

**OFFICIAL PROCEEDINGS OF THE ONE HUNDRED AND SIXTY-
FOURTH MEETING
DECEMBER 2 and 3, 1996**

I. CALL TO ORDER

The meeting of the Wright State University Board of Trustees was called to order by Daniel W. Duval, chair, on Monday, December 2, 1996, 4:00 p.m., 157B, Student Union. Mr. Duval, chair, called the roll:

Present

Absent

Walter R. Bennett

Frederick W. Schantz

Robert E. Buerger

Matthew O. Diggs, Jr.

Dodie Ditmer

Daniel W. Duval

Daisy D. Foster

Thomas E. Palmer

Rajesh K. Soin

II. PROOF OF NOTICE OF MEETING

Mr. Duval reported that this meeting was called by written notification and that a quorum was present.

III. DISPOSITION OF PREVIOUS MINUTES

Mr. Duval moved that the October 3 and 4, 1996 minutes be approved as submitted. Mr. Bennett seconded, and the motion was unanimously approved, by voice vote.

IV. EXECUTIVE SESSION

In accordance with the Ohio Open Meetings Law, the Board, after a majority of a quorum, determined to hold an Executive Session by offering the following resolution:

RESOLUTION 97-12

RESOLVED that the Wright State University Board of Trustees agreed to hold Executive Session on Monday, December 2, 1996, and be it further

RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:

Legal Report

Potential dismissal, demotion, or discipline of a tenured faculty member, and pertinent personnel matters

Purchase of real property by WSU Foundation, Inc., and pertinent real estate matters

Mr. Soin moved for approval. Ms. Foster seconded and the motion was unanimously approved, by roll call vote.

V. RECESS

Following the Executive Session, dinner was served.

VI. RECONVENE - ROLL CALL

The Wright State University Board of Trustees reconvened at 8:30 a.m. on Tuesday, December 3, 1996, Berry Room, Ervin J. Nutter Center. Mr. Bennett, called the roll:

Present

Absent

Walter R. Bennett

None

Robert E. Buerger

Matthew O. Diggs, Jr.

Dodie Ditmer

Daniel W. Duval

Daisy D. Foster

Thomas E. Palmer

Frederick W. Schantz

Rajesh K. Soin

NN Schneider

Lynn Rapp

Mr. Duval stated that the Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda available to those attending the meeting. Persons wishing to address the Board in its public session should indicate their desire to do so 72 hours in advance in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

VII. PUBLIC COMMENTS

Dr. Allan Spetter

According to the Board of Trustees' established procedures, Dr. Spetter, professor of history, requested to address the Board regarding the Vision 2020 document. In a special faculty meeting held on November 12, the faculty voted to reject the document. Of the 662 fully-affiliated faculty, 132 faculty members attended the meeting. The vote was 79 -53 to reject Vision 2020. Dr. Spetter said that the faculty believed that this document does not represent the direction that Wright State should go. He believed that the university should deal with the issues of 1996 and not the year 2020.

Dr. Donna Schlagheck

Dr. Donna Schlagheck, associate professor of political science and past-president of the faculty, also requested to address the Board. Dr. Schlagheck felt that the faculty sent a mixed signal to the Board about the Vision 2020 document. On November 4, the Academic Council, which represents all constituencies within the university, voted 30-0 with two abstentions to approve the document. When the faculty took their vote in November, it was a close vote. Dr. Schlagheck has participated in the Pew Higher Education Roundtable, served as a member of the Long Range Vision Committee and also participated with Dr. Fleischauer in working on a draft of the mission statement. There has been a great deal of faculty participation in the process, many college meetings, and faculty discussions. With regard to the November 12 meeting, Dr. Schlagheck stated that there was not extensive discussion on Vision 2020, and that the faculty appeared to disagree with a professional development leave proposal rather with the Vision 2020 document.

Dr. Rudy Fichtenbaum

Dr. Rudy Fichtenbaum, professor of economics and faculty president, also requested to speak to the Board about Vision 2020. He felt that the issue of trust is at the heart of faculty concern over the Vision document. By putting forth a shortened document as the "Vision Defined," the President made another step forward trying to improve the relationship with the faculty. The faculty and administration are still not there, more time and

effort is needed. Dr. Fichtenbaum voiced his support of the document, and looks forward to future involvement with the major fund raising efforts and the strategic planning process.

VIII. REPORT OF THE CHAIR

A. NCA Accreditation

In mid-November, Wright State University received formal notification from the North Central Association of Colleges and Schools that its accreditation would be continued for ten years. The formal notification follows the NCA site visit which occurred during the spring. President Flack and his administration along with the internal NCA Team are to be commended for their outstanding work.

B. AGB Meeting in South Carolina

At the end of October, President Flack, Faculty President Rudy Fichtenbaum, and WSU Trustee Chair Dan Duval attended the Association of Governing Boards' Leadership Institute in Charleston, South Carolina. The institute, supported by a grant from the W.K. Kellogg Foundation, provided 12 selected institutions from across the country with the opportunity to engage in thoughtful discussion about the direction of their institutions. During the leadership institute, focus was on establishing mutual and beneficial relationships between faculty leaders, board chairs and presidents as a means of enhancing communication, agreeing upon mutual goals, and working together to build positive, open relationships that would serve Wright State University as we face the challenges and opportunities for the future. Topics ranged from defining shared governance to the relationships, roles, and responsibilities of the faculty, president and board chair. Work has begun on establishing and reinforcing these important relationships which will assist Wright State University in moving forward.

C. Presentation at AGB National Conference

Trustee Tom Palmer, chair of the Board of Trustees' Institutional Integrity Task Force, along with President Flack and Dr. Jack Dustin, Chair and Associate Professor of Urban Affairs and Geography, have been selected by the Association of Governing Boards to make a presentation on "The Board's Role in Institutional Ethics," during the AGB Annual Conference, April 12-15, 1997 in San Diego. The presentation proposal was selected because of the tie-in with the conference's overall theme and our leading edge work in defining institutional values and ethics.

