

**WRIGHT STATE UNIVERSITY
BOARD OF TRUSTEES
OFFICIAL PROCEEDINGS OF THE
ONE HUNDRED AND EIGHTY-SIXTH MEETING
December 2 and 3, 1999**

I. CALL TO ORDER

The meeting of the Wright State University Board of Trustees was called to order by Mr. Thomas E. Palmer, chair, on Thursday, December 2, 1999, 4:00 p.m., in 267 University Hall. Ms. Daisy Duncan Foster called the roll:

Present

Michael Adams
Matthew O. Diggs
Daniel W. Duval
Daisy Duncan Foster
Martin D. Jenkins
Gail H. Littlejohn
Thomas E. Palmer
Rajesh K. Soin

Absent

Robert E. Buerger

II. PROOF OF NOTICE OF MEETING

Mr. Palmer reported that this meeting was called by written notification and a quorum was present.

III. DISPOSITION OF PREVIOUS MINUTES

Mr. Palmer moved to approve the September 30 and October 1, 1999, minutes as submitted. Mr. Duval seconded, and the motion was unanimously approved by voice vote.

IV. EXECUTIVE SESSION

In accordance with the Ohio Open Meetings Law, the Board, after a majority of a quorum, determined to hold an Executive Session by offering the following resolution:

RESOLUTION 00-10

RESOLVED that the Wright State University Board of Trustees agreed to hold Executive Session on Thursday, December 2, 1999; and be it further

RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:

- Legal Report
- Potential dismissal, demotion, or discipline of a tenured faculty member, and pertinent personnel matters
- Purchase of real property by WSU Foundation, Inc., and pertinent real estate matters

Ms. Palmer moved for approval. Mr. Diggs seconded, and the motion was unanimously approved by roll call vote.

V. RECESS

Following the Executive Session, student trustees and the Wright State University administration joined the Board for dinner at Rockafield House.

VI. RECONVENE - ROLL CALL

The Wright State University Board of Trustees reconvened on Friday, December 3, 1999, 8:30 a.m., E156 Student Union. Ms. Daisy Duncan Foster called the roll:

Present

Michael Adams
Matthew O. Diggs
Daniel W. Duval
Daisy Duncan Foster
Martin D. Jenkins
Gail H. Littlejohn
Thomas E. Palmer
Rajesh K. Soin
Jeffrey S. Gardner
Brian E. Syska

Absent

Robert E. Buerger

Mr. Palmer stated that the Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda available to those attending the meeting. Persons wishing to address the Board in its Public Session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

VII. REPORT OF THE CHAIR

A. Farewell to Janet Achterman

Mr. Palmer recognized Janet Achterman for her tireless effort to Wright State University. Ms. Achterman has accepted a position at Loyola University of Chicago as senior vice president of Finance. Mr. Palmer said that Wright State and the entire Board is very grateful for everything Ms. Achterman has accomplished and wished her well in her new endeavor.

VIII. REPORT OF THE PRESIDENT

A. Approval of December Graduates

Winter commencement will be held on Saturday, December 4, 1999, 10:00 a.m. in the Ervin J. Nutter Center.

Section 1.03 of the Wright State University Code of Regulations provides that the Board of Trustees shall grant degrees to qualified graduates after due consideration of nominations by the faculty. Candidates were nominated at the General Faculty meeting on November 9, 1999. Since applications for degrees are accepted in advance, the recommendation was made that changes in the list to correct errors and to add or delete names of persons who unexpectedly will or will not meet all requirements for graduation be permitted. A list of winter 1999 degrees follows, along with comparison figures for winter 1998.

RESOLUTION 00-11

RESOLVED that the candidates for degrees for August and December 1999 be and hereby are confirmed and approved.

Mr. Diggs moved for approval. Ms. Foster seconded, and the motion was unanimously adopted by voice vote.

A. Acceptance of Gifts and Donations

The following gifts have been received and acknowledgment sent to the donors:

<u>To the Athletic Department</u>	
<p>From:</p> <p>From:</p> <p>From:</p> <p>From:</p> <p>From:</p>	<p>Randall L. Gunlock 8163 Old Yankee Road, Ste. B Dayton, OH 45458 One Week Vacation Rental Home in Hawaii Estimated Value: \$7,600 Knollwood Florist & Garden Center 3766 Dayton-Xenia Road Beavercreek, OH 45434 Flowers by the Dozen Estimated Value: \$400 Gregory E. Notestine, D.D.S. 2149 North Fairfield Rd., Ste.D Beavercreek, OH 45431 Cosmetic Dentistry Estimated Value: \$3,000 Bob and Dianna Doyle 2766 Chatham Court Fairborn, OH 45324 Cruise in the Caribbean Estimated Value: \$2,500 Central Ohio Restaurants, Inc. 2430 Dayton Xenia Road Beavercreek, OH 45434 Pizza for a Year \$520</p> <p>Price Stores 52 S. Jefferson Street Dayton, OH 45402 Tie a Month Estimated Value: \$420</p>
<p>From:</p>	<p>Dura-Crete, Inc. Randy Yoakum 1504 North Gettysburg Avenue Dayton, OH 45427 Baseball Stadium material Estimated Value: \$16,120.40</p>
<p>From:</p>	<p>Bruce Rockwell</p>

	1513 Clear Brook Drive Dayton, OH 45440 Golf and Food Auction Items Estimated Value: \$177
<u>To the School of Medicine</u>	
From:	Celia E. Wright 62 Medical Reference Books and 24 Journals Estimated Value: \$1,920

RESOLUTION 00-12

RESOLVED that the gifts and donations listed above are hereby accepted .

