

Using the DVD/VCR Player

IMPORTANT NOTE: The DVD/VCR player installed in this room does not have the capability of playing Blu-ray media. However, you can play traditional DVDs within the unit.

- 1. TURN ON VIDEO PROJECTOR.**
- 2. SELECT THE DVD/VCR INPUT SOURCE BUTTON.**
- 3. TURN ON POWER TO DVD/VCR COMBO UNIT.**
 - a. Power button is located on the left side of the combo unit and the top left of the DVD/VCR remote.
- 4. INSERT MEDIA INTO DVD/VCR COMBO UNIT.**
 - a. To switch between DVD and VCR functionality, press the "DVD" or "VCR" button on the remote (near the middle top of the remote).
- 5. USE THE DVD/VCR REMOTE TO OPERATE.**
 - a. If remote is missing, manually operate using the buttons on the front of the combo unit.
- 6. WHEN FINISHED, REMEMBER TO REMOVE YOUR MEDIA FROM THE COMBO UNIT.**
- 7. TURN OFF VIDEO PROJECTOR.**

Additional Notes

1. Although this room still has VHS functionality, please be advised that there are some electronic classrooms that no longer have the capability of playing VHS media. In the future, VHS players will not be replaced as classrooms are upgraded or when the VHS units become defective. A Blu-Ray DVD player will be installed in these rooms.
2. If you would like to begin converting your VHS media to digital, please call the CaTS Help Desk at (937) 775-4827 to explore your options. CaTS encourages faculty and staff to begin transferring their VHS media to digital as soon as possible.