IX. REPORT OF THE PRESIDENT

A. Vision 2020

Adoption of University Aim, Mission and Vision

President Flack presented the Board with a multimedia presentation on Vision 2020. The presentation highlighted the following areas: the purpose of public education; preparing citizens to preserve the democracy (pedagogy of liberty); the purpose of the Vision; listening to community voices; the regional community survey (goal statements); and, the Aim Statement and the Mission of the university. The "Vision Defined" consists of five specific areas or chapters: Students of the Future, Educational Programs, Faculty and Staff, and Facilities. In summary, the Vision will lead Wright State to: enhance international programs; encourage a new faculty and staff reward system; remain committed to the campus master plan; remain a leader in physical accessibility; change the funding formula; maintain commitment to access, diversity and lifelong learning; have the highest student satisfaction and retention rates; have eminent learning communities; leverage research, community service, and leadership; and, achieve Carnegie Doctoral I.

The following resolution was submitted for the Board's approval:

RESOLUTION 97-13

WHEREAS, the Wright State University Board of Trustees charged the President to develop and articulate a vision for the future of the university; and

WHEREAS, current and effective Aim, Mission, and Vision statements must exist in order to develop a strategic plan and a case statement for a major fundraising campaign for the university; therefore be it

RESOLVED that the Wright State University Board of Trustees adopt the Aim, Mission and Vision statements as submitted to this meeting, and reaffirm their charge for effective planning by the university.

Ms. Ditmer moved for approval. Mr. Buerger seconded, and the motion was unanimously adopted, by voice vote.

B. Kickoff of Miami Valley Center for Information Technology (MVCIT) and Information Technology Research Institute (ITRI) Plans

In April, a group of industrial, government and academic leaders convened to discuss possible development of a Center for Information Technology to respond to a need identified by the Miami Valley Economic Development Coalition, of which Wright State University is a member. Through numerous meetings with business leaders, chaired by Raj Soin, the decision was made to develop the Miami Valley Center for Information Technology and the Wright State University Information Technology Research Institute. The WSU Information Technology Research Institute will evolve over a projected three-year period and will focus on strengthening the information technology basic research base of the university and the Miami Valley and will establish strong service

connections with local industry through collaborative efforts with the Consortium (which includes the Miami Valley Economic Development Coalition, Wright State University, University of Dayton, Air Force Institute of Technology and Sinclair Community College) and several information technology leaders (i.e. LEXIS NEXIS, NCR, etc.). The newly formed MVCIT will provide applied research, education and training, the Dayton is IT! Website, and industry consultation. During the November meeting of the Board of Directors, the bylaws for the MVCIT and the WSU ITRI were reviewed and supported. A \$150,000 grant from the Mead Foundation to support these initiatives has been secured.

C. Report of NCATE Visit and ABET

Two accrediting bodies visited the campus to review the College of Education and Human Services and the College of Engineering and Computer Science. A six member Board of Examiners from the National Council for the Accreditation of Teacher Education (NCATE) reviewed the College of Education and Human Services in early November. This is a "Continuing Accreditation Visit" held every five years. While the process is incomplete until their board members review current and previous reports, preliminary results indicate that the college will receive a favorable review. Dr. Flack will provide the Board with a final report of the accreditation review.

Three programs in the College of Engineering and Computer Science were reviewed in late September by the Accrediting Board for Engineering and Technology (ABET). These programs were the mechanical engineering, materials science and engineering, and engineering physics programs. While deficiencies were reported when ABET reviewed these programs in 1994, all indications, based on exit interviews with the ABET team, are that Wright State University will receive continuing accreditations for these programs when the ABET Board meets in July 1997.

D. Confirmation of December Graduates

1995 1996

BUSINESS AND ADMINISTRATION

EDUCATION AND HUMAN SERVICES

Bachelor of Science	12	29
Bachelor of Science in Education	109	98

ENGINEERING AND COMPUTER SCIENCE

Bachelor of Science in Biomedical Engineering	3	1
Bachelor of Science in Computer Engineering	8	5
Bachelor of Science in Computer Science	15	10
Bachelor of Science in Electrical Engineering	32	17
Bachelor of Science in Engineering Physics	---	1
Bachelor of Science in Human Factors Engineering	3	5
Bachelor of Science in Materials Science and Engineering	4	---
Bachelor of Science in Mechanical Engineering	19	10

LIBERAL ARTS

Bachelor of Arts	205	169
Bachelor of Fine Arts	9	6
Bachelor of Music	6	1
Bachelor of Science	2	7

NURSING AND HEALTH

Bachelor of Science in Nursing	71	89
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SCIENCE AND MATHEMATICS

Bachelor of Arts	58	44
Bachelor of Science	46	56
Bachelor of Science in Medical Technology	1	---

SCHOOL OF GRADUATE STUDIES

Doctor of Philosophy	9	14
Educational Specialist	2	4
Master of Arts	30	31
Master of Business Administration	55	79
Master of Education	190	143
Master of Humanities	7	4
Master of Music	7	5
Master of Rehabilitation Counseling	7	7
Master of Science	146	158
Master of Science in Computer Engineering	7	5
Master of Science in Engineering	35	50
Master of Science in Teaching	1	---

SCHOOL OF MEDICINE

Doctor of Medicine	7	1
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SCHOOL OF PROFESSIONAL PSYCHOLOGY

Doctor of Psychology	24	26
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WRIGHT STATE UNIVERSITY - LAKE CAMPUS

Associate Degrees	29	21
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TOTAL	1354	1275

RESOLUTION 97-14

RESOLVED that the candidates for degrees for August and December 1996, be and hereby are confirmed and approved.

