

**WRIGHT STATE UNIVERSITY
BOARD OF TRUSTEES
OFFICIAL PROCEEDINGS OF THE
ONE HUNDRED AND EIGHTIETH MEETING
February 4-5, 1999**

I. CALL TO ORDER

The meeting of the Wright State University Board of Trustees was called to order by Mr. Thomas E. Palmer, chair, on Thursday, February 4, 1999, 4:00 p.m., in Room E157 of the Student Union. Ms. Daisy Duncan Foster called the roll:

Present Absent

Michael Adams Rajesh K. Soin
Robert E. Buerger
Matthew O. Diggs, Jr.
Daniel W. Duval
Daisy Duncan Foster
Martin D. Jenkins
Gail H. Littlejohn
Thomas E. Palmer

II. PROOF OF NOTICE OF MEETING

Mr. Palmer reported that this meeting was called by written notification and a quorum was present.

III. DISPOSITION OF PREVIOUS MINUTES

Mr. Palmer moved that the December 3-4, 1998, minutes be approved as submitted. Mr. Diggs seconded, and the motion was unanimously approved by voice vote.

IV. EXECUTIVE SESSION

In accordance with the Ohio Open Meetings Law, the Board, after a majority of a quorum, determined to hold an Executive Session by offering the following resolution:

RESOLUTION 99-20

RESOLVED that the Wright State University Board of Trustees agreed to hold Executive Session on Thursday, February 4, 1999; and be it further
RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:

- Legal Report
- Potential dismissal, demotion, or discipline of a tenured faculty member, and pertinent personnel matters
- Purchase of real property by WSU Foundation, Inc., and pertinent real estate matters

Mr. Buerger moved for approval. Mr. Jenkins seconded, and the motion was unanimously approved by roll call vote.

V. RECESS

Following the Executive Session, student trustee, Jeff Gardner, and the Wright State University administration joined the Board for dinner in Room W169 of the Student Union

VI. RECONVENE - ROLL CALL

The Wright State University Board of Trustees reconvened on Friday, February 5, 1999, 8:30 a.m., Room E156, Student Union. Ms. Daisy Duncan Foster called the roll:

Present Absent

Michael Adams Rajesh K. Soin
Robert E. Buerger Euvondia Barto
Matthew O. Diggs, Jr.
Daniel W. Duval
Daisy Duncan Foster
Martin D. Jenkins
Gail H. Littlejohn
Thomas E. Palmer
Jeffrey Gardner

Mr. Palmer stated that the Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda available to those attending the meeting. Persons wishing to address the Board in its public session should submit a written

request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

VII. REPORT OF THE CHAIR

A. Introduction of Trustees' Scholars

Mr. Palmer introduced Ryan M. Denlinger, one of the 1999 Trustees' Scholarship winners.

Mr. Denlinger is a first-year student, a graduate of Northmont High School in Englewood, Ohio.

Mr. Denlinger is majoring in nursing at Wright State. His honors and awards are numerous, including the Northmont Honor Society, as well as Best of the Bolts, which is a program recognizing students for outstanding academic ability.

Ryan was named Scholar Athlete, an award given to athletes who maintain a 3.4 GPA or higher during the season. Ryan volunteers in his church helping the elderly and through the Christian Aid Ministries, which sends food to needy families in Haiti.

Shannon E. Wilson, the second recipient of the scholarship could not attend the Board meeting due to a family death.

Ms. Wilson graduated from Licking Heights High School. During high school she was active in band, track and field, the mentoring program, the post-secondary option program, and the National Honor Society. She also volunteered at the James Cancer Hospital and Research Institute. Shannon is in her first-year majoring in pre-med biology and is active in Habitat for Humanity. She is very involved with animal rights organizations and is a member of both The American Anti-Vivisection Society and People for the Ethical Treatment of Animals.

A. Presentation of Plaque to Daniel W. Duval

Mr. Palmer presented Mr. Duval with a plaque in recognition of his service to Wright State University as Board of Trustees' chair from 1996-98.

VIII. REPORT OF THE OFFICE OF THE PRESIDENT

A. Tenure Recommendations

The University Promotion and Tenure Committee conducted a mail ballot to consider recommendations from the Colleges of Education and Human Services and Science and Mathematics for consideration of tenure for the following new university faculty members:

Dr. Notburga Jung, associate professor and chair of the Department of Teacher Education
Dr. Wayne L. Shebilski, professor and chair of the Department of Psychology

Both new faculty members have distinguished records of scholarship, teaching, and service. Dr. Goldenberg reported that the individuals recommended for tenure have gone through a thorough and effective process, beginning with the department level, the college, the dean, the University Promotion and Tenure Committee, and approved by the provost and president before being submitted to the Board.

RESOLUTION 99-21

RESOLVED that the tenure recommendations as submitted to this meeting are, and the same hereby are approved. Mr. Duval moved for approval. Ms. Littlejohn seconded, and the motion was adopted by roll call vote. Ms. Foster voted no.

