



UNIVERSITY RADIATION SAFETY OFFICE
INDIVIDUAL USER APPLICATION

Date:

To: Wright State University Radiation Safety Office

From *(Authorized User):*

Dept:

Re: Amendment Request to Add Individual User to Use Authorization

Please approve the following individual(s) as an Individual User (s) under my Use Authorization.

Training

A guide on the topics for laboratory-specific training can be found on page 2 of this document. Each applicant must also complete the *Safe Use of Radioactive Materials* training, offered by the Radiation Safety Office via Pilot or can be lecture-based, upon request.

Laboratory-Specific Training: I have trained each applicant on laboratory procedures, radiation hazards, use of personal protective equipment, rules and regulations (e.g. where to find the Radiation Safety Manual, security, not to eat, drink, smoke, apply cosmetics, and touch contact lenses in the lab), user responsibilities, emergency procedures, and other items from the Radiation Safety Manual as the topics relate specifically to my laboratory.

Radiation Safety Training: Attach form **RSO1** (Radioactive Materials) for each applicant.

Dosimetry

Dosimetry will not be needed.

Please issue dosimetry. Attached is a **Dosimetry Issuance** form.

For RSOoffice Use, Only:	
Comments/Conditions: _____	

Radiation Safety Officer: _____	Date: _____

Topics for Laboratory Training

- Laboratory procedures for use and storage of radioactive materials.
 - ⇒ Individual User responsibilities.
 - ⇒ Ordering procedures.
 - ⇒ Security of radioactive materials.
 - ⇒ Restrictions on eating, drinking, smoking, applying make-up, and touching contact lenses while in the lab.
 - ⇒ Disposal of radioactive waste.
- Radiation hazards and health protection problems
- Personal protective equipment
 - ⇒ ALARA practices.
 - ⇒ Lab coat, gloves, proper attire (e.g. pants or skirt that covers legs completely and close-toed shoes) are required when using unsealed sources of radiation.
 - ⇒ Operation and use of the survey meter, as applicable.
 - ⇒ Surveys for removable contamination.
- Rules and policies (e.g. review the Radiation Safety Manual).
 - ⇒ Relevant Ohio rules and license available from RSO, 104 Health Sciences Bldg.
 - ⇒ Location and review of the Radiation Safety Manual.
 - ⇒ Worker must comply with provisions of Ohio rules and Radiation Safety Manual.
 - ⇒ Worker must report violations or unsafe conditions.
- Response to unusual occurrences that may involve radiation exposure.
- The worker can obtain radiation exposure information at any time from the Radiation Safety Office.