

**WRIGHT STATE UNIVERSITY  
BOARD OF TRUSTEES  
OFFICIAL PROCEEDINGS OF THE  
ONE HUNDRED AND EIGHTY-SEVENTH MEETING  
February 3 and 4, 2000**

**I. CALL TO ORDER**

The meeting of the Wright State University Board of Trustees was called to order by Mr. Thomas E. Palmer, chair, on Thursday, February 3, 2000, 4:00 p.m., in Frederick A. White Center, Lab Room #196. Ms. Jacqueline McMillan called the roll:

**Present**

Michael Adams  
Matthew O. Diggs  
Martin D. Jenkins  
Gail H. Littlejohn  
Thomas E. Palmer

**Absent**

Robert E. Buerger  
Daniel W. Duval  
Daisy Duncan Foster  
Rajesh K. Soin

**II. PROOF OF NOTICE OF MEETING**

Mr. Palmer reported that this meeting was called by written notification and a quorum was present.

**III. DISPOSITION OF PREVIOUS MINUTES**

Mr. Palmer moved to approve the December 2 and 3, 1999, minutes as submitted. Mr. Diggs seconded, and the motion was unanimously approved by voice vote.

**IV. EXECUTIVE SESSION**

In accordance with the Ohio Open Meetings Law, the Board, after a majority of a quorum, determined to hold an Executive Session by offering the following resolution:

**RESOLUTION 00-17**

RESOLVED that the Wright State University Board of Trustees agreed to hold Executive Session on Thursday, February 3, 2000; and be it further

RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:

- Legal Report
- Potential dismissal, demotion, or discipline of a tenured faculty member, and pertinent personnel matters
- Purchase of real property by WSU Foundation, Inc., and pertinent real estate matters

Ms. Palmer moved for approval. Mr. Diggs seconded, and the motion was unanimously approved by roll call vote.

**V. RECESS**

Following the Executive Session, student trustees and the Wright State University administration joined the Board for dinner at Rockafield House.

**VI. RECONVENE - ROLL CALL**

The Wright State University Board of Trustees reconvened on Friday, February 4, 2000, 8:30 a.m., E156 Student Union. Mr. Thomas Palmer called the roll:

**Present**

Michael Adams  
Robert E. Buerger  
Daisy Duncan Foster  
Matthew O. Diggs, Jr.  
Martin D. Jenkins  
Gail H. Littlejohn  
Thomas E. Palmer  
Jeffrey S. Gardner  
Brian E. Syska

**Absent**

Daniel W. Duval  
Rajesh K. Soin

Mr. Palmer stated that the Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda available to those attending the meeting. Persons wishing to address the Board in its Public Session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

**VII. REPORT OF THE CHAIR**

**A. Remembrance of Trustee Emeritus Ervin J. Nutter**

Mr. Palmer reported that on January 5, 2000, Ervin J. Nutter, Wright State University Trustee Emeritus, died at his home.

Mr. Nutter was a trustee of Wright State University from 1982 to 1991, serving as chair in 1990. He contributed directly to the growth and stature of Wright State University through his service on committees of the Board and represented the university in the community. Both his name and his vision will live on through the Ervin J. Nutter Center and because of his leadership and service in so many areas.

**B. Brian Syska recipient of the Woody Hayes National Scholar-Athlete Award**

Mr. Palmer congratulated Brian Syska, WSU Student Trustee, on receiving the Woody Hayes National Scholar-Athlete Award. This honor recognizes outstanding academic, athletic and service accomplishments and brings national prestige to Wright State University. In addition, the award symbolizes the finest in the tradition of student-athletes and exemplifies the achievements often attained by WSU students.

**C. Introduction of 1999-2000 Trustee Scholar - Brittany L. Stewart**

Mr. Palmer introduced Brittany Stewart as the 1999-2000 Trustee Scholar. Ms. Stewart graduated from Milton-Union High School as salutatorian of her class with a 3.9 grade point average. She was a member of the marching band, the pep band and the concert band. She was a member of the National Honor Society, business manager for the yearbook, Environmental Leadership Council and Enviro Club. Brittany is a political science major. Here at Wright State, she is a member of the Student Honors Association, Alpha Lambda Delta and the Model UN. She also is the advertising manager for the *Guardian*.

**VIII. REPORT OF THE PRESIDENT**

### **A. Appointing Authority**

State statute requires the university to have an officially approved appointing authority in place at all times. Because of change in personnel in the Human Resources Department, the following resolution is presented for the Board's approval:

#### **RESOLUTION 00-18**

WHEREAS, pursuant to the authority granted in the Administrative Code and Section 2/01L of the University Code of Regulations, Douglas DeFrain, assistant vice president for Human Resources, is delegated to serve as appointing authority with respect to all positions in the classified services, therefore be it RESOLVED that any reduction in work force, classifications, suspensions, or removals shall be reviewed by the president before being placed into effect by the appointing authority; and be it further RESOLVED that this resolution supersedes Resolution 99-31, dated April 16, 1999.

Mr. Buerger moved for approval. Ms. Littlejohn seconded, and the motion was unanimously adopted by roll call vote.

