

**WRIGHT STATE UNIVERSITY
BOARD OF TRUSTEES
OFFICIAL PROCEEDINGS OF THE
ONE HUNDRED AND SEVENTY-SEVENTH MEETING
October 1 and 2, 1998**

I. CALL TO ORDER

The meeting of the Wright State University Board of Trustees was called to order by Mr. Thomas E. Palmer, chair, on Thursday, October 1, 1998, 3 p.m., in Room E157 of the Student Union. Mr. Matthew O. Diggs, Jr., vice chair, called the roll:

Present

Absent

Michael Adams

Daisy Duncan Foster

Robert E. Buerger

Gail Littlejohn

Matthew O. Diggs, Jr.

Daniel W. Duval

Martin D. Jenkins

Thomas E. Palmer

Rajesh K. Soin

II. PROOF OF NOTICE OF MEETING

Mr. Palmer reported that this meeting was called by written notification and a quorum was present.

III. DISPOSITION OF PREVIOUS MINUTES

Mr. Palmer moved that the June 4-5, 1998, minutes be approved as submitted. Mr. Diggs seconded, and the motion was unanimously approved by voice vote.

IV. EXECUTIVE SESSION

In accordance with the Ohio Open Meetings Law, the Board, after a majority of a quorum, determined to hold an Executive Session by offering the following resolution:

RESOLUTION 99-1

RESOLVED that the Wright State University Board of Trustees agreed to hold Executive Session on Thursday, October 1, 1998; and be it further

RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:

!Legal Report

!Potential dismissal, demotion, or discipline of a tenured faculty member, and pertinent personnel matters

!Purchase of real property by WSU Foundation, Inc., and pertinent real estate matters

Mr. Buerger moved for approval. Mr. Diggs seconded, and the motion was unanimously approved by roll call vote.

V.RECESS

Following the Executive Session, the Board gathered for dinner at the United States Air Force Museum, as part of the National Aerospace Conference.

VI.RECONVENE - ROLL CALL

The Wright State University Board of Trustees reconvened on Friday, October 2, 1998, 8:30 a.m., Berry Room, Ervin J. Nutter Center. Ms. Lynnette M. Heard called the roll:

Present

Michael Adams

Matthew O. Diggs, Jr.

Daniel W. Duval

Martin D. Jenkins

Thomas E. Palmer

Rajesh K. Soin

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Jeffrey Gardner

Absent

Robert E. Buerger

Daisy Duncan Foster

Gail Littlejohn

Mr. Palmer stated that the Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a

fixed agenda available to those attending the meeting. Persons wishing to address the Board in its public session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

VII. INSTALLATION OF BOARD MEMBERS MICHAEL ADAMS AND JEFFREY GARDNER

The oath of office was administered by Judge Frederick C. Young to newly appointed Board members, Michael Adams and Jeffrey Gardner.

VIII. PRESENTATION AND POLICY DISCUSSIONS

Information Technology Research Institute - Dr. P. Bruce Berra, Professor, Computer Science and Director, Information Technology Research Institute

P. Bruce Berra, professor of Computer Science and director of the Information Technology Research Institute, made a presentation on the institute's mission and role.

The Information Technology Research Institute (ITRI) at Wright State University became operational July 1, 1997, with Dr. P. Bruce Berra, Regents Professor of Information Technology, as director. The institute is a cooperative research and development organization involving partnerships among WSU and other organizations in the information technology field. Located in the Russ Engineering Center, ITRI is part of the College of Engineering and Computer Science and is closely affiliated with the Department of Computer Science and Engineering. Funding is provided by the Ohio Board of Regents, Wright State University, and the Miami Valley's Information Technology Alliance. ITRI functions as the research arm of the IT Alliance.

The institute's mission is to conduct basic and applied research, to conduct industrially relevant research and development, and to reduce the time for research results to reach the marketplace. To accomplish this, ITRI provides guidance and support in several directions. Both expertise and monetary support are available to faculty researchers. The institute assists collaborative R&D with industry and government by both connecting industry needs with appropriate research faculty and by providing technical services, physical resources, and excellent computing facilities. ITRI also sponsors seminars, conferences and workshops, short courses and tutorials to further its mission.

Research is focused in four main areas: Software Engineering and Database Systems, Human-Computer Interaction, Computer Enhanced Reasoning, and Parallel and Distributed Systems. Currently twenty-two faculty from across campus are working with local IT companies, the U.S. Air Force, educational institutions, and Ohio governmental agencies. In the year since its inception, the institute has guided several successful proposals, held a recent international workshop on database management systems, awarded a number of graduate research assistant ships and supported a variety of faculty research projects. The Information Technology Research Institute at Wright State is rapidly becoming a recognized asset to both state and local information technology industry and economic development.

IX. REPORT OF THE CHAIR

A. Introduction of New Board Members

Michael Adams

Michael Adams is founder and chief executive officer of Adams Robinson Enterprises, a builder of water and waste water treatment plants. The company is currently licensed in 13 states with its corporate office in Dayton, Ohio, and a satellite office in Altamonte Springs, Florida. Adams Robinson has been rated among Dayton's Top 100 Companies for the past seven years.

Before founding Adams Robinson Enterprises in 1983, Mr. Adams' early career began in 1971 with Adrian Construction Company in Dayton, Ohio where he played a key role in all phases of project management, estimating and operations.

Mr. Adams was appointed to the Board of Trustees in 1998 to fulfill the remaining term of Mr. Frederick W. Schantz. He has served as the chairman of the Wright State University Foundation Board of Trustees, and currently serves on the Wright STEPP Scholarship Advisory Board. Mr. Adams is a graduate of Wright State University with a bachelor's degree in business management.

He and his wife Bari reside in Dayton, and are the parents of two children.

Gail Littlejohn

Gail Littlejohn is senior vice president, corporate and government affairs for LEXIS-NEXIS. In this role, she is responsible for developing and implementing industry and governmental affairs strategies to strengthen the company's position as an industry leader. Also, she has responsibility for involving the company in pertinent, pending state and federal legislation, and expanding the company's sphere of influence

with those who are shaping the industry, and creating public policy and relevant legislation.

Ms. Littlejohn was selected as the YWCA Career Woman of the Year in 1991. She also published a diversity-training program and enjoys motivational speaking. A dedicated community volunteer, Ms. Littlejohn has served on numerous community boards, including Dayton Contemporary Dance Company, Sinclair Community College Foundation, Dayton Art Institute, Miami Valley Child Development, and Dayton YWCA.

She is a graduate of Wright State University with a master's degree in Personnel Counseling. Residents of Dayton, she and her husband, Judge Bill Littlejohn are parents of three children.

Jeffrey Gardner

Jeffrey Gardner, a student trustee, is a senior mechanical engineering student in Wright State University's College of Engineering and Computer Science.

He has served as the student government representative for the college since 1997 and has been actively involved in several areas including serving as an instructor for first-year engineering students, as a liaison between the students and the college faculty and administration, and as a coordinator of student activities for National Engineers' Week. In addition, he is employed in the college as a senior office assistant and has been an Academic Advantage@ math and computer instructor, and a summer orientation leader.

Mr. Gardner also serve as the director of industrial relations for the Wright Engineering Council and as a member of the curriculum, petitions, steering, and undergraduate engineering program committees. He is president of the chemistry club and as a member of the undergraduate curriculum and academic policy, public safety director search, and enrollment planning committees.

Mr. Gardner also is the recipient of numerous honors and awards, including WSU Distinguished Senior Leader Award, the college's Dean's Award and Dean's Engineering Leadership Institute, Dean's List, Alpha Lambda Delta Freshman Honor Society, National Merit Commended Scholarship recipient, Ohio Space Grant Consortium Scholar, and Member of the Year and Director of the Year for the Wright Engineering Council.

B. Announcements

Mr. Palmer thanked Lynnette Heard for her service to the Board and announced that she will begin her new duties as Assistant to the Vice President of Student Affairs and Director of Student Life.

Mr. Palmer reminded the Board about the Ohio Board of Regents' Conference on December 3 or 10, 1998, and the Trustee Conference in Columbus on March 10, 1999.

The NCA has recently re-accredited the MBA degree program at H. Lavity Stoutt Community College in Tortola, British Virgin Islands.

X. REPORT OF THE PRESIDENT

A. University Goals - Preliminary Report

President Goldenberg has identified five areas in discussions with a number of people in the university (members of the Board, the provost and vice presidents) that he will focus on:

- (1) Establish a problem-solving collective bargaining environment that maintains the integrity of the Faculty Senate.
- (2) Implement a technology plan and achieve the necessary level of Year 2000 compliance.
- (3) Managerial retirements consistent with the University Strategic Plan.
- (4) Implement an effective marketing plan and strengthen development and alumni programs.
- (5) Provide leadership to develop a campus environment that reflects the diversity of the region and promotes multiculturalism and international understanding.

B. Fall Enrollment Report

In the area of enrollment, Dr. Abrahamowicz gave a initial report stating that the figures may still change. The retention rate from freshman to sophomore year is 72%, which is the highest in WSU history. Last year's rate of retention was 70%, and in 1996 it was 67%. Enrollment of new freshman is up 5%, and overall enrollment of continuing students is up 1%. The residence halls are 104% of capacity. For undergraduate that translates into good news. Undergraduate enrollment is up 3/10%. However, graduate school enrollment has decreased 10%. Overall Wright State's enrollment is down by 2-1/2%. This reflects what is going on around the state, especially the phenomenon of freshman classes being rather large and the graduate numbers being down.

C. Student Success

Dr. Goldenberg reported that several recent significant student accomplishments are noteworthy for the Board's information:

!This fall 138 Ohio high school valedictorians and salutatorians are attending Wright State University.

!Recent accountancy graduate Danielle Rolfes, who is now employed by Procter & Gamble, had the top score in Ohio with 387 points (out of a possible 400 points) on the national Certified Public Accounting exam.

!Charlene Cape, an MBA student, won the national Graduate Student Leadership Award from the Society for Human Resource Management Foundation. The award was based on her leadership ability, campus and community involvement, commitment to the human resources profession and grade point average.

!When the petroleum industry looks for the best graduates in geology and geophysics, Wright State is one of among a select few in the nation where recruiters visit.

