved to approve the February 1 and 2, 2001, minutes as submitted. Ms. Littlejohn seconded, and the motion was unanimously approved by voice vote.

#### **IV. EXECUTIVE SESSION**

In accordance with the Ohio Open Meetings Law, the Board, after a majority of a quorum, determined to hold an Executive Session by offering the following resolution:

#### **RESOLUTION 01-25**

RESOLVED that the Wright State University Board of Trustees agreed to hold Executive Session on Thursday, April 5, 2001; and be it further

RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:

- Legal Report
- Potential dismissal, demotion, or discipline of a tenured faculty member, and pertinent personnel matters
- Purchase of real property by WSU Foundation, Inc., and pertinent real estate matters

Mr. Jenkins moved for approval. Ms. Foster seconded, and the motion was unanimously approved by roll call vote.

## V. RECESS

Following the Executive Session and a tour of the Ellis Institute, WSU trustees and student trustees met for dinner at the Rockafield House.

## VI. RECONVENE - ROLL CALL

The Wright State University Board of Trustees reconvened on Friday, April 6, 2001, 8:30 a.m., E156 Student Union. Ms. Foster called the roll:

Present Absent

Michael Adams Rajesh K. Soin

Robert E. Buerger Matthew O. Diggs, Jr. Daisy Duncan Foster Martin D. Jenkins Bonnie G. Langdon

Gail H. Littlejohn Thomas E.

Palmer

Brian E. Syska Michelle E. Novak

Mr. Diggs stated that the Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda available to those attending the meeting. Persons wishing to address the Board in its Public Session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

# VII. REPORT OF THE CHAIR

#### A. Trustees' Award for Faculty Excellence

This year marked the eighteenth year of the Trustees' Award for Faculty Excellence. Nominations were submitted by the Faculty Affairs Committee to the Academic Affairs Committee of the Board of Trustees, and interviewed by the trustees.

This year's recipient is Professor Steve Hansell, chair, Department of Teacher Education. Dr. Hansell has been a member of the Wright State University faculty since 1978. His teaching has focused on the areas of reading and literacy and has spent long hours in primary classrooms working with young children who are having reading difficulties. In 1996 he received an Excellence in Teaching award from his colleagues in the College of Education and Human Services recognizing his exemplary teaching efforts. He is also a national recognized expert in Reading Recovery programs. He has been the College of Education and Human Services partner school on-site liaison at Five Point Elementary School in Fairborn for a number of years and spends a great deal of time in area K-12 schools representing the College of Education and Human Services and Wright State University.

Scholarly efforts for Dr. Hansell have maintained a clear focus since his arrival in 1978 and have included print as well as non-print publications. Since 1985 his work with Reading Recovery has brought over \$860,000 of training and dissemination grants into Wright State.

He is an active member of the International Reading Association, the Ohio State Reading Association, the Reading Recovery Council of North America and serves as the Wright State University liaison to the Montgomery County Reading Council.

His nominators describe him as a positive role model for faculty colleagues. Dr. Hansell is regarded as one of the top professors in the College of Education and Human Services faculty due to his continued performance in all areas – teaching, services and scholarships. The award carries a stipend of \$2,500 and will be presented to Dr. Hansell during the June 9, 2001, commencement ceremony.

## VIII. REPORT OF THE PRESIDENT

## A. Promotion and Tenure

The individuals recommended for promotion and tenure have gone through a thorough and effective process, beginning with the department level, the college, the dean, the University Promotion and Tenure Committee, and approved by the provost and the Office of the President before being presented to the Board. Except as noted, the following will be effective with the fall quarter of 2001:

Promotion to Full Professor
RAJ SOIN COLLEGE OF BUSINESS

Joseph Petrick Management

#### **COLLEGE OF ENGINEERING AND COMPUTER SCIENCE**

A. Ardeshir Goshtasby Computer Science and Engineering Jack S.N. Jean Computer Science and Engineering Raghavan Srinivasan Mechanical and Materials Engineering

# **COLLEGE OF LIBERAL ARTS**

Linda Caron Art and Art History Donald David Theatre Arts Daniel DeStephen Communications Edward Fitzgerald Political Science William Pammer Urban Affairs and Geography

#### **SCHOOL OF MEDICINE**

Norma Adragna-Lauf\* Pharmacology and Toxicology

Christopher Barde\* Internal Medicine

Jack Gruber\* Obstetrics and Gynecology

Mohammed Saklayen\* Internal Medicine

## **COLLEGE OF NURSING AND HEALTH**

Margaret Clark Graham Nursing

Patricia Martin Nursing

## **COLLEGE OF SCIENCE AND MATHEMATICS**

Barbara Hull Biological Sciences

Munsup Seoh Mathematics and Statistics

## **COLLEGE OF SCIENCE AND MATHEMATICS/SCHOOL OF MEDICINE**

Luo Lu\* Physiology and Biophysics

## **LAKE CAMPUS**

Martin Kich English

## Promotion to Associate Professor SCHOOL OF MEDICINE

Thomas Herchline\* Internal Medicine Michael Steffan\* Pediatrics Lalitha Swamy\* Internal Medicine Mary White\* Community Health

## **COLLEGE OF NURSING AND HEALTH**

Barbara S. O'Brien Nursing

## **LAKE CAMPUS**

Gregory Schumm Engineering and Technology

\*promotion effective July 1, 2001

#### **RESOLUTION 01-26**

RESOLVED that the promotion recommendations as submitted to this meeting be, and the same hereby are approved.

Mr. Buerger moved for adoption. Mr. Palmer seconded, and the motion was unanimously approved by roll call vote.

## **Promotion to Associate Professor with Tenure**

## **RAJ SOIN COLLEGE OF BUSINESS**

Barbara Hopkins Economics

**Evan Osborne Economics** 

## **COLLEGE OF EDUCATION AND HUMAN SERVICES**

Thomas Diamantes Educational Leadership

## **COLLEGE OF LIBERAL ARTS**

Marjorie Baker Social Work

Matthew Benjamin Theatre Arts

David Booth Music

Ava Chamberlain Religion

Theresa Myadze Social Work

Kimberly Warrick Music

## **COLLEGE OF NURSING AND HEALTH**

Janice Belcher Nursing

#### **COLLEGE OF SCIENCE AND MATHEMATICS**

Abinash Agrawal Geological Sciences

Scott Baird Biological Sciences

Beth Basista Physics

Keith Grasman Biological Sciences

**Ernest Hauser Geological Sciences** 

Chaocheng Huang Mathematics and Statistics

Kimberly Kinateder Mathematics and Statistics

Audrey McGowin Chemistry

Mill Wayne Miller Biological Sciences

Debra Steele-Johnson Psychology

#### COLLEGE OF SCIENCE AND MATHEMATICS/SCHOOL OF MEDICINE

Dawn Wooley\* Biochemistry and Molecular Biology

\*promotion effective July 1, 2001

#### **RESOLUTION 01-27**

RESOLVED that the promotion with tenure recommendations as submitted to this meeting be, and the same hereby are approved.