### **B. Facility Security Clearance**

#### **RESOLUTION 00-19**

WHEREAS, Wright State University wishes to maintain its facility security clearance through the Defense Security Service, and WHEREAS, those persons occupying the following positions among the officers and officials at Wright State University shall be known as Key Management Personnel (KMP) as described in the National Industrial Security Program Operating Manual:

Dr. Kim Goldenberg  
President

Dr. Perry D. Moore  
Provost

Dr. Joseph F. Thomas, Jr.  
Associate Provost for Research

Dr. William K. Sellers  
Director, Office of Research and Sponsored Programs

WHEREAS, the Chief Executive and the KMP have been processed, or will be processed, to the level of the facility clearance granted to this institution, as provided for in the aforementioned National Industrial Security Program Operating Manual; and

WHEREAS, the said KMP are hereby delegated all of the Board's duties and responsibilities pertaining to the protection of classified information under classified contracts of the Department of Defense or User Agencies of its Industrial Security Program awarded to Wright State University; and

WHEREAS, the following named members of the Board of Trustees shall not require, shall not have, and can be effectively excluded from access to all classified information in the possession of Wright State University, and do not occupy positions that would enable them to affect adversely the policies and practices of Wright State University in the performance of classified contracts for

the Department of Defense or User Agencies of its Industrial Security Program, awarded to Wright State University, and need not be processed for a personnel clearance:

Michael Adams  
Robert E. Buerger  
Matthew O. Diggs, Jr.  
Daniel W. Duval  
Daisy Duncan Foster  
Martin D. Jenkins  
Gail H. Littlejohn  
Thomas E. Palmer  
Rajesh K. Soin  
THEREFORE be it

RESOLVED that the Board of Trustees of Wright State University authorizes the establishment of the above KMP and this resolution supersedes Resolution 99-2 dated October 2, 1998.

Mr. Buerger moved for adoption. Mr. Jenkins seconded, and the motion was unanimously ratified by voice vote.

#### **C. Appointment of Interim Treasurer**

##### **RESOLUTION 00-20**

WHEREAS, Ms. Achterman resigned from Wright State University in December 1999 and

WHEREAS, Ms. Achterman served as treasurer of university,

WHEREAS, there is a need to fill the position of treasurer of the university, whose duties include authorization to approve all expenditures and individually to sign all drafts, checks or other instruments drawn against the university's depositories; there be it

RESOLVED that the controller of the university, P. Jeffrey Ulliman be appointed interim treasurer of the university, effective January 1, 2000, as submitted to this meeting be, and the same hereby, is approved and this resolution supersedes resolution 97-36 dated March 29, 1997.

Mr. Diggs moved for adoption. Mr. Buerger seconded, and the motion was unanimously adopted by roll call vote.

#### **D. Acceptance of Gifts and Donations**

The following gifts have been received and acknowledgment sent to the donors:

##### **To the Athletic Department**

###### **Firstar Bank**

425 Walnut Street  
Cincinnati, OH 45202  
Ricky Martin Tickets

Estimated Value: \$180

###### **GB Orthodontics, Inc.**

Complete Orthodontic Care

Estimated Value: \$4,950

###### **Hairbiz**

1360 North Fairfield Road  
Beavercreek, OH 45432

Hair Care for a Year

Estimated Value: \$240

###### **Pro Fitness**

821 Orchard Lane  
Beavercreek, OH 45434 Health and Fitness Course  
Estimated Value: \$844

**Fairborn Camera**  
14 E. Main Street  
Fairborn, OH 45324  
I Spy (telescope)  
Estimated Value: \$1,000

**To the School of Medicine**

**Paramount Kings Island**  
6300 Kings Island Drive  
Kings Island, OH 45034-0901  
480 Individual Season Passes for 2000 operating season  
Estimated Value: \$43,195

**Pulmonary Medicine of Dayton**  
6728 Loop Road, Suite 101  
Centerville, OH 45459  
One Patient Exam Table  
Estimated Value: \$600

**To the College of Liberal Arts**

**Val P. Hattemer**  
425 Dayton Towers Drive  
Dayton, OH 45410  
Contra Bass Clarinet w/Hard Shell Travel Case and Accessories  
Estimated Value: \$16,141

**RESOLUTION 00-21**

RESOLVED that the gifts and donations listed above are hereby accepted.  
Mr. Jenkins moved for approval. Mr. Buerger seconded, and the motion was  
unanimously adopted by roll call vote.

**E. Confirmation of Academic and Administrative Appointments and  
Changes**

**Faculty Appointments and Changes**

Herbert E. Brown, Ph.D., has been appointed Visiting Assistant Professor,  
Marketing, College of Education and Human Services, effective September 1,  
1999.

T. Stevenson Hansell, Ph.D., in addition to other duties, has been appointed  
Chair, Teacher Education, College of Education and Human Services, effective  
December 15, 1999.

Laura M. Luehrmann, Ph.D., has been appointed Assistant Professor, Political  
Science, College of Liberal Arts, effective December 3, 1999.

Victor McCarley, Ph.D., has been appointed Associate Professor, School of  
Professional Psychology, effective September 16, 1999.

**Faculty Separations**

Notburga Jung, Ph.D., Chair, Teacher Education, College of Education and  
Human Services, effective December 15, 1999.

Kimberley X. Hickok, M.S., Clinical Instructor, College of Nursing and Health,  
effective August 31, 1999.

Tuan F. Nguyen, Ph.D., Assistant Professor, Community Health, School of Medicine, effective December 24, 1999.

Sheila A. Ramsey, Faculty Associate, Theatre, College of Liberal Arts, effective December 3, 1999. (Personal leave without pay for Winter Quarter)

David M. Reineke, M.S., Instructor, Mathematics and Statistics, College of Science and Mathematics, effective September 1, 1999.

Michele M. Turner, M.S., Clinical Instructor, College of Nursing and Health, effective December 31, 1999.

Isaac Weiss, Ph.D., Professor, Mechanical and Materials Engineering, College of Engineering and Computer Science, effective December 13, 1999. (Deceased)

### **Unclassified Appointments and Changes**

April A. Abair, B.S., has been appointed Administrative Assistant, Pediatrics, Children's Medical Center, School of Medicine, effective November 15, 1999.