B. Acceptance of Gifts and Donations

The following gifts have been received and acknowledgments sent to the donors:

To Athletics

From: Ronald Nischwitz

6790 Garber Road
Dayton, OH
45415
Video
Camera
and Tripod
Estimated
Value:
\$740

To Engineering and Computer Science

From: Knex Industries, Inc.
2990 Bergey Road
P. O. Box 700
Hatfield, PA 19440-0700
Three Gaylords of Pieces-Parts of Knex
Estimated Value: \$22,000
From: PC 911 Services
205 S. Xenia Street
Enon, OH 45323
Cyrrix 6x86 M2 MMX 233 Mhz System
And monitor
Estimated Value: \$1,040

To College of Nursing and Health

From: Dr. Jane C. Swart
2476 North Knoll Drive
Beavercreek, OH 45431

Nursing,
Managemen
t and
Research
Text and
Reference
Books

Estimated Value: \$7,500
From: Sharon Dunnagan
349 Avon Way
Kettering, OH 45429

Donations for Silent Auction

CoNH 25th Anniversary

Estimated Value: \$541

To School of Medicine, Office of Public Relations

From: Roger Pacholka, M.D.

2375 Alder Wood Court

Xenia, OH 45385

Narrative Service for AAMC Awards

Estimated Value: \$150

To Women's Center

From: Linda Sattem

216 Archer Drive

Fairborn, OH 45324

Book Collection

Estimated Value: \$125.50

RESOLUTION 99-22

RESOLVED that the gifts and donations listed above are hereby accepted .

Mr. Buerger moved for approval. Mr. Jenkins seconded, and the motion was unanimously adopted by roll call vote.

**A. Confirmation of Academic and Administrative
Appointments and Changes**

Faculty Appointments and Changes

Guozhu Dong, Ph.D., has been appointed Associate Professor, Computer Science, College of Engineering and Computer Science, effective January 1, 1999.

Kathryn Ann Goodrich, M.S., has been appointed Clinical Instructor, College of Nursing and Health, effective January 1, 1999.

Arthur Pickoff, M.D., has been appointed Professor and Chair, Pediatrics, School of Medicine, effective January 4, 1999.

Wayne L. Shebilske, Ph.D., has been appointed Professor and Chair, Psychology, College of Science and Mathematics, effective December 31, 1998.

Javier E. Stern, Ph.D., has been appointed Assistant Professor, Pharmacology and Toxicology, School of Medicine, effective December 1, 1998.

Faculty Separations

David L. Eichelberger, M.A., Instructor, Accountancy, College of Business and Administration, effective December 31, 1998.

Andrew J. Kuntzman, Ph.D., Associate Professor, Anatomy, College of Science and Mathematics, effective December 31, 1998. (Retirement)

Charlene C. Shambach, M.S.N., Clinical Instructor, College of Nursing and Health, effective December 31, 1998.

Unclassified Appointments and Changes

Adam Alonzo, M.S., has been appointed Accessible Arts Coordinator, Virtual Museum Tour, Office of Disability Services, effective January 4, 1999.

John B. Bennett, B.S., has been appointed Communications Specialist, Communications and Marketing, effective January 1, 1999.

Gwendolyn D. Buchanan, B.S., has been appointed Program Coordinator, Center for Urban and Public Affairs, effective January 4, 1999.

Michael Carpenter has been appointed Desktop Software Specialist I, Network Services, Computing and Telecommunications Services, effective December 21, 1998.

Bonita M. Carroll, M.B.A., has been appointed Marketing Specialist, Professional Practice and Research, effective December 7, 1998.

Karin S. DuChesne has been appointed Accounting Data Supervisor, Accounts Payable, effective January 1, 1999.

Michael J. Duncan has been appointed Desktop Software Specialist 1, Network Services, Computing and Telecommunications Services, effective January 18, 1999.

Darrell E. Fleischman, Ph.D., has been appointed Research Associate Professor, Biochemistry and Molecular Biology, School of Medicine, effective October 1, 1998.

Leona L. Gray has been appointed Director of Admissions/Alumni Affairs, Professional Psychology, School of Professional Psychology, effective January 1, 1999.

Lisa M. Hornick, B.A., has been appointed Manager of Prospect Research, University Advancement, effective January 11, 1999.

Marijane James, A.A., has been appointed Help Desk Office/Training Coordinator, Computing and Telecommunications Services, effective December 1, 1998.

Abi L. Katz-Stein, M.A., has been appointed Statistical Consultant, Statistical Consulting Center, effective January 1, 1999.

Matthew D. Mega, M.A., has been appointed Research Associate 1, Community Health, School of Medicine, effective January 4, 1999.

Wallace L. Neikirk, M.S., has been appointed Senior Programmer/Analyst, Information Services, Computing and Telecommunications Services, effective January 1, 1999.

Don E. Nelson, B.A., has been appointed Assistant Men's Basketball Coach, Lake Campus--Student Athletics, effective December 1, 1998.

Nicole Pluger, B.S., has been appointed Assistant Softball Coach, Intercollegiate Athletics, effective October 1, 1998.

Lisa L. Price has been appointed Senior Programmer/Analyst, Information Services, Computing and Telecommunications Services, effective January 1, 1999.

Stephanie Ours has been appointed Administrative Assistant, Faculty Affairs, School of Medicine, effective January 1, 1999.

Misty J. Schwieterman, B.S., has been appointed Marketing Assistant, Ervin J. Nutter Center, effective November 30, 1998.

Brian K. Shellhaas has been appointed Desktop Software Specialist 1, Network Services, Computing and Telecommunications Services, effective January 11, 1999.