Mr. Diggs moved for approval. Mr. Buerger seconded, and the motion was unanimously adopted, by voice vote.

E. Confirmation of Academic and Administrative Appointments and Changes

Dr. Flack reported that since the last Board meeting, the following academic, administrative, title, and organizational changes, resignations, and terminations have been made:

This list is filed and available in the Board of Trustees Office

RESOLUTION 97-15

RESOLVED that the Academic and Administrative Appointments, Changes, Retirements, Departmental Reporting, Resignations and Terminations submitted to this meeting be, and the same hereby are approved.

Mr. Buerger moved for approval. Ms. Ditmer seconded, and the motion was unanimously adopted, by roll call vote.

F. Report on Investments

Dr. Flack reported that since the last Board meeting, investments for September 30 and October 31, 1996 have been received. These reports have been distributed to the trustees and will be filed with the official Board of Trustees records.

G. Ratification of Contracts and Grants

Dr. Flack reported that since the last meeting of the Board of Trustees, \$1,399,582 in contracts and grants have been received. Wright State continues to show strong activity in its research and sponsored programs. The faculty are to be commended for their continuing success in securing externally funded grants and contracts in a time of increasing grant competition and decreasing support for research.

RESOLUTION 97-16

RESOLVED that the contracts and grants submitted to this meeting be, and the same hereby are ratified.

Mr. Schantz moved for approval. Ms. Foster seconded, and the motion was unanimously ratified by roll call vote.

All information pertaining to Grant and Contract Awards are filed and available in the Board of Trustees Office.

XI. REPORTS OF THE COMMITTEES OF THE BOARD

A. Academic Affairs Committee

Ms. Foster, chair, reported on the Academic Affairs Committee meeting of November 22.

University Libraries

The Paul Laurence Dunbar Library is open 104.5 hours per week and the Fordham Health Sciences Library 98 hours per week. Both libraries are open additional hours during final and board exams.

Traffic patterns in the Libraries were discussed. The typical pattern in Dunbar, with a capacity for 1,000 users, is 200+ students in the evening tapering off to 100 or fewer by 10:00 pm, Sunday through Wednesday. The pattern in Fordham, with a capacity for 350 users, is 40-80 students in the evening. Fordham has a 24-hour student area that seats 30 students and is only used by 3-5 students during the hours that Fordham is closed.

Classrooms and lounge areas are open 24 hours for study areas.

The Libraries receive input from students from a suggestion box and student membership on the University Library Committee. The only change made in Dunbar and Fordham hours in recent years has been to open Dunbar Library two hours earlier on Sundays in response to student requests.

The report on University Libraries' hours will be filed in the Office of Student Government for assistance in response to inquiries.

NCA Report

The North Central Accreditation Team has recommended accreditation through the year 2005-2006, listing four areas of concern: inadequate operating budgets and the absence of funds to replace essential instructional and research equipment; State Government discussions to eliminate funding for developmental education at Ohio's four year universities; the need to consolidate, streamline, and focus planning initiatives; and the need to clarify with the Ohio Board of Regents the status of WSU programs offered at several off-campus sites.

The North Central Higher Education Commission has accepted Wright State University's report on the Ohio Board of Regents' approval of off-campus programs, and that no further reports will be required.

Administration will continue to address the other concerns identified by the Evaluation Team, and a progress report will be shared at the next meeting of the Academic Affairs Committee.

Formal Commission approval of the Evaluation Team's recommendations for Wright State is expected as a result of the Commission's meeting on November 14-15.

Strategic Planning

It was reported that the strategic planning process is on track. The subcommittees have analyzed the unit planning reviews and completed indicator matrices, which have been submitted to the Strategic Planning Council. The Strategic Planning Council will recommend target decisions on program/service mix to the President's Cabinet and University Community in late January.

1. Professor Emeritus Request

In accordance with university policy approved by the Board of Trustees, the following faculty member has met the requirements for emeritus status:

RESOLUTION 97-17

WHEREAS, faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the provost; and

WHEREAS, Mary A. Agna, M.D., Associate Professor of Family Medicine, has served the university since 1978 in a fully-affiliated and full-time status and has requested emeritus status; therefore be it

RESOLVED that the request for emeritus status for the aforementioned faculty member submitted to this meeting be, and the same hereby is endorsed.

Ms. Foster moved for approval. Mr. Schantz seconded, and the motion was unanimously adopted, by voice vote.

2. Non-Tenure Clinical Track for the College of Nursing and Health

The College of Nursing and Health has proposed establishing a two-track system for faculty appointment and promotion: the traditional tenure track professorial rank appointments for the doctoral prepared educator/researcher and a non-tenure, clinical track for the master's prepared practitioner/educator.

RESOLUTION 97-18

WHEREAS, the effectiveness of the College of Nursing and Health, and its professional nursing programs depends largely on the ability of its faculty to meet the university's goals of teaching, research, and service, and to contribute to the university's metropolitan mission; and

WHEREAS, it is essential that the faculty include persons who are academically and experientially qualified and focused on teaching, conducting research/scholarly activities, and contributing to knowledge development within the discipline; and

WHEREAS, a professional, applied discipline needs faculty who are primarily clinically focused to provide and model nursing care, transfer new nursing knowledge into clinical practice, teach nursing students in clinical settings, and participate in community-based practice; and

WHEREAS, the maintenance of nurse-managed programs and projects requires that some faculty focus their primary activities on practice and teaching, and clinician-teachers may not hold the doctorate, which is traditionally needed for tenure, and should be recognized for the differential levels of clinical expertise and experience they bring to the education of nursing students; and

WHEREAS, the Academic Council on March 4, 1996, and the General Faculty on May 14, 1996, recommended the establishment of a non-tenure, clinical track within the College of Nursing and Health for the master's prepared practitioner/educator; therefore be it

RESOLVED that the non-tenure clinical track within the College of Nursing and Health for the master's prepared practitioner/educator, effective Fall Quarter of 1996, submitted to this meeting, be and the same hereby is approved.

