

**WRIGHT STATE UNIVERSITY  
BOARD OF TRUSTEES  
OFFICIAL PROCEEDINGS OF THE  
ONE HUNDRED AND NINETY FIRST MEETING  
October 5 and 6, 2000**

**I. CALL TO ORDER**

The meeting of the Wright State University Board of Trustees was called to order by Mr. Matthew O. Diggs, Jr., chair on Thursday, October 5, 2000, 4:00 p.m., in the Tait Conference Room, 405 Russ Engineering Building. Ms. Jacqueline McMillan, secretary to the Board of Trustees, called the roll:

**Present**

Michael Adams  
Matthew O. Diggs, Jr.  
Bonnie G. Langdon  
Thomas E. Palmer  
Rajesh K. Soin

**Absent**

Robert E. Buerger  
Daisy Duncan Foster  
Martin D. Jenkins  
Gail H. Littlejohn

**II. PROOF OF NOTICE OF MEETING**

Mr. Diggs reported that this meeting was called by written notification and a quorum was present.

**III. DISPOSITION OF PREVIOUS MINUTES**

Mr. Diggs moved to approve the June 6 and 7, 2000, minutes as submitted. Mr. Adams seconded, and the motion was unanimously approved by voice vote.

**IV. EXECUTIVE SESSION**

In accordance with the Ohio Open Meetings Law, the Board, after a majority of a quorum, determined to hold an Executive Session by offering the following resolution:

**RESOLUTION 01-01**

RESOLVED that the Wright State University Board of Trustees agreed to hold Executive Session on Thursday, October 5, 2000; and be it further

RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:

- Legal Report
- Potential dismissal, demotion, or discipline of a tenured faculty member, and pertinent personnel matters
- Purchase of real property by WSU Foundation, Inc., and pertinent real estate matters

Mr. Palmer moved for approval. Mr. Adams seconded, and the motion was unanimously approved by roll call vote.

## **V. RECESS**

Following the Executive Session and a tour of Russ Engineering, WSU trustees, student trustees and members of the Cabinet met for dinner at the Rockafield House.

## **VI. RECONVENE - ROLL CALL**

The Wright State University Board of Trustees reconvened on Friday, October 6, 2000, 8:30 a.m., E156 Student Union. Ms. Jacqueline McMillan, secretary to the Board of Trustees, called the roll:

### **Present**

Michael Adams  
Matthew O. Diggs, Jr.  
Martin D. Jenkins  
Bonnie G. Langdon  
Gail H. Littlejohn  
Rajesh K. Soin  
Brian E. Syska  
Michelle E. Novak

### **Absent**

Robert E. Buerger  
Daisy Duncan Foster  
Thomas E. Palmer

Mr. Diggs stated that the Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda available to those attending the meeting. Persons wishing to address the Board in its Public Session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

## **VII. REPORT OF THE CHAIR**

### **A. Introduction of New Board Members**

#### **Bonnie Langdon**

Bonnie Langdon, president and CEO of the Maria-Joseph Center, was appointed for a term ending June 30, 2009. She replaces Daniel Duval.

Mrs. Langdon earned a master's degree in behavioral science from Wright State and is a licensed nursing home administrator. She is also an assistant clinical professor in Wright State's department of community health. Within the WSU School of Medicine, Mrs. Langdon sits on the Gerontology Advisory Board and Steering Committee and the Promotion and Tenure Committee of the department of community health. Mrs. Langdon's community service includes chairing the Montgomery County Human Services Levy Campaign, the Capital Campaign Committee of the Miami Valley Economic Development Coalition and the Board of Governors of Leadership Dayton. She was the first woman to chair the Dayton Area Chamber of Commerce.

The National Association for Community Leadership presented her the Distinguished Leadership Award for 2000. In 1999, she was named Montgomery County Citizen of the Year.

She and her husband Gib reside in Oakwood.

**Michelle Novak**

Michelle Novak was appointed student trustee of Wright State University for a term ending June 30, 2002. She replaces Jeffrey Gardner. She is a junior majoring in finance and international business. Michelle has been actively involved in numerous councils and organizations here on campus. She is the president of the Student Honors Association, a member of the Finance Club and Alpha Lambda Delta. She is a WSU Professor's Assistant. Michelle is a Dean's List student, a calculus tutor and volunteers for the Ronald McDonald House and the March of Dimes.

Michelle is a resident of Miamisburg.

**VIII. INSTALLATION OF BOARD MEMBERS BONNIE LANGDON AND MICHELLE NOVAK**

Judge Frederick C. Young administered the oath of office to newly appointed trustees, Bonnie Langdon and Michelle Novak.

**IX. REPORT OF THE PRESIDENT**

**A. University Update**

Dr. Goldenberg highlighted three areas of success that reflect extraordinary work of the faculty, staff and the students of Wright State.

1. Wright State was the school of choice among the Miami Valley's brightest students. Nearly one-third of the valedictorians featured in a recent Dayton Daily News survey chose Wright State, more than any other school in the nation.
2. We showed a 30% increase in externally funded research to \$45.3 million and multi-year awards amounted to \$101 million.
3. We have had the largest number of major endowments in our 33-year history including naming opportunities of colleges, student scholarships, three scholarly chairs, and major corporate sponsors. The successes of the past year are a tribute to the hard work of everyone at the university and the support of the community. Plans for the upcoming year include:
  1. Twelve hundred students will be part of a new program of learning communities.

2. Continuous quality improvement of student services will be assessed.
3. The quiet phase of Wright State's first capital campaign will be completed and a goal will be set.
4. Wright State will be a leader in the development of the next biennial budget and will participate vigorously over the next 9 months in that process.
5. And finally, the goals of the Diversity Advisory Committee will be implemented and we will continue to lead in the National Conference on Race and Ethnicity among universities and colleges.

A. **Fall Enrollment Report**

Dr. Goldenberg reported that the headcount is down slightly by 1.9%. The credit hours are slightly up by a few tenths of a point. The freshmen class increased by 3.9% with an average GPA of 3.0. Valedictorians and salutatorians are up from 117 to 169, a 44% increase over last year.

B. **Facility Security Clearance**

**RESOLUTION 01-02**

WHEREAS, Wright State University wishes to maintain its facility security clearance through the Defense Security Service, and WHEREAS, those persons occupying the following positions among the officers and officials at Wright State University shall be known as Key Management Personnel (KMP) as described in the National Industrial Security Program Operating Manual:

Dr. Kim Goldenberg

President

Dr. Perry D. Moore

Provost

Dr. Matthew V. Filipic

Vice President for Business and Fiscal Affairs

Dr. Joseph F. Thomas, Jr.

Associate Provost for Research

Dr. William K. Sellers

Director, Office of Research and Sponsored Programs

WHEREAS, the Chief Executive and the KMP have been processed, or will be processed, to the level of the facility clearance granted to this institution, as provided for in the aforementioned National Industrial Security Program Operating Manual; and WHEREAS, the said KMP are hereby delegated all of the Board's duties and responsibilities pertaining to the protection of classified information under classified contracts of the Department of Defense or User Agencies of its Industrial Security Program awarded to Wright State University; and

WHEREAS, the following named members of the Board of Trustees shall not require, shall not have, and can be effectively excluded from access to all classified information in the possession of Wright State University, and do not occupy positions that would enable them to affect adversely the policies and practices of Wright State University in the performance of classified contracts for the Department of Defense or User Agencies of its Industrial Security Program, awarded to Wright State University, and need not be processed for a personnel clearance:

Michael Adams  
Bonnie G. Langdon  
Robert E. Buerger  
Gail H. Littlejohn  
Matthew O. Diggs, Jr.  
Thomas E. Palmer  
Daisy Duncan  
Foster Rajesh K. Soin  
Martin D. Jenkins

THEREFORE be it

RESOLVED that the Board of Trustees of Wright State University authorizes the establishment of the above KMP and this resolution supersedes Resolution 00-19 dated February 4, 2000.

Mr. Soin moved for adoption. Ms. Littlejohn seconded, and the motion was unanimously ratified by voice vote.

#### **D. Confirmation of Academic and Administrative Appointments and Change**

##### **Faculty Appointments and Changes**

**Peggy L. Adamitis, M.Ed.**, has been appointed Visiting Instructor, Educational Leadership, College of Education and Human Services, effective September 1, 2000.

**Jennifer Alexander-Paul, M.S.**, has been appointed Lecturer, Communication, College of Liberal Arts, effective September 1, 2000.

**Liam D. Anderson, Ph.D.**, has been appointed Assistant Professor, Political Science, College of Liberal Arts, effective September 1, 2000.

**Mary Ellen Bargerhuff, Ph.D.**, has been appointed Assistant Professor, Teacher Education, College of Education and Human Services, effective September 1, 2000.