D.Facility Clearance Revision

RESOLUTION 99-2

WHEREAS, Wright State University wishes to maintain its facility security clearance through the Defense Security Service, and WHEREAS, those persons occupying the following positions among the officers and officials at Wright State University shall be known as Key Management Personnel (KMP) as described in the National Industrial Security Program Operating Manual:

Dr. Kim Goldenberg
President

Dr. Perry D. Moore
Provost

Ms. Janet Gibbs Achterman
Vice President, Business and Fiscal Affairs

Dr. Joseph F. Thomas, Jr.
Associate Provost for Research

Dr. William K. Sellers
Director, Office of Research and Sponsored Programs

WHEREAS, the Chief Executive and the KMP have been processed, or will be processed, to the level of the facility clearance granted to this institution, as provided for in the aforementioned National Industrial Security Program Operating Manual; and

WHEREAS, the said KMP are hereby delegated all of the Board's duties and responsibilities pertaining to the protection of classified information under classified contracts of the Department of Defense or User Agencies of its Industrial Security Program awarded to Wright State University; and

WHEREAS, the following named members of the Board of Trustees shall not require, shall not have, and can be effectively excluded from access to all classified information in the possession of Wright State University, and do not occupy positions that would enable them to affect adversely the policies and practices of Wright State University in the performance of classified contracts for the Department of Defense or User Agencies of its Industrial Security Program, awarded to Wright State University, and need not be processed for a personnel clearance:

Michael Adams
Martin D. Jenkins
Robert E. Buerger
Gail H. Littlejohn
Matthew O. Diggs, Jr.
Thomas E. Palmer
Daniel W. Duval
Rajesh K. Soin
Daisy Duncan Foster

Therefore be it

RESOLVED that the Board of Trustees of Wright State University authorizes the establishment of the above KMP, and this resolution supersedes Resolution 96-43 dated June 7, 1996.

Mr. Soin moved for adoption. Mr. Duval seconded, and the motion was unanimously ratified by voice call vote.

E. Professor Emeritus Requests

In accordance with university policy approved by the Board of Trustees, the following faculty members have met the requirements for emeritus status:

RESOLUTION 99-3

WHEREAS, faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the provost; and

WHEREAS, William E. Brown, professor of Education, has served the university since 1975 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, William M. Gordon, professor of Education, has served the university since 1988 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Joseph W. Hemsy, associate professor of Physics, has served the university since 1966 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, George J. Kantor, professor of Biological Sciences, has served the university since 1970 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Ernest F. Koerlin, associate professor of Art, has served the university since 1968 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Maurice D. Kogut, professor of Pediatrics, has served the university since 1980 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Vincent Presno, associate professor of Education, has served the university since 1975 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Charles B. Ross, associate professor of Computer Science and Engineering, has served the university since 1970 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Donald R. Swanson, professor of English, has served the university since 1971 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, David R. Wood, associate professor of Physics, has served the university since 1967 in a fully-affiliated and full-time status and has requested emeritus status, therefore be it

RESOLVED that the requests for emeritus status for the aforementioned faculty members, submitted to this meeting, be and the same hereby are endorsed.

Mr. Duval moved for adoption. Mr. Diggs seconded, and the motion was unanimously adopted by voice vote.

F. Approval of Settlement Agreement

RESOLUTION 99-4

WHEREAS, the university has entered into the settlement agreement with assistant professor Katharine L. Dvorak; and

WHEREAS, this agreement was promulgated in the best interest of the university; therefore be it

RESOLVED that the WSU Board of Trustees adopts the agreement.

Mr. Jenkins moved for adoption. Mr. Diggs seconded, and the motion was approved by roll call vote.

G. Confirmation of Academic and Administrative Appointments and Changes

Since the last Board meeting, the following academic and administrative appointments, changes, retirements, departmental reporting, resignations and terminations have been made:

Faculty Appointments and Changes

Syed M. Ahmed, M.D., has been appointed Associate Professor, Family Medicine, School of Medicine, effective July 15, 1998.

Henry William Albers, M.D., has been appointed Assistant Professor and Pediatric Orthopaedic Surgeon, Orthopaedic Surgery, School of Medicine, effective September 1, 1998.

Matthew P. Benjamin, M.Ed., has been appointed Assistant Professor, Theater Arts, College of Liberal Arts, effective September 1, 1998.

Rebekah R. Bower, M.S., has been appointed Lecturer, Health/Physical Education/Recreation, College of Education and Human Services, effective September 1, 1998.

Karen K. Brackenridge, M.S., has been appointed Instructor, Mathematics and Statistics, College of Science and Mathematics, effective September 1, 1998.

Wendy Caldwell, Ph.D., has been appointed Assistant Professor, Modern Languages, College of Liberal Arts, effective September 1, 1998.

Susan B. Carrafiello, Ph.D., has been appointed Associate Professor, History, College of Liberal Arts, effective September 1, 1998.

Jyh-Hann Chang, Ph.D., has been appointed Assistant Professor, Psychological Services Center, School of Professional Psychology, effective August 1, 1998.

Mark Cordano, Ph.D., has been appointed Assistant Professor, Management, College of Business and Administration, effective September 1, 1998.

Michael T. Cox, Ph.D., has been appointed Assistant Professor, Computer Science, College of Engineering and Computer Science, effective September 1, 1998.

Gerald E. Crites, M.D., has been appointed Assistant Professor, Medicine, School of Medicine, effective July 1, 1998.

Glenn A. Dahl, M.S.B.A.-Q.A., has been appointed Instructor, Mathematics and Statistics, College of Science and Mathematics, effective September 1, 1998.

Melinda J. Diesslin, M.S., has been appointed Instructor, Mathematics and Statistics, College of Science and Mathematics, effective September 1, 1998.

James E. Dobbins, Ph.D., has been appointed Professor, Professional Psychology, School of Professional Psychology, effective July 1, 1998.

Jane E. Doorley, M.S.N., has been appointed Assistant Clinical Professor, College of Nursing and Health, effective September 1, 1998.

Herbert E. Dregalla, Jr., Ph.D., has been appointed Professor and Chair, Music, College of Liberal Arts, effective August 1, 1998.

Travis E. Doom, Ph.D., has been appointed Assistant Professor, Computer Science, College of Engineering and Computer Science, effective September 1, 1998.

Jack L. Dustin, Ph.D., has been appointed Director, Center for Urban and Public Affairs, College of Liberal Arts, effective September 1, 1998.

John M. Flach, Ph.D., has been appointed Professor, Psychology, College of Science and Mathematics, effective September 1, 1998.

Janice J. Gabbert, Ph.D., has been appointed Professor, Classics, College of Liberal Arts, effective September 1, 1998.

Ricardo Gutierrez-Osuna, Ph.D., has been appointed Assistant Professor, Computer Science, College of Engineering and Computer Science, effective September 1, 1998.

Chris Hall, Ph.D., has been appointed Director of Graduate Studies in English, English Language and Literatures, College of Liberal Arts, effective September 1, 1998.

Ronald G. Helms, Ph.D., has been appointed Associate Professor, Teacher Education, College of Education and Human Services, effective September 1, 1998.

Janet M. Herrelko, Ed.D., has been appointed Assistant Professor, Middle Education/Foundations, Teacher Education, College of Education and Human Services, effective September 1, 1998.

Venkataraman M. Iyer, Ph.D., has been appointed Assistant Professor, Accountancy, College of Business and Administration, effective September 1, 1998.

Notburga Jung, Ph.D., has been appointed Associate Professor and Chair, Teacher Education, College of Education and Human Services, effective August 17, 1998.

Timothy F. Kerlin, M.Ed., has been appointed Instructor, Educational Leadership, College of Education and Human Services, effective September 1, 1998.

David C. Leach, M.F.A., has been appointed Associate Professor, Art and Art History, College of Liberal Arts, effective September 1, 1998.

Phan H. Loi, Ph.D., has been appointed Associate Professor, Mathematics and Statistics, College of Science and Mathematics, effective September 1, 1998.

Marguerite G. MacDonald, Ph.D., in addition to other duties, has been appointed Assistant Professor and Director, University Center for International Education, College of Liberal Arts, effective July 1, 1998.

Mary Ellen Mazey, Ph.D., has been appointed Professor and Chair, Department of Urban Affairs and Geography, College of Liberal Arts, effective September 1, 1998.

Kathy McCloskey, Ph.D., has been appointed Postdoctoral Residency, School of Professional Psychology, effective September 1, 1998.

Deborah E. Miller, M.D., has been appointed Assistant Professor, Family Medicine, School of Medicine, effective July 1, 1998.

Barry E. Milligan, Ph.D., has been appointed Associate Professor, English Language and Literatures, College of Liberal Arts, effective September 1, 1998.

Brenda Mobley, Ph.D., has been appointed Director of the Ellis Institute and Associate Professor, School of Professional Psychology, effective July 1, 1998.

Sharon H. Nelson, D.M.E., has been appointed Interim Associate Dean, College of Liberal Arts, effective September 1, 1998.

Tuan V. Nguyen, Ph.D., has been appointed Assistant Professor, Community Health, School of Medicine, effective July 1, 1998.

Mari H. O'Brien, Ph.D., has been appointed Associate Professor, Modern Languages, College of Liberal Arts, effective September 1, 1998.

Cynthia G. Olsen, M.D., has been appointed Professor, Family Medicine, School of Medicine, effective July 1, 1998.

William J. Pammer, Ph.D., has been appointed Associate Professor, Department of Urban Affairs and Geography, College of Liberal Arts, effective September 1, 1998.

Steen Pederson, Ph.D., has been appointed Professor, Mathematics and Statistics, College of Science and Mathematics, effective July 1, 1998.

D. Drew Pringle, Ed.D., in addition to other duties, has been appointed Acting Director for Institute for Rehabilitation Research and Medicine, School of Medicine, effective September 1, 1998.

Lawrence J. Prochaska, Ph.D., has been appointed Professor, Biochemistry and Molecular Biology, College of Science and Mathematics, effective July 1, 1998.

Robert W. Putnam, Ph.D., has been appointed Associate Professor, Physiology and Biophysics, College of Science and Mathematics, effective July 1, 1998.

Kevin Reynolds, M.S., has been appointed Instructor, Biological Sciences, College of Science and Mathematics, effective September 1, 1998.

William E. Rickert, Ph.D., has been appointed Professor and Interim Dean, College of Liberal Arts, effective April 22, 1998.

Lisa R. Ritzler, M.S.A., has been appointed Instructor, Management, College of Business and Administration, effective September 1, 1998.

Edgar A. Rutter, Ph.D., has been appointed Professor and Chair, Mathematics and Statistics, College of Science and Mathematics, effective September 1, 1998.

Patricia Sandberg, Ph.D., has been appointed Assistant Professor, Theatre Arts, College of Liberal Arts, effective September 1, 1998.