Mr. Jenkins motioned for approval. Mr. Adams seconded. Ms. Foster voted no. The motion was approved by roll call vote.

## B. Confirmation of Academic and Administrative Appointments and Changes

#### Faculty Appointments and Changes

Ina R. Becknell, Ph.D., has been appointed Assistant Professor, Biochemistry and Molecular Biology, School of Medicine, effective October 1, 2000.

Karen Kirkham, M.D., has been appointed Assistant Professor, Medicine, School of Medicine, effective March 13, 2001. Matthew K. Kurlan, D.O., has been appointed Assistant Professor, Emergency Medicine, School of Medicine, effective March 1,

#### Faculty Separations

Jeffrey C. King, M.D., Director, Division of Maternal-Fetal Medicine and Professor, OB/GYN, School of Medicine, effective March 16, 2001.

#### **Unclassified Appointments and Changes**

Carol B. Cottom, B.A., has been appointed Data Collection Specialist, Community Health, School of Medicine, effective February 1, 2001.

Shannon A. Davis, M.B.A., has been appointed Director of Development, College of Liberal Arts, effective February 15, 2001.

Kevin M. Dunaiski has been appointed LAN Analyst II. Network Services. School of Medicine, effective February 1, 2001.

Anna Esposito, Ph.D., has been appointed Senior Research Associate, Computer Science and Engineering, College of Engineering and Computer Science, effective November 6, 2000.

Antoinnette M.L. Gaston, B.S., has been appointed Data Collection Specialist, Community Health, School of Medicine, effective February 1, 2001.

Gwendolyn F. Hall has been appointed Data Collection Specialist, Community Health, School of Medicine, effective February 1, 2001.

Chuyun Huang, M.A., has been appointed Biostatistician, Community Health, School of Medicine, effective August 21, 2000. Jeffrey A. Jones, B.A., has been appointed Senior System Programmer/Storage Administrator, Computing and Telecommunication Services, effective February 1, 2001.

Doris P. Kennedy, M.P.H., has been appointed Research Data Collection Specialist, Community Health, School of Medicine, effective February 1, 2001.

Marietta A. Langlois, Ph.D., has been appointed Special Program Coordinator, Deans Office, College of Education and Human Services, effective February 5, 2001.

Tonya M. Mathis has been appointed Student Life Coordinator, Student Life, effective January 22, 2001.

Andrew E. Neuforth, B.S., has been appointed Research Assistant, Biochemistry/Molecular Biology, School of Medicine, effective January 8, 2001.

Amy J. Newsome, B.A., has been appointed Documentation Specialist, Computing and Telecommunications Services, effective January 9, 2001.

Jean M. Payne, B.F.A., has been appointed Senior Data Collection Specialist, Community Health, School of Medicine, effective February 1, 2001.

Matthew J. Peterson, M.S., has been appointed Research Data Collection Specialist, Community Health, School of Medicine, effective February 1, 2001.

Jerome C. Servaites, Ph.D., has been appointed Research Associate II, Biological Sciences, College of Science and Mathematics, effective February 1, 2001.

Jonathan S. Smith, A.A., has been appointed Desktop Technician I, Communications and Technology, College of Education and Human Services, effective February 22, 2001.

Robert D. Swoger, M.B.A., has been appointed Administrative Director, Surgery, Miami Valley Hospital, School of Medicine, effective March 1, 2001.

Craig L. Syvertsen has been appointed Senior Program Developer, Center for Professional Development, effective January 1, 2001.

Linda S. Uhl, B.S.N., has been appointed Clinical Research Coordinator, Emergency Medicine/Office of Clinical Research-Cox Institute, School of Medicine, effective January 15, 2001.

Don A. Walls, M.Ed., has been appointed Interim Director, Professional Practice and Research, College of Education and Human Services, effective January 22, 2001.

Valerie J. Wentling, M.S., has been appointed Data Collection Specialist, Community Health, School of Medicine, effective February 1, 2001.

## **Unclassified Separations**

Manling L. Chen, M.S., Statistical Consultant, Statistical Consulting Center, College of Science and Mathematics, effective February 28, 2001.

Merita A. Moffitt, Research Assistant, Community Health, School of Medicine, effective February 24, 2001.

Julie M. Huxsoll, M.S., Research Assistant, Community Health, School of Medicine, effective March 15, 2001.

Leah M. Maynard, Ph.D., Post-Doctoral Research Associate, Community Health, School of Medicine, effective March 16, 2001. Deborah K. Vetter, M.S., Director for Faculty Development Operations, Faculty and Clinical Affairs, School of Medicine, effective March 2, 2001.

Yue Mei Zhang, Ph.D., Research Associate II, OB/GYN, School of Medicine, effective March 1, 2001.

## Classified and Unclassified Hourly Appointments and Changes

Marsha B. Bare has been appointed Data Entry Operator, Disability Services, effective February 26, 2001.

Russell A. Breckler has been appointed Maintenance Center Supervisor, Physical Plant, effective March 1, 2001.

Barbara A. Cwirka, B.A., has been appointed Senior Secretary, Student Services, College of Education and Human Services, effective February 5, 2001.

D. Shelley Dwyer-Damallie has been appointed Senior Secretary, Electrical Engineering, College of Engineering and Computer Science, effective January 25, 2001.

Diana S. Ebert has been appointed Word Processing Supervisor, Word Processing Center, School of Medicine, effective February 17, 2001.

Lena M. Friend has been appointed Senior Secretary, Educational Leadership, College of Education and Human Services, effective January 16, 2001.

Ronald N. Jackson has been appointed Environmental Services Worker, Physical Plant, effective January 30, 2001.