**Carol A. Bennett, Ph.D.**, has been appointed Assistant Professor, Communication, College of Liberal Arts, effective September 1, 2000.

**Jacqueline Bergdahl, Ph.D.**, has been appointed Instructor, Sociology and Anthropology, College of Liberal Arts, effective September 1, 2000.

**Roderic I. Brame, Ph.D.**, has been appointed Assistant Professor, Geological Sciences, College of Science and Mathematics, effective September 1, 2000.

**Ratimaya S. Bush, A.B.D.**, has been appointed Assistant Professor, Sociology and Anthropology, College of Liberal Arts, effective September 1, 2000.

**Robert G. Carlson, Ph.D.**, has been appointed Professor, Community Health, School of Medicine, effective July 1, 2000.

**Roger N. Carlson, Ed.D.**, has been appointed Visiting Assistant Professor, Educational Leadership, College of Education and Human Services, effective September 1, 2000.

**Susan B. Carrafiello, Ph.D.**, has been appointed Associate Professor, History, College of Liberal Arts, effective September 1, 2000.

**Maria L. Cronley, Ph.D.**, has been appointed Assistant Professor, Marketing, Raj Soin College of Business, effective September 1, 2000.

**Lynn A. Crosby, Ph.D.**, has been appointed Professor, Orthopedic Surgery, School of Medicine, effective May 1, 2000.

**Ellen W. Demerath, Ph.D.**, has been appointed Assistant Professor, Community Health, School of Medicine, effective July 1, 2000.

**Dora E. Douglas, M.S.T.**, has been appointed Lecturer, Mathematics and Statistics, College of Science and Mathematics, effective September 1, 2000.

**Janice M. Duke, M.D.**, has been appointed Instructor, OB/GYN, School of Medicine, effective August 1, 2000.

**James D. Dunne, Ph.D.**, has been appointed Assistant Professor, Teacher Education, College of Education and Human Services, effective September 1, 2000.

**Akpofure P. Ekeh, M.D.**, has been appointed Instructor, Surgery, School of Medicine, effective July 10, 2000.

**Frederick Fuchs, D.E.S.S.**, has been appointed Visiting Scientist, Biomedical, Industrial and Human Factors Engineering, College of Engineering and Computer Science, effective July 1, 2000.

**Elliot I. Gaines, Ph.D.**, has been appointed Assistant Professor, Communication, College of Liberal Arts, effective September 1, 2000.

**Fred D. Garber, Ph.D.**, in addition to other duties, has been appointed Chair, Electrical Engineering, College of Engineering and Computer Science, effective June 1, 2000.

**T. Scott Graham, Ph.D.**, has been appointed Assistant Professor, Educational Leadership, College of Education and Human Services, effective September 1, 2000.

**Gregory A. Graman, Ph.D.**, has been appointed Assistant Professor, Management Science and Information Systems, Raj Soin College of Business, effective September 1, 2000.

**J. Sue Gruber, M.A.**, has been appointed Visiting Instructor, Teacher Education, College of Education and Human Services, effective September 1, 2000.

**Kirsten Halling, Ph.D.**, has been appointed Assistant Professor, Modern Languages, College of Liberal Arts, effective September 1, 2000.

**W. Grant Hambright, Ed.D.**, has been appointed Assistant Professor, Educational Leadership, College of Education and Human Services, effective September 1, 2000.

**Janet Harbort, M.A.**, has been appointed Instructor, English Language and Literatures, College of Liberal Arts, effective September 1, 2000.

**James D. Hardman, M.S.**, has been appointed Instructor, Mathematics and Statistics, College of Science and Mathematics, effective September 1, 2000.

**Donald J. Harreld, Ph.D.**, has been appointed Instructor, History, College of Liberal Arts, effective September 1, 2000.

**Charlotte M. Harris, Ed.D.**, has been appointed Assistant Professor, Teacher Education, College of Education and Human Services, effective September 1, 2000.

**Carol A. Holdcraft, M.S.N.**, in addition to other duties, has been appointed Assistant Dean, College of Nursing and Health, effective July 1, 2000.

**Qingbo Huang, Ph.D.**, has been appointed Assistant Professor, Mathematics and Statistics, College of Science and Mathematics, effective September 1, 2000.

**William W. Hurd, M.D.**, has been appointed Professor and Chair, OB/GYN, Miami Valley Hospital, School of Medicine, effective August 1, 2000.

**Dragana Ivkovich, Ph.D.**, has been appointed Assistant Professor, Psychology, College of Science and Mathematics, effective September 1, 2000.

**Angela J. Johnson, Ph.D.**, has been appointed Assistant Professor, English Language and Literatures, College of Liberal Arts, effective September 1, 2000.

**R. Michael Johnson, M.D.**, has been appointed Assistant Professor and Associate Program Director, Surgery, Miami Valley Hospital, effective August 1, 2000.

**Jerri S. Killian, Ph.D.**, has been appointed Assistant Professor, Urban Affairs and Geography, College of Liberal Arts, effective September 1, 2000.

**Bruce M. LaForse, Ph.D.**, has been appointed Assistant Professor, Classics, College of Liberal Arts, effective September 1, 2000.

**Pao-Chuan Lin, Ph.D.**, has been appointed Assistant Professor, Accountancy, Raj Soin College of Business, effective September 1, 2000.

**Kenneth J. Lowrey, M.S.**, has been appointed Instructor, Urban Affairs and Geography, College of Liberal Arts, effective September 1, 2000.

**Linda R. McIntyre, Ed.D.**, has been appointed Assistant Professor, Teacher Education, College of Education and Human Services, effective September 1, 2000.

**Marjorie L. McLellan, Ph.D.**, has been appointed Assistant Professor, History, College of Liberal Arts, effective September 1, 2000.

**Kathryn B. Meyer, Ph.D.**, has been appointed Assistant Professor, History, College of Liberal Arts, effective September 1, 2000.

**Subhash C. Mitra, M.D.**, has been appointed Associate Professor, OB/GYN, School of Medicine, effective July 1, 2000.

**Edna M. Molina, Ph.D.**, has been appointed Assistant Professor, Sociology and Anthropology, College of Liberal Arts, effective September 1, 2000.

**Douglas C. Nord, Ph.D.**, has been appointed Professor and Executive Director, Center for International Education, Student Services, effective July 1, 2000.

**Ray J. Otto, M.S.**, has been appointed Lecturer, Mathematics and Statistics, College of Science and Mathematics, effective September 1, 2000.

**John M. Pascoe, M.D.**, Professor, Pediatrics, and Director of Pediatric Health Services Research, Children's Medical Center, School of Medicine, effective August 1, 2000.

**Alonzo Patterson III, M.D.**, in addition to other duties, has been appointed Assistant Professor, Pediatrics, School of Medicine, effective July 1, 2000.

**D. Drew Pringle, Ed.D.**, in addition to other duties, has been appointed Chair, Health/Physical Education/Recreation, College of Education and Health Services, effective August 1, 2000.

**Linda K. Ramey, Ph.D.**, has been appointed Associate Professor, Teacher Education, College of Education and Human Services, effective September 1, 2000.

**Michael L. Raymer, Ph.D.**, has been appointed Assistant Professor, Computer Science and Engineering, College of Engineering and Computer Science, effective September 1, 2000.

**Katya V. Rigatto, M.S.**, has been appointed Visiting Research Scholar, Pharmacology and Toxicology, School of Medicine, effective August 21, 2000.

**Jacqueline A. Rose, M.Ed.**, has been appointed Visiting Assistant Professor, Human Services, College of Education and Human Services, effective September 1, 2000.

**Neal S. Rote, Ph.D.**, in addition to other duties, has been appointed Associate Dean for Graduate Affairs, College of Science and Mathematics, effective July 1, 2000.

**Alpana Sharma, Ph.D.**, has been appointed Assistant Professor, English Language and Literatures, College of Liberal Arts, effective September 1, 2000.

**Nancy E. Taylor, M.M.**, has been appointed Assistant Professor, Music, College of Liberal Arts, effective September 1, 2000.

**Donna M. Tromski, Ph.D.**, has been appointed Visiting Assistant Professor, Human Services, College of Education and Human Services, effective September 1, 2000.

**Bin Wang, Ph.D.**, has been appointed Assistant Professor, Computer Science and Engineering, College of Engineering and Computer Science, effective September 1, 2000.

**Jichuan Wang, Ph.D.**, has been appointed Professor, Community Health, School of Medicine, effective July 31, 2000.

**Valerie J. Wentling, M.S.**, has been appointed Research Assistant, Community Health, School of Medicine, effective September 1, 2000.

**Michael J. White, M.D.**, has been appointed Assistant Professor, Internal Medicine/Pediatrics, School of Medicine, effective June 1, 2000.