John Skarzynski, B.S.C.S., has been appointed Senior Systems Programmer, Information Services, Computing and Telecommunications Services, effective January 6, 1999.

Joylynn M. Tracy, B.A., has been appointed Head Women's Volleyball Coach, Intercollegiate Athletics, effective January 1, 1999.

Jeffrey A. Vernooy, M.S., has been appointed Director, Office of Disability Services, effective December 1, 1998.

Wei Wu, M.S., has been appointed Research Associate 1/Statistician, Community Health, School of Medicine, effective January 7, 1999.

Unclassified Separations

George A. Ewing, Jr., LAN Analyst II, College of Liberal Arts Administration, effective December 12, 1998.

Altie L. Farmer, Security Analyst, Computing and Telecommunications Services, effective December 31, 1998. (Retirement)

Omintha R. Petrie, M.S.A., Director of Admissions and Alumni Relations, School of Professional Psychology, effective December 31, 1998. (Retirement)

Jennifer R. Weil, B.S., Research Assistant 1, Biological Sciences, College of Science and Mathematics, effective December 31, 1998.

Classified and Unclassified Hourly Appointments and Changes

Susan C. Adams, A.S., has been appointed Anatomical Gift Program Coordinator, Anatomy, School of Medicine, effective January 19, 1999.

Joann R. Baird has been appointed Secretary, Geological Sciences, College of Science and Mathematics, effective January 9, 1999.

Teresa L. Bienz has been appointed Secretary, Lake Campus--Student Services, effective November 30, 1998.

Sarah E. Burdette has been appointed Custodial Worker, Nutter Center--Physical Plant, effective December 28, 1998.

Greta A. Burkart, B.S.B.A., has been appointed Research Lab Technician, Institute for Environmental Quality, effective January 1, 1999.

Barbara Anne Carr has been appointed Custodial Worker, Ervin J. Nutter Center, effective December 28, 1998.

Deborah S. Chlebek, M.F.A., has been appointed Library Associate, University Libraries--Dunbar Library, effective December 14, 1998.

Shirley Jean Claxton has been appointed Custodial Worker, Nutter Center--Physical Plant, effective December 21, 1998.

George S. Collins has been appointed Senior Accounting Clerk, Bursar's Office, effective November 28, 1998.

Andrea K. Cook has been appointed Research Lab Technician, Biological Sciences, College of Science and Mathematics, effective January 4, 1999.

Michael S. Cornett has been appointed Events Production Technician, Center for Teaching and Learning, effective November 9, 1998.

Sheri K. Coyle has been appointed Accounts Payable Clerk, Accounts Payable, effective January 15, 1999.

Eileen M. Day has been appointed Secretary, Research Affairs, School of Medicine, effective December 14, 1998.

Howard W. Dean, B.A., has been appointed Custodial Worker, Nutter Center--Physical Plant, effective December 28, 1998.

Darlene Gentry has been appointed Custodial Worker, Nutter Center--Physical Plant, effective December 21, 1998.

Teresa A. Gray has been appointed Senior Secretary, Non-credit Programs, effective January 4, 1999.

Kimberly A. Gresham has been appointed Custodial Worker, Nutter Center--Physical Plant, effective December 28, 1998.

Suellen Grieshop has been appointed Administrative Secretary, Mechanical and Materials Engineering, College of Engineering and Computer Science, effective December 12, 1998.

Patrick K. Hackett has been appointed Custodial Worker, Nutter Center--Physical Plant, effective December 15, 1998.

Rita Hickox, B.A., has been appointed Senior Records Technician, Faculty Affairs, School of Medicine, effective January 5, 1999.

Timothy A. Holtz has been appointed Storekeeper II, Vending Machines Operation, effective December 21, 1998.

Theda M. Hoskins has been appointed Recruiting Coordinator, Career Services, effective November 16, 1998.

Jonathan Andrew Howard has been appointed Custodial Worker, Ervin J. Nutter Center, effective December 9, 1998.

Samson B. Hunegnaw has been appointed Assistant Computer Operator, Computing and Telecommunications Services, effective January 4, 1999.

Elise W. Hunter has been appointed Senior Secretary, Student Support Services, School of Professional Psychology, effective December 21, 1998.

Gregory T. Japs has been appointed Materials Handler 1, Materials Management, effective November 24, 1998.

Dwight Kilgore has been appointed Custodial Worker, Nutter Center--Physical Plant, effective December 21, 1998.

Jill M. Kondrath has been appointed Senior Secretary, University Advancement, effective January 4, 1999.

Thomas D. LaPrairie has been appointed Custodial Worker, Custodial Services, effective December 14, 1998.

Tanya A. Ledesma, A.A.B., has been appointed Secretary, Medicine, School of Medicine, effective January 4, 1999.

Leslee A. Meiser, A.S., has been appointed Keyboard Specialist, Lake Campus--General Expense, effective November 2, 1998.

David D. Miller has been appointed Building and Grounds Supervisor, Lake Campus--Plant Operations, effective January 1, 1999.

Ernest L. Moore has been appointed Custodial Worker, Custodial Services, effective December 14, 1998.

Pamela Moore, A.A.S., has been appointed Secretary, Legal Affairs, effective January 4, 1999.