Cynthia A. Adams, B.A., has been appointed Senior Programmer/Analyst, Computing and Telecommunications Services, effective December 1, 1999.

Daniel S. Bago has been appointed Event Coordinator, Ervin J. Nutter Center, effective December 1, 1999.

Gladys F. Bago, A.A., has been appointed Special Program Coordinator, Pre-College Programs, effective November 22, 1999.

Kellie D. Barr, M.S., has been appointed Cognitive Behavioral Clinician, Community Health, School of Medicine, effective November 1, 1999.

Cynthia L. Boone, M.S., has been appointed Administrative Assistant, Computer Science and Engineering, College of Engineering and Computer Science, effective November 17, 1999.

James W. Brown, B.S., has been appointed Associate Director for Programming, Marketing and Sales, Ervin J. Nutter Center, effective November 15, 1999.

Lonnie K. Carpenter, M.S., has been appointed Cognitive Behavioral Clinician, Community Health, School of Medicine, effective November 15, 1999.

Cynthia E. Carusone, B.A., has been appointed Development Officer, University Development, effective October 25, 1999.

Lura K. Clapper, B.S., has been appointed Assistant to the Vice President, Business and Fiscal Affairs, effective August 1, 1999.

Javan M. Conley, B.S., has been appointed Project Manager, Planning-Engineering and Construction, effective December 13, 1999.

David W. DeBrosse, M.S., has been appointed Research Assistant, Pharmacology/Toxicology, School of Medicine, effective December 3, 1999.

Douglas A. DeFrain, M.A., has been appointed Assistant Vice President, Human Resources, effective November 29, 1999.

Marilyn L. Dowell, M.B.A., has been appointed Business and Administrative Manager, Ervin J. Nutter Center, effective October 1, 1999.

Kristen M. Duncan, B.S., has been appointed Research Assistant, Community Health, School of Medicine, effective December 1, 1999.

Nelson J. Fitchett, B.S., has been appointed Cognitive Behavioral Clinician, Community Health, School of Medicine, effective November 8, 1999.

Kathryn M. Friedman, B.A., has been appointed Systems Analyst, Information Services, Computing and Telecommunications Services, effective December 1, 1999.

Chandra B. Greenberg, B.A., has been appointed Research Assistant, Community Health, School of Medicine, effective November 1, 1999.

Palur G. Gunasekar, Ph.D., has been appointed Research Assistant Professor, Pharmacology/Toxicology, School of Medicine, effective December 6, 1999.

Tina M. Heigel, C.P.A., has been appointed Treasury and Tax Compliance Manager, Bursar's Office, effective November 15, 1999.

Peter N. Hein has been appointed Desktop Software Specialist 2, Computing and Telecommunications Services, effective December 1, 1999.

Robert E. Hickey, Jr., J.D., has been appointed Interim Assistant Vice President, Public Affairs, effective November 1, 1999.

Ramona L. Howell, B.B.A., has been appointed Assistant Cheer Coach, Athletics, effective September 15, 1999.

Amy D. Johnson, B.A., has been appointed Administrative Coordinator, Graduate Studies, effective December 1, 1999.

David A. Johnston, Ph.D., has been appointed Research Associate, Mechanical and Materials Engineering, College of Engineering and Computer Science, effective December 20, 1999.

Shirley Jones-Cobb, B.A., has been appointed Case Manager, Community Health, School of Medicine, effective December 13, 1999.

Karen D. Kirk, B.S., has been appointed Cognitive Behavioral Clinician, Community Health, School of Medicine, effective December 13, 1999.

Brenda E. Kraner, B.A., has been appointed Interim Assistant Director, Center for Labor-Management, effective November 17, 1999.

Maria E. Lehto, M.S.A., has been appointed Operations Coordinator, Laboratory Animal Resources, School of Medicine, effective December 1, 1999.

Tie Li, M.D., has been appointed Visiting Research Associate, Physiology and Biophysics, College of Science and Mathematics, effective November 1, 1999.

Therese A. Limbert has been appointed Assistant Director for University Testing, University Division, effective October 1, 1999.

Jonathan R. Macomber, M.A., has been appointed Research Associate 1, Center for Urban and Public Affairs, effective November 22, 1999.

Brianne M. Mears, E.S.M., has been appointed Assistant Marketing Director, Athletics, effective December 2, 1999.

Thomas J. Moore, Ph.D., has been appointed Senior Scientist, Psychology, College of Science and Mathematics, effective December 8, 1999.

Arthur D. Neff, M.S., has been appointed Director of Business Services, Materials Management and Contract Services, effective December 1, 1999.

Sharon R. Powell has been appointed Desktop Services Supervisor, Computing and Telecommunications Services, effective December 1, 1999.

Ronald E. Rife, M.S., has been appointed Athletic Assistant, Lake Campus-Athletics, effective November 1, 1999.

Chris E. Roberts, M.F.A., has been appointed Instructional Designer, Center for Teaching and Learning, effective December 6, 1999.

Janet Schooley, B.S.A., has been appointed Director of Corporation and Foundation Relations, University Development, effective December 27, 1999.

Verne T. Smith has been appointed Desktop Software Specialist 2, Computer and Telecommunications Services, effective December 1, 1999.

James T. Terpenning, A.S., has been appointed Wheelchair Basketball Coach, Campus Recreation, effective November 29, 1999.

Eldon J. Wetter, M.A., has been appointed Facilities and Special Events Coordinator, Lake Campus-Administration, effective September 15, 1999.