#### **Faculty Separations**

**P. Bruce Berra, Ph.D.**, Professor and Director of Information Technology Research Institute, Computer Science and Engineering, College of Engineering and Computer Science, effective June 30, 2000. (Retirement)

**Chad K. Brands, M.D.**, Assistant Professor, Internal Medicine/Pediatrics, School of Medicine, effective July 13, 2000.

**Emily E. Bucy, M.D.**, Assistant Professor, Psychiatry, School of Medicine, effective June 30, 2000.

**Joy E. Burgess, M.S.N.**, Clinical Instructor, College of Nursing and Health, effective July 31, 2000.

**J. Gregory Bushong, Ph.D.**, Associate Professor, Accountancy, Raj Soin College of Business, effective August 31, 2000.



**Manuel H. Castillo, M.D.**, Associate Professor, Surgery, School of Medicine, effective July 31, 2000.

**Richard G. Clemens, Ed.D.**, Assistant Professor, Educational Leadership, College of Education and Human Services, effective July 31, 2000.

**Katharine L. Dvorak, Ph.D.**, Assistant Professor, Religion, College of Liberal Arts, effective August 31, 2000.

**Jay D. Gatrell, Ph.D.**, Assistant Professor, Urban Affairs and Geography, College of Liberal Arts, effective June 10, 2000.

**Xinzhong Guo**, Visiting Scientist, Mechanical and Materials Engineering, College of Engineering and Computer Science, effective June 30, 2000.

**Etta R. Hollins, Ph.D.**, Professor and Associate Dean, College of Education and Human Services, effective August 11, 2000.

**S. Robert Kovac, M.D.**, Professor, OB/GYN, School of Medicine, effective August 31, 2000.

**Normand H. Lazarow, M.D.**, Associate Professor and Chief, Division of Cardiology, Internal Medicine, School of Medicine, effective May 31, 2000.

**Cynthia H. Ledford, M.D.**, Assistant Professor, Internal Medicine/Pediatrics, School of Medicine, effective August 31, 2000.

**Thomas W. Listerman, Ph.D.**, Associate Professor, Physics, College of Science and Mathematics, effective June 30, 2000. (Retirement)

**Ronald J. Markert, Ph.D.**, Professor, Medicine, School of Medicine, effective August 31, 2000. (Retirement)

**Richard B. Reiling, M.D.**, Associate Professor and Medical Director for Oncology Services, Surgery, Kettering Medical Center, School of Medicine, effective July 1, 2000.

**Robert D. Steel, Ph.D.**, Visiting Professor, Psychology, College of Science and Mathematics, effective August 31, 2000.

**Mark O. Stevens, M.A.**, Assistant Professor, Educational Leadership, College of Education and Human Services, effective August 31, 2000.

**Karen A. Tomko**, Assistant Professor, Computer Science and Engineering, College of Engineering and Computer Science, effective August 31, 2000.

**Christine L. Weber, Ph.D.**, Assistant Professor, Educational Leadership, College of Education and Human Services, effective July 31, 2000.

#### **Unclassified Appointments and Changes**

**Elizabeth A. Anderson, B.A.**, has been appointed Reference Specialist, University Libraries-Dunbar, effective September 2, 2000.

**Emma R. Andrews, B.A.**, has been appointed Community Project Coordinator, Center for Urban and Public Affairs, effective August 28, 2000.

**Jan L. Austin, M.A.**, has been appointed Director, Dayton Area Graduate Medical Consortium, Faculty and Clinical Affairs, School of Medicine, effective September 1, 2000.

**Andrea L. Bales, B.A.**, has been appointed Student Services Officer, Student Services/Lake Campus, effective July 1, 2000.

**Robert B. Beam, B.A.**, has been appointed Assistant Volleyball Coach, Athletics, effective June 8, 2000.

**Robert A. Benson, M.S.W.**, has been appointed Cognitive Behavioral Clinician, Community Health, School of Medicine, effective June 12, 2000.

**Mildred J. Biggers, B.A.**, has been appointed Administrative Assistant, Academics, College of Nursing and Health, effective June 10, 2000.

**Pamela A. Bigus** has been appointed Database Maintenance and Documents Coordinator, University Libraries-Technical Services, effective September 2, 2000.

**Carole M. Blanding, B.S.**, has been appointed Administrative Assistant, Theatre Arts, College of Liberal Arts, effective June 5, 2000.

**Heather J. Boeckman, B.A.**, has been appointed Research Assistant, Biochemistry and Molecular Biology, School of Medicine, effective July 1, 2000.

**Gloria C. Carnicella, B.F.A.**, has been appointed Community Director 1, The Woods, Residence Services, effective August 1, 2000.

**Deborah S. Chlebek, M.F.A.**, has been appointed Reference Specialist, University Libraries-Dunbar, effective September 2, 2000.

**Lura M. Clapper, B.S.**, has been appointed Financial and Budgetary Operations Manager, Budget Planning and Resource Analysis, effective August 1, 2000.

**Terri A. Clark, B.S.**, has been appointed Case Manager, Community Health, School of Medicine, effective July 18, 2000.

**Julie M. Damerow, B.S.**, has been appointed Case Manager, Community Health, School of Medicine, effective July 10, 2000.

**William R. Davis, B.F.A.**, has been appointed Reference Specialist, University Libraries-Dunbar, effective September 2, 2000.

**Melonie Dutridge, B.A.**, has been appointed Community Director 1, The Woods, Residence Services, effective August 1, 2000.

**Matthew V. Filipic, Ph.D.**, has been appointed Vice President, Business and Fiscal Affairs, effective July 1, 2000.

**Jackie A. Frederick, B.A.**, has been appointed Assistant Director, Research and Sponsored Programs, effective June 1, 2000.

**Antoinette M.L. Gaston, B.S.**, has been appointed Research Assistant 1, Community Health, School of Medicine, effective September 1, 2000.

**Janet R. Grant, B.S.W.**, has been appointed Senior Consultant, Division Health Systems Management, Community Health, School of Medicine, effective July 17, 2000.

**Kimberly Grant, M.A.**, has been appointed Sports Marketing Coordinator, Athletics, effective August 1, 2000.

**Delbra D. Green, M.A.**, has been appointed Community Program Assistant, Center for Urban and Public Affairs, effective June 8, 2000.

**Susan J. Griffith, B.S.**, has been appointed Adapted Recreation and Sport Club Coordinator, Campus Recreation, effective June 13, 2000.

**Richard T. Gwaltney, M.A.**, has been appointed Student Activities Manager, Student Union, effective June 12, 2000.

**Judith Hacker, B.S.**, has been appointed Budget Manager, Residence Services, effective May 1, 2000.

**Richard T. Hadden** has been appointed Senior Help Desk Analyst, Computing and Telecommunications Services, effective August 1, 2000.

**Brenda G. Harris, M.S.W.**, has been appointed Case Manager, Community Health, School of Medicine, effective July 5, 2000.

**Jeffrey A. Hiles, M.S.**, has been appointed Instructional Web Designer, Center for Teaching and Learning, effective June 1, 2000.

**Krista L. Hofferbert, B.A.**, has been appointed Assistant Director of Annual Fund, University Advancement, effective May 15, 2000.

**John T. Holm, M.Ed.**, has been appointed Director, Mathematics Learning Center, University College, effective September 13, 2000.

**Keith B. Holmes** has been appointed Manager of Plant Operations and Maintenance, Facilities Operations, effective May 8, 2000.

**Bonita F. Hupman, M.B.A.**, has been appointed Accountant, Printing Services, effective May 1, 2000.

**Alan L. Jefferis, B.A.**, has been appointed Cognitive Behavioral Clinician, Community Health, School of Medicine, effective September 5, 2000.

**Kitty H. Jensen, Ph.D.**, has been appointed Research Assistant, Community Health, School of Medicine, effective June 1, 2000.

**Richard A. Johnson, B.S.**, has been appointed Employee Benefits Manager, Human Resources, effective June 1, 2000.

**Joanne Jones** has been appointed Business Manager, Ervin J. Nutter Center, effective August 1, 2000.

**Tamara M. Jones, B.S.**, has been appointed Assistant Director for Employment Services, Human Resources, effective June 12, 2000.

**S. Dawayne Kirkman, M.A.**, has been appointed Outreach Coordinator, Liberal Arts Administration, College of Liberal Arts, effective September 1, 2000.

**Jill M. Kondrath** has been appointed Development Assistant, Development, effective August 1, 2000.

**Cheryl B. Lauricella** has been appointed Reference Specialist, University Libraries-Dunbar, effective September 2, 2000.

**Jianrong Li, M.S.**, has been appointed Biostatistician, Community Health, School of Medicine, effective July 1, 2000.

**Ruchang "Jim" Liang, M.D.**, has been appointed Research Associate 1/Statistician, Community Health, School of Medicine, effective July 17, 2000.