Janet E. Jensen has been appointed Clerk/Receptionist, University College, effective February 19, 2001.

Patricia S. Jones, M.H., has been appointed Writer/Editor, Human Resources, effective February 5, 2001.

Pamela Sue Lewis has been appointed Environmental Services Worker, Physical Plant, effective February 4, 2001.

Ellen M. Purvis has been appointed Clerk/Receptionist, Center for Professional Development, effective February 5, 2001.

Gwendolyn S. Rose has been appointed Senior Computer Operator, Computing and Telecommunication Services, effective February 5, 2001.

Norris W. Schultz, A.A.S., has been appointed Vehicle Operator II, Parking and Transportation, effective January 22, 2001. Christopher S. Siscoe, M.L.S., has been appointed Temporary Health Sciences Librarian, University Libraries-Fordham, effective January 20, 2001.

Alan S. Smith has been appointed Casualty Prevention Supervisor, Physical Plant, effective March 1, 2001.

John R. Sternberger has been appointed Vehicle Operator II, Parking and Transporation, effective January 22, 2001.

Jamise Sullivan, A.A., has been appointed Secretary, Professional Field Experience, College of Education and Human Services, effective February 5, 2001.

Maureen A. Tweed has been appointed Records Management Coordinator, Residence Services, effective February 5, 2001. Julia M. Williams, A.A., has been appointed Secretary, Medicine-VA Medical Center, School of Medicine, effective February 26, 2001.

R. Emily Reihle, B.A., has been appointed Human Resources Representative, Human Resources, effective March 5, 2001.

#### Classified and Unclassified Hourly Separations

Carol A. Charbel, B.A., Secretary, Administration, College of Science and Mathematics, effective February 23, 2001.

Barbara A. Cwirka, B.A., Senior Secretary, Development, University Advancement, effective February 2, 2001.

Rose L. Leonhardt, Secretary, Internal Medicine/Dermatology, School of Medicine, effective February 23, 2001.

Angela P. Moss, Senior Secretary, African and African American Studies, College of Liberal Arts, effective January 28, 2001. Laura K. Parr, A.A., Senior Secretary, Academic Affairs, School of Medicine, effective January 19, 2001.

Sandra Reeder, Lead Word Processing Specialist, Word Processing Center, School of Medicine, effective February 16, 2001.

Nancy E. Schneberger, Senior Secretary, Electrical Engineering, College of Engineering and Computer Science, effective January 31, 2001. (Retirement)

#### **RESOLUTION 01-28**

RESOLVED that the academic and administrative appointments, changes, retirements, departmental reporting, resignations and terminations submitted to this meeting be, and the same hereby are approved.

Mr. Buerger moved for approval. Ms Foster seconded, and the motion was ratified by roll call vote.

## C. Acceptance of Gifts and Donations

The following gifts have been received and acknowledgment sent to the donors:

#### To WSU Lake Campus

From: Craig and Sally Jensen
% Author Services Inc.
7051 Hollywood Boulevard

Hollywood, CA 90028

Two lithographic prints title "Fortune of

Fear" #45 and "Disaster" #206

Estimated Value: \$200

To WSU University Libraries

From: Josephine L. Schwarz 1730 Norwood Avenue

Boulder, CO 80304

Materials for the Schwarz Collection: Books, letters, journals, family and Business records, photographs, etc.

Estimated Value: \$6,000

To the Biological Sciences

Department

From: Procter & Gamble

P. O. Box 599

Cincinnati, OH 45201

Tri-Carb 2300 TR Liquid Scintillation

Counter

Estimated Value: \$24,150 (-5 yrs.

Depreciation)

To the College of Engineering and Computer Science

From: Karl Dustman

P. O. Box 33252

North Royalton, OH 44133

Equipment, Parts and Publications

<u>To the School of Medicine</u> Estimated Value: \$2,000

From: K & G Bike Center

4090 Marshall Road Kettering, OH 45429 Extreme Sports Helmut Estimated Value: \$37.26

From: Dr. and Mrs. William R. Love

4747 Frederick Road Dayton, OH 45402

Medical books, hydroculator, Hanovia ultra violet lamp, histories, directories, slides

Estimated Value: \$1,000

To the College of Liberal Arts	17. 17.
From:	Kim Vito
	2207 Roseanne Court
	Fairborn, OH 45324
	Framed Print
_	Estimated Value: \$300
From:	Penny Park
	117 Lonsdale Avenue
	Dayton, Oh 45409
	Framed Oil Painting
_	Estimated Value: \$600
From:	David Leach
	201 Lookout Drive
	Dayton, OH 45419
	Framed gouache drawing "Campus View"
	Estimated Value: \$200
F	Barb Weinert
From:	12911 Christianburg Jackson Road St. Paris, OH 43072
	30" x 23" Color Woodcut
	Estimated Value: \$200
	Tudor Day Spa
From:	1255 Shroyer Road
FIOIII.	Dayton, OH 45419
	Certificate for Massage, manicure, etc.
	Estimated Value: \$60
	Student Union Administrative Office
From:	Attn: Bill Shepard, Director
110111.	E005 Student Union
	4 tickets to December 9 Madrigal Dinner
	Estimated Value: \$152
	Dayton Contemporary Dance Co.
	126 N. Main St., Suite 240
From:	Dayton, OH 45402-1710
	2 – A level tickets to Benefit Concert
	Estimated Value: \$150
	2 – tickets to "Rhythm in 2's DCDC & Shoes
	Benefit Concert"
	Estimated Value: \$150
	Herle's Men's Store
From:	4089 E. Town & Country Road
	Dayton, OH 45429
	Tuxedo Rental
	Estimated Value: \$89.95

1918 Brown Street
Dayton, OH 45409
Heriz (Iran) Rug
Estimated Value: \$500

Estimated Value: \$100 Mousaian Oriental Rugs

Tuxedo Rental

From:

From:	Arrow Wine 2950 Far Hills Avenue Dayton, OH 45419 Wine Basket
From:	Estimated Value: \$100 The Wharf 3464 New Germany-Trebein Road Beavercreek, OH 45431 Cigars Estimated Value: \$415
From:	Dayton Area Chamber of Commerce Fifth & Main Dayton, Oh 45402-2400 Two tickets to 2001 US Air and Trade Show Estimated Value: \$100
From:	El Meson Restaurante 903 E. Dixie Drive West Carrollton, OH 45449 Dinner for 4 with Congressman Tony Hall Estimated Value: \$200 Glen Cebulash
From:	724 Golfview Avnue Dayton, OH 45406 Oil Painting Estimated Value: \$650 Thomas Macaulay 5510 S. Scarff Road
From:	New Carlisle, OH 45344 27" x 24" Wood Block print by James O'Rourke Estimated Value: \$500
From:	Mary Ellen Mazey 3275 Fritz Court Beavercreek, OH 45434 Strategic Planning Session Estimated Value: \$1,000
From:	Dr. Herbert Dregalla, Jr. 4269 Sugar Leaf Drive Dayton, OH 45440 Vintage (antique) clarinet mouthpiece collection Estimated Value: \$2,175
From:	Dayton Opera 138 North Main Street Dayton, OH 45402 La Traviata – 2 tickets Estimated Value: \$104 Victoria Theatre Assoc.
From:	138 North Main Street Dayton, OH 45402 Steel Magnolias – 2 tickets Estimated Value: \$102
From:	Thomato's Restaurant and Banquet Center One Fifth Third Center Dayton, OH 45402

Chef Du'Jour Presentation Estimated Value: \$250

The Greenbrier 300 W. Main Street

White Sulphur Springs, WV 24986 From:

Two nights/three days golf resort package

Estimated Value: \$1,700 Gary Geis Dance Company 1432 Broadway Street Springfield, OH 45504-2333

From: **Dance Lessons** 

Estimated Value: \$58 WSU Nutter Center Dayton, OH 45435

Corporate Box for 2002 "Disney on Ice" - 8

tickets and light snacks From:

Estimated Value: \$700

Dayton Ballet

140 North Main Street Dayton, OH 45402

From: 2 Season tickets for the 2001-02 Season

Estimated Value: \$360

Olivia's

**Kettering Tower Lobby** Dayton, OH 45423 Dinner for Two

From:

Estimated Value: \$100 Furst the Florist, Inc. 1306 North Troy Street Dayton, OH 45404

Plant/planter/flower arrangement each From:

month for 12 months (\$25 ea)

Estimated Value: \$300 Dr. Jim Brandeberry

Dean, College of Engineering and

Computer Science From:

From:

WSU

Dayton, OH 45435

Wine Tasting Party at his home for 8-10

people

Estimated Value: \$150 Siebenthaler's

3001 Catalpa Drive Dayton, OH 45405

Landscape Consultation and Annuals

Estimated Value: \$130

WSU Athletics Dayton, OH 45435

2 season ticket packages for From:

2001-02 Raider Basketball Estimated Value: \$320 Golf Club at Yankee Trace 1000 Yankee Street

Centerville, OH 45458 From:

2 Greens Fees

Estimated Value: \$78

Gateway Sports Center 1103 Gateway Drive

From: Dayton, OH 45404

Soccer field/basketball court rental (\$50-100); 13 large buckets of golf balls (\$60)

Estimated Value: \$160-\$110

Greene Country Club

920 E. Dayton Yellow Springs Road

From: Fairborn, OH 45324
3 greens fees; 3 carts

Estimated Value: \$153

Human Race Theatre Company

126 North Main Street

From: Dayton, OH 45402-1710

4 season tickets to the Loft Theatre- 2001-

02 season

Estimated Value: \$600

#### **RESOLUTION 01-29**

RESOLVED that the gifts and donations listed above are hereby accepted.

Mr. Buerger moved for adoption. Ms. Foster seconded, and the motion was unanimously ratified by roll call vote.

## D. Report of Investments

Since the last Board meeting, investments for December 2000 and January 2001 have been received. These reports have been distributed to the trustees and filed with the official Board of Trustees' records.

# E. Ratification of Contracts and Grants

Wright State University continues to keep pace with last fiscal year's grant and contract funding. Awards through February 2001 total more than \$34 million. WSU has recently been funded by a U.S. Department of Energy cooperative agreement for a research project to be directed by Dr. Raghavan Srinivasan of the Department of Mechanical and Materials Engineering. WSU, Edison Materials Technology Center, Intercontinental Manufacturing Company, and the Oak Ridge National Laboratory will collaborate on what is projected to be a three-year \$2.5 million venture entitled, "Continuous Severe Plastic Deformation Processing of Aluminum Alloys." The following resolution is submitted for approval:

#### **RESOLUTION 01-30**

RESOLVED that the contracts and grants submitted to this meeting be, and the same hereby are ratified. Mr. Diggs moved for adoption. Ms. Littlejohn seconded, and the motion was unanimously ratified by roll call vote.

#### IX. REPORTS OF THE COMMITTEES OF THE BOARD

## A. Academic Affairs Committee

Ms. Foster, chair reported on the Academic Affairs committee meeting of March 16, 2001. The following topics were discussed:

#### 1. Ph.D. in Environmental Sciences

## **RESOLUTION 01-31**

WHEREAS, the College of Science and Mathematics has a distinguished faculty spanning several disciplines relevant to the environmental sciences and has proposed a new Doctor of Philosophy degree program in the environmental sciences, and

WHEREAS, this faculty is nationally and internationally recognized for contributions to environmental quality, has created and sustained a strong research environment, and is dedicated to educating the next generation of environmental professionals, and

WHEREAS, there is a strong demand for graduates with advanced interdisciplinary education and problem-solving skills applicable to environmental issues, and

WHEREAS, the faculty and students in the College of Science and Mathematics have a long tradition of environmental outreach locally, nationally, and internationally which will be strengthened by the doctoral program, and

WHEREAS this new degree program has been approved by the Graduate Council and Faculty Senate; now, therefore be it

RESOLVED that the Ph.D. in Environmental Sciences, as submitted to this meeting be, and the same hereby is approved.

Ms. Foster moved for adoption. Ms. Langdon seconded, and the motion was unanimously approved by voice vote.

## 2. Emeritus Request

#### **RESOLUTION 01-32**

WHEREAS, faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the provost; and

WHEREAS, Herbert E. Brown, professor of Marketing, retired in 1995 after serving the university in a fully-affiliated and full-time status for 28 years, and has requested emeritus status; therefore be it RESOLVED that the request for emeritus status for the aforementioned faculty member, submitted to this meeting be, and the same hereby is endorsed.