David N. Seitz, Ph.D., has been appointed Assistant Professor, English Language and Literatures, College of Liberal Arts, effective September 1, 1998.

Micky Sharma, Psy.D., has been appointed Postdoctoral Resident, Professional Psychology, School of Professional Psychology, effective September 1, 1998.

Karl Sievers, M.M., has been appointed Associate Professor, Music, College of Liberal Arts, effective September 1, 1998.

Thomas E. Skinner, Ph.D., has been appointed Associate Professor, Physics, College of Science and Mathematics, effective September 1, 1998.

Charles Sonenshein, M.Ed., has been appointed Instructor, Teacher Education, College of Education and Human Services, effective September 1, 1998.

Robert M. Sumser, Ph.D., has been appointed Associate Professor and Chair, History, College of Liberal Arts, effective September 1, 1998.

Robert J. Sweeney, Ph.D., has been appointed Professor, Finance-Insurance-Real Estate, College of Business and Administration, effective September 1, 1998.

Susan E. Terzian, M.B.A., has been appointed Instructor, Accountancy, College of Business and Administration, effective September 1, 1998.

James W. Tipps, Ph.D., has been appointed Associate Professor, Music, College of Liberal Arts, effective September 1, 1998.

John J. Turchi, Ph.D., has been appointed Associate Professor, Biochemistry and Molecular Biology, College of Science and Mathematics, effective July 1, 1998.

Cynthia Van Niman, M.D., has been appointed Assistant Professor, Family Medicine, School of Medicine, effective July 1, 1998.

Kimberly A. Vito, M.F.A., has been appointed Associate Professor, Art and Art History, College of Liberal Arts, effective September 1, 1998.

Harvey M. Wachtell, Ph.D., has been appointed Assistant Professor and Chair, History, College of Liberal Arts, effective September 1, 1998.

Celeste M. Waller, Psy.D., has been appointed Postdoctoral Resident, School of Professional Psychology, effective September 1, 1998.

Hong Wang, Ph.D., has been appointed Assistant Professor, Management Science and Information Systems, College of Business and Administration, effective September 1, 1998.

Christine L. Weber, Ph.D., has been appointed Assistant Professor, Educational Leadership, College of Education and Human Services, effective September 1, 1998.

Richard E. White, Ph.D., has been appointed Associate Professor, Physiology and Biophysics, College of Science and Mathematics, effective July 1, 1998.

Norma S. Wilcox, Ph.D., has been appointed Assistant Professor, Sociology and Anthropology, College of Liberal Arts, effective September 1, 1998.

Leslie R. Wolf, M.D., has been appointed Associate Professor, Emergency Medicine, School of Medicine, effective July 1, 1998.

H. Jean Wright, Psy.D., has been appointed Postdoctoral Resident, Professional Psychology, School of Professional Psychology, effective September 1, 1998.

Vincent C. Yen, Ph.D., has been appointed Professor, Management Science and Information Systems, College of Business and Administration, effective September 1, 1998.

Teresa Zryd, M.D., has been appointed Assistant Professor, Family Medicine, School of Medicine, effective August 1, 1998.

Faculty Separations

Maria Alarcon, Ph.D., Resident Instructor, Professional Psychology, School of Professional Psychology, effective August 3, 1998.

Nancy C. Bell, M.S., Instructor, Mathematics and Statistics, College of Science and Mathematics, effective August 31, 1998.

Paul L. Bergstein, Ph.D., Assistant Professor, Computer Science, College of Engineering and Computer Science, effective August 31, 1998.

James Bofill, M.D., Assistant Professor, Obstetrics and Gynecology, School of Medicine, effective August 28, 1998.

William E. Brown, Ph.D., Professor, Teacher Education, College of Education and Human Services, effective July 31, 1998.

Patrick A. Carr, Ph.D., Assistant Professor, Anatomy, School of Medicine, effective June 30, 1998.

Judith A. Cochran, Ph.D., Associate Professor, Lake Campus-Education, effective August 31, 1998.

Rocco Dal Vera, M.F.A., Associate Professor, Theatre Arts, College of Liberal Arts, effective August 31, 1998.

Pamela Fink Charbonneau, Ph.D., Assistant Professor, Microbiology and Immunology, School of Medicine and College of Science and Mathematics, effective September 8, 1998.

Eric L. Friedland, Ph.D., Professor, Religion, College of Liberal Arts, effective June 30, 1998. (Retirement)

William M. Gordon, Ph.D., Professor, Educational Leadership, College of Education and Human Services, effective July 31, 1998.

William E. Hanks, Ph.D., Associate Professor, Communication, College of Liberal Arts, effective June 30, 1998. (Retirement)

Joseph W. Hemsley, Ph.D., Associate Professor, Physics, College of Science and Mathematics, effective June 30, 1998. (Retirement)

Mengfei Ho, Ph.D., Assistant Professor, Biochemistry and Molecular Biology, College of Science and Mathematics, effective June 30, 1998.

Jon R. Hobbs, Ph.D., Associate Professor, Management Science and Information Systems, College of Business and Administration, effective August 31, 1998. (Retirement)

Alex M. Iosevich, Ph.D., Assistant Professor, Mathematics and Statistics, College of Science and Mathematics, effective August 31, 1998.

James D. Jones, M.B.A., Assistant Professor, Management Science and Information Systems, College of Business and Administration, effective August 31, 1998.

George J. Kantor, Ph.D., Professor, Biological Sciences, College of Science and Mathematics, effective August 31, 1998. (Retirement)

Patricia A. Kleine, Ed.D., Associate Professor and Chair, Educational Leadership, College of Education and Human Services, effective August 12, 1998.

Ernest F. Koerlin, M.F.A., Associate Professor, Art and Art History, College of Liberal Arts, effective July 31, 1998. (Retirement)

Maurice D. Kogut, M.D., Professor and Chair, Pediatrics, School of Medicine, effective August 31, 1998. (Retirement)

Vincent Presno, D.Ed., Associate Professor, Educational Leadership, College of Education and Human Services, effective July 31, 1998. (Retirement)

Charles B. Ross, Ph.D., Associate Professor, Computer Engineering, College of Engineering and Computer Science, effective August 31, 1998. (Retirement)

In Soo Son, Ph.D., Assistant Professor, Sociology and Anthropology, College of Liberal Arts, effective August 31, 1998.

Mary L. Stoeckle, Ph.D., Assistant Professor, College of Nursing and Health, effective August 31, 1998.

Heidi M. Strimpfel, M.B.A., Lecturer, Management, College of Business and Administration, effective June 30, 1998.

David Swindell, Ph.D., Assistant Professor, Department of Urban Affairs and Geography, College of Liberal Arts, effective July 14, 1998.

Julie A. Szucs, M.S., Instructor, Modern Languages, College of Liberal Arts, effective August 20, 1998.

John A. Vogel, M.B.A., Lecturer, Accountancy, College of Business and Administration, effective August 21, 1998. (Retirement)

David R. Wood, Ph.D., Associate Professor, Physics, College of Science and Mathematics, effective June 30, 1998. (Retirement)

Katherine J. Workman, M.A., Assistant Professor, History, College of Liberal Arts, effective August 31, 1998.

Vikram K. Yeragani, D.P.M., Professor, Psychiatry, School of Medicine, effective June 30, 1998.

Unclassified Appointments and Changes

CORRECTION: The June report listed Robert Dearbaugh as having a B.A. He has an M.A.

Kevin Arcuri, B.A., has been appointed Assistant Women's Soccer Coach, Intercollegiate Athletics, effective June 10, 1998.

Martha Armstrong-Benjamin, M.S., has been appointed Assistant Director of Student Life for Leadership Initiatives, Student Life, effective June 15, 1998.

William L. Arnold, M.S., has been appointed Clinical Research, Emergency Medicine, School of Medicine, effective September 1, 1998.

Dixie A. Barnhart, M.Ed., has been appointed Director, Teacher Education, Lake Campus-Education, effective June 1, 1998.

Bryan A. Beverly, B.A., has been appointed Senior Multimedia Consultant/Project Coordinator, Center for Teaching and Learning, effective June 1, 1998.

Melinda L. Beverly has been appointed Operations Manager, Computing and Telecommunications Services, effective August 6, 1998.

Dara L. Bornstein-Tudor has been appointed Multimedia Consultant, Center for Teaching and Learning, effective June 1, 1998.

Carol Brown, M.L.S., has been appointed Librarian I, University Libraries--Dunbar Library, effective July 13, 1998.

Barbara J. Bullock, M.S., has been appointed Research Analyst, Institutional Research, effective June 1, 1998.

Cynthia F. Butler has been appointed Interim Vice President, University Advancement, effective April 22, 1998.

Joann M. Cooper, M.B.A., has been appointed Assistant Director of Undergraduate Programs in Business, College of Business and Administration, effective August 1, 1998.

Andrew Corbett has been appointed Adapted Athletic/Sport Clubs Coordinator, Campus Recreation, effective September 1, 1998.

Julie Cromer has been appointed Assistant Athletics Director, Intercollegiate Athletics-Administration, effective August 10, 1998.

Dale E. Courte, M.S., has been appointed Computer Research Support Scientist, College of Engineering and Computer Science, effective June 8, 1998.

Ximena Chrisagis, M.S., has been appointed Reference Librarian, University Libraries-Fordham Library, effective July 1, 1998.

Barbara A. Cwirka has been appointed Stewardship Coordinator, University Advancement, effective July 6, 1998.

Michael F. Dahlem, M.Ed., has been appointed Administrative Assistant, Men's Basketball, Intercollegiate Athletics, effective June 3, 1998.

James LeRoy Davis, M.A., has been appointed Recruiter/Academic Advisor, Student Services, Lake Campus, effective August 1, 1998.

Thomas Diamantes, Ed.D., has been appointed Assistant Professor, Educational Leadership, College of Human Services, effective September 1, 1998.

Gary G. Dickstein, B.S.W., has been appointed Assistant Director for Judicial Affairs, Residence Services, effective June 1, 1998.

Charlotte M. Droll, M.S.I., has been appointed Librarian I, University Libraries-Dunbar Library, effective July 15, 1998.

Kevin Dunajski has been appointed LAN Analyst I, Network Services, School of Medicine, effective May 11, 1998.

D. R. Fannin, M.S., has been appointed Assistant Director, Center for Economic Education, College of Business and Administration, effective July 13, 1998.

George A. Frey, M.S., has been appointed Associate Director, Center for Teaching and Learning, effective June 1, 1998.