**Jia Liu, M.S.**, has been appointed Systems Developer, OhioLink, effective May 15, 2000.

**Desiree Loewit, M.A.I.A.**, has been appointed Copy Cataloging and Receiving Coordinator, University Libraries-Technical Services, effective September 2, 2000.

**Wendy L. McGonigal, M.S.**, has been appointed Director, Student Health Services, College of Nursing and Health, effective May 11, 2000.

**Molly M. McGorry, B.A.**, has been appointed Research Assistant, Biochemistry and Molecular Biology, School of Medicine, effective August 15, 2000.

**Brianne M. Mears, E.S.M.**, has been appointed Promotions Director, Athletics, effective July 1, 2000.

**Xiangbing Meng, Ph.D.**, has been appointed Postdoctoral Research Associate, Biochemistry/Biomedical Biology, School of Medicine, effective May 10, 2000.

**Thomas J. Mills** has been appointed Computer Systems Administrator, Center for Teaching and Learning, effective August 1, 2000.

**Andrew J. Montesano** has been appointed Associate Director, Center for Teaching and Learning, effective June 19, 2000.

**Angel K. Murphy, B.S.**, has been appointed HRIS Analyst, Human Resources, effective June 19, 2000.

**Carmen Myrick, B.S.**, has been appointed Community Director 1, College Park, Residence Services, effective August 1, 2000.

**Michael J. Natale, A.S.**, has been appointed Desktop Software Specialist 1, Computing and Telecommunication Services, effective May 8, 2000.

**John A. Needles** has been appointed Computerized Teaching Laboratory Manager, Interdisciplinary Teaching Lab, School of Medicine, effective August 21, 2000.

**Kay B. Parent, M.P.H.**, has been appointed Assistant Director for Health Promotion, Center for Healthy Communities, School of Medicine, effective August 14, 2000.

**Roderick D. Perry, M.Ed.**, has been appointed Assistant Athletics Director for Academic and Support Services, Athletics, effective July 1, 2000.

**Tammy J. Poeppelmeier, B.S.**, has been appointed Admissions Counselor/Specialist, Undergraduate Admissions, effective August 16, 2000.

**Traci M. Rackett** has been appointed Data Collection Manager, Community Health, Human Biology, School of Medicine, effective July 1, 2000.

**Carol J. Rader** has been appointed Assistant Director for Information Systems, Residence Services, effective May 1, 2000.

**Randall E. Raider, M.A.**, has been appointed Patent and Trademark Reference Specialist, University Libraries-Dunbar, effective September 2, 2000.

**Patricia N. Roberts, Ph.D.**, has been appointed Academic Advisor, University College, effective September 5, 2000.

**Kandra Roembke, B.A.**, has been appointed Community Director 1, The Woods, Residence Services, effective August 1, 2000.

**Nikki L. Rogers, Ph.D.**, has been appointed Postdoctoral Research Associate, Community Health, School of Medicine, effective August 14, 2000.

**Erin D. Saluta, M.S.**, has been appointed Fitness and Outdoor Recreation Coordinator, Campus Recreation, effective July 10, 2000.

**Clifford L. Sawyer, B.S.**, has been appointed Assistant Women's Basketball Coach, Athletics, effective July 1, 2000.

**Robert K. Schul, B.S.**, has been appointed Men/Women's Cross Country and Women's Track Coach, effective July 1, 2000.

**Micky Sharma, PSY.D.**, has been appointed Associate Director, Center for Psychological Services, School of Professional Psychology, effective September 1, 2000.

**Teresa J. Shepherd, B.S.**, has been appointed Administrative Assistant, College of Engineering and Computer Science, effective August 1, 2000.

**Beth A. Simmons** has been appointed Third Assistant Women's Basketball Coach, Athletics, effective August 21, 2000.

**Barbara J. Siwecki, B.F.A.**, has been appointed University Galleries Coordinator, College of Liberal Arts, effective July 31, 2000.

**Xiaozhong Song, Ph.D.**, has been appointed Visiting Researcher, Mechanical and Materials Engineering, College of Engineering and Computer Science, effective July 1, 2000.

**Michael D. Sprague, M.A.**, has been appointed Cognitive Behavioral Clinician, Community Health, School of Medicine, effective May 1, 2000.

**Christopher A. Starr** has been appointed Senior Help Desk Analyst, Computing and Telecommunication Services, effective August 1, 2000.

**Constance Steele, B.F.A.**, has been appointed Communications Manager, Communications and Marketing, effective July 1, 2000.

**Robert L. Steele, B.S.W.**, has been appointed Cognitive Behavioral Clinician, Community Health, School of Medicine, effective September 5, 2000.

**Karen L. Strider-Iames, B.S.**, has been appointed Marketing Communications Specialist, Communications and Marketing, effective July 14, 2000.

**Michelle L. Sullivan, B.S.**, has been appointed Athletic Training Services Coordinator, Athletics, effective August 1, 2000.

**Donna M. Totten, B.A.**, has been appointed Administrative Assistant, Business and Fiscal Affairs, effective August 1, 2000.

**Laurel Wartluft, Ed.S.**, has been appointed Associate Athletics Director/SWA, Athletics, effective August 1, 2000.

**Valeria A. Waters** has been appointed Senior Systems Programmer, Computing and Telecommunication Services, effective June 1, 2000.

**James M. Weber, Ph.D.**, has been appointed Research Scientist, Community Health, effective June 1, 2000.

**Pamela K. Wheeler** has been appointed Assistant to the Provost, Provost, effective August 1, 2000.

**Kirk A. Winter, M.A.**, has been appointed Senior Development Officer, University Advancement, effective May 1, 2000.

**Wayne A. Wisemandle, M.A.**, has been appointed Research Associate 2, Community Health, School of Medicine, effective July 21, 2000.

**Melissa S. Young, B.A.**, has been appointed Research Assistant, Physiology and Biophysics, School of Medicine, effective August 1, 2000.

**Wenfeng Zhang, M.D.**, has been appointed Research Assistant, Pharmacology and Toxicology, School of Medicine, effective June 15, 2000.

#### **Unclassified Separations**

**Melissa S. Alexicko, L.E.P.**, Men's and Women's Assistant Tennis Coach, Athletics, effective June 30, 2000.

**Sheila Au, M.S.W.**, Research Associate, Reach Out Montgomery County, School of Medicine, effective July 21, 2000.

**Kathleen G. Beal, Ph.D.**, Research Statistician, Budget Planning and Resource Analysis, effective August 15, 2000.

**Scott M. Brittain, M.S.C.**, Research Associate, Biological Sciences, College of Science and Mathematics, effective August 31, 2000.

**Gwendolyn D. Buchanan, B.S.**, Project Coordinator, Center for Urban and Public Affairs, effective July 27, 2000.

**Brenee Burns, B.S.**, Assistant Women's Basketball Coach, Athletics, effective August 18, 2000.

**Cynthia E. Carusone, B.A.**, Development Officer, University Advancement, effective May 31, 2000.

**Angela M. Chavez, B.F.A.**, Assistant Costume Shop Manager, Theatre Arts, College of Liberal Arts, effective July 26, 2000.

**Elizabeth H. Corbitt, Ph.D.**, Research Associate 2, Community Health, School of Medicine, effective May 31, 2000.

**Dale E. Courte, M.S.**, Computer Research Support Scientist, Computer Science and Engineering, College of Engineering and Computer Science, effective August 31, 2000.

**Sheri Coyle** has been appointed Grants and Contracts Specialist, Research and Sponsored Programs, effective September 4, 2000.

**Rebecca L. Cress-Ingebo, M.L.S.**, Reference Librarian, University Libraries, effective June 5, 2000.

**Nicholas E. Davis, M.B.A.**, Senior Training Coordinator, Center for Professional Excellence, effective June 30, 2000.

**David W. DeBrosse, M.S.**, Research Assistant, Pharmacology and Toxicology, effective June 30, 2000.

**Karen E. Dickerson, M.S.**, Assistant Director, Undergraduate Admissions, effective July 14, 2000.

**Alexia C. Etsios, M.S.**, Assistant Director for Employment Services, Human Resources, effective June 12, 2000.

**Charles H. Ewell, B.A.**, Cognitive Behavioral Clinician, Community Health, effective June 12, 2000.

**Kathy Ferriell, M.S.N.**, Assistant Director for Health Promotion, Center for Healthy Communities, School of Medicine, effective May 31, 2000.

**Paul Graham, B.A.**, Assistant Men's and Women's Swimming Coach, Athletics, effective August 18, 2000.

**Steven B. Jackson, B.S.**, Research Assistant, Anatomy, School of Medicine, effective August 22, 2000.

**Therese A. Limbert, M.S.**, Assistant Director, University College, effective June 30, 2000.

**Lin Lin, M.D.**, Research Associate 1, Microbiology/Immunology, School of Medicine, effective June 30, 2000.

**Craig D. Martin, M.F.A.**, University Galleries Coordinator, Art and Art History, College of Liberal Arts, effective June 30, 2000.