Ms. Foster moved for approval. Ms. Ditmer seconded, and the motion was unanimously adopted, by voice vote.

Institutional Integrity Task Force

It was reported that the Institutional Integrity Task Force has developed a draft statement for circulation and revision before submission to the Board of Trustees for ratification.

B. Advancement Committee

Mr. Palmer, chair, reported on the Advancement Committee meeting of November 15.

1. Revision to Policy on Naming of Facilities and Endowments

The Advancement Committee has requested a revision to the current policy of naming of a university facility in honor of an individual to reflect the intent that such an honorific naming include private contributions to support the designated facility.

RESOLUTION 97-19

WHEREAS, it is the desire of the Board of Trustees of Wright State University to honor appropriately those individuals who have made contributions of scholarship, service for the advancement of this university, the state of Ohio, or education in general; and

WHEREAS, the Board of Trustees as well may honor appropriately an individual or organization benefactor, or honorees proposed by the donor, for significant financial contribution to the university; and

WHEREAS, there must be established and consistent guidelines for the naming of buildings, components of buildings, open spaces or other physical facilities on the campus of this university, and for the naming of endowment funds permanently invested for support of this university; therefore be it

RESOLVED that the Advancement Committee of the Board of Trustees, in consultation with the President, shall be responsible for recommending the naming of university facilities and the guidelines for naming endowments; and

BE IT FURTHER RESOLVED that the following policy statement is approved for the naming of facilities and endowments

**Policy Statement
Facilities and Endowments**

I. Naming Policy

The Board of Trustees of Wright State University retains authority for naming (or renaming) buildings, components of buildings, open spaces and other physical facilities of the university and for establishing guidelines for the naming of endowments in support of the university. The Advancement Committee of the Board of Trustees, in consultation with the President,

recommends for approval by the Board the names of individuals and organizations to be honored.

II. Naming of Facilities

Facilities for the purposes of this policy include any building, components of and areas within a building, outdoor space or other identifiable physical feature of the university.

A. Naming in Honor of an Individual (No Gift Involved)

1. A proposed honoree shall have achieved distinction while serving the university in an academic, administrative or support capacity, or have contributed in exceptional ways to the betterment of the university, state of Ohio, or education in general.

2. Facilities ordinarily shall not be named for individuals currently employed by the university or individuals currently holding public office.

3. An individual usually shall not be considered for naming recognition within one year after the person's death.

4. It is intended that private contributions will be provided for the support of the facility to be named in honor of an individual. The level of contributions should reflect the general guidelines outlined in Section II, B, which follows:

B. Naming for a Benefactor (Gift Involved)

1. A facility may be named for an individual or organization benefactor who makes a significant contribution toward the costs of initial construction or renovation of a building, component of a building, or other physical facility on campus.

2. As general guidelines, the following commitments are required for construction or renovation of a building or component of a building:

a) New Buildings --

An amount no less than 25 percent of the cost of construction.

b) Components of New Buildings--

An amount between 50-100 percent of the construction cost per square footage.

c) Existing Building--

An amount no less than 25 percent of current construction costs.

d) Components of Existing Buildings--

An amount between 50-100 percent of current costs of construction per square footage.

It is intended that gifts to name facilities shall fund either the total construction cost of the facility or provide substantial funding for that portion of the total construction cost which would not be available from other sources, as determined on a per-case basis.

3. An individual or organization donor making a substantial gift to the university or a specific college or unit, but a gift which is not designated for a new or existing building, may be recognized by the naming of a building, component of a building or other campus facility. In this instance, the magnitude of the gift should be consistent with the general gift levels for naming facilities.

III. Naming of Endowments

An endowment fund may be contributed and named for an individual or organization benefactor, or a specified honoree, to provide a permanent source of funding for restricted or unrestricted purposes as specified by the donor. Following are general guidelines for named endowment categories and minimum funding requirements.

A. Faculty and Student Endowments

Purpose	Endowment Level
Academic Chair	\$1,500,000
Distinguished Professor	\$1,000,000
Professorship	\$ 500,000
Lectureship	\$ 250,000
Visiting Scholar	\$ 250,000
Post-Doctoral, Doctoral Fellowship	\$ 400,000
Masters Fellowship	\$ 300,000
Full Scholarship (in State)	\$ 75,000
Partial Scholarship	\$ 10,000

B. Program endowments (e.g., lecture series, artist performance series, libraries, teacher/scholar awards, equipment and building funds) may be established by gifts at a recommended minimum level of \$100,000.

C. Endowment gift requirements to name an entire college, school or other prominent institutional program or unit will be determined on a per-case basis.

D. Endowed funds generally are received and managed by the Wright State University Foundation, Inc., for the benefit of the university and the specified purpose of the fund.

E. The minimum recommended endowment level is \$10,000. An endowment fund may be established within a reasonable period (usually 2 - 5 years) agreed upon by the donor and the Wright State University Foundation. A gift or pledge to establish an endowed fund shall be accompanied by a formal, signed document detailing the endowment agreement.

F. In consultation with University Advancement, academic or program units may offer special endowment naming opportunities at appropriate levels of funding, provided they are consistent with these general guidelines.

G. Minimum funding requirements for named endowments will be reviewed periodically to ensure that the endowment amount provides an annual distribution consistent with university program requirements and economic conditions.

BE IT FURTHER RESOLVED that this action supersedes Resolution 95-20, adopted by the Wright State University Board of Trustees of February 2, 1995.