Mr. Soin moved for approval. Ms. Foster seconded, and the motion was unanimously adopted by roll call vote.

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C. Confirmation of Academic and Administrative Appointments and Changes
Faculty Appointments and Changes

Gary L. Anderson, D.O., has been appointed Assistant Professor, Surgery, School of Medicine, and Associate Trauma Director, Miami Valley Hospital, effective October 1, 1999.

Phyllis Pacifico, Ed.D., has been appointed Lecturer and Program Director for Medical Technology, Biological Sciences, College of Science and Mathematics, effective October 1, 1999.

Manley Perkel, Ph.D., in addition to other duties, has been appointed to Chair, Mathematics and Statistics, College of Science and Mathematics, effective September 1, 1999.

Lisa M. Taschenberger, B.S., has been appointed Instructor, Biological Sciences, College of Science and Mathematics, effective September 1, 1999.

Faculty Separations

Harry N. Davis, Ph.D., Associate Professor, Psychology, College of Science and Mathematics, effective October 4, 1999. (Deceased)

Harry J. Khamis, Ph.D., Professor, Mathematics and Statistics, College of Science and Mathematics, effective September 1, 1999. (Personal leave of absence without pay)

Rebecca B. Koop, M.B.A., Assistant Professor, Management Information Systems, College of Business and Administration, effective June 30, 1999.

Patricia E. Vermeersch, Ph.D., Assistant Professor, College of Nursing and Health, effective September 1, 1999.

Unclassified Appointments and Changes

Jason C. Bowman, M.S.A.A., has been appointed Research Associate 2, Mechanical and Materials Engineering, College of Engineering and Computer Science, effective October 11, 1999.

Carol Brown, M.L.S., in addition to other duties, has been appointed Assistant Department Head of Reference and Instruction, Dunbar Library-University Libraries, effective October 1, 1999.

John P. Cox has been appointed Assistant Director, Facilities and Operations, Ervin J. Nutter Center, effective October 1, 1999.

Stefan A. Czerwinski, Ph.D., has been appointed Postdoctoral Research Associate, Community Health, School of Medicine, effective October 11, 1999.

Victoria Deschler has been appointed Managing Director, Theatre Arts, College of Liberal Arts, effective October 1, 1999.

Susan D. Duncan, Ph.D., has been appointed Assistant Research Professor, Computer Science and Engineering, College of Computer Engineering and Science, effective September 15, 1999.

Marilyn L. Dowell, M.B.A., has been appointed Business and Administrative Manager, Ervin J. Nutter Center, effective October 1, 1999.

Karen L. Laycock, B.A., has been appointed Senior Accountant, College of Science and Mathematics, effective October 4, 1999.

Jason A. Lefkowitz, B.A., has been appointed Web Designer, Computing and Telecommunications Services, effective September 30, 1999.

Kathleen S. Lurie, M.S., has been appointed Senior Data Analyst, Budget Planning and Resource Analysis, effective September 28, 1999.

Qingrong Ma, M.B.A., has been appointed Recruitment Database/Systems Analyst, Undergraduate Admissions, effective September 27, 1999.

Richard A. Stumpf, M.S., has been appointed Interim Sports Marketing Coordinator, Athletics, effective October 13, 1999.

Gary E. Webb, A.A., has been appointed Radiation Safety Technician, Environmental Health and Safety, effective October 6, 1999.

Unclassified Separations

Lee A. Duteil, B.S., Recreation Manager, Student Union, effective September 30, 1999.

Katie L. Laux, B.S., Assistant Director of Athletic Marketing, Intercollegiate Athletics, effective October 1, 1999.

Patricia A. Sawdy, Special Programs Coordinator, Pre-College Programs, effective December 1, 1998.

Franci K. Schwab, Administrative Assistant, Pediatrics, School of Medicine, effective October 8, 1999.

Nancy A. Snow, M.S., Faculty Development Coordinator, Family Medicine, School of Medicine, effective September 30, 1999.

Donald E. Wagner, Director of Marketing and Promotions, Athletics, effective October 20, 1999.

Classified and Unclassified Hourly Appointments and Changes

Gary R. Bayes has been appointed Custodial Services Supervisor, Physical Plant, effective September 27, 1999.

James E. Branch has been appointed Maintenance and Repair Worker Assistant, Physical Plant, effective October 11, 1999.

Cecilia A. Brannon has been appointed Community Health Advocate, Center for Health Communities, School of Medicine, effective October 1, 1999.