John W. Gaul has been appointed Parking/Events Services Supervisor, Ervin J. Nutter Center, effective June 1, 1998.

Melissa A. Giles Markland, B.A., has been appointed Associate Director for Residence Life, Residence Services, effective July 1, 1998.

Jessie L. Grant, M.A., has been appointed Community Coordinator, Residence Services, effective July 1, 1998.

Chandra Bauer Greenberg, B.A., has been appointed Research Assistant, Community Health, School of Medicine, effective September 17, 1998.

Gwendolyn G. Greer, M.S., in addition to other duties, has been appointed Project Manager, Ohio Substance Abuse Monitoring Network and Supervisor, Research Interviews, Community Health, School of Medicine, effective August 10, 1998.

Darren Harbert, I.T., has been appointed Manager-Computerized Teaching Laboratory-VAMC, Interdisciplinary Teaching Lab, School of Medicine, effective August 3, 1998.

Scott D. Hawkins has been appointed Model Maker, Instrument Shop, College of Engineering and Computer Science, effective June 1, 1998.

Jerry Hensley, B.S., has been appointed Desktop Software Specialist II, Computing and Telecommunications Services, effective June 1, 1998.

Kathleen M. Herick, B.A., has been appointed Head of Automation Services, OhioLink, effective June 1, 1998.

Amy J. Hopkins has been appointed Senior Help Desk Analyst, Computing and Telecommunications Services, effective June 1, 1998.

William A. Johnson has been appointed Desktop Software Specialist, Network Services, Computing and Telecommunications Services, effective July 6, 1998.

Mary Lou Baker Jones, M.A., has been appointed Reference Librarian, University Libraries-Dunbar Library, effective August 17, 1998.

Aspassia (Bessie) Karras, M.A., has been appointed Librarian/University Records Manager, University Libraries-Dunbar Library, effective May 18, 1998.

Patricia L. Kelly has been appointed Program and Marketing Manager, Student Union, effective July 1, 1998.

Teresa B. Klaus, B.S., has been appointed Associate Director, Center for Teaching and Learning, effective June 1, 1998.

Leslie S. Knecht, B.A., has been appointed Senior Help Desk Analyst, Computing and Telecommunications Services, effective June 1, 1998.

Gregory K. Kojola, B.S.E., has been appointed Senior LAN Analyst, Network Services, School of Medicine, effective May 1, 1998.

Wendy Laskey, B.S., has been appointed Teaching Assistant, Academic Affairs, School of Medicine, effective April 1, 1998.

Jason Alexander Lehman, B.S., has been appointed Research Lab Technician, Physiology and Biophysics, School of Medicine, effective June 22, 1998.

William M. Lemp has been appointed Audio-Visual Design Technician, Center for Teaching and Learning, effective June 1, 1998.

Gary A. Livesay has been appointed LAN Analyst II, University Libraries-Central Services, effective August 1, 1998.

Marialuisa Marcelo, M.A., has been appointed Research Assistant, Pharmacology and Toxicology, School of Medicine, effective June 1, 1998.

Nancy Mason, M.Ed., has been appointed Research Assistant/Interviewer, Community Health, School of Medicine, effective June 8, 1998.

Melinda McGuire, B.A., has been appointed Assistant to Chair, Psychology, College of Science and Mathematics, effective July 6, 1998.

Lee A. McKarns, B.A., has been appointed Operations Coordinator, Center for Teaching and Learning, effective June 1, 1998.

David R. Michel has been appointed Senior Broadcast Engineer, Center for Teaching and Learning, effective June 1, 1998.

Thomas J. Mills has been appointed Computer Systems Administrator, Center for Teaching and Learning, effective June 1, 1998.

Scott Moniaci, M.S., has been appointed Electrical Engineer, Planning-Engineering and Construction, effective September 9, 1998.

Debra P. Monk, M.A., has been appointed Community Coordinator, Residence Services, effective July 1, 1998.

Victoria A. Montavon, Ph.D., has been appointed University Librarian, effective September 1, 1998.

Andrew J. Montesano has been appointed Manager, Systems Design and Engineering, Center for Teaching and Learning, effective June 1, 1998.

Jeremy J. Morris, M.A., has been appointed LAN Analyst 1, Network Services, Computing and Telecommunications Services, effective June 22, 1998.

Joylynn M. Mosier, B.A., has been appointed Interim Head Volleyball Coach, Women's Volleyball, Intercollegiate Athletics, effective August 1, 1998.

Tanjore K. Narayanan, Ph.D., has been appointed Research Associate, Medicine, School of Medicine, effective July 1, 1998.

Phil E. Nickel, B.S.E.E., has been appointed Assistant Women's Volleyball Coach, Intercollegiate Athletics, effective August 14, 1998.

Zella L. Nisley-Paiotti, B.A., has been appointed Assistant Director, Pre-College Programs, effective June 29, 1998.

Tameka S. O'Neal, B.S., has been appointed Research Assistant, Community Health, School of Medicine, effective August 24, 1998.

Kimberly G. Perrine, Ph.D., has been appointed Research Associate, Microbiology and Immunology, School of Medicine, effective July 1, 1998.

Sheri R. Peters, M.S., has been appointed Research Engineer, Biomedical and Human Factors Engineering, College of Engineering and Computer Science, effective July 1, 1998.

Christine Pokalsky, Ph.D., has been appointed Postdoctoral Research Associate, Biochemistry and Molecular Biology, School of Medicine, effective June 1, 1998.

Simone G. Polk, J.D., has been appointed Director of Public Safety, effective June 5, 1998.

Traci M. Rackett has been appointed Research Assistant, Rehabilitation Medicine and Restorative Care, School of Medicine, effective July 1, 1998.

Edward B. Rader, B.S., has been appointed Research Assistant, Microbiology and Immunology, School of Medicine, effective September 1, 1998.

David A. Raines, M.A., has been appointed Desktop Software Specialist, Student Affairs/Admissions, School of Medicine, effective August 24, 1998.

John Rogers, III, B.S., has been appointed Community Director, Residence Services, effective August 7, 1998.

Wendy L. Satterthwaite, A.S., has been appointed Technical Services Manager, Public Safety, effective August 17, 1998.

Heather Jo Saunders, B.A., has been appointed Accountant, Intercollegiate Athletics-Administration, effective June 29, 1998.

Justina E. Scarberry, A.S., has been appointed Administrative Assistant, Center for Teaching and Learning, effective June 1, 1998.

Sharon J. Sherlock, M.S.A., has been appointed Program Manager, Reach Out, Academic Affairs, School of Medicine, effective September 8, 1998.

Paul R. Simmons, M.A., has been appointed Associate Director, Center for Teaching and Learning, effective June 1, 1998.

Joseph C. Skinner, B.S., has been appointed Research Assistant, Anatomy, School of Medicine, effective September 8, 1998.

Susan K. Smith, B.A., has been appointed Director, Annual Programs, University Advancement, effective July 20, 1998.

Bruce R. Stiver has been appointed Supervisor, Graphic Production and Photographic Services, Center for Teaching and Learning, effective June 1, 1998.

David S. Stoneburner, B.A., has been appointed TV Production Manager, Center for Teaching and Learning, effective August 1, 1998.

Timothy J. Sweet-Holp, M.A., has been appointed Research Associate 2, Social Sciences, Center for Urban and Public Affairs, effective June 1, 1998.

Michelle R. Thibeault, M.Ph., has been appointed Research Associate 1, Community Health, School of Medicine, effective September 14, 1998.

Traci A. Thompson, M.I.M., has been appointed Assistant Director, Community Programs, College of Business and Administration, effective August 17, 1998.

Stephen K. Tippin, M.A., has been appointed Rehabilitation/Research Engineer, Biomedical and Human Factors Engineering, College of Engineering and Computer Science, effective September 1, 1998.

James S. Trent, M.A., has been appointed Director, Ed Link 12 Program, Professional Practice and Research, College of Education and Human Services, effective August 1, 1998.

Kara Tyree has been appointed Administrative Assistant, Men's Basketball, Intercollegiate Athletics, effective September 1, 1998.

Donald E. Wagner has been appointed Director of Marketing and Promotions, Intercollegiate Athletics-Administration, effective May 1, 1998.

Kathy Warner, M.A., has been appointed Assistant Women's Basketball Coach, Intercollegiate Athletics, effective June 15, 1998.

Christine A. Watson, B.S., has been appointed Director of Library Administrative and Computing Services, University Libraries--Administration, effective June 1, 1998.

Alicia M. Weaver, B.A., has been appointed Assistant Director, Alumni Relations, Office of Advancement, School of Medicine, effective September 5, 1998.

Gayle D. Wiley, M.S., has been appointed Director of Professional Services, Professional Practice and Research, College of Education and Human Services, effective August 1, 1998.

Kirk A. Winter, M.A., has been appointed Associate Director, Annual Giving, University Advancement, effective August 3, 1998.

Matthew J. Zircher, B.S., has been appointed Associate Sports Information Director, Intercollegiate Athletics-Administration, effective May 1, 1998.

Unclassified Separations

Robert W. Blair, B.S., HRIS Analyst, Human Resources, effective July 31, 1998. (Retirement)

J. Lance Cavanaugh, B.A., Assistant Vice President for Development, University Advancement, effective July 31, 1998.

Joel G. Chaney, M.S., Statistical Consultant, Statistical Consulting Center, College of Science and Mathematics, effective September 4, 1998.

Janice M. Collinsworth, Training Coordinator, Computing and Telecommunications Services, effective July 31, 1998. (Retirement)

Edward A. Comer, M.Ed., Director of Psychiatry Services, Psychiatry, School of Medicine, effective September 30, 1998. (Retirement)

Kenneth A. Davenport, M.S., Director, Undergraduate Admissions, effective August 31, 1998. (Retirement)

John G. Dryden, B.S., Scientific Glassblower, Glass Shop, College of Science and Mathematics, effective September 30, 1998. (Retirement)

Linda M. Dunford, B.S., Senior Accountant, General Accounting, effective August 28, 1998.

Connie J. Elliott, Computer Operations Manager, Computing and Telecommunications Services, effective July 1, 1998. (Retirement)

Gail M. Fred, M.B.A., Registrar, Registrar's Office, effective September 30, 1998. (Retirement)

Charles Thomas Fyffe, Facilities Technical Manager, Physical Plant, effective September 30, 1998. (Retirement)

Susan E. Gayle, Business Manager, Intercollegiate Athletics, effective July 3, 1998. (Retirement)

Theresa J. Graham, B.S., Research Assistant 1, Community Health, School of Medicine, effective June 19, 1998.