### ***Unclassified Separations***

Dixie A. Barnhart, M.Ed., Acting Director, Lake Campus-Teacher Education, College of Education and Human Services, effective October 29, 1999.

Mary E. Caffrey, M.A., International Educational Assistant, University Center for International Education, effective December 31, 1999.

Marilyn L. Dowell, M.B.A., Business and Administrative Manager, Ervin J. Nutter Center, effective December 17, 1999.

Kimberly R. Hibner, Women's Basketball Coach, Lake Campus-Student Athletics, effective November 30, 1999.

Harry J. Khamis, Ph.D., Professor, Mathematics and Statistics, College of Science and Mathematics, effective September 1, 1999. (Personal leave of absence without pay through August 31, 2000)

Kristin L. Kopp, B.A., Theatre Promotions Manager, Theatre Arts, College of Liberal Arts, effective December 15, 1999.

Douglas N. McCullough, M.Ed., Program Coordinator, Division of Professional Practice and Research, College of Education and Human Services, effective December 10, 1999.

Judith W. Myers, M.S., Wellness Program Coordinator and Student Health Nurse, Student Health Services, effective December 31, 1999. (Retirement)

Adam P. Skepner, B.S., Research Associate, Microbiology and Immunology, College of Science and Mathematics, effective December 31, 1999.

Robert K. Wise, M.S., Assistant Director, Plant Operations and Maintenance, Physical Plant, effective December 20, 1999.

Chunrong Yu, Research Associate, Biochemistry, College of Science and Mathematics, effective December 10, 1999.

### ***Classified and Unclassified Hourly Appointments and Changes***

Marilyn A. Adkins has been appointed Senior Secretary, Social Work, College of Liberal Arts, effective December 20, 1999.

Lynel A. Beaty, B.S., has been appointed Clerk Receptionist, Duke Ellis Institute, School of Professional Psychology, effective January 3, 2000.

A. Alexander Beaujean, B.A., has been appointed Research Assistant/Programmer, Psychology, College of Science and Mathematics, effective December 10, 1999.

Jason W. Bickford has been appointed Event Coordinator, Student Union, effective January 3, 2000.

Janet H. Blair has been appointed Secretary, College of Nursing and Health, effective January 3, 2000.



Patti L. Briner has been appointed Senior Library Technical Assistant, Collection Development, University Libraries-Dunbar Library, effective December 20, 1999.

Linda M. Broadus has been appointed Community Health Advocate, Community Health, School of Medicine, effective November 15, 1999.

Steven R. Cutlip has been appointed Painter 1, Physical Plant, effective December 6, 1999.

Elizabeth O. Daniels, B.S., has been appointed Simulated Patient, College of Nursing and Health, effective November 17, 1999.

Travis T. Dunham has been appointed Assistant Computer Operator, Computing and Telecommunications Services, effective December 20, 1999.

Gary C. Embry has been appointed Custodial Project Worker, Physical Plant, effective January 3, 2000.

Bernice L. Gaughan has been appointed Teaching Associate, Family Medicine, School of Medicine, effective December 3, 1999.

Clayton D. Grisby, Ed.D., has been appointed Simulated Patient, College of Nursing and Health, effective November 17, 1999.

Carmela D. Hardy has been appointed Lead Custodial Worker, Physical Plant, effective January 3, 2000.

Rebecca L. Harris, B.A., has been appointed Graduate Program Coordinator, Graduate Studies, School of Graduate Admissions and Records, effective November 15, 1999.

Ashley Harson, M.Ed., has been appointed Simulated Patient, College of Nursing and Health, effective November 17, 1999.

Carol A. Harward has been appointed Senior Secretary, Mathematics and Statistics, College of Science and Mathematics, effective January 10, 2000.

Kelli J. Jones has been appointed Bookstore Assistant, Lake Campus-Bookstore, effective November 29, 1999.

John B. Justice has been appointed Custodial Services Supervisor, Physical Plant, effective December 20, 1999.

Helen S. Lane has been appointed Custodial Worker, Physical Plant, effective December 20, 1999.

Donna L. Maas has been appointed Administrative Secretary, Ervin J. Nutter Center, effective November 15, 1999.

Bill Mills has been appointed Maintenance and Repair 2/Lead, Physical Plant, effective December 6, 1999.

Roland R. Nicholson has been appointed Custodial Project Worker, Physical Plant, effective December 27, 1999.

Jerry North has been appointed Athletic Groundskeeper, Physical Plant, effective December 20, 1999.

Jennifer E. Pumphrey has been appointed Secretary, Adult and Transfer Services, effective December 27, 1999.

Jesse L. Purvis has been appointed Police Officer 1, Public Safety, effective November 1, 1999.

Raymond J. Reese has been appointed Press Operator, Printing Services, effective November 8, 1999.

Billie D. Reeves, B.A., has been appointed Senior Secretary, Student Life, effective December 13, 1999.

Janet Reuter, A.A.S., has been appointed Accounting Clerk, Payroll, effective November 1, 1999.

Loren D. Rice has been appointed Painter 1, Physical Plant, effective December 13, 1999.

Denny B. Russell, B.A., has been appointed Secretary, College of Nursing and Health, effective December 6, 1999.

Jennifer D. Shank has been appointed Senior Secretary, Judicial Affairs, Residential Services, effective December 27, 1999.

Anthony M. Short has been appointed Building and Fire Safety Monitor, Physical Plant, effective November 15, 1999.

Kimberly S. Silvers, A.A., has been appointed Sonographer, Community Health, School of Medicine, effective November 29, 1999.