Brian D. Brennaman, A.S., has been appointed Teaching Assistant, Inter-Disciplinary Teaching Lab, effective October 1, 1999.

Ann M. Bulman has been appointed Senior Community Health Advocate, Center for Health Community, School of Medicine, effective October 1, 1999.

Mark A. Cannon has been appointed Maintenance and Repair Worker Assistant, Physical Plant, effective October 11, 1999.

Sharon J. Cartwright has been appointed Senior Secretary, Educational Leadership, College of Education and Human Services, effective November 1, 1999.

Jason M. Centrone, B.A., has been appointed Research Assistant, Department of Psychology, College of Science and Mathematics, effective October 6, 1999.

William R. Conner has been appointed Scholarship Grant Coordinator, Student Affairs/Admissions, School of Medicine, effective October 19, 1999.

Susan J. Davis has been appointed Program Coordinator, College of Business and Administration, effective September 18, 1999.

Rebecca G. Eggleton has been appointed Clerk/Receptionist, Material Management, Business and Financial Services, effective October 18, 1999.

Wendy A. Feerer has been appointed Media Coordinator, Office of Communications and Marketing, effective October 25, 1999.
Ryan L. Fullenkamp has been appointed Operations Coordinator, Nutter Center, effective September 20, 1999.
Steven R. Greenup, A.S., has been appointed Maintenance and Repair Worker, Physical Plant, effective October 4, 1999.
Carol M. Haag has been appointed Locksmith I, Physical Plant, effective November 1, 1999.
Patrick J. Hackett has been appointed Lead Custodial Worker, Physical Plant, effective October 2, 1999.
Patricia J. Hanneman has been appointed Administrative Secretary, Public Safety, effective September 1, 1999.
Cheryl P. Hudkins has been appointed Custodial Worker, Physical Plant, effective October 4, 1999.
Joe L. Garrett has been appointed Custodial Worker, Physical Plant, effective October 4, 1999.
Cedric R. Harris has been appointed Police Officer I, Public Safety, effective October 18, 1999.
Randall Johnson has been appointed Classroom Services Technician, Center for Teaching and Learning, effective October 4, 1999.
Jerry King has been appointed Lead Maintenance and Repair Worker, Physical Plant, effective November 1, 1999.
Virginia K. Lewis, L.P.N., has been appointed Secretary, Public Safety, effective September 9, 1999.
Andrew W. Loree has been appointed Web Designer, Computing and Telecommunications Services, effective September 18, 1999.

Deborah S. Maken, B.S., has been appointed Research Assistant, Department of Psychology, College of Science and Mathematics, effective October 6, 1999.
Bryan O. McLean has been appointed Custodial Worker, Physical Plant, effective October 4, 1999.
Leslie O. McVey has been appointed Senior Proctor, Department of Math and Statistics, College of Science and Mathematics, effective September 10, 1999.
Tonya G. Messer has been appointed Senior Secretary, Faculty and Clinical Affairs, School of Medicine, effective September 9, 1999.
Lori H. Metivier has been appointed Senior Secretary, Division of Community Programs, College of Business and Administration, effective September 18, 1999.
Michelle L. Metzner, M.A., has been appointed Senior Secretary, University Writing Center, effective September 13, 1999.
Sandra L. Napier has been appointed Office Supervisor, Physical Plant, effective September 18, 1999.
Carolyn M. Nevels, B.S., has been appointed Simulated Patient, Inter-Disciplinary Teaching Lab, School of Medicine, effective October 15, 1999.
Theresa L. Nutter has been appointed Custodial Worker, Physical Plant, effective October 4, 1999.
Tamela L. Payne, A.S., has been appointed Simulated Patient, Inter-Disciplinary Teaching Lab, School of Medicine, effective October 15, 1999.
Bonita A. Powell has been appointed Secretary, Physical Plant, effective September 18, 1999.
D. Richard Raudabaugh has been appointed part-time on call Pool-Groundskeeper II, Physical Plant, Lake Campus, effective September 4, 1999.
Michael R. Ruchel has been appointed Police Officer I, effective October 25, 1999.
Dawn R. Schwartz, B.A., has been appointed Police Officer II, Public Safety, effective September 27, 1999.
Carrie G. Search has been appointed Custodial Worker, Physical Plant, effective October 4, 1999.
Amanda G. Sharritt, B.A., has been appointed Senior Library Technical Assistant, University Libraries-Dunbar Library, effective October 2, 1999.

Daniel P. Shuman, B.A., has been appointed Police Officer II, Public Safety, effective September 27, 1999.

Rita M. Siefert has been appointed Student Account Representative, Bursar's Office, effective October 25, 1999.

Christopher S. Suttle has been appointed Audio Engineer, Center for Teaching and Learning, effective August 23, 1999.

Billie A. Trego has been appointed Secretary, Department of Economics, College of Liberal Arts, effective September 7, 1999.

Kristina Weber has been appointed Senior Proctor, Department of Math and Statistics, College of Science and Mathematics, effective September 10, 1999.