Mr. Palmer moved for approval. Mr. Buerger seconded and the motion was unanimously adopted, by roll call vote.

Alumni Association/Alumni Programs Presentation

An overview of this year's plans for expanding alumni programs and enhancing alumni involvement was presented. During the 1996-97 school year, the association awarded \$21,000 in Legacy Scholarships for families of Alumni Association members, and contributed \$5,000 to Admissions for recruiting purposes.

Current membership, of dues paying and complimentary memberships to new graduates, is 9,100 which the association actively plans to increase. Associate memberships status for non WSU graduates are available and provides important support of Association activities. The Alumni Association Board will be expanded from 12 members to 21 to better handle the new level of activities.

Private Foundation Plans

The university's plans this year will be to focus attention on private foundations. Focus will be on large, prominent Dayton corporations for more specific attention on a year-round basis, as part of the overall corporate/foundation program. The Development Office is coordinating with Research and Sponsored Services in efforts to serve all types of external support.

Campaign Planning

It was reported that the time frame for the campaign planning has been revised. The university's Long Range Vision has been reviewed by the Board of Trustees at the December board meeting. At the same time, the strategic planning process will be critical in terms of identifying university priority issues. The first case statement draft is scheduled for December, and will be presented for review at the next Advancement Committee meeting. Revisions and refinement of the document will continue until May 1997. The Advancement Committee is identifying and enlisting individuals to serve on a Campaign Advisory Committee.

The top 150 individuals or corporations/foundations community leaders will be asked to participate in interviews for a feasibility study.

Public Relations Update

Public Relations is putting emphasis on expanded marketing and advertising which will be tied closely to admission initiatives.

An Enrollment Planning Council has been charged to develop the strategies over the next four years to reverse trends in enrollment decline. The next issue of *Community* magazine will include an insert of the President's Report for 1995-96. (1st report to WSU constituents issued in several years)

Public Relations has hired a Campus Wide Information Systems (CWIS) coordinator and that person will provide overall guidance for all university web pages.

Media mentions have been increased by 31 percent to date.

The president met with the editorial boards of the *Dayton Daily News*, the *Columbus Dispatch*, the *Cincinnati Enquirer*; meetings are scheduled with the *Cleveland Plain Dealer* and the *Toledo Blade* in mid-December.

C. Building and Grounds

Mr. Soin, chair, reported on the committee meeting of November 12.

Pictorial Overview of Campus and Master Plan Phases

The Campus Master Plan document is being printed and bound and distributed to members of the Master Plan Committee. The overall intent of the plan is to increase green space on the campus; create a defined entry and edge to the campus; develop more concise parking; improve traffic flow; and, create interior campus spaces. The AMS pedestrian bridge

(drawings) that will connect student housing with the main campus were approved by Greene County. The project has a completion date of winter 1997. At this time, the university has not received the easement document from the state.

The university has received enough funding to complete the first three phases of the Master Plan. They are as follows:

Phase 1 - Parking Lot #4:

Expand Lot 4, across from the Student Union, by demolishing the old tennis courts.

Create a western traffic outlet by connecting Lot #4 to the existing road stub near Meijers.

Resurface the entire lot; add lighting and drainage.

\$1.2 million, June 1997 to December 1997.

Phase 2 - Col. Glenn Campus Edge:

Construct a window wall along Col. Glenn. Based on comments solicited from the university community, a window wall concept is recommended in order to avoid obstructing the view of the campus. The material and wall details are not defined at the present time. Several types of walls may be provided from which to make a final selection. The color will be white to reflect the architectural detail found elsewhere on campus.

Remove Lot #17, the south service road and Rock Road entrance.

Create a storm water detention basin south of Russ Engineering.

Construct a low entry wall across Center Road.

Construct an accessible pedestrian/bike/service trail from Center Road to the Nutter Center.

\$3.3 million, June 1997 to August 1998.

Phase 3 - South Core Campus:

Phase out parking Lots #14 and #15, redeveloping the area as campus open space.

Draw the Student Union into the core campus by removing Lot #5 and constructing more direct pedestrian paths.

Remodel the connector between Hamilton Hall and the Student Union for pedestrian access.

Create a new wheelchair entrance to Hamilton Hall. Parking for Hamilton Hall will be relocated to the southwest corner of the building and will be handicapped accessible.

Redevelop the small plaza at the north entrance to the Student Union.

\$1.4 million, March 1998 to September 1998.

After the university submits another request for capital funding (next biennium), the next phase of the Master Plan will be completed as follows with the new funds:

Phase 4 - Main Campus Entrance:

Create a main public entrance to the university by constructing a monumental wall cross University Boulevard in front of the Student Union and redesigning the Union's parking and entry plaza. Currently, there is no curbing and directional signage is unclear.

Reconstruct the first 1,000 feet of University Boulevard north of Col. Glenn Highway.

\$1.8 million, April 1999 to September 1999.

Future capital appropriation will be requested for continuation of the plan:

Phase 5 - University Boulevard:

Reconstruct University Boulevard around the perimeter of Lots #7 and #9.

Redesign Lots #7 and #9 adding pedestrian walk ways through them.

Construct a low entry wall at Loop Road and University Boulevard.

\$3.8 million, March 2001 to September 2001.

Phase 6 - Loop Road (final phase):

Redesign Lots #11, #12, and #13 and the entrance to the Creative Arts Center.

Redevelop the area between the Creative Arts Center and the Library, creating a large forecourt plaza.

Construct a bike path on the east side of Loop Road from Center Road to University Boulevard.

\$3.1 million, March 2003 to September 2003.

Core Campus - Ongoing (Small core campus projects that will make the entire plan come together.)

Make systematic improvements to all core campus spaces not addressed by other projects, including, but not limited to: Pavement, retaining walls, lighting, planting, and outdoor furniture.