Sherman Slusher has been appointed Custodial Worker, Physical Plant, effective December 20, 1999.

Cecelia A. Smith has been appointed Community Health Advocate, Community Health, School of Medicine, effective November 15, 1999.

Cheryl A. Thompson has been appointed Senior Secretary, College of Nursing and Health, effective September 18, 1999.

James J. Trimbach has been appointed Maintenance and Repair 2/Lead, Physical Plant, effective December 27, 1999.

Bonnie L. VandenBos has been appointed Senior Library Technical Assistant, University Libraries-Dunbar Library, effective November 29, 1999.

Mary Jane Walling has been appointed Secretary, Professional Field Experiences, College of Education and Human Services, effective December 1, 1999.

Melissa B. Wood has been appointed Secretary, Physical Plant Administration, effective November 8, 1999.

***Classified and Unclassified Hourly Separations***

Joseph Archie, B.S., Custodial Worker, Physical Plant, effective January 3, 2000.

Richard P. Barker, Mover, Physical Plant, effective November 29, 1999.

Patti L. Briner, Library Technical Assistant, Information Delivery Services, University Libraries-Fordham Library, effective December 19, 1999.

Sharon J. Cartwright, Senior Secretary, Educational Leadership, College of Education and Human Services, effective January 7, 2000.

Jason E. Centrone, B.A., Research Assistant, Psychology, College of Science and Mathematics, effective November 15, 1999.

Charlene Collins, Custodial Worker, Physical Plant, effective December 31, 1999. (Retirement)

Yolanda D. Crawford, Custodial Worker, Physical Plant, effective December 3, 1999.

Preeta Gupta, M.S., Research Associate 1, Community Health, School of Medicine, effective October 31, 1999.

Margaret J. Hahn, B.S., Research Lab Technician, Internal Medicine, School of Medicine, effective January 3, 2000.

Evadene B. Harris, Senior Community Health Advocate, Community Health, School of Medicine, effective December 31, 1999.

Glendon D. Horton, LAN Analyst 2, Library Computing Services, University Libraries-Dunbar Library, effective November 24, 1999.

Timothy L. Knoth, Police Officer 1, Public Safety, effective December 1, 1999.

Dorothy A. Limbach, Telecommunications Analyst, Telecommunications Services, effective December 31, 1999. (Retirement)

Mary A. McGovern-Tucker, Community Health Advocate, Community Health, School of Medicine, effective December 31, 1999.

Karyle G. McMannama, M.S., Research Technician, Internal Medicine, School of Medicine, effective October 29, 1999.

Deborah Melton, B.S., Senior Secretary, Bolinga Cultural Resources Center, effective November 5, 1999.

Vicki L. Miller, Secretary, Teacher Education, College of Education and Human Services, effective December 3, 1999.

April D. Petrey, Event Coordinator, Student Union Administration, effective November 12, 1999.

Amy M. Rismiller, Clerk/Receptionist, Kettering Center-Non Credit Programs, effective November 9, 1999.

Devon Roe, Custodial Worker, Physical Plant, effective December 15, 1999.

Pamela A. Sitzes, Senior Secretary, Judicial Affairs, Residential Services, effective December 31, 1999.

Billie A. Trego, Secretary, Economics, College of Business and Administration, effective December 27, 1999.

Sheila Ann Walker, Senior Community Health Advocate, Community Health, School of Medicine, effective December 31, 1999.

Fred R. Wallace, Senior Community Health Advocate, Community Health, School of Medicine, effective October 29, 1999.

Hester Jean Young, Senior Community Health Advocate, Community Health, School of Medicine, effective December 31, 1999.

#### **RESOLUTION 00-22**

RESOLVED that the academic and administrative appointments, changes, retirements, departmental reporting, resignations and terminations submitted to this meeting be, and the same hereby are approved.

Mr. Diggs moved for adoption. Mr. Buerger seconded, and the motion was unaimously approved by roll call vote.

#### **F. Report of Investments**

Since the last Board meeting, investments for November and December 1999 have been received. These reports have been distributed to the trustees and will be filed with the official Board of Trustees records.

#### **G. Ratification of Contracts and Grants**

Since the last meeting of the Board of Trustees, \$1,320,405 in contracts and grants has been received. Halfway through the 1999-2000 fiscal year, grants and contracts awarded to Wright State University faculty and staff have exceeded \$28 million. Compared to the mid-point last year, this figure represents an increased funding level of almost \$10 million. Of particular note, the National

Science Foundation has recently awarded \$350,000 to Mr. Paul Hernandez, the director of Computing and Telecommunications Services, to support the university's ability to expand its network service and aid communication within the research and educational communities.

#### **RESOLUTION 00-23**

RESOLVED that the contracts and grants submitted to this meeting be, and the same hereby are ratified.

Mr. Buerger moved for adoption. Mr. Jenkins seconded, and the motion was unanimously ratified by roll call vote.

### **IX. REPORTS OF THE COMMITTEES OF THE BOARD**

#### **A. Academic Affairs Committee**

Mr. Gardner reported on the Academic Affairs Committee meeting of January 28, 2000. The following topics were discussed:

##### **Report of the Provost**

- Winter quarter enrollment is up 0.3% in credit hours and 0.2% in headcount.
- As of December 31, 1999, the university had received \$28M in grant and contract awards for FY '99.
- Dr. Patricia A. Martin was appointed dean of the College of Nursing and Health effective January 1, 2000.
- Brian Syska is one of six college athletes in the nation to receive the Woody Hayes National Scholar-Athlete Award.
- The university has initiated a new visiting scholars program in African and African American studies with the appointment of internationally known artist, Bing Davis.
- Dr. Bill Rickert has provided an orientation to all deans and chairs concerning our new agreement with the AAUP.
- Dr. Lillie Howard, chair of the search committee for the vice president for Business and Fiscal Affairs, provided an update on the search.