Jerry North has been appointed Grounds Maintenance Supervisor, Grounds Maintenance, effective December 12, 1998.

Barbara M. O'Neill has been appointed Secretary, Biological Sciences, College of Science and Mathematics, effective December 15, 1998.

Robert W. Parrish has been appointed Custodial Project Worker, Nutter Center--Physical Plant, effective December 21, 1998.

Ruth A. Paterson has been appointed Administrative Secretary, Academic Affairs, School of Medicine, effective November 28, 1998.

Dennis L. Ray has been appointed Maintenance Worker 2, Lake Campus--Plant Operations, effective November 16, 1998.

Willie G. Robinson has been appointed Lead Custodial Worker, Nutter Center--Physical Plant, effective November 30, 1998.

Joyce E. Smith has been appointed Clerk/Receptionist, Student Health Service, effective December 7, 1998.

Eddie Stacy has been appointed Custodial Worker, Nutter Center--Physical Plant, effective December 21, 1998.

Connie S. Strable has been appointed Secretary, Lake Campus--Administration, effective January 4, 1999.

Mary Jane Walling has been appointed Secretary, Student Services--Education, College of Education and Human Services, effective November 16, 1998.

Rita Jean Wick has been appointed Custodial/Project Worker, Custodial Services, effective December 6, 1998.

David A. Woodward has been appointed Custodial Worker, Nutter Center--Physical Plant, effective December 14, 1998.

Classified and Unclassified Hourly Separations

Lori A. Ballard, Secretary, Conferences and Continuing Education, effective December 15, 1998.

Susan A. Blocher, Senior Secretary, Student Life, effective November 30, 1998.

Rowland C. Carper, Police Sergeant, Public Safety, effective December 9, 1998.

Albert E. Edmonds, Custodial Services Supervisor, Custodial Services, effective November 20, 1998.

Anthony R. Fanning, Accounts Payable Clerk, Accounts Payable, effective December 30, 1998.

Frederick A. Ferris, Press Operator, Printing Service, effective September 1, 1998. (Retirement)

Robert W. Goodwin, Maintenance Worker 1, Lake Campus--Physical Plant, effective December 31, 1998. (Retirement)

Carl Maylan Hendricks, Materials Handler 1, Materials Management, effective December 11, 1998.

Alma M. Human, Anatomical Gift Program Coordinator, Anatomy, School of Medicine, effective November 30, 1998. (Retirement)

Robert G. Myers, Plumber 1, Physical Plant, effective November 30, 1998. (Retirement)

Carmen G. Sanders, B.A., Accounting Clerk, Student Life, effective December 11, 1998.

Pamela S. Smith-Gray, Senior Secretary, University Advancement, effective December 1, 1998.

RESOLUTION 99-23

RESOLVED that the academic and administrative appointments, changes, retirements, departmental reporting, resignations and terminations submitted to this meeting be, and the same hereby are approved.

Mr. Diggs moved for approval. Mr. Jenkins seconded, and the motion was unanimously adopted by roll call vote.

D. Report of Investments

Since the last Board meeting, investments for November and December 1998 have been received. These reports have been distributed to the trustees and will be filed with the official Board of Trustees' records.

E. Ratification of Contracts and Grants

Since the last meeting of the Board of Trustees, \$884,364 in contracts and grants has been received. With one-half of the fiscal year complete, Wright State University's grant and contract awards are \$1.8 million or nearly 11% ahead of last year's total. "Research and Development" projects lead the rise in awards, with recent renewal funding of The Fels' Longitudinal Study garnering over \$1 million. In the category of "Public Service," the Center for Urban and Public Affairs has been awarded nearly \$400,000 from the U.S. Department of Housing and Urban Development for the "Dayton Community Outreach Partnership Center." This project will provide outreach, technical assistance, empowerment and applied research services to address critical issues in four urban Dayton neighborhoods.

The following resolution was submitted for approval:

RESOLUTION 99-24

RESOLVED that the contracts and grants submitted to this meeting be, and the same hereby are ratified.

Mr. Jenkins moved for adoption. Mr. Adams seconded, and the motion was unanimously ratified by roll call vote.

IX. REPORTS OF THE COMMITTEES OF THE BOARD

A. Academic Affairs Committee

Ms. Foster, chair, reported on the committee meeting of January 15, 1999.

o Key Administrative Searches

The status of the following searches was reported:

- Dean, College of Liberal Arts-search underway
- Dean, School of Medicine-search underway
- Dean, College of Nursing and Health-search underway
 - Vice President for Advancement-top candidate withdrew; search committee to be reconvened
- Registrar-candidate started as Registrar on February 1, 1999

o New Building – University Hall

The new building is near completion. President Goldenberg is considering a plan to move all vice presidents into University Hall.

o Winter Enrollment

Winter quarter enrollment figures are holding steady with last year. Headcount is down slightly, but inclement weather may be the reason; however, credit hours

are up. A clearer picture of winter enrollment will emerge with the publication of the 14th Day Enrollment Report.

- **Marketing and Image**

The Department of Marketing is currently reviewing the university's marketing efforts. In meetings with the president, vice presidents, and deans, certain themes and phrases concerning the university's message emerged: "Excellence," "Inventing Tomorrow," "Inventing the Future," "The Spirit of Innovation," etc. Faculty, staff, and students have been asked to solicit feedback about the appropriateness of the proposed themes.

