

| BANNER PROGRAM CODE DEFINITIONS | | 4-Dec-15 |
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| Program | Title | Long Description |
| WSU Commonly used Program Codes - General Definitions | | |
| <i>Note that various reporting agencies have more specific definitions, and there are program codes for Controller's Office use only, which are not included below. Also, many support costs are allocated to the supported units.</i> | | |
| 100005 | Instruction & Departmental Research | Expenses for programs that are part of a WSU instructional program, except separately budgeted remedial & tutorial programs which are accounted for as Student Services. Expenses for departmental research that are not separately budgeted are also included. |
| 2xxxxx | Separately Budgeted Research | Expenses for activity specifically organized to produce research outcomes, whether commissioned by an external agency (restricted) or by WSU (unrestricted) & includes matching funds applicable to the conditions set forth by a grant or contract from an external agency. |
| WSU has many discipline-specific 2xxxxx program codes, please see WINGS Express Finance > Code Lookup for a listing. | | |
| 3xxxxx | Public Service | Activities established primarily to provide non-credit designated course offerings & services beneficial to individuals & groups external to WSU. Public Service also includes expenses for community services. |
| 30005 | Pre-Employment Training & Development | Activities whose primary purpose is to provide skills necessary for entry positions, career changes, or to improve job skills. This category represents noncredit instructional activities providing basic knowledge, skills & training required for employment. |
| 30010 | Career Advancement & Professional Certification | Activities concerned with updating, improving, & expanding employees' knowledge to help Ohio companies maintain their competitive edge. This includes programs for employee licensure & certification. |
| 30015 | Employer Assistance Services | Services provided to employers with the primary purpose of improving their competitive ability through knowledge & skill-building activities. This objective is accomplished through such activities as seminars, training plan development, needs assessments, customized training programs, & advising services. |
| 30020 | NonCredit Instruction Other | Noncredit instruction activities that don't fit into the categories defined above. |
| 30070 | Public Service Other | Public service activities other than noncredit instruction. |
| 4xxxxx | Academic Support | Activities that are an integral part of the operations of one of WSU's 3 primary missions -- instruction, research, & public service. It includes the retention, preservation, & display of materials & the provision of services that directly assist the academic functions. It also includes the media & technology employed by the 3 primary missions, as well as the administrative support operations that function with the various academic units. |
| 40005 | Academic Administration | Expenditures for administrative support & management direction for instruction, research, & public service. This includes expenditures for academic deans, assistant & associate academic deans, & all of the support staff in the dean's office. This category does not include department chairs, which shall be reported as Instruction & Departmental Research. |
| 40010 | Libraries | Expenditures for the operation of a catalogued or otherwise classified collection of published & media material. |
| 40070 | Other Academic Support | Activities providing support services to the 3 primary missions but not appropriately categorized within 40005 or 40010. Examples are course & curriculum development which can't be attributed to a specific division, department or discipline that may result in instructional offerings at some point in the future, expenditures for any activities intended to improve the content or preservation of current course offerings, administrative support for programs such as Cultural Studies & Peace Studies (unless offered for credit, in which case these are reported as instruction) & when the primary mission is in support of the instructional program. Includes art galleries, & expenditures for accreditation of a department, school, college or complete university. |
| 50005 | Student Services | Expenditures for the administration & operation of office of admission & registration, & those activities whose primary purpose is to contribute to the students' emotional & physical well-being, as well as their cultural & social development outside the context of formal instruction. Includes Vice President for Student Affairs, Career Services, Student Health Clinic, UCIE, Office of Financial Aid, & student activities like the Guardian newspaper. |
| 60005 | Institutional Support | Expenditures for operations that provide support services to the entire university including executive management, fiscal operations, Human Resources, community relations, university police, etc. |
| 70005 | Operation & Maintenance of Plant | Expenditures for operation & maintenance of the physical plant, including expenditures for operations established to provide services & maintenance related to campus grounds & facilities. It also includes administration of the physical plant operation, utilities, fire protection, custodial services, repairs, construction, rented space, & similar items. |

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| Program | Title | Long Description |
| 8xxxx | Scholarships & Fellowships | Expenditures for aid to students in the form of tuition & fee remissions/waivers & grad student trainee stipends for which the recipient is not expected to repay the grant nor to render services in consideration of the grant. (Remissions of tuition & fees, granted as a result of a formal employment policy or agreement, to faculty, staff, & students, or to an eligible family member or dependent of the faculty or staff, are recorded as staff benefit expenditures in the expenditure category in which the related salaries are charged.) |
| 80005 | Scholarships | Includes outright grants-in-aid, trainee stipends, tuition & fee remissions, & prizes awarded to undergrad students. |
| 80025 | Fellowships | Includes outright grants-in-aid & trainee stipends to grad students. |
| 90xxx | Auxiliaries | Expenses for essentially self-supporting operations that exist to furnish a service to students, faculty, or staff, & that charge a fee that is directly related to, although not necessarily equal to, the cost of the service. |
| 90040 | Residence Life & Housing, Main Campus | |
| 90041 | Hospitality Services, Main Campus | |
| 90042 | Student Union | |
| 90043 | Bookstore, Main Campus | |
| 90044 | Intercollegiate Athletics | |
| 90045 | Parking & Transportation | |
| 90046 | Hospitality Services, Lake Campus | |
| 90047 | Nutter Center | |
| 90048 | Bookstore, Lake Campus | |
| 90049 | Vending | |
| 90050 | Residence Life & Housing, Lake Campus | |