Jane E. Griest, B.S., Administrative Assistant, Aerospace Medicine, Community Health, School of Medicine, effective June 30, 1998.

Melissa M. Hamilton, B.S., Research Assistant, Microbiology and Immunology, School of Medicine, effective August 30, 1998.

Adrienne M. Hendrickson, B.S.E.E., Electrical Engineer, Planning-Engineering and Construction, effective September 11, 1998.

David W. Johnson, B.A., Programmer/Analyst, Information Services, Computing and Telecommunications Services, effective August 31, 1998.

Richard J. Kim, B.A., Research Assistant, Biochemical and Molecular Biology, School of Medicine, effective May 29, 1998.

Doris E. Lambert, B.A., Research Assistant 1, Community Health, School of Medicine, effective September 28, 1998.

Flavius R. W. Lilly, Research Assistant, Community Health, School of Medicine, effective August 12, 1998.

Richard L. Miller, Senior Library Technical Assistant, University Libraries--Central Service, effective June 22, 1998.

Christine M. Oliver, B.A., Financial Aid Specialist, Financial Aid, effective June 26, 1998.

Steven J. Opperman, B.S.B.A., Women's Volleyball Coach, Intercollegiate Athletics, effective July 31, 1998.

Staci A. Pepitone, M.A., Student Activities Manager, Student Union, effective July 10, 1998.

Lorene G. Phillips-Young, M.A., Program Coordinator, Office of Disability Services, effective May 15, 1998.

Donald A. Powell, Senior Proctor, Mathematics and Statistics, College of Science and Mathematics, effective June 5, 1998.

Christopher A. Price, B.S.Ed., Adapted Athletic Specialist, Campus Recreation, effective July 31, 1998.

Richard C. Scibetta, M.D., Associate Director, Student Affairs/Admissions, School of Medicine, effective August 31, 1998. (Retirement)

Sheila G. Shellabarger, M.L.S., Librarian III, University Libraries--Fordham Library, effective August 14, 1998.

Lisa A. Taylor, Systems Support Analyst, Information Services, Computing and Telecommunications Services, effective September 7, 1998.

Laura J. Torbeck, B.A., Research Assistant, Anatomy, School of Medicine, effective July 31, 1998.

Barbara A. Winters, M.S.L.S., Director, University Libraries, effective August 17, 1998.

Jenna M. Wright, B.M.E., Research Engineer, Biomedical and Human Factors Engineering, College of Engineering and Computer Science, effective July 31, 1998.

Peggy L. Wynkoop, M.Ed., Associate Director, Intercollegiate Athletics-Administration, effective July 31, 1998. (Retirement)

Kristen Anne Yates, B.A., Cablevision Program Coordinator, Television Center, effective June 30, 1998.

Classified and Unclassified Hourly Appointments and Changes

Robert Aaron Adams has been appointed Senior Computer Operator, Computing and Telecommunications Services, effective May 30, 1998.
Sharon K. Allen has been appointed Administrative Secretary, Computing and Telecommunications Services, effective June 14, 1998.
Terry L. Armstrong has been appointed Storekeeper 2, Vending Machines Operations, effective May 26, 1998.
Susan J. Atwood has been appointed Secretary, College of Nursing and Health, effective September 2, 1998.
Donielle N. Avery has been appointed Secretary, Professional Practice and Research, College of Education and Human Services, effective September 5, 1998.
Lori A. Ballard has been appointed Secretary, Conferences and Continuing Education, effective August 24, 1998.
Cathy J. Barrow has been appointed Secretary, Geological Sciences, College of Science and Mathematics, effective July 13, 1998.
Sharon T. Berryhill, B.A., has been appointed Teaching Assistant, Academic Affairs, School of Medicine, effective April 1, 1998.
Linda S. Blatz, A.A., has been appointed Senior Secretary, Psychology, College of Science and Mathematics, effective June 6, 1998.
Enoch N. Bowen has been appointed Vehicle Operator II, Parking and Transportation, effective September 14, 1998.

Carmen Z. Bowling, A.S.N., has been appointed Teaching Associate, Family Medicine, School of Medicine, effective August 3, 1998.
Paula S. Bradfield has been appointed Customer Relations Specialist, Center for Teaching and Learning, effective June 1, 1998.
Daryl Lynn Brown, B.A., has been appointed Office Assistant, OhioLink, effective August 1, 1998.
Mark Anthony Buschur, Jr., has been appointed Communication Dispatcher, Public Safety, effective July 13, 1998.
Mary L. Canter has been appointed Secretary, Teacher Education, College of Education and Human Services, effective June 29, 1998.
Charlene M. Cape-Swank, B.S., has been appointed Program Coordinator, Center for Management Development, Division of Community Programs, College of Business and Administration, effective September 8, 1998.
Rose M. Carone, A.S., has been appointed Secretary, Medicine, School of Medicine, effective May 11, 1998.
Judith M. Chivers, B.S., has been appointed Junior Accounting Clerk, Intercollegiate Athletics-Administrative, effective June 30, 1998.

Bryan Coalt, B.M., has been appointed Classroom Services Technician, Center for Teaching and Learning, effective July 1, 1998.

Scott Cooper has been appointed Materials Handler 1, Materials Management, effective May 26, 1998.

Sheri K. Coyle has been appointed Accounts Payable Clerk, Accounts Payable, effective July 14, 1998.

Leslie A. England, B.A., has been appointed Library Technical Assistant, University Libraries-Fordham Library, effective June 29, 1998.

Anthony R. Fanning has been appointed Accounts Payable Clerk, Accounts Payable, effective July 27, 1998.

Michelle L. Feichtner, B.A., has been appointed Financial Aid Specialist, Financial Aid, effective August 10, 1998.

Marcia L. Feldmann, B.S., has been appointed Research Associate, Physics, College of Science and Mathematics, effective July 20, 1998.

Chris A. Flannagan has been appointed Senior Audio Engineer, Center for Teaching and Learning, effective June 1, 1998.

Mark A. Franks, B.A., has been appointed Work Control Coordinator, Physical Plant, effective September 5, 1998.

Robert V. Frey has been appointed Classroom Services Coordinator, Center for Teaching and Learning, effective June 1, 1998.

Lori A. Grooms has been appointed Research Support Technician, Center for Healthy Communities, Research Affairs, School of Medicine, effective April 6, 1998.

A. Susan Hamilton has been appointed Anatomical Gift Program Coordinator, Anatomy, School of Medicine, effective September 1, 1998.

Carol Ann Harward, B.S., has been appointed Secretary, Biomedical and Human Factors Engineering, College of Engineering and Computer Science, effective June 15, 1998.

Sandra J. Haskin has been appointed Customer Relations Specialist, Center for Teaching and Learning, effective June 1, 1998.

Teresa M. Hensley has been appointed Senior Proctor, Mathematics and Statistics, College of Science and Mathematics, effective September 14, 1998.

Frank W. Herman, B.A., has been appointed Classroom Services Technician, Center for Teaching and Learning, effective June 1, 1998.

Jeffrey A. Hiles, M.S., has been appointed Photographer/Senior Instructional Media Designer, Center for Teaching and Learning, effective June 1, 1998.

E. Ronelle Hill has been appointed Senior Secretary, Community Health, School of Medicine, effective August 24, 1998.

Janet Lee Howard has been appointed Secretary, Physical Plant-Administration, effective June 15, 1998.

Susan S. Howard, B.M., has been appointed Senior Secretary, Rehabilitation Medicine and Restorative Care, School of Medicine, effective July 27, 1998.

Sandra L. Hunley has been appointed Supervisor, Customer Relations and Administration, Center for Teaching and Learning, effective June 1, 1998.

Cheryl A. Hutchinson, A.S., has been appointed Administrative Secretary, Vice President for University Advancement, effective July 1, 1998.

Timothy W. Jennings has been appointed Maintenance Worker 2, Lake Campus-Plant Operations, effective May 11, 1998.

Rita S. Johnson has been appointed Library Associate, University Libraries-Central Services, effective July 27, 1998.

Michael A. Joyce has been appointed Mail Clerk, Courier Services, School of Medicine, effective June 22, 1998.

Diana M. Kaylor, B.A., has been appointed Senior Library Technical Assistant, OhioLink, effective August 17, 1998.

Kevin M. Kiley has been appointed Senior Secretary, Medicine, School of Medicine, effective September 4, 1998.

Martin Kim, B.S., has been appointed Research Assistant, Center for Urban and Public Affairs, effective July 1, 1998.

Scott A. Kissell, B.S., has been appointed Senior Photographer, Center for Teaching and Learning, effective June 1, 1998.

Kimissa S. Koester has been appointed Career Services Assistant, Career Services, effective August 10, 1998.

Michael Kraack has been appointed Senior Computer Operator, Computing and Telecommunications Services, effective May 30, 1998.

Lisa M. Kremer has been appointed Lifeguard, Student Union, effective July 20, 1998.

Susan D. Lemley-Gillespie, B.S., Medicine, School of Medicine, effective July 27, 1998.

Emily R. Lewis has been appointed Research Apprentice, Biological Sciences, College of Science and Mathematics, effective June 1, 1998.

George M. McCann, M.A., has been appointed Teaching Assistant, Interdisciplinary Teaching Lab, School of Medicine, effective June 15, 1998.

Cheryl J. McCoy has been appointed Database Coordinator, Registrar's Office, effective July 2, 1998.

Brenda K. McKenzie has been appointed Senior Secretary, Alumni Relations, University Advancement, effective July 20, 1998.

Yvan M. Melnikoff, B.A., has been appointed Classroom Services Technician, Center for Teaching and Learning, effective June 1, 1998.

Marcella Y. Mitchell has been appointed Secretary, Non-Credit Programs, effective August 17, 1998.

Danny L. Newberry has been appointed Custodial Services Supervisor, Custodial Services, effective July 7, 1998.

Cynthia Norbut, B.A., has been appointed Secretary, Budget Planning, effective July 25, 1998.

Kelly C. Nye has been appointed Cashier, Bursar's Office, effective August 26, 1998.

Cynthia A. Oakley has been appointed Secretary, College of Engineering and Computer Science, effective August 24, 1998.

Thomas A. Page, Jr., has been appointed Communication Dispatcher, Public Safety, effective June 1, 1998.

Laura K. Parr, A.A., has been appointed Senior Secretary, Microbiology and Immunology, College of Science and Mathematics, effective June 13, 1998.