Jeffrey A. Wheldon has been appointed Maintenance and Repair Worker, Physical Plant, effective October 4, 1999.

Jacqueline A. Wickerham has been appointed Administrative Secretary, College of Business and Administration, effective September 23, 1999.

Valita F. Wilhoite, B.A., has been appointed Senior Secretary, Affirmative Action Programs, effective September 13, 1999.

Classified and Unclassified Hourly Separations

Lorrie A. Cole, Custodial Worker, Physical Plant, effective October 7, 1999.

Jane M. Cherek-Shaw, Senior Word Processing Specialist, Word Processing Center, effective October 28, 1999.

William R. Conner, Senior Accounting Clerk, Printing Services, effective October 19, 1999.

Jerome Duehart, Jr., Custodial Project Worker, Physical Plant, effective October 29, 1999.

Leigh A. French, B.S., Library Associate, University Libraries-Central Service, effective September 30, 1999.

Timothy A. Holtz, Store Keeper II, Vending Operations, effective October 26, 1999.

Jeffrey S. Lawless, A.S., Grounds Worker I, Physical Plant, effective October 1, 1999.

Donna L. Maas, Senior Secretary, Corporate and Foundation Relations, University Development, effective October 29, 1999.

Matthew G. Meister, Police Officer I, Public Safety, effective October 5, 1999.

Margaret H. Ostrowski, B.A., Library Associate, University Libraries-Dunbar Library, effective October 8, 1999.

Greta J. Robinson, Senior Secretary, Nursing, College of Nursing and Health, effective August 31, 1999. (Retirement)

VeeDa M. Rucker, Secretary, Adult and Transfer Services, University College, effective September 21, 1999.

Mark Snead, Locksmith I, Physical Plant, effective September 24, 1999.

Sylvia Torres, Custodial Worker, Physical Plant, effective October 10, 1999.

Department Name Changes

Effective November 19, 1999, the Center of Labor-Management Cooperation has been changed to the Center for Performance Excellence.

Effective November 19, 1999, the Center for the Study of Drug Abuse and Its Interventions has been changed to the Center for Interventions, Treatment, and Addictions Research.

Corrections

Jason E. Davenport, M.A., has been appointed Senior Development Officer, College of Engineering and Computer Science, effective July 6, 1999.

Richard J. Koubek, Ph.D., has been appointed Associate Dean, College of Engineering and Computer Engineering, effective June 14, 1999.

RESOLUTION 00-13

RESOLVED that the academic and administrative appointments, changes, retirements, departmental reporting, resignations and terminations submitted to this meeting be, and the same hereby are approved.

Mr. Diggs moved for approval. Mr. Duval seconded, and the motion was unanimously adopted by roll call vote.

D. Report of Investments

Since the last Board meeting, investments for September 1999 have been received. These reports have been distributed to the trustees and will be filed with the official Board of Trustees= records.

E. Ratification of Contracts and Grants

Since the last meeting of the Board of Trustees, \$5,900,584 in contracts and grants has been received. With only four months of the 1999-2000 fiscal year recorded, grants and contracts awarded to Wright State University faculty have already reached more than \$21 million. This figure compares with a total of \$13 million received for externally sponsored programs at this time last year.

The following resolution was submitted for approval:

RESOLUTION 00-14

RESOLVED that the contracts and grants submitted to this meeting be, and the same hereby are ratified.

Mr. Diggs moved for adoption. Ms. Foster seconded, and the motion was unanimously ratified by roll call vote.

IX. REPORTS OF THE COMMITTEES OF THE BOARD

A. Academic Affairs Committee

Ms. Foster, chair, reported on the Academic Affairs Committee meeting of November 19, 1999.

The following topics were discussed:

Report of the Provost

o Diversity Progress Update

Dr. Lillie Howard (associate provost for Academic Affairs and dean of the University College) reported that Wright State had the most diverse student body in its history this fall quarter.

Dr. Joseph Coleman (assistant provost) reported that Wright State has several mentoring programs available to students. These programs are designed to promote a bond between the student and mentor, improve student retention, and enhance the student's academic success. Overall, mentored students have higher retention rates and GPAs.

To promote and make more visible the university's commitment to creating a diverse university community and learning environment, the provost has appointed a University Diversity Advisory Council (UDAC) to advise him on all matters related to diversity. Dr. Coleman serves as chair of UDAC.

Dr. Moore described areas of diversity progress on campus. There has been improvement in diversity among senior leaders at WSU and in the curriculum. In the Office of Affirmative Action, an assistant director, who is an African American woman, has been appointed to investigate complaints as well as pursue proactive efforts to encourage a more diverse campus. In 1998, 22% of new faculty were minorities and 46% were women. In 1999, 22% of new faculty were minorities and 66% were women. Title IX necessitates a number of requirements to meet gender equity. Dr. Mike Cusack (director of Athletics) has provided a multi-year gender equity plan. Areas to be addressed include accommodation of athletic interests and abilities; athletic scholarships; coaches' salaries; facilities; equipment and supplies, etc.

o Enrollment Report

According to the fall 1999 OBR 14th Day Reports, total student credit hours are up nearly 1% and total headcount up 0.4%.