- **University College**

The University Division will be officially changed to the University College. In addition to her title of associate provost for academic affairs, Dr. Lillie Howard will be named dean of the University College.

- **Writing Across the Curriculum (WAC)**

The program, implemented in 1996, requires all undergraduate students admitted to WSU for the fall quarter of 1996 and thereafter to complete a total of eight courses in the WAC program. Goals of the program are: (1) to improve students' writing proficiency—their ability to develop ideas and transmit information for an appropriate audience in an organized, coherent fashion while writing with appropriate style and correct grammar, usage, punctuation, and spelling; (2) to encourage students to use writing as a learning tool to explore and structure ideas, to articulate thoughts and questions, and to discover what they know and do not know, thereby

empowering students to use writing as a tool of discovery, self-discipline, and thought; and, (3) to demonstrate for students the ways in which writing is integral to all disciplines, and essential to the learning and conveying of knowledge in all fields.

The results of a survey of 255 faculty that have taught one or more writing intensive courses during the first two years of the program were discussed. Replies indicated satisfaction that the goals of the program are being met. Details of the survey are outlined in the WAC September 1998 Newsletter that was distributed with the agenda.

- **University Technology Plan**

Through a technology advisory group to the provost, the input of the University Technology Committee, deliberations of a subcommittee of the Council of Deans, and review and support by the full Council of Deans, the foundation of the University Technology Plan was developed. In addition, each of the colleges and schools has been asked to develop a technology plan within their specific program. The plan will be discussed with the Finance and Audit Committee.

- **Collective Bargaining**

The contract negotiations began on Monday, January 11. The two parties have agreed to Ground Rules for negotiation and have begun consideration of articles for the contract between the university and WSU-AAUP.

- **Academic Policies and Procedures Manual**

THE WRIGHT WAY POLICIES AND PROCEDURES MANUAL includes administrative policies of the university, but there is no recognized home for

academic policies. Dr. Bill Rickert proposed that the academic policies (academic governance, faculty, research, teaching, curriculum, students, etc.) be included in the university manual and acknowledged as official university documents. The proposal is intended to organize, not make changes to university policies.

1. Professor Emeritus Requests

RESOLUTION 99-25

WHEREAS, faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the provost; and

WHEREAS, Eric Friedland, professor of Religion, has served the university since 1968 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Andrew J. Kuntzman, associate professor of Anatomy, has served the university since 1965 in a fully-affiliated and full-time status and has requested emeritus status; therefore be it

RESOLVED that the requests for emeritus status for the aforementioned faculty members, submitted to this meeting be, and the same hereby are approved.

Ms. Littlejohn moved for adoption. Mr. Diggs seconded, and the motion was unanimously approved by voice vote.

A. Advancement Committee

Mr. Adams, chair, reported on the committee meeting of February 2, 1999.

o Foundation Update

Wright State received a gift of \$500,000 for the School of Medicine from the Kettering Fund. This gift will establish the Kettering Medical Innovations Grant program. These grants will provide seed money to support promising research projects. The School of Medicine has matched this amount to bring the fund amount to \$1 million. Each grant will be

\$250,000. The Kettering Fund is very supportive of this effort. With regular updates and validated progress reports being submitted, the Kettering Fund may agree to provide continuing support. Nearly \$2.5 million of the \$4 million goal has been raised. With the corporate appeal, which will begin this month and other outstanding proposals, the \$4 million is attainable.

In its efforts to get better acquainted with the university and to be better ambassadors, the Foundation Board held their December meeting in the Russ Engineering Center. Dean James Brandeberry and faculty members made a presentation regarding the Information Technology Research Institute within the College of Engineering and Computer Science. The Board members also saw demonstrations on current engineering faculty projects.

It was reported that the Investment Committee has reviewed the fund managers and asset allocations and has initiated changes in both. The Finance Committee has reviewed all of the endowed fund agreements to determine the correct Federal Accounting Standards Board (FASB) classification.

The search for the vice president for University Advancement will continue. The candidate who was offered the position declined. The committee plans to re-evaluate the applicants in hand and has asked the consultant firm to identify new candidates.

The first President's Community Breakfast for 1999 will be held February 25. This event will include the Greene County community. In the past these

meetings have been very effective, in fact, some of the more interested attendees became Foundation Board members. Mr. Robert Mills will write up a procedure to follow for these meetings for future use. Mr. Michael Reynolds will look at alumni in the Greene County area who should be included in this meeting. The committee agreed that these meetings would be effective in introducing President Goldenberg to the surrounding communities.

- **Alumni Update**

Mr. Reynolds, chair of the Alumni Board, reported on the activities of the association and reviewed the schedule of events sponsored by the association. The alumni association is having a new logo designed. Rough drafts will be reviewed at the February alumni board meeting. The December retreat went well, a strategic plan was developed, and the meeting was considered successful. The new membership telethon drive is going well. In two nights of calling, seventy new alumni members were enrolled.

Two alumni events were held in Florida last week. The events, one in Fort Myers, and one in Orlando, were successful. Ms. Cynthia Butler stated that alumni have pride in Wright State and are impressed with the growth on campus.