Russell D. Petersen has been appointed Senior Proctor, Mathematics and Statistics, College of Science and Mathematics, effective September 14, 1998.

Gary G. Potter has been appointed Teaching Assistant, Interdisciplinary Teaching Lab, School of Medicine, effective June 15, 1998.

Bonita A. Powell has been appointed Keyboard Specialist, Physical Plant-Administration, effective August 10, 1998.

Wendy Anne Riddell has been appointed Media Coordinator, Communications and Marketing, effective July 27, 1998.

Billy Riggs has been appointed Custodial/Project Worker, Custodial Services, effective August 23, 1998.

Cherie L. Ritter has been appointed Senior Secretary, Office of Alumni Relations, effective May 16, 1998.

Devon Roe has been appointed Custodial/Project Worker, Custodial Services, effective August 8, 1998.

Carmen S. Sanders, B.A., has been appointed Accounting Clerk, Student Life, effective August 22, 1998.

Melissa A. Seibert, B.A., has been appointed Secretary, President's Office, effective June 15, 1998.

Duane A. Shellabarger has been appointed Custodial/Project Worker, Custodial Services, effective August 8, 1998.

Pamela A. Sitzes has been appointed Housing Clerk, Residence Services, effective August 24, 1998.

Teresa Skidmore, M.T., in addition to other duties, has been appointed Teaching Assistant, Interdisciplinary Teaching Lab, School of Medicine, effective June 15, 1998.

Jonathan S. Smith, A.A., has been appointed Classroom Services Technician, Center for Teaching and Learning, effective June 1, 1998.

Betty I. Somers has been appointed Senior Secretary, Physiology and Biophysics, School of Medicine, effective June 4, 1998.

Cheryl A. Stewart has been appointed Senior Secretary, Biochemistry and Molecular Biology, College of Science and Mathematics, effective June 15, 1998.

Christopher S. Suttle has been appointed Audio Engineer, Center for Teaching and Learning, effective June 1, 1998.

Bernard A. Sweigart has been appointed Senior Proctor, Mathematics and Statistics, College of Science and Mathematics, effective September 14, 1998.

Lisa K. Terrell has been appointed Senior Secretary, Biochemistry Magnetic Resonance, School of Medicine, effective May 30, 1998.

Theodore W. Terrell has been appointed HVAC Supervisor, Physical Plant, effective June 1, 1998.

Richard A. Thomas has been appointed Custodial Services Supervisor, Custodial Services, effective July 14, 1998.

Earl M. Thompson, Jr., has been appointed Communication Dispatcher, Public Safety, effective June 2, 1998.

Kimberly A. Tusing has been appointed Telephone Coordinator, Telecomm Services, Computing and Telecommunications Services, effective August 1, 1998.

Kelly M. Vance has been appointed Telephone Operator, Telecomm Services, Computing and Telecommunications Services, effective May 26, 1998.

Matthew W. Vanhook has been appointed Audio Engineer, Center for Teaching and Learning, effective May 18, 1998.

Tammy A. Wall has been appointed Records Technician, Bursar's Office, effective July 6, 1998.

Timothy P. Wertz has been appointed Senior Audio Engineer, Center for Teaching and Learning, effective June 1, 1998.

Kim C. Wessels has been appointed Teaching Assistant, Interdisciplinary Teaching Lab, School of Medicine, effective June 15, 1998.

Susan B. Wright has been appointed Mail Clerk, Courier Services, School of Medicine, effective September 9, 1998.
Teresa M. Wyatt, A.A., has been appointed Secretary, Psychology, College of Science and Mathematics, effective June 23, 1998.
Raymond P. Yates has been appointed Lead Water Treatment Worker, Physical Plant, effective July 15, 1998.
Alan J. Yeck has been appointed Secretary, Non-Credit Programs, effective June 22, 1998.
Netty G. Yount has been appointed Senior Secretary, Psychology, College of Science and Mathematics, effective June 14, 1998.

Classified and Unclassified Hourly Separations

Joanne J. Ahmad, Community Health Advocate, Center for Healthy Communities, Research Affairs, School of Medicine, effective May 29, 1998.
Billy C. Bailey, Senior Proctor, Mathematics and Statistics, College of Science and Mathematics, effective June 5, 1998.
Matthew Todd Baker, Computer Support Technician, Biological Sciences, College of Science and Mathematics, effective May 27, 1998.
Jill S. Basler, Senior Secretary, Psychology, College of Science and Mathematics, effective June 5, 1998.
Jo Ann Batty, Secretary, Teacher Education, College of Education and Human Services, effective May 22, 1998.
Barbara A. Bohn, Administrative Secretary, Physiology and Biophysics, School of Medicine and College of Science and Mathematics, effective September 30, 1998. (Retirement)
Dawn L. Brayfield, Senior Secretary, Magnetic Resonance, School of Medicine, effective May 29, 1998.
Mary L. Canter, Secretary, Teacher Education, effective September 2, 1998.
Carolyn M. Carlisle, Senior Secretary, College of Business and Administration, effective August 3, 1998.
Rose M. Carone, A.S., Secretary, Medicine, School of Medicine, effective August 21, 1998.
Sharon E. Coates, Secretary, College of Engineering and Computer Science, effective July 2, 1998. (Retirement)
Stephen M. Cooley, Storekeeper 2, Vending Machines Operations, effective August 20, 1998.
Frances O. Cooper, Career Services Assistant, Career Services, effective June 26, 1998.

Betty Jo Dorrough, Facilities Coordinator, Medical Education Facility--VA, School of Medicine, effective July 3, 1998. (Retirement)

Russell Evers, Police Officer 2, Public Safety, effective July 30, 1998.

John M. Forman, Construction Project Manager, Planning-Engineering and Construction, effective September 30, 1998. (Retirement)

Dessine S. Fricioni, Administrative Assistant, Vice President for University Advancement, effective July 31, 1998. (Retirement)

Mary Ann Gadd, Database Coordinator, Registrar's Office, effective July 1, 1998. (Retirement)

Nicon K. Gamm, Clerk/Receptionist, Non-credit Programs, effective May 29, 1998.

Ruth A. Gorman, Secretary, Conferences and Continuing Education, effective August 31, 1998. (Retirement)

Cynthia J. Hale, Records Management Coordinator, University Advancement, effective July 31, 1998.

Glen E. Hoops, Equipment and Facilities Coordinator, Intercollegiate Athletics-Administration, effective September 30, 1998. (Retirement)

Don P. Hoover, Secretary, Biochemistry and Molecular Biology, College of Science and Mathematics, effective May 19, 1998.

Jo A. Jamieson-Hall, Telephone Coordinator, Telecomm Services, Computing and Telecommunications Services, effective July 2, 1998. (Retirement)

Charles L. Jones, Jr., Police Officer 1, Public Safety, effective August 22, 1998.

Ted N. Kourt, Lead Water Treatment Worker, Physical Plant, effective July 31, 1998. (Retirement)

Patricia E. Landess, Records Technician, Bursar's Office, effective May 29, 1998.

Emily R. Lewis, Research Apprentice, Institute for Environmental Quality, Biological Sciences, College of Science and Mathematics, effective August 27, 1998.

Philip J. Linton, Custodial Worker, Lake Campus--Plant Operations, effective February 27, 1998.

Tracy N. McMillan, Library Technical Assistant, University Libraries--Fordham Library, effective May 16, 1998.

Pamela J. Mondini, Senior Secretary, Women's Studies, College of Liberal Arts, effective September 18, 1998.

Karen R. Moore, Senior Secretary, Community Health, School of Medicine, effective July 6, 1998. (Retirement)

Phyllis T. Offutt, Secretary, Bolinga Cultural Resources Center, effective June 30, 1998.

Marcia A. Olsen, Senior Secretary, Environmental Health and Safety, effective July 31, 1998. (Retirement)

Gail A. Phillips, Data Control Technician, Central Stores, effective July 24, 1998. (Retirement)

Martha S. Reagan, A/P Project Coordinator, Accounts Payable, effective July 31, 1998. (Retirement)

Vicki L. Reece, Accounts Payable Clerk, Accounts Payable, effective July 31, 1998. (Retirement)

Billy Riggs, Custodial/Project Worker, Custodial Services, effective September 30, 1998. (Retirement)

Margaret A. Seewer, Office Supervisor, Bursar's Office, effective September 30, 1998. (Retirement)

William L. Smith, Custodial Worker, Custodial Services, effective August 6, 1998.

Kurt D. Smolek, Police Officer 1, Public Safety, effective May 16, 1997.

Gavin A. Spencer, B.S., Senior Proctor, Mathematics and Statistics, College of Science and Mathematics, effective November 25, 1997.

Leslie A. Spencer, Research Lab Technician, Anatomy, School of Medicine, effective July 24, 1998.

Sandra L. Steward, Office Supervisor, Registrar's Office, effective September 30, 1998. (Retirement)

William R. Thompson, Shipping/Receiving Supervisor, Shipping and Receiving, effective June 10, 1998. (Deceased)

Carol M. Twiggs, Senior Secretary, Non-Credit Programs, Center for Professional Development, effective July 31, 1998. (Retirement)

Christine L. Wert, Senior Secretary, Physiology and Biophysics, College of Science and Mathematics, effective May 29, 1998.

Gloria J. White, Bulk Mail Supervisor, Printing Service, effective July 31, 1998. (Retirement)

Carrie L. Whitfill, Senior Secretary, Mathematics and Statistics, College of Science and Mathematics, effective September 4, 1998.

Sondra L. Wood, Cashier, Bursar's Office, effective July 10, 1998.

Beverley S. Zigmund, Accounts Payable Clerk, Accounts Payable, effective July 31, 1998. (Retirement)

Department Name Changes

The Office of Budget Planning and the Office of Institutional Research have merged to become the Office of Budget Planning and Resource Analysis, effective September 9, 1998.

RESOLUTION 99-5

RESOLVED that the academic and administrative appointments, changes, retirements, departmental reporting, resignations and terminations submitted to this meeting be, and the same hereby are approved.

Mr. Jenkins moved for adoption. Mr. Diggs seconded, and the motion was approved by roll call vote.