**Martin H. Kim, B.S.**, Research and GIS Data Analyst, Center for Urban and Public Affairs, effective September 6, 2000.

**Jennifer C. Naylor, M.A.**, Research Associate 1, Community Health, effective June 15, 2000.

**Kimberly G. Perrine, Ph.D.**, Postdoctoral Researcher, Microbiology and Immunology, School of Medicine, effective July 11, 2000.

**Ahmed M. Rahman, B.S.**, Research Data Manager/Analyst, Community Health, School of Medicine, effective June 7, 2000.

**Kellie D. Santos, M.S.**, Cognitive Behavioral Clinician, Community Health, School of Medicine, effective August 5, 2000.

**Stephanie S. Smith, B.A.**, Director, Annual Programs, University Development, effective June 30, 2000.

**Richard A. Stumpf, M.S.**, Sports Marketing Coordinator, Athletics, effective May 5, 2000.

**Tamra E. Thornhill, M.S.**, Research Associate 1, Community Health, School of Medicine, effective May 24, 2000.

**Stephen K. Tippin, M.A.**, Rehabilitation/Research Engineer, Biomedical, Industrial and Human Factors Engineering, effective March 14, 2000.

**Kathy Warner, M.A.**, Assistant Women's Basketball Coach, Athletics, effective June 2, 2000.

**Alicia Weaver, B.A.**, Assistant Director of Advancement, School of Medicine, effective June 2, 2000.

**Steve W. Worrell**, Research Scientist, Electrical Engineering, College of Engineering and Computer Science, effective May 31, 2000.

**Classified and Unclassified Hourly Appointments and Changes**

**Sueanne L. Artz** has been appointed Registration Clerk, Professional Practice and Research, College of Education and Human Services, effective May 27, 2000.

**Willie E. Ballard** has been appointed Painter 2, Physical Plant, effective May 15, 2000.

**Joan L. Bernstein, B.Ed.**, has been appointed Communications Manager, Lake Campus, effective June 1, 2000.

**Heather J. Boeckman, B.A.**, has been appointed Research Assistant, Biochemistry and Molecular Biology, School of Medicine, effective July 5, 2000.

**John E. Boles** has been appointed Environmental Services Worker, Residence Services, effective August 21, 2000.

**Holly Borchers** has been appointed 2<sup>nd</sup> Assistant Women's Basketball Coach, Athletics, effective July 1, 2000.

**Jerome L. Borchers** has been appointed Simulated Patient Training Coordinator, Academic Affairs, School of Medicine, effective July 1, 2000.

**Charissa K. Brannon, B.S.**, has been appointed Research Associate 2, Center for Urban and Public Affairs, effective July 1, 2000.

**William J. Brock** has been appointed Materials Handling Coordinator, Physical Plant, effective July 10, 2000.

**Roma S. Carter** has been appointed Senior Accounting Clerk, University Libraries-Dunbar, effective August 21, 2000.

**Miranda Ciccone** has been appointed Senior Library Technical Assistant, University Libraries-Dunbar, effective September 6, 2000.

**Tamra D. Conway** has been appointed Operations Analyst, Computing and Telecommunication Services, effective July 22, 2000.

**Ronald D. Combs** has been appointed Work Control Coordinator, Physical Plant, effective June 1, 2000.

**Duane B. Cooper** has been appointed Storekeeper 2, Vending Operations, effective September 5, 2000.

**Frances O. Cooper** has been appointed Senior Secretary, Teacher Education, College of Education and Human Services, effective July 10, 2000.

**Joseph T. Dick, B.A.**, has been appointed Operations Coordinator, Ervin J. Nutter Center, effective September 4, 2000.

**Lori K. Dock** has been appointed Administrative Secretary, College of Liberal Arts, effective September 4, 2000.

**Travis T. Dunham** has been appointed Operations Technician, Computing and Telecommunication Services, effective May 29, 2000.

**Teresa L. Evans** has been appointed Senior Secretary, Military Science, Army ROTC, effective June 1, 2000.

**Ryan L. Fullenkamp** has been appointed Senior Operations Coordinator, Nutter Center, effective September 4, 2000.

**Shawn V. Goltzene** has been appointed Junior Accounting Clerk, Student Union, effective May 22, 2000.

**Karen M. Grady** has been appointed Clerk/Receptionist, Community Health, School of Medicine, effective June 12, 2000.

**Julie J. Greenup** has been appointed Secretary, College of Nursing and Health, effective August 7, 2000.

**Liane M. Hanneman, B.A.**, has been appointed Keyboard Specialist, General Expense/Lake Campus, effective August 30, 2000.

**Kristine M. Hardy, B.S.**, has been appointed Research Lab Technician, Internal Medicine, School of Medicine, effective June 26, 2000.

**Keith E. Harphant** has been appointed Ground Maintenance Worker 1, Physical Plant, effective August 21, 2000.

**Kathleen A. Hennessy** has been appointed Senior Accounting Clerk, University Libraries-Dunbar, effective August 21, 2000.

**Bonnie J. Herbert** has been appointed Senior Accounting Clerk, Research and Sponsored Programs, effective September 11, 2000.

**Melissa K. Hickey** has been appointed Senior Proctor, Mathematics and Statistics, College of Science and Mathematics, effective September 8, 2000.

**Karen S. Hickman** has been appointed Senior Account Clerk, Accounts Payable, effective September 4, 2000.

**Barbara A. Hicks, A.A.**, has been appointed Library Assistant, Lake Campus Library, effective August 1, 2000.

**Mary Beth Hoffis, A.A.**, has been appointed Printing Technician, Printing Services, effective July 3, 2000.

**Jamaine R. Hubbard** has been appointed Research Assistant, Biological Sciences, College of Science and Mathematics, effective June 12, 2000.

**Michele L. Hoyle, B.A.**, has been appointed HR Records/Data Specialist, Human Resources, effective July 28, 2000.

**Kimberly Hudson** has been appointed Senior Secretary, School of Professional Psychology, effective July 10, 2000.

**Laura E. Inman** has been appointed Career Services Assistant, Career Services, effective June 19, 2000.

**Daniel C. Jacobs, B.S.**, has been appointed Environmental Services Worker, Physical Plant, effective May 16, 2000.



**Linda L. Kauppila** has been appointed Secretary, Center for Psychological Services, School of Professional Psychology, effective August 21, 2000.

**Marie E. Kendrick, B.S.**, has been appointed Secretary, Printing Services, effective July 10, 2000.

**Beth L. Kindred** has been appointed Cash Management Specialist, Bursar, effective July 1, 2000.

**Andrea N. Lambert** has been appointed Secretary, Center for Psychological Services, School of Professional Psychology, effective August 29, 2000.

**Tara S. Melvin** has been appointed Senior Proctor, Mathematics and Statistics, College of Science and Mathematics, effective September 8, 2000.

**Lisa M. Merrow, B.S.**, has been appointed Administrative Secretary, Art and Art History, College of Liberal Arts, effective July 10, 2000.

**Russell L. Moore** has been appointed Mover, Physical Plant, effective June 12, 2000.

**Barbara A. O'Meara** has been appointed Senior Community Health Advocate, Center for Healthy Communities, effective January 1, 2000.

**Cynthia A. Oakley** has been appointed Senior Secretary, College of Engineering and Computer Science, effective September 4, 2000.

**Laura K. Parr, A.A.**, has been appointed Senior Secretary, Academic Affairs, School of Medicine, effective May 13, 2000.

**Bonnie A. Perales** has been appointed Senior Secretary, Air Force ROTC, effective August 5, 2000.

**Mary H. Planeaux** has been appointed Registration Services Coordinator, Registrar, effective June 1, 2000.

**Diane A. Ponder** has been appointed Administrative Secretary, Biomedical Sciences Ph.D. Program, School of Medicine, effective June 10, 2000.

**Sue A. Rytel, M.A.**, has been appointed Secretary, Network Service, School of Medicine, effective July 24, 2000.

**Melinda A. Schneider, A.A.B.**, has been appointed Degree Audit Encoder, Registrar, effective September 4, 2000.

**Susan K. Schultheis** has been appointed Senior Secretary, Sociology and Anthropology, College of Liberal Arts, effective May 15, 2000.

**Amanda G. Sharritt, B.A.**, has been appointed Library Associate, Universities Libraries-Dunbar, effective August 21, 2000.

**Mark Sheets** has been appointed Courier Services Supervisor, Courier Services, School of Medicine, effective May 13, 2000.

**Christen M. Shepard** has been appointed Lead Environmental Services Worker, Physical Plant, effective September 11, 2000.