- **University Update**

Provost Perry Moore asked the College of Business Administration Marketing Department to develop a marketing plan. The next step is to

develop a main message. In meetings with deans, vice presidents and the president, certain themes emerged. These were *excellence, innovation and nurturing*. The deans also asked to have *careers* included. Mr. Robert Sevier, a marketing consultant, visited campus and offered some general suggestions. The initial marketing strategies will focus on attracting new students and improving our image to our internal audiences.

Ms. Butler updated the committee on staffing. Since the last meeting, Ms. Lisa Hornick has joined the staff in the position of Prospect Research Manager. Ms. Hornick comes from the University of Dayton and was responsible for developing the donor prospect system for UD=s major campaign. The corporate appeal activities will begin in February with the annual leadership dinner. In the absence of a corporate and foundation relations director, Mr. Robert Copeland, senior development officer, will manage the corporate appeal campaign. Mr. Adams stated that several years ago this was WSU=s largest and most visible appeal and is glad to hear that the campaign is still active. It was reported that all but eight Foundation Board members have given either personally, or through their companies to the Trustees' appeal.

- **Baseball Stadium Update**

An update on the baseball stadium funding endeavors reported that much activity has occurred. One idea considered was a leaseback arrangement between the university and a private developer. However, due to potential legal actions, the leaseback idea has been tabled.

A. Building and Grounds Committee

The Building and Grounds Committee did not meet.

B. Finance and Audit Committee

Mr. Diggs, chair, reported on the committee meeting of January 29, 1999.

- **External Working Capital Investment Performance Review**

A brief overview of Wright State University's investment portfolio was presented by investment advisors from Bank One and one of the university's external working capital investment managers. The agenda included (1) Review of Current Investment Guidelines; (2) Review of Investment Performance; (3) Review of Portfolio Characteristics; (4) Outlook/Historical Graph Information; and, (5) Asset Statement as of January 27, 1999.

Mr. Ulliman, controller, stated that the administration is in the midst of discussions of finding ways to increase returns on university investments.

Following the presentation, Mr. Ulliman introduced representatives from Fifth Third Bank, Mr. Todd McCullough and Ms. Molly Murphy, who also gave a brief overview of the university's investment portfolio.

At the conclusion of each presentation, the representatives were asked what

constraints in the current policy they would suggest be reviewed in order to increase the university's yield with a maximum return. Both suggested that mortgage backed securities be included with a limit of 10% of the portfolio, thus allowing more diversity and opportunities to an outside manager. They will prepare some suggested guidelines for a policy that would include increased duration and other elements for the committee's review. They should look at various fixed incomes securities that are available and how they might fit within Wright State's portfolio. They will include securities in a moderate increased risk portfolio in their suggestions and recommended guidelines.

1. Alternative Retirement Plan

An overview of the Alternative Retirement Plan was originally presented to this committee at the beginning of the fiscal year. Since that time, management has been working with the other IUC schools to bring this plan forward for adoption by the various boards. The committee was asked to approve a resolution granting those faculty and unclassified staff members who have less than five years of service the ability to opt out of either STRS (State Teachers Retirement System) or PERS (Public Employees Retirement System) and into the Alternative Retirement Plan. They would have the option of investing funds with either the state of Ohio systems or with one of eight individual carriers. The basic alternative retirement plan has been reviewed and accepted by all the Ohio institutions. The university has the option of saying when the policy will become

effective, but not whether or not it will participate.

RESOLUTION 99-26

WHEREAS, Ohio law provides that public colleges and universities establish Alternative Retirement Plans for eligible full-time faculty and unclassified staff members; and

WHEREAS, the Ohio Department of Insurance has designated eight (8) annuity companies to serve as plan providers for the Alternative Retirement Plan; and

WHEREAS, the university desires to implement an Alternative Retirement Plan to provide the maximum flexibility to its eligible full-time faculty and unclassified staff members, thereby enhancing recruitment and retention; therefore be it

RESOLVED that effective today, The Wright State University Alternative Retirement Plan, in substantially the form attached hereto as Attachment 1 which is incorporated herein by reference, is hereby established; and be it further

RESOLVED that the vice president for Business and Fiscal Affairs and university treasurer are hereby authorized and directed to take such further action as may be necessary or advisable to implement this resolution including, but not limited to, entering into agreements with designated provider companies; and be it further

RESOLVED that the Board of Trustees authorizes the president and/or his designee(s) to make the determination as to whether an employee qualifies as an "academic employee" or an "administrative employee" for the purposes of the Alternative Retirement Plan; and be it further

RESOLVED that the university will contribute to the provider annuity company selected by an eligible employee electing to participate in the Alternative Retirement Plan as an employer contribution, an amount equal to the amount which the university would have contributed to the respective state retirement system in which the employee would otherwise have participated, less the amount specified in Section 3305.06(E) of the Ohio Revised Code; and be it further

RESOLVED that amounts withheld through payroll deduction from the salary of an eligible employee electing to participate in the Alternative Retirement Plan are designated as being picked up and paid by the university as employer contributions under the

dollars invested increased from November to December due to tuition payments and Stafford Loan receipts not yet applied to student accounts from the loan guarantee agencies.