Undergraduate student credit hours are up 2% and graduate student credit hours are down 4%. New freshmen enrollment is up 3.6%.

o Millett Renovation

Work will begin on the Millett Hall renovation sometime late fall 2000 or early winter 2001 and will continue for approximately 18 months. To accommodate the renovation, all occupants, numerous departments, laboratories, and classrooms will have to be temporarily reassigned. Classrooms have been identified and office space has been found for nearly all occupants.

o Changes in Food Services

The Allyn Hall Lounge will be completely renovated and expanded by the fall of 2000. It is anticipated that the Bike Shop in Millett Hall will close permanently in the spring of 2001. Dining

Services in the Student Union will also undergo renovation starting in March 2000, with a completion date of January 2001.

- **Name Changes**

The following name changes were reported:

- From Human Factors Engineering Undergraduate Degree to Industrial and Systems Engineering – This updated name better characterizes the maturing nature of the program and discipline, as the faculty strive to address the needs of the Miami Valley business and government sectors, the state of Ohio, and the nation at large.
- From the Center for Labor-Management Cooperation to the Center for Performance Excellence – This name change is more representative of the current and future client base of the Center, as well as of the comprehensive services (organizational development, leadership mentoring, etc.) now available through the Center.
- From the Center for the Study of Drug Abuse and Its Interventions to the Center for Interventions, Treatment, and Addictions Research – This updated name more effectively communicates the multi-faceted in fulfilling the Center's mission.
- **Toxicology Institute**

Over the past two years, the School of Medicine has capitalized on its partnerships with Wright-Patterson Air Force Base, the Dayton VA Medical Center, and others to form a research consortium on molecular toxicology. The partners are competing for a Department of Defense contract that will enhance our research infrastructure and national research profile as well as form the foundation for a toxicology institute. This research will focus on low-level chemical exposures and has clinical relevance for veterans of the Gulf War as well as civilian populations. The Board will be asked to approve creation of the toxicology institute, should WSU receive the Defense contract.

- **Ph.D. Degree in Applied Environmental Sciences**

The university intends to seek planning approval for a Ph.D. in Environmental Sciences. This would involve submitting a pre-proposal called a "Program Development Plan" to the Ohio Board of Regents for comment. The proposed Ph.D. will be a collaborative among a number of departments in the College of Science and Mathematics as well as the Institute for Environmental Quality and Center for Groundwater Management. At a later point, a full proposal will be prepared and submitted for internal university endorsement and approvals to the Graduate Council, Council of Deans, Faculty Senate, and the Board of Trustees. With these approvals, it would then be submitted to the Ohio Board of Regents.

1. Bachelor of Science Degree in Organizational Leadership

The creation of a Bachelor of Science Degree in Organizational Leadership was discussed. This academic major will enable individuals who have completed a two-year degree program, or its equivalent, at an accredited institution to further their formal academic education by completing a baccalaureate degree in organizational leadership from Wright State. It will be housed in the Department of Educational Leadership in the College of Education and Human Services.

RESOLUTION 00-15

WHEREAS, consistent with its mission and that of the state of Ohio, Wright State University continuously seeks ways to provide and enhance access to those seeking baccalaureate, graduate, and/or lifelong learning opportunities; and

WHEREAS, Wright State University, in collaboration with local two-year institutions, including its Lake Campus, has determined that there currently exists in the local community a compelling need for a specialized degree program which will provide students with an associate degree, or its equivalent, the opportunity to complete a Bachelor's degree in the equivalent of two years of full-time study; and

WHEREAS, the greatest interest in such a specialized degree has come from fully-employed adults holding two-year technical degrees who are interested in expanding their knowledge and enhancing their skills to achieve upward mobility; and
WHEREAS, Wright State University's College of Education and Human Services, in collaboration with the Lake Campus, the College of Business and Administration, and the College of Liberal Arts, has developed a proposal for a Bachelor of Science Degree in Organizational Leadership which, by providing students with expertise in the leadership of modern organizations, meets the needs identified above; and
WHEREAS, the development of this proposal has been encouraged by the Ohio Board of Regents; approved by the University's Undergraduate Curriculum and Academic Policies Committee, and the Faculty Senate; and endorsed by the Council of Deans, the Provost, and the President, therefore be it
RESOLVED, that the Bachelor of Science Degree in Organizational Leadership, housed in the College of Education and Human Services, as submitted to this meeting be, and the same hereby is approved.
Mr. Soin moved for adoption. Ms. Littlejohn seconded, and the motion was unanimously ratified by roll call vote.