##### **Changes in the Admissions Office**

- Dr. Dan Abrahamowicz, vice president for Student Affairs and Enrollment Services, and Ms. Cathy Davis, director of Undergraduate Admissions, described new initiatives currently underway in the Undergraduate Admissions Office such as: (1) the purchase of an admissions software program to manage recruiting communications; (2) the use of predictive modeling to specifically target those prospects more likely to matriculate; (3) the hiring of a database analyst ; (4) on-line admissions access through the WSU website; and (5) the formation of an Undergraduate Recruitment Committee to address recruitment issues and programs with academic colleges/university departments.

##### **1. Posthumous Degree Request from the College of Education and Human Services**

A recommendation from the College of Education and Human Services has been received to grant the M.Ed. in the Teacher Leader Program posthumously to Ms.

Kim Baldrige. At the time of her death, Ms. Baldrige was a student in good standing and had completed 33 credits out of 45 credits required. The dean and provost support the granting of this degree.

#### **RESOLUTION 00-24**

WHEREAS, Wright State University shares with the family and friends in the loss of Ms. Kim Baldrige; and

WHEREAS, Ms. Baldrige was a student in good standing at Wright State University; therefore be it

RESOLVED that the Wright State University Board of Trustees hereby approves granting the M.Ed. in the Teacher Leader Program to Ms. Kim Baldrige.

Mr. Buerger moved for approval. Ms. Littlejohn seconded, and the motion was unanimously approved by voice vote.

#### **2. Emeritus Requests**

#### **RESOLUTION 00-25**

WHEREAS, faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the provost; and

WHEREAS, Marjorie A. Kinney, assistant professor of Nursing, served the university from 1974 to 1984 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Martin K. Moss, associate professor of Psychology, served the university from 1970 to 1999 in a fully-affiliated and full-time status and has requested emeritus status; therefore be it

RESOLVED that the request for emeritus status for the aforementioned faculty members, submitted to this meeting be, and the same hereby are endorsed.

Mr. Jenkins moved for adoption. Mr. Buerger seconded, and the motion was unanimously ratified by voice vote.

#### **B. Advancement Committee**

Mr. Adams, chair, reported on the Advancement Committee meeting of January 19, 2000.

- **Excellence in Action**

Dr. Schlagheck, director of International Studies and professor of Political Science presented the Model United Nations program to the committee with the help of three of her students. She explained how this program operates. Dr. Schlagheck then had the students address the committee about what they have learned from this experience and how it has influenced and aided their future plans. This was an impressive presentation and the committee was enthusiastic about this program and the positive attention it has generated for Wright State University.

- **Alumni Association Update**

Alumni Association activities included a beer tasting event following the December 30<sup>th</sup> Raider victory over Michigan State; a dinner for graduates living in the Cleveland area along with students from the Cleveland area who have been accepted to WSU for next year. A

new alumni merchandise catalog has been published. Homecoming will be February 11<sup>th</sup> and 12<sup>th</sup>.

○ **Foundation Update**

The December 9<sup>th</sup> Foundation Workshop presentation by Joseph Phelan was well received by the Board. An outline of Mr. Phelan's presentation and the program synopsis were included in the packet of information. Mr. Nutter was enthusiastic about Mr. Phelan's role in strengthening the Board. An ad hoc steering committee will be meeting in the near future to determine a follow-up course of action for recommendation to the full Board. Mr. Nutter also summarized the December 31<sup>st</sup> gift report.

○ **University Update**

Ms. Muller reported that she and Cynthia Butler are meeting with each of the Deans and development officers to review the status of departmental goals and plans for meeting these goals. Several new annual fund initiatives were described, including a brochure to be used in connection with the Rising Star Scholarship Program established by Burt and Alice Saidel for the theater department. President Goldenberg and Mrs. Muller met with a number of top donors in December relative to major gifts in support of various WSU projects. Donor response has been positive. Respect for Wright State is growing steadily. Ms. Muller reported that the Kettering Fund awarded us another \$500,000 in December, which brings their total contribution to \$1,000,000 this year for a School of Medicine program in research.

Mr. Mills raised a question about fund raising for the baseball stadium. Ms. Muller responded that premium seat sales have generated \$75,000 to date. Cultivation and solicitation is moving forward relative to securing larger gifts in support of the baseball stadium.

Janet Schooley, director of Corporate and Foundation Relations started December 27<sup>th</sup>. She is working on the corporate appeal as well as several major proposals and a corporate relation's strategy and cultivation plan.

At the last meeting it was announced that John Morris had accepted our offer of employment as development officer for the College of Business and Administration. He later withdrew to remain with his current employer. The search continues for a senior development officer for COBA.

STAMATS, a well-respected marketing consulting firm for higher education, has been retained to help develop an enrollment-marketing plan for immediate use. They will also assist in the development of an overall integrated marketing plan.

Four candidates for the assistant vice president of Marketing and Communications were interviewed but no match was made.

STAMATS will help us identify outstanding marketing professionals

through their network of contacts. Our search will continue until a suitable candidate is successfully recruited.

A summary of Mr. Bob Hickey's activities since November 1<sup>st</sup> was distributed. Distribution strategies for the tobacco money have occupied much of his time.

- **Campaign Issues/Planning**

Ms. Muller presented an initial timeline of campaign preparation activities; a projected gift range table detailing the number and sizes of gifts needed for a successful effort, and a proposed committee structure. She described the sequential nature of campaigns, beginning with securing the highest gifts first in the quiet period.