Overgrown, high-maintenance plantings will be removed and pathways will be lighted between buildings.

\$.3 million.

Nutter Connection:

Construct a path between Loop Road and the Nutter Center. The path, which will cut through the WSU Woods and bridge the stream, should be designed to have minimal environmental impact.

\$.2 million.

Wright State Road at Daycare Center:

Realign the intersection of University Boulevard and Wright State Road; move the road away from the cluster of buildings which includes the Daycare Center.

Relocate and expand Lot #19.

**Construct bike/pedestrian path between the core campus and Lot #20.
\$.5 million.**

College Park Housing:

Continue to develop residences along Zink Road.

Construct an accessible pedestrian path and bridge from Lot #7 to the Zink Road residences. Construct smaller bridges on paths to the east and west.

Total cost of the project is approximately \$14 million and the total time involved, depending upon funding, will take about 10 years.

1. Locally Administered Capital Projects

The university has the opportunity through House Bill 748 to locally administer some of its capital projects to save the university both time and money. The dollar limit for local administration of new construction is \$4 million and under, and \$1.5 million and under for basic renovation projects. If administered locally, the university would receive 1.5 percent of the total project cost. In order to locally administer the university's capital projects, the Board of Trustees must notify the Ohio Board of Regents of its intention to do so. The following resolution was presented for the Board's approval:

RESOLUTION 97-20

WHEREAS, House Bill 748 grants authority to state universities to locally administer capital projects contained within the House Bill; and,

WHEREAS, Local Administration gives the university direct control over the selection of consultants, contractors and management of the project's finances. This results in better use of funds and a significant reduction in time required to complete projects; and

WHEREAS, in order to locally administer, House Bill 748 requires that the university's Board of Trustees must notify the Ohio Board of Regents in writing of the following:

- 1. Intent to locally administer capital projects; and**
- 2. Intent to abide by the guidelines and all laws that govern the selection of consultants and contractors; therefore be it**

RESOLVED the President of Wright State University is authorized to assume the duties as Local Administrator of these projects and will be responsible for compliance with all required laws and guidelines; and

RESOLVED that the Board of Trustees by authority vested in it intends to locally administer all capital projects within HB 748 that meet local administration requirements and will abide by the guidelines and all laws that govern the selection of consultants and contractors; and,

RESOLVED that notification in writing of this resolution be conveyed to the Ohio Board of Regents as submitted to this meeting be, and the same hereby is approved.

Mr. Soin moved for approval. Mr. Diggs seconded, and the motion was unanimously ratified, by roll call vote.

Capital Projects Status Report

The status of capital projects follows:

Fawcett Hall Rehabilitation, Phase III, Packages A, B, C - There were requests from several professors to number the seats and rows in the auditorium for random assignments during finals. This will be accomplished by final exam week this quarter (Package B). The low bidders have been approved and the university is waiting for sign-off from OBM for the remainder of the project. Letters of intent will be sent to the selected contractors in order to keep the project on schedule to begin next week in order to meet the fall 1997 completion date (Package C).

Creative Arts Center Rehabilitation

Oelman Hall Rehabilitation, Phase I - The work is currently 75-80% complete and is on schedule.

Elevator Upgrade to ADA Compliance, Oelman Hall - The design is being finalized and construction should be finished before Spring Quarter 1997.

Replace Chillers - Student Union

Chiller Refrigerant Conversion - Creative Arts Center

IDTL/Pharmacology and Toxicology Relocation - Project is entirely locally funded; is currently 75% complete; and, is on schedule.

Academic Building - Construction drawings are due to be completed by April 2, 1997. The architect's estimate for this building is \$15 million or \$115 per square foot. This figure includes new classroom furniture, but not office furniture.

Campus Services Building - Architect interviews are scheduled for November 18. It was noted that production work will be relocated to the Services Building (such as Printing Services and Mailroom), but the point of contact for services will remain on campus.

Fawcett Hall Phase IV Renovation

Access Circulation - This is in the first phase of the Master Plan. Shaw, Weiss and DeNaples has been selected to design the first three funded phases of the project.

Technology Infrastructure

Updates

a. Storm Water Runoff

Information pertaining to a stream that flowed through the "biological preserve" in the '70's which is now a storm drainage ditch was presented.

The ditch is causing habitat destruction, opportunity cost, and loss of use by biology classes due to erosion from storm water runoff. The administration will contact property owners on the south side of Col. Glenn Highway in an attempt to meet and work cooperatively toward an agreeable solution to the problem. The university would like to create a regional retention/detention water facility located on university-owned property along Col. Glenn Highway. The university would provide the land and the other property owners could then pay to modify the land. The total project cost estimate is \$1 million. The university property needed for this basin is valued at approximately \$350,000 which would be used toward its share of the project. The new Master Plan will decrease the university's water run off by 15 percent. Legal Counsel may be asked to do research on the outcome of past subservient water rights lawsuits, particularly in Ohio.

b. Phase II Ice

The lease agreement is progressing well. The administration is negotiating the value of the property in exchange for ice time for classes and open skating. Ice time rental ranges from \$100 to \$175 per hour. The lease should be brought to the Building & Grounds Committee in January with potential ground breaking in April.

Upon completion of the schematic design, the footprint is larger than originally expected. Currently, the university is in the process of modifying the legal description of the property.

D. Finance and Audit

Mr. Diggs, chair, reported on the committee meeting of November 15.

Financial Trend Analysis

An analysis of selected university financial trends for the period FY '91 to FY '95 was presented to the Finance and Audit Committee last year. Peer institutions were included in the analysis for comparative purposes with data from FY '91 to FY' 94. University management continues to evaluate the university's financial trends in comparison with its peer institutions. This trend analysis will assist in creating financial benchmarks which in turn will assist in allocating the university's resources. This analysis will also assist in the strategic planning process and help determine university benchmarks.