H. Acceptance of Gifts and Donations

Dr. Goldenberg reported that the following gifts have been received and acknowledgment sent to the donor:

To the President's Office

From: Ben Carlson

5903 Helenwood Drive

Dayton, OH 45431-2963

CQI (continuous quality improvement) resource
Materials

Estimated Value - \$1,082

To University Development

From: Barbara Cwirka

3628 Crab Orchard Avenue

Beavercreek, OH 5430

Computer Modem

Estimated Value: \$75

To the Women's Center

From: Linda Sattem

216 Archer Drive

Fairborn, OH 45324

Book Collection

Estimated Value: \$203.50

To Printing Services

From: Carolyn A. Baker

3323 Ravenwood Drive

Fairborn, OH 45324

Refrigerator

Estimated Value: \$100

To the Athletics Department

From: Steve Williams

2148 Hidden Woods Blvd.

Beavercreek, OH 45431

Dell Dimension XPS

Estimated Value: \$2,420.98

From: Fred C. Setzer, Jr.
Chief Executive Officer
Chapel Electric Company
207 E. Sixth Street
Dayton, OH 45402
ADC Platinum Club Reception
Estimated Value: \$1,100

To the Dermatology Department

From: Dermatologists of Southwest Ohio, Inc.
5300 Far Hills Avenue
Dayton, OH 45429
Candela SPTL-14 Laser
Estimated Value: \$20,000

To the Electrical Engineering Department

From: Joe Hanson
Altera Corporation
82 Innovation Drive
San Jose, CA 95134
Software, Hardware, Manual and Devices
Estimated Value: \$41,811

RESOLUTION 99-6

RESOLVED that the gifts and donations listed above are hereby accepted.

Mr. Duval moved for approval. Mr. Jenkins seconded, and the motion was unanimously adopted by roll call vote.

I. Report of Investments

Since the last Board meeting, investments for June, July and August 1998 has been received. These reports have been distributed to the trustees and are filed with the official Board of Trustees' records.

J. Ratification of Contracts and Grants

Since the last meeting of the Board of Trustees, \$2,643,447 in contracts and grants have been received. As the new fiscal year began in July 1998, Wright State University's figures for ongoing awards were quickly boosted by receipt of more than \$1.6 million in federal funding for projects overseen by Dr. Harvey Siegal of the School of Medicine's Department of Community Health. A significant new research project has been awarded to Dr. Dan Krane, an assistant professor in the

Department of Biological Sciences. Dr. Krane's three-year grant from the U.S. Environmental Protection Agency provides \$420,000 to study measures of genetic diversity as indicators of the overall health and ability of a population of organisms to adapt to changing environmental conditions and stressors.

RESOLUTION 99-7

RESOLVED that the contracts and grants submitted to this meeting be, and the same hereby are ratified.

Mr. Jenkins moved for adoption. Mr. Soin seconded, and the motion was unanimously ratified by roll call vote.

XI.REPORTS OF THE COMMITTEES OF THE BOARD

A.Academic Affairs Committee

The Academic Affairs Committee did not meet.

B.Advancement Committee

Mr. Adams reported on the Advancement Committee meeting of September 23, 1998. The following topics were discussed:

\$Foundation Update

The chairs of each committee were announced: Nominating Committee chair, Mr. Alexander Williams; Development Committee chair, Mr. Robert Mills; and, Finance and Audit Committee chair, Mr. Jerome Sutton. The Foundation created a new committee this year to handle the Foundation's investments. The new Investment Committee was split off of the Finance and Audit Committee and is chaired by Mr. Les Banwart.

One major challenge facing the Foundation is searching for individuals to fill the vacancies at the Foundation.

The FY '98 total is \$5.3 million, however, after taking out two major bequests that were received (Oma K. Sells and Vera T. Schneider) the total is \$3.1 million.

It was suggested that the college deans at Wright State become more involved in fund raising for their schools. It was further stated that Wright State still needs to get the job done, even with development staff shortages.

The goals were set by discussions with the deans concerning the projects that needed to be funded in their area. Annual giving money based on giving history was then added on to these amounts.

_The committee discussed in great detail the importance of setting realistic goals, but also to make the goals challenging. It was agreed by

the committee that the \$4 million goal should be accepted on an interim basis.

Due to Dr. Harley Flack's death, and subsequent leadership changes, the capital campaign that was being planned has been put on hold. Mr. Adams feels that the Grezenbach plan can still be used. Ms. Butler agreed to summarize the Grezenbach study for the committee. It was further discussed that a new and more aggressive marketing effort is needed, as well as recruiting new volunteers from the community and increasing alumni participation. All of these steps are important in preparing for a successful campaign.

A draft of a new donor recognition policy the Foundation Board is working on was presented. A major change in this policy is the acknowledgment of pledges. The previous policy was to admit donors to the giving societies based on cash gifts. In the draft of the new policy, donors will be acknowledged upon receipt of a signed pledge card. This policy gives a donor immediate recognition of their pledge.

! Alumni Relations Update

The alumni relations director gave the Advancement Committee an update on current and future alumni activities and goals.

Mr. Adams asked Ms. Smith about participation of alumni in annual giving. Ms. Smith estimated that \$200,000 was raised from alumni and most of that came from the telemarketing efforts. Ms. Smith hopes to raise dollar amounts and participation rates of alumni.

!University Update

The committee was informed that the search for the vice president for university advancement has started. A firm that specializes in development searches has been hired to conduct the search. Letters have been sent by the firm, and the search committee should start seeing resumes by the middle of October.

Ms. Stephanie Smith, the new director of annual giving, will start Monday, September 28, and Mr. Kirk Winter, assistant director of annual giving, started in July.

Interviews for the two vacant senior development officer positions are being held this week; the job description for the research manager position is being reviewed with the expectation that it will be posted by mid-October. Interviews are also being held this week to fill the records analyst position. These positions will be filled by the end of October.

Ms. Butler updated the committee on prospective major gifts. At this time there is a proposal in process to the Kettering Fund for the School of Medicine.

Dr. James Brandeberry has created a \$25 million development plan for the College of Engineering and Computer Science.

The Baseball Stadium plans are nearing completion. An additional \$400,000 to \$500,000 needs to be raised before construction can begin. The development staff is searching for additional donors to complete the funding for this project.

!Trustee Solicitation

Trustee and Board participation in the Annual Giving Program is extremely important. The goal this year is to obtain 100% participation. In the past, there has not been an appeal which involved the Trustees. Mr. Allread will organize this effort.

!Advancement Comments

Wright State has several challenges facing it, one of which is to re-educate the community with regard to Wright State's mission, as well as the many programs and initiatives which have a positive impact on our region. It is equally important that we educate our Board members (University, Alumni and Foundation) since they are best positioned to be the most effective ambassadors for the university.

It was suggested that we consider re-establishing the presidential breakfast meeting which reached out to our local and regional constituencies. The deans need to increase their presence and contact with Board members and certainly the community at large. Wright State continues to be one of the Miami Valley's best kept secrets.

C.Building and Grounds

Mr. Soin, chair, reported on the Building and Grounds Committee meeting of September 30, 1998. The following topics were discussed:

!Capital Projects Status Report

An overview of the Access Circulation project, the New Academic Building, the IDTL classroom project, the Fred White Building ceiling and the final phase of Fawcett Hall renovation done in the basement was presented.

Phase II and III of the Access Circulation project included several critical elements to be completed by September 11, 1998. All milestones were completed on schedule.

Currently, the New Academic Building is three weeks behind schedule primarily due to the wet spring weather. By working overtime, this time period has been shortened, and the goal is to continue the overtime needed to finish the project according to the original completion date. All claims for weather related delays have been submitted. These totaled \$376,000 initially and have been negotiated to \$120,000. It is anticipated that this figure may be reduced to \$60,000 and will be

funded through the contingency. The sculpture ATurning Points@ by David Black is being erected on-site. The piece is constructed of aluminum; the concrete support columns will be covered with granite. The art work is funded through a 1% line item in the total project budget. The state legislature mandates that 1% of the construction cost be used for public art.

The primary purpose of the Fawcett Hall Phase IV renovation project was to complete the fire suppression system. This project also included general remodeling of one classroom and new research lab space for Dr. Wayne Carmichael.

!The Building and Grounds Agenda

The annual agenda for the Building and Grounds Committee is attached.

!Other Business

WSU is negotiating an agreement with AMS to build more student housing in response to the increase in recruiting. These units would be designed as apartment style, the type most requested by students for the past few years. The agreement would provide for 420 beds to be built over the next 10 years. The location would be along Zink Road, contiguous to Wright State University property.

D.Finance and Audit

Ms. Achterman reported on the Finance and Audit Committee meeting of September 28, 1998.

!Management Letter Recommendations

Deloitte & Touche is in the process of completing the audit with the last day of field work on October 2. As part of their audit each year, they look at the internal controls of the university, primarily the financial systems and computer systems. There were no material weaknesses and no reportable conditions. Comments that will be included in their formal management letter will be made available in a couple of weeks. Included will be discussions regarding a formalized fraud and management misconduct policy, better controls over fixed assets, procurement card usage, Year 2000 compliance, and information security over the mainframe.

!Alternative Retirement Program

The university's obligations under the new law and time frame for implementation were reviewed. This information was shared with the committee for their information and consideration for the next Finance and Audit Committee meeting.

The Alternative Retirement Program (ARP) was pursued statewide by university officials to recruit out-of-state employees who wish to

continue to contribute to their current defined contribution retirement plan. Full-time academic and administrative employees with less than five years of service credit in either of the traditional retirement systems (PERS or STRS) will have a one-time opportunity to discontinue their membership and join the Alternative Retirement Plan. In March 1997, House Bill 586 required all Ohio public institutions of higher education to offer the alternative retirement plan. Eight vendors were selected by the Department of Insurance.

Eligible employees are those who are currently employed at least 75% FTE with less than five years of service credit, or academic and administrative employees who will be hired once the alternative retirement program is implemented. There will be no additional cost to the university.

The Board of Trustees will be asked at the December 4 meeting to adopt a resolution to implement the ARP at Wright State University. The resolution that will be presented at that time will allow the university to enter into the contract with eight carriers and will set the contribution levels which Wright State will adopt for each participating employee. Faculty will receive 8% contribution from Wright State and for unclassified staff, 7.31% will be contributed (current levels funded to STRS and PERS). Eligible faculty and staff will have 120 days from the date the resolution is adopted to select the ARP or remain under the current system. Newly hired employees (after December 4) will have 90 days from their hire date to select a plan.

There are several differences between ARP and the traditional plans currently offered by the state of Ohio. The employees who remain in STRS or PERS will have access to disability benefits and employer sponsored retirement incentive plans. Health care coverage for retirees will include lifetime pension and continuing lifetime benefits to survivors. The main benefits to employees under the ARP are the full, vested portion of their account balance upon leaving the university, and the ability to potentially earn more than the Public Retirement Plans because they choose how the account is invested.

