College/Division Executive

Position Title

Position Previous Incumbent

Previous Salary

Requested Salary

1. Which critical courses are left uncovered without this position? Please note the program and if these are core curriculum or electives.
2. Are there any specific accreditation requirements left unmet without this position? Please attach or link documentation of those requirements. For faculty: student ratios, please attach current enrollment reports, faculty lists, and any accreditor guidelines on counting/inclusion criteria. Please describe efforts to fill needs with contingent faculty.
3. Describe any critical research requirements unfulfilled without this position.
4. Has this program or department counted any faculty lines toward the 2021/2022 reduction targets through retrenchment, voluntary separation/retirement incentive, or attrition?
5. How will this position contribute to and be held accountable for retention and recruitment?
6. Please describe or attach program enrollment for the past three years and projected enrollment.
7. What is the prescribed course load for this position and what are the student credit hour generation expectations?
8. What are the research expenditures that this position is expected to generate?

Please attach the following support in People Admin:

* What have been the number of sections and average enrollment for the courses this position will instruct over the last five years.
* Course schedule planning with faculty assignments
* Current course releases for program faculty and other faculty in the college who are qualified to teach these courses.
* Current overloads paid to program faculty and other faculty in the college who are qualified to teach these courses.