Specific benchmarks to be developed for the university may include Library expenditures, fund balances, academic support expenditures, and scholarships and fellowships expenditures.

Management Letter

Based on new comments this year in the Management Letter, the following is a brief review of the items and an explanation of their importance:

Quarterly financial reporting - Management intends to begin quarterly budget vs actual financial reporting as of December 31, 1996 (priority: A, very important).

Bank Reconciliations - They are now current and this comment is no longer an issue.

Establishment of procedures for identifying related parties with the university's vendors - The vendor registration form will be modified and language will be included on the Departmental Purchase Order forms that will attest to lack of related party relationships (priority: A, very important and will occur this year).

Incomplete Payroll Files - This is being addressed via a business process improvement exercise with both Human Resources and Payroll. When complete, the improvements implemented will mitigate and eliminate unnecessary or redundant paperwork and facilitate paper processing. In addition, penalties have been instituted which has lessened the number of late contracts.

Department Purchase Orders (DPOs) - In order to address concern about the number of new vendors established. (It has been determined that some of the same vendors who are taken off the list are then relisted.) The time period to purge the vendor list has been extended to two years; the DPO limit has been increased; the form is being revised; and, expenditure guidelines are being reissued to clarify the policy and procedures that will be enforced (priority: B-, low, but will be accomplished).

Resolving Unidentified Differences Between Systems - This item is being investigated and proper adjustments will be made (priority: B).

Timely Preparation and Review of Reconciliations - The School of Medicine's Pharmacy Department's reconciliation does not occur between the Billings and Accounts Receivable System; the General Ledger and departmental records wasn't being performed. It now is.

System Contingency Plan - (priority: A) The university is in the process of developing a contingency plan.

Systems Acquisition, Development and Maintenance - Management is pursuing implementation of controls to monitor access to the production environment (priority: low as far as nothing serious has happened to date; however, the priority is very important in terms of monitoring the situation to protect the user).

Ohio Revised Code Compliance - This is a technical point that has been included in the Management Letter for several years. The Departments of Materials Management and Engineering have been performing the functions of an office of contract compliance. Documentation will be

provided as to how this is accomplished in the university's existing procedures (priority: B).

Business Contingency Plan, Update

Last year a draft disaster recovery/business continuation plan was presented to the Finance and Audit Committee by Phillip Neff, Associate Director of Computing and Telecommunications Services. Since that time, Mr. Neff has been working on the business contingency plan with a committee appointed by the President including representatives from Public Safety and Environmental Health and Safety. In the event of a disaster such as tornado, fire, flood, etc., this plan will provide business continuity. After conducting a risk analysis with individuals on the committee, the information was compiled. The analysis provides real and perceived threats to the business units of the university. The seven major concerns are internal power outage, snowstorm/blizzard, ancillary equipment failure, external power outage, power fluxes, ice storms, and tornados. All seven affect power on campus and are being addressed by Computing Services. The importance of university awareness was stressed and that it may become part of managers' training and annual reviews. Academic concerns have not yet been addressed. It is believed that a risk analysis must be done at the deans' level.

Two documents entitled, "Family Disaster Supplies Calendar", and "Business Impact Analysis Questionnaire" were distributed. Employees worried about their families in the event of a large emergency are not inclined to go to work. The supplies calendar will assist them in preparing for emergencies and will appear on the campus information system in the future. The basement of Allyn Hall is a good physical location, but lacks electrical work and wiring for communications. This is an active project. Emergency power is not available to most areas of campus for major equipment and will be addressed. A draft plan will be presented to the President's Cabinet in December.

Results of the risk analysis will include the following five items:

1. Identification of the priority functions for recovery.
2. Determination of the requirements for minimal operation and amount of time afforded for minimal operation.
3. Definition of the recovery processes.
4. Development of alternative means of operation if alternative operations are possible.
5. Defined lines of succession within units.

Special considerations are:

1. OhioLink (links 39 universities)

2. Ohio Public Records Law: Wright State University is one of seven locations in the state that is authorized to be an available facility should any university in an 11 county area suffer a loss at their county seat. Wright State University is expected to and must be ready to process their records. This function is to be handled by Dunbar Library; however, currently there is no one on staff to do this. In the event the university loses it's central site, in order to restore equipment a contract is in place for operation at an alternative site. A series of trailers will be brought in on a day's notice and are specially made for computer restoration. Computers will arrive and be operational within two or three days and network facilities will be restored within a week to the rest of the campus. This project should be completed within two years.

Report of Contracts, \$250,000-\$500,000

The following purchase between \$250,000 and \$500,000 was reported to the Board:

**1. Good Samaritan Hospital \$305,005.58
(School of Medicine Residency Program - Salary Reimbursement)**

Approval of Contracts \$500,000 and Above

This item pertains to contracts that the School of Medicine has with area hospitals. These are for reimbursement to hospitals for residents they employ who spend time at the VA hospital. The government requires the School of Medicine to be involved in the arrangement, whereby the School of Medicine bills the VA and in turn pays the area hospitals. There is no cost to the university per se.

The following resolution was submitted for the Board's approval.

RESOLUTION 97-21

WHEREAS, in order for the university to conduct business on a day-to-day basis, and provide products and services in a timely manner, routine purchases must be made; and

WHEREAS, occasionally these expenditures exceed \$500,000 therefore, be it

RESOLVED that authorization is granted for the following School of Medicine contracts as submitted to this meeting be, and the same hereby is approved.

**Miami Valley Hospital - \$528,326
(Residents contracts, School of Medicine)**

**Good Samaritan Hospital - \$692,690
(Residents contracts, School of Medicine)**

Mr. Diggs moved for approval. Mr. Buerger seconded, and the motion was unanimously ratified, by roll call vote.