Mr. Palmer moved for approval. Mr. Buerger seconded, and the motion was unanimously adopted by voice vote.

#### 3. Posthumous Degree Requests

#### **RESOLUTION 01-33**

WHEREAS, Wright State University shares with the family and friends in the loss of Ms. Connie J. Brumbaugh; and

WHEREAS, Ms. Brumbaugh was a student in good standing at Wright State University; therefore be it RESOLVED that the Wright State University Board of Trustees approves granting the degree of Bachelor of Arts in Social Work posthumously to Ms. Connie J. Brumbaugh.

Ms. Foster moved for approval. Mr. Jenkins seconded, and the motion was unanimously adopted by voice vote.

## **RESOLUTION 01-34**

WHEREAS, Wright State University shares with the family and friends in the loss of Mr. Christopher V. Johnson; and

WHEREAS, Ms. Johnson was a student in good standing at Wright State University; therefore be it RESOLVED that the Wright State University Board of Trustees approves granting the degree of Bachelor of Science in Computer Science posthumously to Mr. Christopher V. Johnson.

Ms. Foster moved for approval. Ms. Littlejohn seconded, and the motion was unanimously adopted by voice vote.

## 4. Honorary Degree Nomination

The Honorary Degree Subcommittee of the University Commencement Committee invited nominations for honorary degrees. The committee submitted a recommendation to the President, with the final decision to be made by the Board of Trustees. The following resolution was approved:

#### **RESOLUTION 01-35**

WHEREAS, Wright State University established in 1976 a process by which individuals of outstanding achievement may be honored by the university to recognize constructive value to the university and to society; and WHEREAS, the Honorary Degree Subcommittee and the Academic Affairs Committee have received and affirmed the recommendation to award honorary degrees during the spring 2001 commencement ceremony; and WHEREAS, honorary degrees are to be given for outstanding individual contributions and service; and WHEREAS, the committees have accepted the nomination of Tom Crouch, Ph.D., author, editor, respected scholar, dedicated educator, entertaining and informative lecturer, and Senior Curator, Aeronautics for the National Air and Space Museum at the Smithsonian Institution, and supporter and friend of Wright State University; and

WHEREAS, Dr. Crouch has made outstanding contributions to the field of aviation history, through 13 books, including <u>The Bishop's Boys: A Life of Wilbur and Orville Wright</u>, recipient of the Christopher Prize in 1989, and The Eagle Aloft: Two Centuries of the Balloon in America, awarded best non-fiction book of the year by the

Aviation/Space Writers Association in 1993, and numerous magazine and journal articles reflecting his interest in aviation, technology, and history; and

WHEREAS, Dr. Crouch's association with Wright State University began with his recommendation to the Wright family to place the Wright Brothers Collection in the care of the Wright State University Libraries in the early 1970s, and that this collection is now known as one of the most complete collections of Wright Brothers material in the world; and

WHEREAS, Dr. Crouch has maintained a close relationship over the years with the university in general and Special Collections and Archives in particular, participating in special events and projects as an advisor and scholar, assisting the libraries in the publication of the Bishop Wright Diaries by writing the foreword, and by continually promoting the Wright State University Libraries as a center for aviation history research; and WHEREAS, Dr. Crouch's ties and contributions to the Miami Valley are many, and his enthusiasm and support for Inventing Flight, the Dayton Aviation Heritage National Historical Park, Carillon Historical Park, and Special Collections and Archives are evidenced by his many trips home to Dayton and his participation in the planning of local activities for the celebration of the 100<sup>th</sup> anniversary of flight; and

WHEREAS, Dr. Crouch's leadership and his reputation as a Wright scholar led the President of the United States to appoint him chairman of the federal advisory board for the Centennial of Flight Commission, giving him the opportunity to continue to enhance the Wright Brothers' story and bring international acclaim to Dayton and Wright State University; be it therefore

RESOLVED that the Wright State University Board of Trustees hereby approves the granting of the Doctor of Humane Letters degree to Dr. Tom Crouch; and be it

RESOLVED that this degree be conferred upon Dr. Crouch at the June 9, 2001 commencement ceremony. Ms. Foster moved for approval. Mr. Buerger seconded, and the motion was unanimously adopted by voice vote.

## Hipple Cancer Research Center and WSU/SOM Partnership

Dr. Part presented a new partnership between the Hipple Cancer Research Center and Wright State University School of Medicine.

The mission of the partnership is to build a healthier community and assist residents of the Greater Dayton Area by conducting high quality cancer prevention research and providing effective cancer education screening and early detection programs. The partnership capitalizes on the existing skills; and infrastructure of the organizations partnering which includes the Hipple Cancer Research Center, Miami Valley

Hospital and Good Samaritan under the auspices of Premiere Health Partners. The benefits to the university include enhanced federal research productivity, education for medical students and graduate trainees, and leveraged resources. The community benefits include a decreased incidence of cancer morbidity and mortality in our region.

## A. Advancement Committee

Ms. Langdon reported on the Advancement Committee meeting of March 16, 2001.

## **Alumni Association Update**

Mr. Mike Reynolds was not present; therefore the committee was asked to refer to the written report filed with the agenda materials.

## WSU Foundation/Development Report

Mr. David Gutridge and Mr. Cornelius Martin were elected for three-year terms to the Foundation Board at the February meeting. The Foundation is presently working on long-range planning. At the last board meeting the Foundation members worked on a long-range planning environmental worksheet to determine what factors could affect the Foundation in meeting its objectives. The information will be used to help determine challenging but reachable targets in fund raising. The June Foundation meeting will be held at Lake Campus. The recommendations of the Long-Range Planning Committee will be presented at that time for full board approval.

#### Development/Campaign Report

Mrs. Muller reviewed the November cash report, noting that cash continues to be up; however, the bottom line is down a bit due to last years' significant equipment gift. Mrs. Muller explained the monthly recipient report and how donors earmark

dollars to the different academic units. She noted that a \$100,000 gift commitment from Brian Anderson has been received for the baseball stadium.

Ms. Shannon Davis was hired as the development director for the College of Liberal Arts. A search firm was hired to assist in finding candidates for the director of Gift and Estate Planning position.

Marts and Lundy has completed an electronic screening of the alumni/donor database for WSU. This new screening will help to identify the best potential prospects for cultivation and solicitation. An all day seminar was held on how best to use this data.