**Paula J. Singleton** has been appointed Senior Secretary, Academic Affairs, School of Medicine, effective July 10, 2000.

**Vickie L. Slone** has been appointed Administrative Secretary, College of Engineering and Computer Science, effective July 31, 2000.

**Chris L. Snyder** has been appointed Photographer/Digital Imaging Specialist, Center for Teaching and Learning, effective August 21, 2000.

**Betty I. Somers, B.A.**, has been appointed Administrative Secretary, Community Health/Aerospace Medicine, effective July 9, 2000.

**Kenneth D. Thompson** has been appointed Custodial Project Worker, Physical Plant, effective May 14, 2000.

**Stephanie A. Tinch, B.S.**, has been appointed Lead Word Processing Specialist, Student Services, effective June 12, 2000.

**Bonnie L. VandenBos** has been appointed Library Associate, University Libraries-Dunbar Library, effective August 5, 2000.

**Sharon K. Venters** has been appointed Environmental Services Worker, Residence Services, effective September 2, 2000.

**Bryan J. Vest** has been appointed Stationary Engineer 1, Physical Plant, effective August 28, 2000.

**Mark D. Violet** has been appointed Operations Supervisor, Ervin J. Nutter Center, effective September 4, 2000.

**Kathleen E. Warden** has been appointed Facilities Design Coordinator, Support Operations, School of Medicine, effective May 15, 2000.

**Robyn L. Weddington** has been appointed Office Supervisor, Bursar, effective August 28, 2000.

**Sarah L. White** has been appointed Secretary, Bursar, effective July 31, 2000.

**Ann M. Williams** has been appointed Lead Work Control Coordinator, Physical Plant, effective June 12, 2000.

**Marcus L.E. Wyatt** has been appointed Police Officer 2, Public Safety, effective June 12, 2000.

**Cathy J. Yost** has been appointed Operations Coordinator, Bursar, effective July 1, 2000.

#### **Classified and Unclassified Hourly Separations**

**Lynel A. Beaty**, Clerk/Receptionist, Duke Ellis Institute, School of Professional Psychology, effective April 5, 2000.

**Jeffrey A. Boeckman**, Operations Supervisor, Ervin J. Nutter Center, effective September 1, 2000.

**Helen K. Carlin, M.A.**, Senior Secretary, Modern Languages, effective August 18, 2000.

**Michael J. Chambers**, Micrographics Assistant, Word Processing Center, School of Medicine, effective July 21, 2000.

**Shawn D. Congleton**, Secretary, Academic Support Services, College of Education and Human Services, effective August 30, 2000.

**Dolores Davis**, Administrative Secretary, Dean's Office, College of Engineering and Computer Science, effective August 31, 2000. (Retirement)

**Miracle K. Elam**, Clerk/Receptionist, University College, effective July 12, 2000.

**Ray Fannin, Jr.**, Environmental Services Worker, Physical Plant, effective June 23, 2000.

**Carmela D. Hardy**, Lead Environmental Services Worker, Physical Plant, effective June 28, 2000.

**Carrie E. Holliday**, Senior Library Technical Assistant, University Libraries-Dunbar, effective August 25, 2000.

**Janet E. Jensen**, Clerk/Receptionist, Undergraduate Admissions, effective August 4, 2000.

**Marie E. Kendrick, B.S.**, Secretary, Printing Services, effective August 25, 2000.

**Scott A. Kissell, B.S.**, Senior Photographer, Center for Teaching and Learning, effective July 28, 2000.

**Christopher E. McKie, B.A.**, Teaching Associate, Family Medicine, School of Medicine, effective May 26, 2000.

**Leslee A. Meiser, A.S.**, Keyboard Specialist, Faculty Office/Lake Campus, effective June 15, 2000.

**Patrice A. Overby**, Secretary, Conferences and Events, effective July 19, 2000.

**David W. Sorrells**, Storekeeper 2, Vending Operations, effective August 14, 2000.

**Allen B. Spears**, Athletic Groundskeeper, Grounds/Physical Plant, effective August 22, 2000.

**Deborah Taulbee**, Telecommunications Analyst, Computing and Telecommunications Services, effective July 27, 2000.

**Susan B. Wright**, Mail Clerk, Courier Services, School of Medicine, effective August 23, 2000.

**Department Name Change**

Effective July 24, 2000, the Work Control Center of Physical Plant has been changed to Customer Service Center.

Effective July 24, 2000, the Department of Custodial Services has been changed to the Department of Environmental Services.

**RESOLUTION 01-03**

RESOLVED that the academic and administrative appointments, changes, retirements, departmental reporting, resignations and terminations submitted to this meeting be, and the same hereby are approved.

Ms. Littlejohn moved for approval. Mr. Sojn seconded, and the motion was unanimously adopted by roll call vote.

A. **Acceptance of Gifts and Donations**

The following gifts have been received and acknowledgment sent to the donors:

**To the Athletic Department**

From:

Mike Reynolds  
309 E. Dixon  
Oakwood, OH 45419  
Computer, Monitor and Printer  
Estimated Value: \$500  
IBM 166MMZ Desktop Computer w/15" Monitor  
Estimated Value: \$800

To the College of Math and Science  
Geology Department

From:

Paradigm Geophysical Corp.  
1200 Smith Street  
Suite 2100  
Houston, TX 77002  
Geoscience software, including SeisX 2D/3D, VoxelGeo,  
Explorer, Geolog, Probe 2D/3D, Power 2D/3D

**RESOLUTION 01-04**

RESOLVED that the gifts and donations listed above are hereby accepted.

Mr. Adams moved for approval. Mr. Jenkins seconded, and the motion was unanimously adopted by roll call vote.

**F. Report of Investments**

Since the last Board meeting, investments for June, July and August 2000 have been received. These reports have been distributed to the trustees and are filed with the official Board of Trustees' records.

**G. Ratification of Contracts and Grants**

Wright State University ended its last fiscal year with an unprecedented record of \$45.3 million in external funding. The current fiscal year has gotten off to a great start, beginning with a \$5.8 million contract from the U.S. Department of Defense (recently increased to \$7.2 million). The project, entitled "Low Level Chemical Toxicity: Relevance to Chemical Agent Defense," represents a collaboration between the Department of Pharmacology and Toxicology and the Department of Biochemistry and Molecular Biology. The cumulative total of grants and contracts awarded to WSU through the first two months of fiscal year 2001 now exceeds \$13 million.

The following resolution is submitted for approval:

**RESOLUTION 01-05**

RESOLVED that the contracts and grants submitted to this meeting be, and the same hereby are ratified.

Mr. Soin moved for approval. Mr. Adams seconded, and the motion was unanimously ratified by roll call vote.

**X. REPORTS OF THE COMMITTEES OF THE BOARD**

**A. Academic Affairs Committee**

Mr. Diggs reported on the Academic Affairs committee meeting of September 22, 2000. The following topics were discussed:

○ **ABET Review**

The Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology (ABET) reaccredited six of the CECS's programs for a full six year period. Computer Engineering was reaccredited for

two years and will submit a report for reaccreditation for six years.

- Enrollment  
Dr. Perry Moore reported a slight increase in overall credit hours from last year. New direct from high school numbers are up about 3%. Fifty-three percent of the new freshman students are living on campus.
- Marketing  
The Stamats Company, a marketing firm, has been retained to assist with enrollment marketing.
- Learning Communities  
Ms. Catherine Queener, academic advisor and coordinator of Learning Communities in the University College, described the Learning Communities program. This voluntary program is designed to help students during their first quarter at WSU. Participating students and fellow group members are enrolled together in one or two general education courses as well as in a first-year seminar. The program encourages students to make new friends, share learning experiences, make stronger connections with faculty and staff, and to adjust to college life.

1. Lifespan Health Research Center

Dr. Howard Part, dean of the School of Medicine, and Dr. Roger Siervogel, director of Human Biology within the Department of Community Health, presented a proposal to create the Lifespan Health Research Center at Wright State University. The Board approved the following resolution:

**RESOLUTION 01-06**

WHEREAS, the School of Medicine has a highly qualified multidisciplinary faculty of national repute providing for a strong research environment in health research throughout the human lifespan; and

WHEREAS, the understanding of the environmental and genetic factors and their interactions affecting human growth, development, and aging represents one of the most important challenges in science; and

WHEREAS, there is an opportunity for programmatic development across departmental boundaries; and

WHEREAS, creation of an academic center of excellence would enhance our collective research reputation and visibility, improve funding potential, provide a mechanism for wide faculty involvement in research projects, and enhance our teaching; now therefore be it RESOLVED, that the creation of the Lifespan Health Research Center hereby be approved.

Mr. Diggs moved for approval. Mr. Jenkins seconded, and the motion was unanimously adopted by voice vote.