2. Emeritus Requests

RESOLUTION 00-16

WHEREAS, faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the provost; and
WHEREAS, Joanne Cross, assistant professor of Nursing, has served the university since 1974 in a fully-affiliated and full-time status and has requested emeritus status; and
WHEREAS, Ronald E. Rife, assistant professor of Mathematics at the Lake Campus, has served the university since 1969 in a fully-affiliated and full-time status and has requested emeritus status; and
WHEREAS, Jean Langley Sullivan, assistant professor of Nursing, has served the university since 1977 in a fully-affiliated and full-time status and has requested emeritus status; and
WHEREAS, Eldon J. Wetter, assistant professor of Geography at the Lake Campus, has served the university since 1969 in a fully-affiliated and full-time status and has requested emeritus status; therefore be it
RESOLVED that the requests for emeritus status for the aforementioned faculty members, submitted to this meeting be, and the same hereby are endorsed.
Ms. Littlejohn moved for adoption. Mr. Adams seconded, and the motion was unanimously adopted by voice vote.

A. Advancement Committee

Mr. Adams, chair, reported on the Advancement Committee meeting of November 15, 1999.

o Excellence in Action

Dr. Jennie Gallimore, associate professor of Biomedical, Industrial and Human Factors Engineering presented to the committee "Flight Safety: The Human Factor."

o Alumni Association Update

A new line of alumni apparel with the new WSU Alumni Association logo is now available. The Alumni Association is working with Bob Dearbaugh and CaTS to redesign and update the alumni web page. It was reported that the gift guidelines are being developed for the remaining balance of the \$500,000 pledge. Nomination forms for alumni awards have been sent out. Jane Lynch is the newest appointment to the alumni board.

Mr. Reynolds reported that the alumni relations office is now fully staffed with the hiring of Nan-C Moss, assistant director. The Alumni Association is planning to conduct four new focus groups.

These groups include WSU employees who are graduates, African American alumni, young alumni (those who graduated within the last 10 years) and Lake Campus alumni.

The goal is to introduce programming that is relevant to these group interests.

The alumni office is planning an alumni event for the San Francisco Bay area in conjunction with the December 13th St. Mary's men's basketball game. They are also planning for Homecoming

2000. So far three events have been identified which include the February 11th Alumni Awards Dinner/Dance; the February 12th College Alumni Awards and Brunch; a Spirit Rally and the men's basketball game. Plans are also underway on two or three seminars for alumni. They are currently working to re-institute a student alumni group. The core group has met and will be working on a constitution, bylaws and goals in the near future.

- **Foundation Update**

It was reported that the Heritage Gala was a success this year with about 100 guests in attendance. Twenty-five donors qualified for recognition, and seven were in attendance to be recognized.

The fund raising goal for FY 1999-2000 has been set for \$5 million. The deans were involved in setting these goals along with the President and Marcia Muller. It was also reported that Dr. Goldenberg and the senior staff is projecting funds targeted beyond the college goals, predicated on major gift work now in progress. Funds raised as of October 31, 1999 amounted to \$733,148. The Nominating Committee wishes to change its name to the Membership Committee. This committee plans to orient new members more thoroughly in an attempt to get members more involved and retain their interest. An orientation reception is scheduled for November 29 from 6:30 p.m. to 8:30 p.m. at Christy Manchester's home. The full Board is invited. A January orientation session is scheduled for the new Board members to orient the fundraising and financial aspects of the foundation. The committee supports a suggestion to reduce full Board meetings from four to three each year. An annual Board Retreat was also discussed.

The Investment Committee removed \$11 million from the large cap equity portion of the portfolio from active management and will place these funds in index funds. The Common Fund S&P 500 index fund will receive 80% of our \$11 million and the Vanguard mid-cap S&P 400 index fund will receive the remaining 20%.

Joseph Phelan, author of the book entitled College and University Foundations: Serving America's Public Higher Education will be at the full Board meeting on December 9th to conduct a workshop.

- **University Update**

Mrs. Muller updated the committee on current position searches. She stated that Janet Schooley, currently director of Development for Children's Hospital, was hired as the director of Corporate and Foundation Relations and will begin the end of December. Cindy Carusone and John Morris were both hired as senior development officers for the College of Liberal Arts and the College of Business Administration. Susan Smith, Cindy Young and Ulysses Drinks have been promoted. Four finalists for the assistant vice president of Communications and Marketing will be interviewed in November. Two other semifinalists were lost to other positions.

Staff training is being planned for the coming months. Shari Lewis will facilitate a quality improvement retreat in December.

Alumni donors have increased thanks to a variety of appeals. Telemarketing has increased and a Sunday afternoon calling session has been added this year.

The 1999 Corporate Appeal ended June 30th and the Corporate Appreciation Night is scheduled for November 18th. The chair for 2000 will be Rick Wegmann. Mr. Wegmann is a graduate of our MBA program and is presently CEO of Digital Concepts, Inc.

Major gift work involving President Goldenberg, Cynthia Butler, the deans and Marcia Muller continues. The President will be hosting dinners for major gift donors.

A letter is being sent out at the end of the year to help donors understand the benefits of giving at the end of the year. These letters will be sent to donors of \$1,000 and above. Letters are also going out under Jerry Stump's name to freshmen and sophomore parents. Friends (non-alumni individuals) will be sent an annual solicitation letter later this year as well.