The campaign case statement was distributed in draft form for review and comment by Advancement Committee members. The case statement is primarily an internal document that characterizes the strengths and achievements of the institution and the rationale for private support. Promotional materials will be developed from this statement. The dollar goal for the Campaign will be further discussed with members of the committee and the Board.

#### Marketing Update

Cindy Young, executive director for Communications and Marketing briefed the committee about current marketing efforts. Current projects include the new graduate studies brochure, the undergraduate viewbook, and templates for college and department recruitment brochures. The overall goal is consistency in all materials across the university, from recruiting materials to informational materials. Increased marketing to parents will be addressed in upcoming months. Stamats, an image marketing company, has worked with the marketing team to design research to determine how WSU compares to other competing institutions in the minds of prospective students. A power point presentation will be developed for new employees' orientation to promote pride. A Nutter Center display is being developed using our new graphic images of the advertising campaign and recruitment materials. Ms. Young explained the current advertising campaign that is developed around the theme "Dreams Do Come True."

"Tomorrow Takes Flight" has been approved as the theme for the upcoming campaign, and it will be integrated into all campaign materials.

## C. Building and Grounds Committee

Mr. Jenkins reported on the Building and Grounds Committee meeting of March 16, 2001.

#### Construction Projects Status Report

An update of the capital projects and other major projects was presented. The Millett Hall Rehabilitation demolition is continuing on schedule.

Committee meetings for the Bell Tower project continue. The project details have been reviewed and approved. The latest graphic showing both the elevation and the plan view was discussed along with a rough draft of the verbiage containing the facts of the tower to be placed on the site. Ms. Davidson shared information on continuing discussions with University Development for the sale of plaza bricks for fundraising efforts. Some discussion followed on an optional placement of the tower in the intersection of the sidewalks. Upon receipt of final design approval, construction will occur this summer.

## Discussion of Electrical Infrastructure Elements

The listing of projects and a plan to address these electrical infrastructure issues was discussed. Buildings on campus may be relatively new but the systems in the buildings are past their original useful life. Wright State University has been funding similar projects from basic renovation funds but funds are inadequate for the magnitude of systems reaching maximum useful life at the same time. Other institutions have been using a separate line item in their capital requests to the Board of Regents to supplement the amount received from the basic renovation formula for infrastructure improvements. This information was brought forward to the committee to make them aware of the infrastructure issues the university will need to address.

#### A. Finance and Audit Committee

- Mr. Adams, chair, reported on the Finance and Audit Committee meeting of March 16, 2001. The following topics were discussed:
- Mr. Stein and Mr. Tschieder from Fund Evaluation Group reviewed the reports for the Endowment and Non-Endowment Investment Performance for the university. Returns of both the Endowment and Non-Endowment Fund portfolios exceeded their respective benchmark indices for the year ending December 31, 2000. Endowment exceeded by 530 basis points and Non-Endowment exceeded by 160 basis points.
- 1. Change in the Current ARP document-result of recent legislation (Attachment 1)
  RESOLUTION 01-36

WHEREAS, Ohio law provides that public colleges and universities maintain an Alternative Retirement Plan for eligible faculty and unclassified administrative staff members; and

WHEREAS, the Board of Trustees of Wright State University established The Wright State University Alternative Retirement Plan (the "Plan") on February 5, 1999 through the approval of Resolution 99-26; and

WHEREAS, the Ohio General Assembly has amended Ohio Revised Code Sections 3305.01,et seq., affecting the Plan; and WHEREAS, the university desires to amend and restate the Plan to conform to the amendments made to the Ohio Revised Code, to qualify the Plan under current federal laws and regulations, including the Uruguay Round Agreements Act of the General Agreement on Tariffs and Trade ("GATT"), the Uniformed Services Employment and Reemployment Rights Act of 1994 ("USERRA"), the Small Business Job Protection Act of 1996 ("SBJPA"), the Taxpayer Relief Act of 1997 ("TRA '97"), the Internal Revenue Service Restructuring and Reform Act of 1998 ("RRA '98"), and other applicable laws, regulations, and administrative authority, and to submit the Plan to the Internal Revenue Service ("IRS") for approval; therefore be it

RESOLVED that, effective as indicated in the Plan, The Wright State University Alternative Retirement Plan is amended and restated in substantially the form attached hereto as Attachment 2 that is incorporated herein by reference; and be it further RESOLVED that the vice president for Business and Fiscal Affairs and university treasurer is hereby authorized to execute the amended and restated Plan and any other instruments, documents, or conveyances necessary to effectuate the amended and restated Plan and to submit the amended and restated Plan to the IRS for qualification; and be it further

RESOLVED that the vice president for Business and Fiscal Affairs and university treasurer, in carrying out this resolution, is hereby authorized to make any conforming changes to the amended and restated Plan as may be required to ensure compliance with the applicable and effective provisions of the Internal Revenue Code of 1986, the Tax Reform Act of 1986, GATT, USERRA, SBJPA, TRA '97, RRA '98, and any related rules and regulations, and to take such further action as may be necessary or advisable to implement this resolution.

Mr. Adams moved for approval. Ms. Foster seconded, and the motion was unanimously adopted by roll call vote.

## 2. Student Fee Increases

#### **RESOLUTION 01-37**

WHEREAS, Wright State University fees are now below those of eight of our Ohio public university peers; and

WHEREAS, our fees have been increasing more slowly than those of almost all of our peers; and

WHEREAS, state support for higher education is expected to grow more slowly in the coming fiscal year than it has for a number of years; and

WHEREAS, student fee increases are required to maintain and enhance the quality of our educational programs; therefore be it RESOLVED that effective summer quarter 2001, Main Campus full-time undergraduate instructional and general fees will be increased over those for spring quarter 2001 by 4%; and be it further

RESOLVED that Lake Campus full-time undergraduate instructional and general fees will remain the same as those for spring quarter 2001; and be it further

RESOLVED that Main Campus full-time graduate instructional and general fees effective summer quarter 2001 will be increased over spring quarter 2001 by 6%; and be it further

RESOLVED that Lake Campus full-time graduate instructional and general fees effective summer quarter 2001 will be increased over spring quarter 2001 by 6%; and be it further

RESOLVED that full-time professional fees for the School of Professional Psychology effective summer quarter 2001 will be increased over those for spring quarter 2001 by 6%; and be it further

RESOLVED that full-time professional fees for the School of Medicine effective summer quarter 2001 will be increased over those for spring quarter 2001 by 6%; and be it further

RESOLVED that this resolution supersedes 00-52 dated June 7, 2000.