2. Approval of Contract Over \$500,000

RESOLUTION 99-27

WHEREAS, in order for the university to conduct business on a day-to-day basis, and provide products and services in a timely manner, routine purchases must be made; and WHEREAS, occasionally these expenditures exceed \$500,000; therefore be it

RESOLVED that authorization is granted for the following contract as submitted to this meeting be, and the same hereby is approved.

- Three Year Pharmaceutical Contract - \$1.4 Million per Year
Mr. Diggs moved for adoption. Mr. Buerger seconded, and the motion was unanimously approved by roll call vote.

- **Y2K Review**

Mr. Paul Hernandez, director of Computing and Telecommunications Services (CaTS), explained that overall, the centrally supported systems are 80% in compliance. Everything remaining has been assessed, the problems identified, and action plans for remediation are in place. The VMS UNIX systems used to support the university's academic mission is 99% compliant. Due to the loss of a couple of key employees, CaTS is behind schedule with the administrative applications. As a result, two contract programmers and additional students have been hired and are working aggressively on Year 2000 activities. At this point, it appears that everything will be completed in August or early September.

He explained that over the summer a task force was formed to address everything that is not centrally supported. A Year

2000 inventory was taken in which 20 individuals identified 2,700 items such as computers, computer systems and software. Thus far, all but 175 of these items have been assessed and the problems have either been addressed or there is a plan in effect to address them by the end of June 1999. He stated that the inventory presented no surprises and there should be no major problems that will impact the university as a result of Y2K. Although there is potential for some small systems to fail, they will not have a major impact on the overall operation of the university. All faculty computers will be compliant by this summer. A campus license agreement with Microsoft has been signed which has allowed standardization of software. This agreement has allowed and encouraged everyone to come into compliance. The operating systems are being upgraded and tested for compliance as well. In addition, due to numerous requests from the surrounding community about the university's compliance, a Wright State compliance statement was established and put on the Web site. Survey results identifying critical business partners will be completed soon. After this information is analyzed, a series of contingency plans will then be established.

- **Other Business**

Because of the new Y2K reporting requirements imposed by the Governmental Accounting Standards Board (GASB), the big five accounting firms have decided to qualify all university audit opinions (any organization

governed by GASB) at the urging of the American Institute of Certified Public Accountants (AICPA). It is not certain at this point what impact this will have on the university.

A. Student Affairs Committee

Mr. Buerger, chair, reported on the committee meeting of January 22, 1999.

o **Student Government President's Report**

A committee of students, staff and faculty is working with the Student Affairs assistant to the vice president and director of Student Support Service on the development of student forums that will be held in the next two months. The goal of the forums is to create a quality of student life index. Answers to the following questions are sought: How does Wright State meet student expectations? What is the overall satisfaction with attendance at Wright State? And if given the opportunity, would students re-enroll at Wright State? This data will help with the planning and programming to improve satisfaction and retention efforts. The forums will focus on students' out-of-class life experience. Students will be encouraged to bring up issues they see as problematic. A web site will also be available for input. An article in the *Guardian* regarding the inclement weather policy was discussed. Ms. Liz Conzo, director of Internal Affairs, is designing a Student Government web site. The new Student Government book swap

can be accessed at this site. Students have the ability to swap books locally or nationally through this program. Promotion and advertising for the book swap are currently underway. Table tents at eateries and ads in the *Guardian* have been placed. The Student Legal Services proposal is in the final stages. Student Government plans to present the proposal to the President's Cabinet in February.

- **Vice President for Student Affairs and Enrollment Services Report**

Dr. Dan Abrahamowicz introduced Dr. Mike Cusack, Athletic director. Dr. Abrahamowicz noted the important role Intercollegiate Athletics has on our campus and emphasized its importance in recruitment and retention.

Dr. Cusack discussed priorities for athletic programs, new facilities and improvement of existing facilities. The athletic program at Wright State University should provide an opportunity for student athletes to compete at the highest level possible. The athletic program needs to be diverse and gender equitable with the best facilities, support and staff possible. With this foundation, improved quality of life and culture for students on campus is a consequence.

Athletics is an important rallying point for the university community and alumni as well as generally a source of positive publicity and a window to the university. Our athletic program is an important element in defining the campus community. Dr. Cusack explained that there are a number of programmatic and facility priorities which are moving forward simultaneously. He strongly emphasized the need for attaining gender equity and noted historic university support in this area. The baseball field has long been a priority for athletics, as has a high-quality soccer field with lights. The enhanced soccer field is gender equitable since it affects men and women's sports. Enhancing softball facilities is a priority in light of the development of the baseball stadium. Other priorities in athletics include a weight room, office space and high-quality swimming facilities.

Mr. Dave Darr, director of Financial Aid, distributed a financial aid awards summary report. Mr. Darr discussed the growth in the number of students receiving financial aid at Wright State University. He provided data comparing

current levels of financial assistance in recent years and compared loan versus scholarship/grant support. He noted that federal assistance has been relatively unchanged for the past several years and has been part of the reason students are increasingly seeking loans to finance their education.