## 2. Emeritus Requests

### **RESOLUTION 01-07**

WHEREAS, faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the provost; and

WHEREAS, Joseph Castellano, professor of Accountancy, has served the university since 1974 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Thomas Listerman, associate professor of Physics, has served the university since 1967 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Ruth Schumacher, associate professor of Human Services, has served the university since 1972 in a fully-affiliated and full-time status and has requested emeritus status; therefore be it

RESOLVED that the requests for emeritus status for the aforementioned faculty members, submitted to this meeting be, and the same hereby are endorsed.

Mr. Diggs moved for approval. Mr. Adams seconded, and the motion was unanimously ratified by voice vote.

#### A. Advancement Committee

Ms. Littlejohn, chair, reported on the Advancement Committee meeting of September 22, 2000

##### o Alumni Association Update

Recent Alumni Association activities were summarized. Highlighted were the Student Alumni Association involvement in the Welcome Week activities; the June 17<sup>th</sup> Successful Transitions seminar that explored issues of aging and the Legacy Scholarship Golf Outing on September 8<sup>th</sup>. The big upcoming event will be Homecoming scheduled for October 27-29, including a soccer match between WSU and Buffalo

##### o Marketing Initiatives

Three top-notch higher education marketing firms were identified with which the university is

now engaged. The Stamats Company was retained to produce the two primary enrollment-marketing pieces, the Viewbook and the Search piece. These and other new materials were distributed and the New U theme discussed. Companion enrollment marketing materials produced in-house were distributed, along with some image ads and an explanation of their uses.

New materials articulating Wright State's points of pride were disseminated along with a new brochure highlighting the Raj Soin College of Business. New pieces now in production include the President's Annual Report, an Academic Viewbook and a Graduate Viewbook.

It was indicated that the search for an assistant vice president for Marketing had been closed.

The position has been eliminated and the decision made to outsource the key components of our marketing thrust

- Foundation Reorganization Status Report

The revision of the by-laws will be presented to the full board for acceptance at the annual meeting in October. Recruitment teams have been created and 23 potential board members have been identified. The recruitment will take place over the next three to six months.

Strategic planning activities will begin in October to align Foundation goals with institutional fund raising priorities. Mrs. Muller announced that they would induct newcomers into donor recognition societies at the Heritage Gala on November 11<sup>th</sup>. It will be held in the atrium of the Paul Laurence Dunbar Library

- Development Initiatives and Fiscal Year 2000 Results

Mrs. Muller interpreted the FY 2000 final report showing that our goal of \$5 million was met and exceeded. The 2000 Corporate Appeal report was distributed and discussed along with the 2000 Campus Scholarship and Innovation Campaign report. Both reports show continuing increases over the past three years. A director of Gift and Estate Planning is being recruited. Mrs. Muller described the new electronic screening project that will help

identify new prospects for annual, major and campaign gifts.

An automated calling program is being added to the annual fund. This faster and more efficient system will result in more alumni contacts made and increased returns

- The Campaign for Wright State University  
Mrs. Muller thanked Raj Soin again for his contribution and called attention to the press releases about the Raj Soin College of Business and the Elizabeth Berry Gray Endowed Chair in Surgery. First drafts of college case statements have been completed and are being edited. The firm of Lipman Hearne has been retained to develop campaign communications materials.

#### A. Building and Grounds Committee

Mr. Soin, chair, reported on the Building and Grounds Committee meeting of September 22, 2000

- Millett Hall  
Vicky Davidson, assistant vice president, Facilities Planning and Management, presented a status update on Millett Hall. Drawings and contract specifications are available; bids will be received and opened on October 12, 2000. The last occupants of the building are being moved into interim spaces. Construction will begin January 2001 with completion in late spring 2002. Occupancy will be prior to fall quarter 2002.
- Construction Projects Status Report  
Tim Thoroughman, university engineer, presented an update of the capital projects and other major projects. A multi-media presentation was shown of the Allyn Hall Rehabilitation Phase I project and the West Campus Entry Improvements – Campus Master Plan Phase IV. Mark Mamrack asked if a location had been decided for the bell tower. Provost Perry Moore responded that the bell tower would be placed on campus at a location to be decided. Michael Jackson, Student Government president, suggested this issue be added to the ballot for the upcoming student government elections. The committee agreed.
- Agenda



Proposed agenda of the Building and Grounds meetings for FY 00-01 follows:

**Proposed Annual Agenda and Multi-Media Presentations for 2000-2001 Building and Grounds Committee Meetings**

September

- Allyn Hall Rehabilitation Phase I
- West Campus Entry Improvements – Campus Master Plan Phase IV

November

- Capital Plan Matrix
- Overall Goals for Addressing Campus Infrastructure

January

- Allyn Hall Hangar
- Student Union Food Services Project

March

- Utilities Power Generation

May

- Library Skylight

**A. Finance and Audit Committee**

Mr. Adams, chair, reported on the Finance and Audit Committee meeting of September 22, 2000. The following topics were discussed:

- Deloitte & Touche – Status of June 30, 2000 Audit  
Mr. Mann from Deloitte & Touche reported on the status of the June 30, 2000 audit. He stated that the audit was essentially complete, and they had received complete cooperation from the university throughout the audit process. The scope of the audit not only includes the financial statements but also compliance with federal and state laws, rules, and regulations. It will also include a management letter with suggestions for improvement of internal controls. He reported that while there are recommendations for improvement, there were no reportable conditions or material weaknesses found during the audit.

Mr. Mann referred discussion to Mr. Prenger who reviewed briefly last year's recommendations and the university's progress with each.

Mr. Prenger announced that the university had satisfactorily completed implementing all of the recommendations from last year. Ms. Mitter and Mr. Ulliman discussed this year's recommendations and the university's responses:

- It was recommended that the university direct all outside gifts to a university or WSU Foundation lock box and that all checks are made out to Wright State University or Wright State University Foundation. *University Response:* The university fully agrees with this recommendation and will implement immediately.
- It was recommended that any checks received by the Bursar Office should be deposited immediately and not sent to the responsible department for proper coding. *University Response:* The university fully agrees and will either have the Bursar's office call the responsible department for coding immediately upon receipt or will deposit the check into a "clearing account" and verify coding at a later time.
- It was recommended that the investment statements of the investment manager and custodian be reconciled on a quarterly basis. *University Response:* The university fully agrees with recommendation and will begin reconciling on a quarterly basis.
- It was recommended there be improvements made to the restricted accounts receivable billing process so that they are billed in a more timely manner. *University Response:* The university has a procedure in place for billing the restricted accounts. The late billings were due to a vacant position, which is now filled.
- It was recommended that, in preparation for adopting GASB 35, the university closely looks at their current system and makes necessary improvements to accounting for fixed assets. *University Response:* The university is currently looking into its options for this transition.
- The auditors also made a couple of recommendations regarding the University's Information Systems.
- The development of a security administrator who would be responsible for all system and platform security. *University Response:* CaTS is currently working on this issue.

- Develop Network Security. *University Response:* CaTS is currently working on a way to develop a policy on network security and hope to have something out by the end of the fiscal year.  
Ms. Littlejohn brought up the issue of privacy concerns that the faculty continued to have in regard to the firewall logging and asked if there was a need for a privacy officer to monitor this practice. Mr. Mann responded that in similar institutions that he has worked with, there has not been a need for a position of this type.
- Mr. Ulliman reviewed the Draft Financial Statements for the university.
- 1. Approval of Contracts \$500,000 and Above

**RESOLUTION 01-08**

WHEREAS, in order for the university to conduct business on a day-to-day basis, and provide products and services in a timely manner, routine purchases must be made; and

WHEREAS, occasionally these expenditures exceed \$500,000; therefore be it

RESOLVED that authorization is granted for the following contracts as submitted to this meeting be, and the same hereby is approved.

Mr. Adams moved for approval. Ms. Littlejohn seconded, and the motion was unanimously adopted by roll call vote.

**Vendor Description of Services Contract Amount Term of Contract**

Jurgenson, Repair Campus Lots \$541,246.98 8/3/00-11/30/00  
John R.  
Company

- Report of Contracts, \$250,000-\$499,000  
Contracts for the university ranging from \$250,000-\$499,000 are listed below. No action was required.

**Vendor Description of Services Contract Amount Term of Contract**

US Postal Service 1<sup>st</sup> Class Postage by \$450,000.00 7/1/00-6/30/01

Phone

Brownlee Personnel Service \$350,000.00 7/1/00-1/31/01

Personnel Service Nutter Center

Yankee Book Book Approval Plan \$325,000.00 7/1/00-6/30/01

Peddler Service

AM Management Temporary Housing \$317,426.31 9/1/00-6/30/01

Emerald Lake Apts.

KeyBank Mastercard/Visa for \$282,000.00 7/1/00-6/30/01

Main Campus &

Lake Campus

Qwest Long Distance Service \$250,000.00 7/1/00-6/30/01

- Investment Reports for the university for June-August 2000 were reviewed.

