

Non-WSU User Accounts for CaTS Computer Facilities

Temporary campus accounts are required for use in many facilities at Wright State University. This account provides access to WINGS and the Internet. Account sheets with passwords should be collected and returned to CaTS immediately upon completion. Reservations are the responsibility of the requestor.

CaTS requires THREE working days' notice to verify, generate, and print these accounts. Accounts should be picked up and signed for at the Help Desk in **025 Library Annex**. Requests may be faxed to (937) 775-3331.

Requested by (WSU Affiliated): _____

Phone Number: _____

Person Authorized to Receive Accounts: _____

Use Period (Dates): _____

What will these accounts be used for? _____

Will these accounts require printing capabilities? Yes No

If printing is needed, what FOAP will be used to cover printing costs?

Number of Accounts Required: _____

Signature: _____ Date: ___/___/20__

For Computing & Telecommunications Services Purposes Only

Completed: ___/___/20__ Completed by: _____

Picked up: ___/___/20__ Received by: _____

CaTS employee releasing accounts: _____

Return this form to the CaTS Account Manager after releasing accounts to the instructor.