An aggressive communications plan has been developed pending adoption by the full Board at the December meeting.

!Audited Financial Statements, FY >98

The university's draft financial statements (balance sheets and operating statement) were reviewed. Highlights were:

! Unrestricted General Fund: An increase in cash and investments due to an increase in liabilities and a decrease in loans to other funds

! Unrestricted General Fund: An increase in accrued liabilities (attributed to the early retirement incentive plan and timing of payroll reports)

!No material changes in auxiliary enterprises except for an increase in deferred credits due to ticket sales for the Aerosmith concert which has been postponed several times.

!Restricted Funds had a decrease in Accounts Receivable due to positive collection efforts of outstanding receivables.

!Loan Fund shows increase in loans issued; increase in notes receivable for the loans; slight increase in allowance for doubtful loans.

!Endowment Fund shows investments at fair value, not cost, and shows returns that parallel the market.

!Unexpended Plant Funds account for construction activities/renovations. The video display system caused the cash balance to decrease until financing proceeds are received resulting in a deficit in the fund balance.

!Renewal and Replacement (acquisition and replacement of assets) shows a net increase of \$1 million due to net current transfers into the fund.

!Investment in plant shows an increase in land improvements, primarily for campus renovation, parking lots and technology infrastructure. Buildings increased due to the addition of the Campus Services Building, and renovation of Fawcett Hall. Also, there was a net decrease in moveable equipment, furniture and library books. There continues to be debt related to bonds for the Nutter Center and Hamilton Hall.

!Agency funds account for funds of student organizations and organizations in which a faculty member may serve as treasurer, where the university acts as fiscal agent.

The Statement of Current Funds Revenue, Expenditures and Other Changes was reviewed. Comments follow:

Revenues:

!Tuition fees and other student charges increased due to enrollment and fee increases.

!State appropriations increased as a result of budgeted increases and the OhioLink appropriation.

!Overall, the contracts and grants increased slightly due to additional awards received.

!Other sources of income increased due to positive variances in investment income.

Expenditures:

!Instruction and departmental research increased about \$1.5 million due to early retirement charges and employee payroll and benefit increases.

!Separately budgeted research shows an increase due to an increase in sponsored programs and cost-sharing requirements.

!There was an increase in Academic Support due to salary and benefit increases, early retirement costs and expenditures related to the OhioLink program.

!Student Services shows an increase because of an increase in salary/benefits and an increase in computer charges.

!Institutional support increased due to salary/benefit increases as well as utility increases and early retirement.

!Scholarships and fellowships increased as a result of general university supplements to the budget as well as increases in Pell Grants and Ohio Instructional Grants.

Transfers:

!Principle and interest are transferred to the retirement of indebtedness fund to pay off bonds and capital lease obligations.

!Matching Funds are the university's obligations to match Perkins Loan Funds and nursing loan programs.

!Support to Auxiliary Enterprises is the university's support to various auxiliaries that were budgeted at the beginning of the year.

!Restricted Funds is a transfer back to the general fund of their unused investment income as well as residual fixed price contract amounts.

!Renewal and Replacement is the budgeted transfers to the renewal and replacement funds for replacement of equipment.

!Unexpended Plant Funds are used to fund certain renovation projects.

!Excess of restricted receipts over transfers to revenue are monies received from sponsors that have not yet been spent.

!Indirect Costs Recovered are overhead costs charged to sponsored agreements that go back to unrestricted general funds and ultimately are distributed as research incentive funds and other university budgets.

The actual published financial statements will be available before the end of October.

!Year 2000 Progress - Update

A document entitled, "A Wright State University Year 2000 Project Status as of 9/28/98" was distributed to the committee. This document shows pie graphs of the project status for all CaTS' systems, applications, supported systems and software. It was reported that the university is on schedule to have all administrative applications Year 2000 compliant by fall of 1999. It was explained that a number of the applications do not have to be compliant prior to March 2000. All applications have been prioritized as to when they need to be in production. A task force has been charged to establish an inventory of distribution applications.

Nineteen coordinators have been trained and are responsible for conducting departmental and college inventories. The inventories will be completed by October 15, and this data will determine the next steps to be taken. In addition, a site license software agreement is being finalized with Microsoft which will enable the university to upgrade all operating systems and applications in the Microsoft Office and language suites at no cost to the departments. Testing of the TF2000 product is completed. This product will enable most computers that are tested with this product to become compliant. Beginning in January, the computing staff will test every computer connected to the campus network. All computers will either be brought into compliance at that time or a determination will be made that it cannot be brought into compliance. In order to broaden awareness throughout the campus, a new Year 2000 website will go live next week.

1. Approval of Contracts \$500,000 and Above

The following resolution was presented to the Board for approval:

RESOLUTION 99-8

WHEREAS, in order for the university to conduct business on a day-to-day basis, and provide products and services in a timely manner, routine purchases must be made; and

WHEREAS, occasionally these expenditures exceed \$500,000; therefore be it

RESOLVED that authorization is granted for the following contracts as submitted to this meeting be, and the same hereby is approved.

Contract

Vendor Description Amount Term of Contract

Ameritech Local service, \$ 500,000 7/01/98 - 6/30/99

3rd party 775-3333

charge backs and equipment

Postmaster Bulk rate permit 551, \$ 550,000 7/01/98 - 6/30/99

business reply & misc. postage due

U S Postal 1st class postage \$ 650,000 7/01/98 - 6/30/99

Service

United Healthcare Medical Insurance \$5,900,000 7/01/98 - 6/30/99
of Ohio

United Healthcare Medical Insurance / \$ 600,000 7/01/98 - 6/30/99
of Ohio Health Spring

Delta Dental Dental Insurance \$1,320,000 7/01/98 - 6/30/00

TIAA Disability Insurance \$ 500,000 7/01/98 - 6/30/99

Sun Life of University provided term \$ 525,000 7/01/98 - 6/30/99

Canadalife & accidental death &
dismemberment

IBM Mainframe License \$ 512,000 7/01/98 - 6/30/99

Clinton Energy Natural Gas - Heating \$ 790,828 9/01/98 - 8/31/99

Management (Main Campus, Nutter Center,
Services and Lake Campus)

Mr. Jenkins moved for approval. Mr. Palmer seconded, and the motion
was unanimously adopted by roll call vote.

!Report of Contracts, \$250,000-\$499,999

For information only, the following purchases between \$250,000 and
\$499,000 were reported:

Contract

Vendor Description of Services Amount Term of Contract

Yankee Book Books & Periodicals \$ 487,500 7/01/98 - 12/31/99

Peddler

Baldwin & Casualty Insurance \$ 380,000 7/01/98 - 6/30/99

Whitney Insur.

Franciscan Medical Residents \$ 300,070 7/01/98 - 6/30/99

Medical Center House Staff

John R. Repair & Repave \$ 439,787 7/17/98 - 12/31/98

Jurgenson Co. Parking Lots & Roadways

MCI Telecom. Long Distance Carrier \$ 335,000 7/01/98 - 6/30/99

Cincinnati Bell Turnpike Project \$ 446,152 7/10/98

Network Solutions Phase III

!Agenda for 1998-99 Committee Meetings

The Finance and Audit Committee Annual Agenda is attached. A Year
2000 (Y2K) review will be added to the January 1999 and May 1999
agendas.

!Investment Reports

Investment reports for June, July, and August 1998 were reviewed by
the committee. It was indicated that investment levels have not
changed. The documented yields reflect the yields of the instruments
the university is currently holding, and there will be a format change the
next time the committee meets. The yields earned to date versus the
yields to be earned will be reported. Mr. Jeffrey Ulliman, controller has
met with the external investment managers to encourage them to
enhance their yields but may return to the Finance and Audit Committee
in the future to request revisions to the university's investment policy in
order to enhance returns further.

E. Student Affairs Committee

Dr. Abrahamowicz reported on the Student Affairs Committee meeting of September 21, 1998.

!Student Government President Report

Mr. Jared Raftery, 1998-99 Student Government president, gave an update on summer activities. He also discussed plans for the academic year including:

(1)Increasing student involvement in sports activities and events on campus. Work has begun on the creation of three new campus signage kiosks with the expectation that better advertising will promote greater awareness. Student Government will be responsible for changing and keeping current the information posted weekly. *The Guardian* plans to devote the second page of the newspaper to current events.

(2)Investigating the creation of a student legal service. This service would provide a variety of legal assistance to students. Student Government continues to consult with the legal service staff at the University of Toledo and other universities. An interest survey of students is planned.

(3)Planning an open forum on the quad sometime this quarter. Parking issues will be discussed, and appropriate university officials will be invited.

(4)Establishing on-campus housing for fraternities and sororities. Student Government feels Greek housing on the Wright State campus will enhance campus life and provide a solid identity for Greek organizations.

(5)Implement a new voting process using Wright One Card for future student elections.

!Vice President for Student Affairs and Enrollment Services Report

Dr. Dan Abrahamowicz discussed fall enrollment and the demand for space in the residence halls.

Ms. Cathy Davis, interim director for Undergraduate Admissions, and Mr. Lee Mortimer, associate director of Student Information Services, presented statistics on first day enrollment for fall 1998. Overall enrollment is up compared to 1997, and freshman enrollment is up in excess of 5%.

Ms. Kathy Morris, assistant vice president for Student Affairs, and Mr. Dan Bertson, director of Residence Services, distributed information on campus housing and the construction master plan. The data presented indicated increased number of students requesting campus housing. Ideas and plans are being developed to accommodate future needs. Mr. Dan Bertson reported on recent maintenance and upgrades for the current residence halls. Hamilton Hall has had a quarter of the rooms

renovated with new lighting, increased power and new furniture. The old roof will be replaced within the year. Next summer the second phase of refurbishing Hamilton Hall will take place. Renovations will also take place in the Forest Lane apartment complex. Computer labs have been installed in lobbies and lounges of the residences. The labs are open 24-hours a day.

XII.UNFINISHED BUSINESS

None

XIII.NEW BUSINESS

A. Annual Board Retreat - November 7, 1998

B. President Kim Goldenberg's Inauguration - November 20-21, 1998

C. Next Board Meeting - Executive Session, December 3, 1998

Public Session, December 4, 1998

D. Winter Commencement - December 5, 1998,

Ervin J. Nutter Center Arena

E. AGB National Conference - March 27-30, 1999, Seattle, Washington

XIV.ADJOURNMENT

The meeting adjourned at 9:40 a.m..

Thomas E. Palmer, Chair

Daisy Duncan Foster, Secretary