Two visibility programs for the coming year have been planned and they will include regional breakfasts and corporate CEO forums. Two breakfasts have been scheduled in February in Piqua and in Greenville. Community leaders, business leaders and public school administrators and counselors will be invited to breakfast with the President to exchange ideas and information.

A series of corporate CEO forums are being planned to learn about the needs and visions of top corporate leadership in the Miami Valley and beyond. These occasions will enable us to share

information about selected WSU programs and to strengthen personal relationships with top corporate leadership. These forums will be followed by a social at the President's home.

A. Building and Grounds Committee

Mr. Soin, chair, reported on the Building and Grounds Committee meeting of December 1, 1999. The following topics were discussed:

- **Construction Projects Status Report**

An update on the capital projects status report was presented. Ms. Foster questioned why the improvements to the CAC Festival Playhouse are deferred until the 2005-2006 biennial year. The provost gave a brief explanation of the priority needs of various projects on the six-year plan.

- **Campus Tour**

After the business meeting, the committee toured Rike Hall to observe the new classrooms; Allyn Hall to observe the status of construction; Creative Arts Center to view the lower level, the Festival Playhouse and the Concert Hall.

A. Finance and Audit Committee

Mr. Palmer reported on the Finance and Audit Committee meeting of November 19, 1999. The following topics were discussed:

- **Financial Trend Analysis**

An analysis of selected university financial trends for the period FY'95 through FY'99 was presented to the committee. Management continues to evaluate the university's financial trends in revenue and spending in comparison with peer institutions (similarly sized in budget and students) across the country.

It was explained that this trend analysis information is analyzed regularly and assists in creating financial benchmarks, which in turn assist in allocating the university's resources. The highlights and key ratios of the analysis were reviewed.

- **Quarterly Budget versus Actual Results, First Quarter**

Mr. Ralston reviewed the Budget versus Actual data for the first quarter. A chart detailing the results for the university's Unrestricted Funds through September 30, 1999 was distributed and is on file in the Board office.

- **Capital Financing Discussion/Reimbursement Resolution**

Ms. Achterman began the discussion by explaining the need for the Reimbursement Resolution in order to enable the university to go into long term debt, as needed, for various construction projects. After a brief discussion by the Committee, it was agreed that the resolution should be tabled until further research is done and more information is available.

- **Year 2000 Update**

An update on the university's Y2K efforts was presented. Most of the university's systems are Y2K compliant and the remaining systems will be upgraded over Thanksgiving and the first week in December. The backup generator is fully operational and passed a test that had been run recently. A report given to the provost which outlines the contingency plan for the weekend of December 31, 1999 was given to the committee.

- **Foundation Overview**

Ms. Muller presented to the Committee an overview of the finances regarding the Foundation. She stated that this was the "big picture" regarding the finances and that if the Committee desired more details, she would be happy to make a return appearance.

- **Investment Reports**

The committee reviewed investment reports for September and October. Mr. Ulliman stated that there were really no surprises in the report and that he was very comfortable with our investment portfolio. He stated that the lag in the investments in September is primarily due to the timing and the current rise in interest rates. No action was required.

A. Student Affairs Committee

Ms. Jenkins reported on the Student Affairs Committee meeting of November 18, 1999.

- **Student Government President's Report**

Ms. Liz Conzo, president of Student Government, reported on the progress of Student Government initiatives during the fall quarter.

- Much research has been done investigating the best way to set up a WEB-based faculty evaluation program. The evaluation program will be voluntary. The evaluation will be accessed from on-campus only.
- Mr. Eric Schweser, vice president of Student Government, reported that both Iowa State University and Purdue are being used as models for the creation of the Wright State Freshmen Council. A questionnaire has been given to students in the UD 101 classes to determine the amount of interest and focus for the Council. The Freshmen Council will be involved with the changes and renovations in food service locations and will assist in the operation of the Student Government office as well as in other Student Government projects.
- The AHi How are You@ program will be implemented in winter quarter 2000. Undergraduate Admissions, Student Union Administration, and Parking Services will be evaluated.

It was announced that the Student Legal Services contract was signed. The service will begin in the winter quarter. The office will be located in the newly renovated Student Life area. Student Government is looking into a Abuy a brick for the Quad@ program in order to raise revenue for scholarships. The Medical School is helping with the planning for this program. Homecoming 2000 will have more student group participation this year. There are plans to have a bonfire as part of the homecoming festivities. Student Government will work with the faculty on the Adrop/add@ policy and the Aacademic letters" policy.

Ms. Haley Botkin, editor of the *Guardian*, reported on the budget status of the newspaper. The revenue this fall has been excellent and everyone is looking forward to the six-week break.

- **Vice President for Student Affairs and Enrollment Services Report**

Dr. Dan Abrahamowicz introduced Ms. Simone Polk, director of Public Safety, and Dr. Mike Cusack, director of Athletics.