Mr. Adams moved for approval. Ms. Langdon seconded, and the motion was unanimously adopted by roll call vote.

#### **RESOLUTION 01-38**

WHEREAS, Wright State University fees are now below those of eight of our Ohio public university peers; and

WHEREAS, our fees have been increasing more slowly than those of almost all of our peers; and

WHEREAS, state support for higher education is expected to grow more slowly in the coming fiscal year than it has for a number of years; and

WHEREAS, student fee increases are required to maintain and enhance the quality of our educational programs; therefore be it RESOLVED that effective summer quarter 2001, Main Campus full-time undergraduate instructional and general fees will be additionally increased over those for spring quarter 2001 by 2%; and be it further

RESOLVED that this resolution augments 01-36 dated April 6, 2001; and be it further

RESOLVED that the entire student fee increases as noted herein and attached and now before the Board of Trustees be and hereby are approved. (Attachment 3).

Mr. Adams moved for approval. Ms. Littlejohn seconded, and the motion was unanimously approved by roll call vote.

- The Budget versus Actual Results for the period ending December 31, 2000 was reviewed. For the first six months of the year, the university exceeded its budget targets. Revenues exceeded budget by \$1,975,000. A significant portion of the favorable revenues will be offset by corresponding expenditures by year-end. Expenditures and transfers were slightly below budgeted amounts with a variance of \$47,000. The expenditure variance was a net result of a positive variance of \$366,000 in the Educational and General Fund and a negative variance of \$319,000 in the Auxiliaries (Athletics and Nutter Center). The variances in part reflect real differences to budget projections and in part reflect simply differences due to matters of timing. We expect positive but moderate variances of less than one percent of the annual budget at the end of the fiscal year.
- Dr. Filipic reviewed the current figures for the upcoming food service project that the committee will be asked to recommend approval for.
- The proposed new policy to replace existing policy on "Periodic Review of Selected Administrators at Wright State University" was deferred to the next committee meeting.

## 3. Approval of Contracts over \$500,000

#### **RESOLUTION 01-39**

WHEREAS, in order for the university to conduct business on a day-to-day basis, and provide products and services in a timely manner, routine purchases must be made; and

WHEREAS, occasionally these expenditures exceed \$500,000; therefore be it

RESOLVED that authorization is granted for the following contracts as submitted to this meeting be, and the same hereby is approved.

Vendor	Description of Service	Contract Amount	Term Of Contract
Service Master	Management Services - Main and Lake Campus	\$ 669,200	07/01/01-06/30/02
To Be Bid	Campus Food Service Upgrade	\$ 9,000,000	03/01-09/02

Mr. Adams moved for approval. Mr. Jenkins seconded, and the motion was unanimous adopted by roll call vote.

## 4. Evaluation of Administrators

#### **RESOLUTION 01-40**

WHEREAS the collective bargaining agreement between Wright State University and the WSU-AAUP affirms that the Board of Trustees has the authority and responsibility to evaluate all employees; and

WHEREAS the Board of Trustees recognizes the importance of faculty involvement in the review of academic administrators; therefore be it

RESOLVED that the Board of Trustees approves a new policy on "Faculty Participation in the Review of Administrators"; and be it further

RESOLVED that the new policy supersedes the existing policy on "Periodic Review of Selected Administrators at Wright State University."

Mr. Adams moved for approval. Ms. Littlejohn seconded, and the motion was carried by roll call vote.

1. University's Compensation Policy (Attachment 4)

**RESOLUTION 01-41** 

WHEREAS the non-administrative tenured and tenure eligible faculty are represented by the WSU-AAUP with respect to compensation; and

WHEREAS a collective bargaining agreement is in effect between Wright State University and the WSU-AAUP; and WHEREAS future wages and benefits must be negotiated with the WSU-AAUP; therefore be it

RESOLVED that all prior statements made, documents issued, and policies approved by the Board of Trustees or by Wright State University administrators regarding wage and/or benefits compensation for bargaining-unit faculty members be hereby superseded by agreements generated through the collective bargaining process and that the WSU Compensation Policy be revised accordingly.

Mr. Adams moved for approval. Mr. Jenkins seconded, and the motion was unanimously approved by roll call vote.

o Dr. Filipic briefly reviewed the university's investment reports. He noted that the return for the year ending January 2001 was 8.4% while the return for the year ending December 2000 was 7.62%.

#### **E. Student Affairs Committee**

Mr. Buerger, chair, reported on the committee meeting of March 16, 2001.

#### Student Government President's Report

Michael Jackson, president of Student Government, noted that the Student Government staff is currently contacting vendors for cost estimates to implement on-line voting for student government elections. Students will be sent a ballot through e-mail and given a voter identification number to login to the election website. This type of system will also permit Student Government to do on-line student surveys and referenda. It is anticipated that on-line voting will significantly increase participation. The next Student Government election is scheduled for April 24-26, 2001.

The Student Government course evaluation initiative is finally coming to fruition. The evaluation has been discussed at the Faculty Senate and, thus far, there has been no opposition to the proposed system. It is anticipated the evaluation system will be up and working by mid-April when students start to register for fall. Wright State University is hosting the Ohio Student Government Association Conference in April. All the Ohio schools will be putting forth a resolution to allow student trustees to sit in on executive sessions and to have voting rights. The Student Government parking committee did a preliminary survey on student willingness to pay for a parking garage. The committee is looking into cost estimates.

Student Government is planning an expansion by adding a judicial branch. Student Government is also submitting a proposed calendar change for consideration by the university calendar and elections committee. Student Government is strongly suggesting fall quarter begin one week earlier resulting in fall quarter final exams completed by Thanksgiving.

The Student Organization Budget Committee held its hearings in February. Fifteen organizations submitted requests and all were funded. A request for additional funding of approximately \$7,000 will be forwarded to the administration. Marty Jenkins asked about the success of Student Government's initiative with Athletics to increase student participation in Wright State University sporting events. The purchase of yellow raider shirts for students to wear at the basketball games and hosting of the Midwest Collegiate Conference went over very well with students.

