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1) Translation Opportunity

The Office of Community Standards and Student Conduct would like to extend an opportunity to students to edit a translated version of the Code of Student Conduct. Students will be paid for their contribution.

Requirements:

Student must be fluent in Arabic and/or Chinese as well as English to translate the Code of Conduct.

Please contact our office for more information.

Community Standards and Student Conduct

022 Student Union

3640 Colonel Glenn Highway

Dayton, OH 45435

(937) 775-4240

conduct-hearing@wright.edu

<http://www.wright.edu/community-standards/>

2) Attention all International Students:

Working off-campus while on an F-1/J-1 visa is ILLEGAL unless you have prior authorization from the UCIE.

Please be reminded that International Students are limited to work 20 hours per week while school is in session on campus only- Immigration Regulation 8 C.F.R. § 214.2(f)(9)(i). If you work over 20 hours or are found to be working off campus you will be in violation of your visa status and may be subject to deportation.

Kimberly Brumbaugh

University Center for International Education

Director, Visa Information and Support/SEVIS Management.



3) The UCIE is looking for a new Graduate Assistant.

Interested? Read on!

The University Center for International Education at Wright State University is currently looking for a passionate and hard-working graduate student who is interested in working with the immigration team. This person must be very detail, task, and customer service orientated.

This person will review all incoming employment documents for completion and accuracy, prepare and mail employment packages, help with OPT/CPT workshops and answer general employment questions via phone and email and other duties and responsibilities assigned by the Assistant Director of International Student Employment.

Working as a GA in the UCIE offers ample opportunities to improve your leadership, inter-personal, and administrative skills.

The contract for this position will begin in the fall, 2014 semester, with the opportunity for a student employment position at the UCIE beginning in the summer of 2015 (contingent on student availability). Students from all majors and backgrounds are welcome and encouraged to apply!

Applications are welcomed for a Graduate Assistant position vacancy available in support of immigration services at the University Center for International Education (UCIE) for 2014-2015. Applications will be accepted until 5:00 PM on Wednesday, August 20, 2014. Applicants should include the following items: 1) a letter of application explaining their reasons for applying for the position and 2) a resume that also cites background and skills useful to the position. These applications should be submitted in hard copy form to Isidore Munyeshuli, UCIE. The position description of departmental GA duties is available on the WSU Graduate School web site (see below) and the applicant eligibility criteria are also detailed below:

<http://www.wright.edu/sogs/assistantships.html>