Investment Reports

The university is seeking an investment manager to assist in investing funds that the university will be placing under the new working capital investment policy.

Other Business

A. State Funding Discussions, Update:

A draft report from the Higher Education Funding Commission has been received by Vice President Achterman. The Ohio Board of Regents has been waiting to receive from the Higher Education Funding Commission their recommendations on how to change the funding model to be more performance based. Highlights of the draft document are listed below.

Five core values upon which funding will be based are as follows:

- 1. affordable access to higher education for Ohio citizens;**
- 2. high quality learning experiences to help students develop to their fullest extent;**
- 3. basic and applied research that contributes to knowledge and meets regional and state-wide needs;**
- 4. services that help citizens, communities, regions in the state as well as businesses/industry meet their goals; and**
- 5. effective efficient use of learning resources and accountability for use of public funds.**

The new model will technically be comprised of three separate sources of funding.

- 1. Enrollment driven subsidy base**
- 2. Performance based subsidy**
- 3. Tuition policy**

Differential fee caps example - tuition would be capped at 5.5 percent. This would include a base increase of 3.5 percent plus an additional increase of up to two percent that could be approved and earmarked by the individual institution's board of trustees for student financial aid, legal mandates, technology improvements, or direct services to students.

State legislators will be encouraged to look at local ways to fund higher education, e.g., local communities can raise funds.

Recommendation: Ohio vigorously pursue an intermediate goal wherein the state would provide 60 percent of instruction cost and the students would provide 40 percent. The longer term goal would show that the state will provide 65 percent and the student share would be 35 percent.

There will still be enrollment driven subsidy, but it will also ensure that when enrollment is not growing that subsidy will not suddenly drop. There will be an inflationary adjustment for all subsidy models. This will enable institutions with unchanged enrollment levels a slight increase in earned subsidy. These will also be a hold-harmless policy so that institutions with

declining enrollment would receive no less total funding than it received in the previous year.

Board Resolutions Summary:

It was reported that a summary of Board of Trustees resolutions has been distributed to a specially appointed committee by Vice President Achterman. The objective of this compilation of resolutions is to have a quick reference that will assist in understanding prior policies. The resolutions have been categorized from 1965 to present. It was decided to highlight substantive resolutions within each category that are germane to the university. The target date to accomplish this is March 1997.

E. Student Affairs

Ms. Ditmer, chair, reported on the committee meeting of November 15.

Student Government President Report

The SAFE Club with Eric Black serving as president, began as a branch of the Wright Patterson group and currently has 22 student members. The name of the club is not an acronym but focuses on the expansion and safety issues in new technologies and equipment.

The SAFE Escort Service offers a 24-hour escort service within the Office of Public Safety as well as a student escort service which is available from 7 pm to 11pm, Monday through Thursday. The Office of Public Safety receives 5 to 7 requests for escorts on a daily basis. With more advertising and marketing, the goal is to reach at least 10 calls per night. Two students are employed by Public Safety for the SAFE escort program.

House Bill 477 will grant student trustees the right to participate in Board of Trustees' executive sessions and would grant voting rights. It is expected that the Bill will be introduced to the Ohio House in January.

Student Government held a second Town Hall Meeting on November 22, 1996 in Allyn Hall Lounge at 2:00 pm to discuss dining services on campus. The Director of SODEXHO, Tom Brzoski, was the guest. The first Town Hall Meeting was held in the Atrium in the Student Union. The focus was parking services with Rob Kretzer, Director of Parking Services, as guest.

1. Cooperative Education Fees

The cooperative education fees generate no significant revenue, create a hardship for students, and foster animosity with faculty. The fees were instituted at the time when the university granted academic credit for cooperative education experience and the fees took the place of a portion of tuition. The policy of granting credit for work experience is no longer in existence. The following resolution dealing with the elimination of the \$50 and \$25 co-op fee was submitted for the Board's approval:

RESOLUTION 97-22

WHEREAS, the Cooperative Education fee generates little revenue for the university and engenders resentment and animosity from students and faculty, and

WHEREAS, the Division of Student Affairs and the Department of Career Services recommend the elimination of the Cooperative Education fee, and

WHEREAS, the Board of Trustees support the removal of unnecessary fees to assist students; therefore be it

RESOLVED that the Student Affairs Committee of the Board of Trustees recommend the removal of the Cooperative Education Fee.

Ms. Ditmer moved for approval. Mr. Schantz seconded, and the motion was unanimously adopted, by roll call vote.

Currently Wright State University has 19 police officers for the campus. With 15,000 students, 2,000 staff and 1,000 daily guests, the police officers encourage diligence from the entire community. The community policing is a philosophy which includes the student Raider Patrol Program. Faculty, staff and students are involved in "community policing," there is a "bike patrol" program, and officers work closely with the building and grounds staff.

The Department of Public Safety will seek accreditation from the Commission on Accreditation for Law Enforcement Agencies. Gaining accreditation is a two year process that will begin January, 1997. The Kent State Public Safety Department is the only other fully accredited operation in Ohio.

Efforts to inform the campus community about public safety programming are being accomplished through the SAFE Program; the Community Based Police Office; and the philosophy of Community Policing.

It was reported that there are only 15 universities in the USA that have an adapted athletic and recreation program such ours. WSU had five students compete in the Para-Olympics this year.

XI. UNFINISHED BUSINESS

None

XII. NEW BUSINESS

A. Date of Next Board Meeting

The next meetings of the Board are:

Executive Session, 4:00 pm, Thursday February 6, 1997; and

Public Meeting, 8:30 am, Friday, February 7, 1997 Berry Room of the Nutter Center

XIII. ADJOURNMENT

The meeting adjourned at 10:15 am