## Vice-President's Report

Wendy McGonigal, director of Student Health Services, reported on the changes in Student Health Services over the past year and the needed improvements for the future. Previously, students were sent to Urgent Care Centers for most illnesses unless they elected to wait to see a physician who was only available a half day once a week. Because Ms. McGonigal is a nurse practitioner having prescriptive authority, she is now able to see many of these students. Ms. McGonigal can administer primary health care including routine physicals, pap smears, and inoculations.

Six hundred and forty-one more students were seen this year than during the same period last year. Working with the Center for Disease Control, Student

Health Services has inoculated 350 students for meningitis this academic year. Currently, Student Health Services is housed in the Frederick A. White Ambulatory Care Center.

Mr. Jeff Vernooy reported on the Office of Disability Services. The four areas of support services offered through Disability Services are: physical, academic, technological, and vocational. Wright State University is well known for its physical support services. There are 550 students receiving support through Disability Services.

The physical support program provides personal attendants to all disabled incoming freshmen who qualify. The physical assistants are selected, trained and evaluated by the Office of Disability Services.

Academic support services include test proctoring and an alternative print library for the visually impaired. Services to the hearing-impaired include sign language interpreters (\$35/hour) and real-time captioning (\$65/hour with a 2-hour minimum). Disability Services has just implemented a C-print system. This C-print system can take the place of real-time captioning at a greatly reduced cost (\$37/hour with no minimum). At the state level, issues are being addressed relating to what agency should be responsible for these costs. Disability Services also provides readers and writers for students with learning disabilities. Technological Support Services include an adapted computer lab and an adapted

Technological Support Services include an adapted computer lab and an adapted computer specialist on staff to assist students and faculty. The office also has a National Science Foundation grant to educate and train high school and college science teachers on how to maintain accessible labs. Through a federal accessible arts grant, Disability Services was instrumental in establishing a juried art show for artists with disabilities.

Vocational Support Services include a career development course and paid and unpaid off-campus work experiences. Disability Services will be hosting a Federal Job Fair in April specifically geared toward students with disabilities.

## F. Student Trustees' Report

- Ms. Michelle Novak reported that the student trustee application process is almost completed. Interviews for the five candidates are scheduled for April 18<sup>th</sup>, with recommendations forwarded to the Governor in May.
- Ms. Novak attended the Student Trustee Conference at the University of Cincinnati in March, along with student trustees from other state universities in Ohio.
- Mr. Brian Syska reported to the Board that he and Ms. Novak participated in the AGB Conference in San Francisco in March. After attending some of the workshops and interacting with other student trustees, Mr. Syska felt that compared to other universities Wright State is doing an outstanding job.

## G. Faculty President's Report

- Dr. James Walker stated that the last several weeks have been eventful for the faculty, the university and for higher education in general.
- The Faculty Senate is making good progress in the transition to a collective bargaining environment. This past week marked the first, of what he hopes to be regular meetings between the leadership of the Wright State AAUP and the leaders of the faculty.
- During the past weeks the faculty has formally adopted an entirely new class schedule to take effect no later than the fall of 2003.
- Recently the faculty adopted a university wide intellectual property policy, based on that worked out between the administration and the Wright State AAUP.
- o The faculty approved several new and remodeled academic programs.
- Dr. Walker reported that Massachusetts Institute of Technology announced that they would put virtually all of their instructional materials on line.
- For three generations Wright State University has been an engine of social, upward mobility, and economic development in the state of Ohio. Yet, he noted with sadness, we now read that the legislature is having doubts about even a modest initiative in higher education.

# X. PRESENTATION AND POLICY DISCUSSIONS

Ms. Donna Hamilton

Web Administrator, CaTS

Dr. Kim Goldenberg introduced Ms. Marcia Muller, vice president for Advancement.

Ms. Muller introduced Ms. Donna Hamilton who has been the Web Administrator at WSU for the last 4 1/2 years. She develops, manages, and oversees the Web. She also develops the style guidelines and policy guidelines relative to the Web's use.

Ms. Hamilton highlighted some of the areas that are especially important to our prospective students. WSU currently receives approximately 13% of applications online, with an additional 4% printed from the Web site. Some of the problems encountered with online application include having to still mail additional materials—transcript. High schools aren't set up to send them electronically. In addition, many high schools require the students to bring their entire application packet to the guidance office, where counselors finish the application. One of the services they have instituted for our current students is called Raider Online eXpress, or ROX. Word of mouth advertising has worked very well for ROX; however, they also have included a simple flyer in all spring quarter bursar bills to help raise awareness about the service. Some upcoming services that will be available on line: 1 Card Account Statement (Spring 2001) - account summary and transactions for a selected date range; Bursar Account Statement/Bill (Spring 2001) - view bill for current term; Registration Information Checklist (Summer 2001) - help students prepare for each registration cycle; and, Registration and Fee Payment (Fall 2001).

Various statistics are run each month, to show which areas of the site are being accessed and how often. In addition, an annual Web Visitor Survey is conducted to obtain more subjective information. Survey results are online at <a href="http://www/wright.edu/web/stats/">http://www/wright.edu/web/stats/</a>. By far, the comment most mentioned was that the site is user-friendly, easy to use and easy to navigate. Second was that it provided much information.

Wright State has always been a leader in providing access to facilities to those with disabilities. They have developed an extensive Web Accessibility site and are offering courses in creating accessible Web sites. The staff has presented information on Web accessibility to the Ohio Higher Education Computing Consortium and WebDev Share, a national conference on Web development.

#### XI. UNFINISHED BUSINESS

- 1. Ohio Ethics Filing Deadline April 15, 2001
- 2. Committee Day Thursday, May 17, 2001
- 3. Budget Retreat Friday, May 18, 2001, 8:30 a.m. 11:00 a.m.
- 4. Next Board Meeting Executive Session,

Thursday, June 7, 2001, 4:00 p.m.

Board Member Spouses and Guests, Past Trustees and Guests invited for Dinner after Executive Session Public Session, Friday, June 8, 2001, Lake Campus, Lunch-11:30 a.m., Board Meeting-1:00 p.m.

5. Commencement - June 9, 2001, Breakfast - 8:30 a.m., Commencement - 10:00 a.m.

#### XI. **NEW BUSINESS**

None

#### XIII. ADJOURNMENT

The meeting adjourned at 10:00 a.m.
Matthew O. Diggs, Jr.
Daisy Duncan Foster, Secretary