### **C. Building and Grounds Committee**

Mr. Jenkins reported on the Building and Grounds Committee meeting of January 26, 2000. The following topics were discussed:

- **Riverscape Project**

The university is participating with Montgomery County and the Downtown Dayton Partnership to place a life-size stainless steel replica of the Wright brothers' plane adjacent to the entrance of the Kettering Center. The centerpiece of the Riverscape Project is the Festival Plaza, to be located along Monument Avenue, directly across from the Kettering Center. Vehicular access will be maintained and landscaping improvements made in the surrounding area. All costs associated with this project will be borne by the Downtown Dayton Partnership. A site plan showing the proposed location of the replica was distributed and on file in the Board's office.

- **Construction Projects Status Report**

Vicky Davidson presented an update on the capital projects status report. A pictorial presentation of the Millett Hall drawings, the Campus Master Plan Phase IV construction drawings, the construction progress of the Baseball Stadium and the Allyn Hall Food Service floor plan and perspectives were presented.

Discussion occurred on the placement of the entry wall in the Campus Master Plan Phase IV project. Mr. Sojin asked that the architects look at moving the entry wall in front of the parking lot in order to screen the lot. Some discussion occurred about the purpose of the wall in the location shown serving as a "pointer" to the Student Union, as opposed to a wall designed for the purpose of parking lot screening.

- **Other Business**

Vicky Davidson relayed the latest information from Columbus regarding the capital plan for 2001-2002 biennium. Wright State University requested \$19.1 M, the Ohio Board of Regents (OBR) has proposed that the university will receive \$11.285 M. Discussion followed regarding how the university can lobby to obtain more financial support. Ms. Davidson will gather capital funding history for the past six years, total student enrollments and square footage figures. The provost will work with the board members to lobby

state legislators and the OBR for additional funding to meet our needs.

#### **D. Finance and Audit Committee**

Mr. Diggs, chair reported on the Finance and Audit Committee meeting of January 28, 2000. The following topics were discussed:

- **Review of External Working Capital Investment Performance**  
Mr. Brett Cambern from Banc One and Mr. David Withrow of Fifth Third Bank summarized the performance of Wright State University's External Working Capital Investment. Each report contained a comparison of Wright State's return in relation to the Merrill-Lynch benchmark figures for 1-5 year investments as well as overall market performance data.
- **Residence Services Overview**  
Mr. Dan Bertso and Ms. Kathy Morris presented to the committee an overview of the operations of Residence Services. Some highlights of the presentation included:
  - Residence Hall Expansion Plan
  - Dining Services
  - Residence Hall Renovation Plan
  - Administrative Organization
- **Review of Investment Reports**  
Mr. Jeff Ulliman reviewed the investment reports for November and December 1999. Mr. Ulliman also reported that the university recently issued a RFP for a fixed income investment manager. The final selection of the manager should be made within a week.
- **Other**  
Mr. Keith Ralston reported that the university was implementing a fraud hotline. The hotline is in response to a Management Letter recommendation made by Deloitte & Touche following their last audit engagement. Mr. Peter Cheng, director of Internal Controls and Audit Services will be the individual answering the calls and addressing the situations that are brought to his attention. Both Mr. Diggs and Mr. Palmer were in agreement that the fraud hotline would be beneficial to the university.

Mr. Ralston also presented some alternatives for dealing with the tuition increases for the upcoming fiscal year. The two options are as follows:

1. To determine the increase for summer quarter at the March committee meeting. Then determine the increase for the rest of the year at the May committee meeting.
2. To determine the amount of increase for the entire year at the May committee meeting.

Mr. Diggs and Mr. Palmer were open to either idea. Management indicated a preference to determine the entire increase at one time.

#### **E. Student Affairs Committee**



Mr. Buerger reported on the Student Affairs Committee meeting of January 19, 2000.

- **Student Government President's Report**

Liz Conzo, Student Government president, updated the committee on the issue of the publication of faculty evaluations, indicating that the position of the faculty was not positive about this particular Student Government initiative. The Academic Affairs Committee of the Faculty Senate has presented a draft of a resolution to the Faculty Senate concerning the issue. Faculty have expressed concern that the publication of evaluations could be detrimental to first-year faculty and might also violate the union contract. Student Government suggested to the Faculty Senate that the proposal to publish faculty evaluations be discussed in the Student Affairs Subcommittee of the Faculty Senate. Student Government's suggestion that first-year faculty be exempt from evaluation publication received no response from the faculty.

Dan Sullivan, SOPP Student Government representative, indicated that there was concern among many students that WSU did not offer health services at a level to meet the needs of WSU students. They are researching campus health services to see how WSU compares to other institutions. The Ohio College Health Association published a report in 1997 and Mr. Sullivan has requested a copy. Michael Jackson (Student Government) and Amy Davis (Residence Services) discussed new food service plans and how the plans will impact both service and cost. They are pleased with the degree of collaboration among Student Government, the Residential Community Association, and the university with regard to food service plans. They indicated that students believe the new food service plan needs to be a priority.

Liz Conzo discussed the new drop/add policy that was passed at the last Faculty Senate meeting. The students were disappointed, feeling that the policy is ambiguous and treats students unequally. The premise of the drop/add policy is good, but the implementation and the apparent arbitrary process of dropping students who miss the first class is problematic; however, they felt it was still an improvement on the former proposed policy.

