1. There will be a 24-hour quiet hours in all buildings during finals week, beginning Friday, December 9th at 11:59 p.m. The 24-hour quiet hours will end Saturday, December 17th at 9:00 a.m. Regular quiet hours will be observed during the break.

2. The Village Apartments will remain open during winter break.

3. All apartment residents leaving for the break should adhere to the following security and safety considerations:
   a. All trash removed from the apartment and placed into the dumpsters.
   b. Refrigerators should be emptied of all perishable items. Refrigerators should be left plugged in and running.
   c. All small appliances (coffee pots, hair dryers, curling irons, toasters, etc.) should be unplugged, lights, stove/oven turned off, heat lowered to 70 degrees.
   d. Lock all the windows, pull blinds shut, and lock the door upon departure.

4. Housing and maintenance staff may enter rooms during the break for the purpose of completing preventative maintenance and outstanding work orders, as well as Fire/Health/Safety checks. Please call in maintenance requests to 937-775-4141.

   All rules remain in effect during the break.

ENJOY YOUR WINTER BREAK !!!!