2. Approval of Treasurer's Bond

The need for the treasurer's bond comes from the Ohio Revised Code which states that the university is required to give bond to the state for the faithful performance of the treasurer's duties and the proper accounting for all moneys coming into his/her care.

**RESOLUTION 01-09**

WHEREAS, it is a requirement of the Ohio Revised Code that the university give bond to the state for the faithful performance of the treasurer's duties and the proper accounting for all moneys coming into his/her care, and

WHEREAS, in the view of management, the current level of moneys passing through the university have necessitated an increase in the amount of the bond; therefore be it

RESOLVED that the amount of the treasurer's bond be set at \$1,000,000.

Mr. Adams moved for adoption. Mr. Soin seconded, and the motion was unanimously ratified by roll call vote.

- Agenda for the Finance and Audit Committee Meeting  
Dr. Filipic reviewed the proposed agenda for the Finance and Audit Committee meetings for FY 2001. (See Attachment 2) In addition to the items listed on the proposed agenda, the committee also expressed an interest in exploring the following topics:
- While discussing the Drivers of Costs and Prices in Higher Education, there should also be a discussion on the benefits of operating certain areas in-house as opposed to outsourcing.
- While discussing the Leading States in Support for Higher Education, there should also be a discussion of what the impact would be if Ohio invested more money into the higher education system and became one of those leading states. It was also requested that this topic be discussed earlier in the year.
- Fiscal Philosophy Regarding Capital Improvements.
- A visit/presentation from various areas within the university including Athletics, Lake Campus, School of Medicine.
- Enrollment

With regard to enrollment, it was reported that the university was even so far with the forecast for fall quarter. It was mentioned that the need for the temporary housing in Emerald Lakes is indicative of the increasing number of students requesting on campus housing. In response to a question from Mr. Jenkins, it was reported that the Lake Campus has not experienced extraordinary growth as a result of this year's fee decrease. However, they have experienced growth at their graduate level due to a new MBA program.

#### E. Student Affairs Committee

Mr. Jenkins reported on the committee meeting of September 22, 2000.

- Student Government President Report  
Mr. Michael Jackson, president of Student Government, reviewed the 2000-2001 goals for Student Government. Among them are:
- Publish of Faculty/Course Evaluations.
- Continue to explore the need for a Recreation and Wellness Center.
- Enhance Dining Services.
- Continually evaluate student parking.
- Work with Student Life to involve the entire student body in a community services project called "The Big Event."
- Continue to promote the improvement in student health services.
- Work closely with the university CQI team in providing more web services including online registration and payment of fees.
- Evaluate services offered to minority students as they relate to recruiting, retention, and graduation.
- Examine ways to provide more affordable daycare on campus for students with children.
- Work out the "bugs" in the new Student Government structure. The new structure encourages more involvement by organizations and students in Student Government.
- Vice President for Student Affairs and Enrollment Services Report  
Dr. Dan Abrahamowicz noted that preliminary enrollment figures indicate that overall credit hours are up although headcount is down. He

reintroduced Ms. Cathy Davis, director of Undergraduate Admissions.

- Ms. Davis provided a snapshot of the entering freshman class. New direct from high school student numbers are up about 3%. The GPA of the freshman class is 3.0. and there are 122 valedictorians and 47 salutatorians. Fifty-three percent of the new freshmen live on campus. A majority of freshmen are from outside our four county area and about 3% are from out-of-state.
- Admissions activity is now focused on fall 2001. Newly designed recruitment publications are in use. The concept "The New U" is carried throughout all Admissions publications and on the web site.
- The EMAS (enrollment management action system) database is up and running. This is an automated enrollment management system that takes advantage of tele counseling and allows continual contact with students. Communication plans are in place that will provide consistent quality contact with students.
- Mr. Dan Bertsons, director of Residence Services, discussed current student housing and plans for the future. He displayed slides of the housing master plan. Mr. Bertsons introduced Mr. Matthew Fleck of AM Management and architect, Ms. Wendi Morgan-Elliott. They reviewed plans for the development of an honor's housing complex.
- A new 120-bed resident housing, College Park IV was opened this fall and 122 students are living in the Emerald Lakes apartment complex. Hamilton Hall renovations are complete and the staff of Hamilton organized a 30th anniversary celebration of that residence hall at Wright State University.

#### A. Student Trustees Report

- Mr. Brian Syska welcomed new trustees Bonnie Langdon and Michelle Novak. Their diverse and prestigious backgrounds can only be an asset. He looks forward to working with them in the following year.
- Ms. Novak and Mr. Syska will attend the annual Student Trustee Statewide Conference on November 11-12 at Miami University. Student trustees from a majority of the state-assisted universities in Ohio have been meeting to discuss the role of a student trustee as well as issues affecting higher education. The network has evolved into an informal group that meet

on a semester basis to help familiarize new student trustees with the position, discuss issues from a student board of trustees' perspective and to share innovative practices in fulfilling the duties of the student trustee position.

- Also in the upcoming week there will be the trustee training conference sponsored by the Ohio Board of Regents in coordination with the Inter University Council and the Ohio Association of Community Colleges. This will be held in Columbus and will provide relevant information regarding roles for the new trustee.

#### A. Faculty President's Report

- Dr. James Walker stated that he is honored to serve as president of the faculty in his 31<sup>st</sup> year of employment at Wright State University.
- The faculty is entering their first full academic year under a collective bargaining environment. Most of them feel welfare issues have shifted from faculty governance to the union negotiations. But there is still plenty to do. Among the priorities of faculty governance this year will be the following:
  - The quadrennial review committee will completely review the faculty by-laws and submit a revised document for the Board's approval at the final meeting of the year. This revised version will take into consideration all of the changes that have been brought about by the collective bargaining agreement.
  - The faculty will meet its agreed upon deadline of fall 2003 for the implementation of the new General Education Program. Professor Henry Limouze is leading the Calendar and Elections committees to a January 1 deadline for the proposal of a new scheduling system to the Faculty Senate. Dr. Walker expects to bring this system into practice during his term in office.
  - The faculty will undertake a yearlong study of the impact of distance education and web based courses on the faculty. He expects to present a report from the faculty by the end of the academic year.
  - The faculty will also undertake a study of the professors' emeriti and other retirees who have remained in the Dayton area and who may want to maintain closer ties with the university. These people are a valuable resource for teaching, faculty development and recruitment and retention.

- Dr. Walker has temporarily taken over the chair of the student affairs committee and will be meeting with the head of student government next week to begin a restructuring of that committee to better accomplish its stated goals.
- He will be pressing the food services operation for a rapid short-term solution to the problem of no dining space for guests and candidates on campus. The head of food service will attend the senate meeting next month.
- And finally, Dr. Walker stated that they are redoubling their efforts to integrate the members of the Lake Campus into Faculty Governance.

**XI. PRESENTATION AND POLICY DISCUSSIONS**

Writing Across the Curriculum

Dr. Lillie Howard, Associate Provost for Academic Affairs and Dean, University College

Dr. Joe Law, Coordinator, Writing Across the Curriculum Program

Dr. Linda Ramey, Assistant Professor, Teacher Education and Director, Office of Professional Field Experiences

This year, WSU is celebrating the fifth year of implementation of the University's Writing Across the Curriculum Program, a set of eight writing intensive (WI) courses—six in general education, two in the major—that all undergraduate students must complete. The presentation gave a brief overview of the program, described its current status, and shared what we have learned since its inception.

Dr. Howard provided brief background information about the history of the program and introduced Dr. Joe Law, the coordinator of the WAC Program.

Dr. Law described briefly the goals and learning objectives of the program; shared data detailing the number of writing intensive courses offered and number of students who have completed the program since its inception; described ongoing faculty development opportunities provided to WAC faculty; and described activities currently underway in honor of the program's fifth year celebration. Dr. Law introduced Dr. Ramey.

Dr. Ramey shared, from a faculty member's perspective, how the writing-across-the-curriculum program enhances student learning and student writing skills in her classes.

**XII. UNFINISHED BUSINESS**

Mr. Diggs shared a copy of "Get the Facts. Facts about the State of Higher Education," with the members of the Board. The Ohio Board of Regents produced the publication.

**XIII. NEW BUSINESS**

A. Next Board Meeting - Executive Session, November 30, 2000

Public Session, December 1, 2000

B. Winter Commencement - December 2, 2000



Ervin J. Nutter Center Arena

C. Ohio Board of Regents New Trustee Training Conference, October 13, 2000

D. AGB National Conference - March 31 – April 3, 2001, San Francisco

**XIV. ADJOURNMENT**

The meeting adjourned at 9:50 a.m.

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Matthew O. Diggs, Jr.

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Daisy Duncan Foster, Secretary