Non-WSU User Accounts
for CaTS Computer Facilities

Temporary campus accounts are required for use in many facilities at Wright State University. This account provides access to email, WINGS, and the Internet. Account sheets with passwords should be collected and returned to CaTS immediately upon completion. Reservations are the responsibility of the requestor.

CaTS requires FIVE working days’ notice to verify, generate, and print these accounts. Accounts should be picked up and signed for at the Help Desk in 025 Library Annex. Requests may be faxed to (937) 775-3331.

Requested by (WSU Affiliated): ____________________________________________

Phone Number: _____________

Person Authorized to Receive Accounts: _______________________________________

Use Period (Dates): _____________

What will these accounts be used for? __ __________________________________________

____________________________________________________________________________

Number of Accounts Required: ______

Signature: ________________________ Date: ___/___/20___

For Computing & Telecommunications Services Purposes Only

Completed: ___/___/20___ Completed by: _____________________________

Picked up: ___/___/20___ Received by: _____________________________

CaTS employee releasing accounts: _______________________________________

Return this form to the CaTS Account Manager after releasing accounts to the instructor.

This form is available online at: http://www.wright.edu/cats/forms/