Dr. Cusack discussed academic support for student-athletes. He noted that a major goal in Athletics is to elevate the overall student-athlete GPA. The current student-athlete GPA is a little above 2.9. An intermediate goal is to exceed 3.0. Dr. Cusack also noted that the coaches and athletic administration take their educational responsibilities very seriously. The GPA and graduation rates for student-athletes exceed those of the general student population. Roderick Perry, academic advisor, was introduced. Mr. Perry has been at Wright State for three months and was most recently at Auburn University in Alabama. Mr. Perry noted the cooperation and interest he has received from coaches and other staff in the Athletic Department.

Dr. Cusack also discussed gender equity. He reviewed the three-pronged evaluation that is utilized to determine equity--participation, scholarships, and resources. In the area of participation, the roster management and possibly adding an additional women's sport will bring the university into compliance. These adjustments will also affect scholarships. In the area of resources, Dr. Cusack is developing a salary schedule and a schedule of improvements to some athletic facilities. Overall, Dr. Cusack feels the university is in good shape relative to gender equity. He introduced Laurel Wartluft, the senior women=s administrator. Ms. Wartluft, who has been at Wright State for four months, discussed her responsibilities regarding NCAA compliance. Dr. Abrahamowicz noted that this year the university would undertake a NCAA interim certification study. Shari Lewis, assistant provost, is chairing this effort and will provide a report to the NCAA by June 2000.

Ms. Simone Polk, director of Public Safety, distributed the new brochure on campus safety and law enforcement information. The information in the brochure is provided to all students as part of Wright State University=s commitment to safety and security on campus and is done to comply with the federal Jeanne Cleary Disclosure of Campus Security Policy and Campus Crime

Statistics Act. Ms. Polk discussed the crime report and noted that this year=s report is much more extensive due to recent changes in the law, which require considerably more information. New information required includes the university sexual assault policy; crimes that occur on campus, on public property adjacent to campus, and on property off campus but in facilities owned or operated by the university; crimes reported by residence hall; and data from Judicial Affairs on alcohol and drug violations. Ms. Polk noted that the university must record reported crimes and crime statistics. If even one reported crime turns out to be false, it is included in university statistics.

F. Faculty President's Report

Dr. David Barr reported that the Faculty Senate discussed the creation of the new University College from the previous University Division. Serious academic issues were raised. While the Faculty Senate agreed that change was needed, they hope that future academic changes are made only after serious engagement of the Faculty Senate.

The Faculty Senate formulated a proposal for consideration of the semester calendar. They have initiated discussion within each department and within each college. A survey has been completed, but not yet tabulated surveying the faculty directly on their interests, perceptions, and attitudes toward a change in the calendar. Also debate sessions on the advantages and disadvantages of the semester calendar will be arranged. The Faculty Senate will conduct a mail ballot during the winter quarter about the semester issue.

The Senate discussed the request from Student Government that copies of teaching evaluations be made available to them for publication. Dr. Barr said the Faculty Senate would cooperate in developing a system that gives students access to the information they want without a negative impact on the academic process.

Dr. Barr also stated that the Senate has begun examining their role as a Faculty Senate and how that might differ from the older model of an Academic Council.

G. Student Trustees' Report

Mr. Brian Syska reported to the Board that he attended the National Conference on Student Services in New Orleans. He hopes to take many of the new skills that he learned and apply them to an idea that Mr. Gardner and he has in regards to Raider Talks (an open forum open to all WSU students to discuss quality of campus life). This would get them more involved with the students and give them a better feel for what is going on with the students. Student Government has been going to various student groups and organizations in hopes of implementing the Student Legal Services idea. The Freshmen Council has been established and is hard at work. Homecoming is coming up in February. Mr. Syska also commented that the student trustees would be working on the new trustee application process.

Mr. Gardner was pleased to announce that the 2nd Annual Ohio Student Trustees' Conference was held in Bowling Green. Organizing a statewide association of student trustees has been discussed. A meeting will be held at Ohio University in the spring to discuss this matter further. Mr. Gardner along with student trustees from Ohio University and Bowling Green will be presenting at the AGB Conference in March. Their presentation will be titled the Ohio Model for Student Trustee Orientation.

X. PRESENTATION AND POLICY DISCUSSIONS

Professor Jennie Gallimore

Department of Biomedical, Industrial and Human Factors Engineering

Pilot Induced Error Analysis

Although aviation is the safest form of transportation, an average of five aircraft accidents still occur each day. About 75 percent of these accidents are attributed to pilot error and not mechanical failure. Many of these pilot errors result from spatial disorientation or perceptual illusions, and provide the focus for research now being conducted by the WSU Aerospace and Virtual Environments Laboratory (WAVE Lab).

Dr. Gallimore's presentation briefly discussed the lab's research focus and goals, and provided a vision for future collaborative potential.

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

A. December Commencement - December 4, 1999

Ervin J. Nutter Center

Breakfast - 8:30 a.m. - Berry Room

Commencement - 10:00 a.m. - Arena

B. Next Board Meetings- February 3 and 4, 2000

A. New Trustee Training Conference - December 9, 1999, 9:30 a.m. - 3:00 p.m.,
Ohio State University

D. AGB National Conference - March 18-21, 2000, New Orleans

XIII. ADJOURNMENT

The meeting adjourned at 9:40 a.m.