A. Student Trustees' Report

Jeffrey Gardner thanked the Board for their support in sponsoring the Student Trustees' Conference on January 30 and 31, 1999. It was a big success with 5 state universities from across Ohio participating. Mr. Matthew Filipic, Vice Chancellor from the Ohio Board of Regents, Mr. Thomas E. Palmer, chair of WSU's Board of Trustees, and Provost Perry D. Moore participated in the conference. The application packets are now available for students interested in pursuing the student trustee position opening up in July. Packets are available in the Administrative Wing of Allyn Hall, Student Life office, Student Government office, and the Resident Services office. Applications are due in March, and the Student Trustee Search Committee will interview qualified applicants in April. After all qualified applicants have been interviewed, the committee will select the candidates that will be forwarded to the Governor's Office for official appointment. The term of office will commence on July 1, 1999, and end on June 30, 2001. Student Government elections will be held April 13-15, with polling places set up in Allyn Hall and the Atrium of the Student Union. Jason Lansdale, student election commissioner, has worked very hard to ensure the integrity of the election by obtaining a swipe card system for use by poll workers. The swipe card will ensure that no student is able to vote more than once by placing a single "credit" on the card. When the student votes, the card will be run through the swipe card reader and the single credit will be removed. Should the student attempt to vote a second time,

the card will be rejected for insufficient credit. Along with ensuring an honest election, voter turnout should increase. Rather than having each student produce their identification card and their quarterly validation card, the new system will only require the identification card. In past elections, many students have been unable to vote because they do not carry their validation card with them.

B. Faculty President's Report

Dr. Robert Sweeney, faculty president, thanked the Board for their participation in December commencement.

The Faculty Senate has been working on five issues:

1. Drop/Add Policy

Last spring the Faculty Senate passed a drop/add policy, but declined to forward the policy to the Board until the implementation issues could be worked out. Since that time, the Faculty Senate has voted to suspend that policy. A committee has been appointed that includes faculty and all the constituent groups that will be affected by the policy. He felt confident that there would be a workable drop/add policy.

2. Academic Integrity Policy

The Faculty Senate has taken some action on the Academic Integrity Policy. Last year, the Student Affairs Committee and the Faculty Senate, drafted a code of conduct. If a student is caught or suspected of cheating, the faculty can take certain steps to remedy the situation. The policy that was in place was cumbersome. This policy will insure that when students are accused of cheating, due process will be followed that is supportive of the students and are supportive of the academic integrity of the institution.

3. Negotiations

Dr. Sweeney thanked the AAUP and the administration for forwarding several union negotiation items to the Faculty Senate for their comments.

4. General Education Implementation

Last year the new General Education program was passed. A committee has been set up to devise a plan for implementation due to the problems that will be created by

Millett going off line and making sure that there is enough classroom space. The implementation date is scheduled for fall 2002.

5. Other

The Faculty Affairs Committee will report on privacy issues in regards to computers and telephones.

Dr. Sweeney suggested the idea of semesters be discussed. When students miss 1 or 2 days a quarter for inclement weather, it is very hard to make up the time.

X. PRESENTATION AND POLICY DISCUSSION

A. Center for Urban and Public Affairs

Dr. Mary Ellen Mazey, Dr. Jack Dustin, Ms. Jane Dockery

Established in 1986 by the Wright State Board of Trustees, the Center for Urban and Public Affairs (CUPA), through the work of its students, professional staff, and faculty, has served the Dayton-Springfield Metropolitan region, the state of Ohio and the nation. As part of Ohio's Urban University Program, CUPA collects and interprets information, evaluates policies and programs, convenes and facilitates the discussion of issues, and provides ideas and solutions for urban/metropolitan problems. CUPA directly supports and promotes the mission of Wright State University through three areas of interrelated teaching, research, and service: regional issues, community building, and resource development. For example, in terms of regional issues CUPA facilitated the only regional strategic planning process to ever be undertaken in the Miami Valley, and it continues to support a consortium of regional economic developers to implement that plan and develop collaborative efforts. CUPA's employment research is utilized by numerous private and public entities, and its applied

research on urban sprawl has been used nationally as well as locally. In the area of community building, CUPA provides outreach, research and technical assistance to neighborhoods, local governments and nonprofit and service agencies. In the spring of 1998, CUPA took the leadership in bringing together four colleges at WSU to submit and successfully be granted HUD's Community Outreach Partnership Center program that will serve four distressed Dayton neighborhoods. And this last fall, CUPA was selected by the Urban University Program (UUP) to lead a research project on the state of Ohio's region that will involve eight Ohio universities. Finally, in terms of resource development, CUPA collects, organizes and interprets data and develops the skills of practitioners and citizens to use this information. On a continuing basis CUPA conducts surveys of citizen perceptions/satisfaction for numerous public agencies, and more recently CUPA has played a key role in working with the eleven other state public universities to implement the Ohio Certified Public Managers program. In conclusion, CUPA's collaborations have established a model that has benefited WSU students, professional staff, and faculty and most of all the multiple community, state, and national partners with whom they have worked.

XI. UNFINISHED BUSINESS

None

XII. NEW BUSINESS

- A. Next Board Meeting – April 15-16, 1999
- B. Ohio Board of Regents Conference, Columbus, OH, March 10, 1999
- C. AGB National Conference on Trusteeship – March 27-30, 1999
Seattle, Washington
- D. Ohio Ethics Commission – Financial Disclosure Statement
Filing Deadline-April 15, 1999

XIII. ADJOURNMENT

The meeting adjourned at 9:45 a.m.