Mr. Buerger asked Ms. Conzo what students wanted with regard to faculty evaluations and the drop/add policy. Concerning faculty evaluations, Ms. Conzo indicated students wanted to be able to view previous student evaluations of faculty performance. Students felt that access to the evaluations should be available only to students and the campus community, perhaps accessing them on the web using ID cards. At this point, what the students would like most is to have a dialogue with the faculty regarding this issue. Ms. Conzo handed out buttons and flyers about Homecoming 2000, which is scheduled for February 10-12, 2000. A new feature this

year is that all faculty and staff will receive two free tickets to the Homecoming game. Ms. Conzo also passed out Parents Weekend brochures that profile student involvement in the programming for that weekend.

Dr. Abrahamowicz offered congratulations to Brian Syska who has received the prestigious Woody Hayes National Scholar-Athlete Award. The award is offered nationally to only one male and one female in each NCAA Division classification and is based on scholarship, athletic performance, and community service.

Dan Abrahamowicz introduced Cathy Davis, director of Undergraduate Admissions, and Dr. Bob Rando, director of Psychological Services Center.

Cathy Davis discussed key changes and upgrades in recruitment strategies, explaining many of the new systematic contemporary approaches to recruitment work. WSU has recently purchased a predictive modeling software package that will allow Admissions to more specifically target those students most likely to attend WSU. They have also purchased EMAS (Enrollment Management Action System), a new software program that will allow WSU to generate and track new statistical data, automate student communication plans, do telecounseling, and improve internet utilization such that students can not only apply on-line, but also register for campus tours and visits.

Mr. Buerger asked if Admissions had specific recruitment goals. He expressed some concern that the university estimates revenue based on certain enrollment assumptions, but does not necessarily collaborate with the recruitment staff as to what enrollment goals should be. Ms. Davis indicated that although the university has not set specific recruitment goals for the Admissions office, her office has set a departmental goal of increasing their yield (percentage of those admitted who actually matriculate) by specific percentages over the next several years.

Dr. Bob Rando, who recently joined WSU, updated the committee on the Psychological Services Center. Dr. Rando is the only fulltime professional staff member of the Center. Most of the staff is SOPP students or doctoral interns provided through the American Psychological Association. It was the combination of training and service that attracted Dr. Rando to WSU. He explained the seven primary domain areas for the Center. They are psychotherapy, assessment, consultation, outreach and psychoeducational programming, performance enhancement, training/supervision, and research and scholarship.

#### **F. Faculty President's Report**

- The Senate welcomes continuing dialogue on the issue of publishing student evaluations of faculty. Faculty has suggested the development of a new evaluation instrument.

- The Senate has developed a new version of the academic dishonesty policy. The Faculty Affairs and Student Affairs Committees will review the policy before final debate in the Senate. The policy will be available on-line for review and discussion.
- Dr. Barr reported that the Senate passed two new policies on adding and dropping courses that will be submitted at the next General Faculty meeting. If approved, they will be forwarded to the Provost.
- The faculty was surveyed in December on the semester question. Five hundred and fifty questionnaires were mailed to all fully affiliated faculty who would be affected by calendar change. They received 261 replies. The comments from the survey are on the web. Dr. Barr commented that more debates on the values of each system would be addressed at the winter faculty meeting.
- The Senate will also address the continuing parking problems.

### **G. Student Trustees' Report**

Mr. Brian Syska reported that the new Student Trustee search has begun. He has placed an ad in the *Guardian* stating the requirements and where to pick up application packets. Many applications have been picked up and hopefully the committee will get a nice mix of students. Mr. Syska stated that the new Student Legal Services is in its 4<sup>th</sup> week and already 90 students have used the service

## **X. PRESENTATION AND POLICY DISCUSSIONS**

### **Dean Gregory Bernhardt**

#### **College of Education and Human Services**

Dr. Bernhardt presented to the Board some of the College of Education and Human Services "Points of Pride" which include the ED LINK-12 program. He commented that the college is filling the need for more minority teachers through innovative programs that identify and support interested students in area public schools. He also explained the teacher education program including the various certifications students can acquire at WSU.

In Professor Hansell's absence, Dr. Bernhardt introduced the Reading Recovery program for which Professor Hansell is the coordinator.

Reading Recovery is a 1:1 intervention program designed to help first grade students, with the lowest reading performance, learn to read as well as the average of the class in twelve to twenty weeks. Wright State University began training teachers in this program in 1986. Teachers attend a yearlong class to learn to closely observe and respond to these students. Because the teachers are teaching first graders at the same time they are taking the class, the opportunity to observe their peers tutoring from behind a one way mirror and to discuss the student's and the teacher's thinking is compelling.

Dr. Hansell and Mrs. Justine DeWitt structure the discussion both during and after the observation time to help teachers learn to accelerate student learning. As Teacher-Leaders, they also visit each teacher in the school where he/she teaches to provide individual ongoing support for as long as the teacher remains in the program. Since 1986, Wright State has served more than 150 teachers

who in turn have served more than 4,000 children throughout the region. Wright State has served teachers and children in more than 20 school districts through the Reading Recovery program. Teachers have been consistently able to help each child. More than two thirds of the children have reached the goal of moving from the lowest performing readers to average performance within their classroom. Successful students in first grade have consistently passed the fourth grade proficiency tests.

#### **XI. UNFINISHED BUSINESS**

#### **XII. NEW BUSINESS**

1. AGB Conference - March 18-21, 2000 - New Orleans
2. Next Board Meetings - April 6 and 7, 2000
3. Ohio Ethics Commission - Financial Disclosure Statement  
Filing Deadline - April 15, 2000
4. Budget Retreat - May 19, 2000

#### **XIII. ADJOURNMENT**

The meeting adjourned at 10:03 a.m.